

**Teton County Fair Board  
Regular Meeting Agenda  
Fair Office – 305 W. Snow King Ave  
Monday March 11<sup>th</sup>, 2019 @ 5:30PM**

***\*Please leave your cell phones at the front desk. \****

*Mission: The mission of the TCFB is to produce an exceptional fair and administer the year round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.*

*Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.*

- I. Call to Order
- II. Roll Call/Pronouncement of a Quorum
- III. Approval of February 11th Meeting Minutes & February 20<sup>th</sup> & 25<sup>th</sup> Special Meeting Minutes
- IV. Public Comment
- V. New Business
  - a. Jeff Moran's Proposal – emcee
  - b. Elliot Allston's Proposal - DJ
  - c. Nick Staron email – filming for Figure 8s
  - d. Fair Permits
    - i. TOJ Special Event Permit
    - ii. TOJ Expo License Permit
    - iii. TOJ Malt Beverage Permit
  - e. Scholarship Applicants - review
- VI. Old Business
  - a. Big Top Tent
    - i. Schedule
    - ii. Budget
    - iii. Return Performers: Eckert De Ninno, Allan Morton, John Sidle, Nick Staron, Judith Weikle, Shelley Rubrect
  - b. Fair Book & Logo Updates
    - i. 3 renditions from Michelle
    - ii. Cohesive/fresh look
    - iii. Direction for Michelle at next week's meeting
  - c. Fair Contracts
    - i. Bugology & Paintball to BCC on March 19<sup>th</sup>
    - ii. Approval of 'Scopes of Work' - Cleaning, Electrical, Security, Rodeo, Construction, Parking Contracts
    - iii. Timeline for Contracts  
March 14<sup>th</sup> – send 'Invitations to Bid' to JHN&G and post on Public Purchase  
March 20<sup>th</sup> & April 10<sup>th</sup> – ads run in weekly paper  
April 12<sup>th</sup> - Deadline to Submit Bids  
April 15<sup>th</sup> or 22<sup>nd</sup> – Fair Board review bids and make recommendations  
April 26<sup>th</sup> – Staff Reports due  
May 7<sup>th</sup> – BCC review staff reports, award bids and sign contracts
    - iv. Fair Rodeo Concession Contract
      1. Reconsideration of Increasing Percentage
      2. Lock up concession stands and bid out to food trucks, they pay a flat fee or percentage of earnings
      3. Ask Rodeo Concessionaire to increase their percentage if they want to keep the contract
  - d. Fair Vendor Area/Fair Layout/Beer Garden
    - i. Fair Board visits with SRB, Osprey, JH Distributing
    - ii. Next Steps

- VII. Fair Budget
  - a. Updated Budget
- VIII. Fair Events & Items
  - a. Fair & Rodeo Royalty
    - i. Contract
  - b. Big Top Tent
    - i. Kaitlyn – YES! stage will be delivered and setup with Big Top by Canvas employees
  - c. Concert (Peter)
    - i. Possible opening bands
    - ii. Big Announcement – after spring break? Mid-April?
  - d. Ninja (Emily & MB)
    - i. Axis sponsorship – check in-hand?
    - ii. Big Announcement/Michelle poster for gyms
  - e. Rodeo (Amy & Emily)
    - i. Structure of Slack Qualifier for Perf
    - ii. Payout
  - f. Figure 8s
    - i. NAPA sponsorship? Do they want it? If not, offer to Buckrail.
  - g. Sponsorships
    - i. Currently at \$14,650
    - ii. Where is everyone at with their asks?
  - h. Vendors
    - i. Packets have been mailed out to 2018 Vendors, plus a few new inquiries
    - ii. Invitation to Local Food Trucks
      - 1. Matt talk to Tom Faye?
- IX. Matters & Announcements from Board & Staff
  - a. Heritage Arena Lighting Project Update
  - b. Hill Climb Parking March 21-24
  - c. Freestyle event in Rodeo Arena 3/23
- X. Adjourn