Teton County Fair Board  
Regular Meeting Agenda  
Fair Office – 305 W. Snow King Ave  
Monday April 8th, 2019 @ 5:30PM  
*Please leave your cell phones at the front desk.*

**Mission:** The mission of the TCFB is to produce an exceptional fair and administer the year round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

**Vision:** The TCFB’s vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

I. Call to Order  
II. Roll Call/Pronouncement of a Quorum  
III. Approval of March 11th Regular Meeting Minutes  
IV. Public Comment  
   a. Judi Nickell, NEW FG Facilities Maintenance Specialist  
   b. Glenn Owings, NEW 4-H Educator for Teton County  
   c. Ellen McKee, Fair Open Class Dog Show  
   d. Pete, Elk’s Club, Beer Garden  
V. New Business  
   a. 4-H/Fair Board Fairgrounds Clean-Up Day (TOJ Community Clean-Up is May 11th)  
   b. Macy’s estimate for port-o-pots & handwash stations  
   c. Hughes Productions estimates for Fair Week & Fair Concert  
   d. Night Events Start Time  
   e. Fair Advertising  
      i. Best of JH, Bronze in Summer Activities, advertising opportunity  
VI. Old Business  
   a. Stall Barn  
      NE/Carla Hansen, estimate for re-design of structural and civil for new proposed location  
   b. Jeff Moran’s Contract – emcee  
   c. Fair Permits  
      i. TOJ Special Event Permit, Sign Permit, Noise Permit, Expo License Permit - applications submitted last week  
      ii. TOJ Malt Beverage Permit (beer garden included in Night Event permit, asked for Thurs-Sun from Noon to 8:00PM)  
      iii. WY Game & Fish Permit  
      iv. Stilson Sign Permit  
   d. Scholarship Applicants, final decision (Gary, Amy & Matt)  
      Deadline TODAY!!!  
   e. Big Top Tent  
      i. Schedule, decrease scheduling from 11-7:30pm to 12/1 – 6/7pm  
      ii. Budget, $2200 - $3300 (8 - 12 acts at $275/hour)  
      iii. Return Performers: Eckert De Ninno, Allan Morton, John Sidle, Nick Staron, Judith Weikle, Shelley Rubrect, Phat Basturds  
      New Submissions: Judd Grossman, Clint King, Josh Riggs, Pappa Chan & Johnny C-Note, Nina Munger and Madeline Germaine  
      iv. Potential FREE Acts: Axis Gymnastics, student fiddlers, 4-H demos (robotics), JH Chorale, Our Lady of the Mountains Bell Choir, Karate Club, JHHS Choir  
   f. Fair Book & Logo Updates  
      i. Round 2 from Michelle  
   g. Fair Contracts  
      i. Timeline for Contracts  
      March 14th – send ‘Invitations to Bid’ to JHN&G and post on Public Purchase
March 20th & April 10th – ads run in weekly paper
April 12th - Deadline to Submit Bids
April 15th or 22nd – Fair Board review bids and make recommendations
April 26th – Staff Reports due
May 7th – BCC review staff reports, award bids and sign contracts

   ii. Special Meeting after April 12th and before April 23rd to review bids
   iii. Fair Rodeo Concession Contract
       Meeting w/ Rodeo Concessionaire about Fair

h. Fair Vendor Area/Fair Layout/Beer Garden
   i. Fair Board updates: MB – Snow Devil’s fencing, Matt – Lion’s, Shriners, Moose Amy – Elks, SLJ Foundation, Soroptimist Peter – TIPS trained groups
   ii. Other

VII. Fair Budget
   a. Updated Budget

VIII. Fair Events & Items
   a. Fair & Rodeo Royalty
      i. Contract, emailed to Jeff & Lexi, haven’t heard back
   b. Big Top Tent
   c. Concert (Peter)
      i. Opening Bands
      ii. Donation Buckets @ Entrances
      iii. Big Announcement
   d. Ninja (Emily & MB)
      i. Axis Gymnastics to sponsor
      ii. Choose a format for run of show
      iii. Poster/Big Announcement
   e. Rodeo (Amy & Emily)
      i. Payout
   f. Figure 8s
      i. NAPA to sponsor
   g. Sponsorships
      i. Currently at $24,650
      ii. Hadley just sent a 2nd mail-out
      iii. Where is everyone at with their asks?
   h. Vendors
      i. ~ 12 signed up to date
      ii. Process for approving vendors? Vetting Process?
      iii. 3 face painters

IX. Matters & Announcements from Board & Staff
   a. Fairgrounds Staff
   b. Sealed Bids for Equipment
   c. Heritage Arena Lighting Project Update
   d. Budget Meeting w/ BCC on April 30th @ 10:30AM
   e. Other

X. Adjourn