Teton County Fair Board
Regular Meeting Agenda
Fair Office – 305 W. Snow King Ave
Monday March 11th, 2019 @ 5:30PM

*Please leave your cell phones at the front desk.*

**Mission:** The mission of the TCFB is to produce an exceptional fair and administer the year round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

**Vision:** The TCFB’s vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

I. Call to Order
II. Roll Call/Pronouncement of a Quorum
III. Approval of February 11th Meeting Minutes & February 20th & 25th Special Meeting Minutes
IV. Public Comment
V. New Business
   a. Jeff Moran’s Proposal – emcee
   b. Elliot Allston’s Proposal - DJ
   c. Nick Staron email – filming for Figure 8s
   d. Fair Permits
      i. TOJ Special Event Permit
      ii. TOJ Expo License Permit
      iii. TOJ Malt Beverage Permit
   e. Scholarship Applicants - review
VI. Old Business
   a. Big Top Tent
      i. Schedule
      ii. Budget
      iii. Return Performers: Eckert De Ninno, Allan Morton, John Sidle, Nick Staron, Judith Weikle, Shelley Rubrect
   b. Fair Book & Logo Updates
      i. 3 renditions from Michelle
      ii. Cohesive/fresh look
      iii. Direction for Michelle at next week’s meeting
   c. Fair Contracts
      i. Bugology & Paintball to BCC on March 19th
      ii. Approval of ‘Scopes of Work’ - Cleaning, Electrical, Security, Rodeo, Construction, Parking Contracts
      iii. Timeline for Contracts
         March 14th – send ‘Invitations to Bid’ to JHN&G and post on Public Purchase
         March 20th & April 10th – ads run in weekly paper
         April 12th - Deadline to Submit Bids
         April 15th or 22nd – Fair Board review bids and make recommendations
         April 26th – Staff Reports due
         May 7th – BCC review staff reports, award bids and sign contracts
      iv. Fair Rodeo Concession Contract
         1. Reconsideration of Increasing Percentage
         2. Lock up concession stands and bid out to food trucks, they pay a flat fee or percentage of earnings
         3. Ask Rodeo Concessionaire to increase their percentage if they want to keep the contract
   d. Fair Vendor Area/Fair Layout/Beer Garden
      i. Fair Board visits with SRB, Osprey, JH Distributing
      ii. Next Steps
VII. Fair Budget
   a. Updated Budget

VIII. Fair Events & Items
   a. Fair & Rodeo Royalty
      i. Contract
   b. Big Top Tent
      i. Kaitlyn – YES! stage will be delivered and set up with Big Top by Canvas employees
   c. Concert (Peter)
      i. Possible opening bands
      ii. Big Announcement – after spring break? Mid-April?
   d. Ninja (Emily & MB)
      i. Axis sponsorship – check in-hand?
      ii. Big Announcement/Michelle poster for gyms
   e. Rodeo (Amy & Emily)
      i. Structure of Slack Qualifier for Perf
      ii. Payout
   f. Figure 8s
      i. NAPA sponsorship? Do they want it? If not, offer to Buckrail.
   g. Sponsorships
      i. Currently at $14,650
      ii. Where is everyone at with their asks?
   h. Vendors
      i. Packets have been mailed out to 2018 Vendors, plus a few new inquiries
      ii. Invitation to Local Food Trucks
         1. Matt talk to Tom Faye?

IX. Matters & Announcements from Board & Staff
   a. Heritage Arena Lighting Project Update
   b. Hill Climb Parking March 21-24
   c. Freestyle event in Rodeo Arena 3/23

X. Adjourn