

**Teton County Board of Commissioners
Regular Meeting Agenda
Commissioners Chambers - 200 S Willow
Tuesday, June 20, 2023, 9:00 a.m.**

PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

TO WATCH THE MEETING ONLINE:

Video Streaming Link (no participation): <https://tetoncountywy.gov/1185/Meeting-Video>

TO MAKE PUBLIC COMMENT VIRTUALLY:

DIAL 1.669.900.6833 WEBINAR ID: 863 9935 7717

OR

LINK TO JOIN WEBINAR: <https://us02web.zoom.us/j/86399357717>

CALL TO ORDER / PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

APPROVAL OF MINUTES: for meetings dated [5-22-2023](#), [5-24-2023](#), [5-30-2023](#), [6-5-2023](#) and [6-6-2023](#)

APPROVAL OF COUNTY VOUCHERS - for the County voucher run dated [June 20, 2023](#)

CONSENT AGENDA

CORRESPONDENCE REPORT [Detail](#) [Report](#)

PUBLIC COMMENT

*Public comment for Action Items is taken at the time the item is presented. This section is reserved for public comment on all other agenda items, or for items not included on today's agenda. Public comment is limited to 3 minutes. As a general practice, the Commission will not hold discussion or respond to these comments. If you are attending the meeting via Zoom phone call and wish to make public comment, **please dial *9.** You can also submit public comment at any time by sending an email to commissioners@tetoncountywy.gov.*

MATTERS FROM COMMISSION AND STAFF

1. Consideration of [Letter of Support: Age Friendly Jackson Hole Action Plan](#)
2. Consideration of [a Commercial Credit Card with Zions Bank for Teton County](#)
3. Consideration of [Approval to Amend 2022 SPET Distribution Schedule Resolution-1st Year Only](#)
4. Consideration of [FY23 Budget Amendment for Fund 13](#)
5. Consideration of [Contract for GIS Software](#)
6. Consideration of [Contract for Radio Programming](#)
7. Consideration of [Contract Cancellation for Conduit installation](#)
8. Consideration of [Contract with Motorola for a Low-Level Radio Site at Teton Village](#)
9. Consideration of [Contract Amendment for EOC Site Design](#)
10. Consideration of [Contract for EOC HVAC Controls](#)
11. Consideration of [Fair Concert Contracts](#)
12. Consideration of [a Contract with Mental Health and Recovery Services of Jackson Hole to Provide Suicide Prevention Services and Prevention Services Related to the Abuse of Alcohol, Tobacco and other Drugs](#)
13. Consideration of [Consideration of a Contract with the City of Jackson to Provide Tobacco Prevention Activities](#)
14. Consideration of [Approval of State of Wyoming Grant for Treatment Court](#)
15. Consideration of [FAA Grant to JH Airport for Taxiway A and Deicing Pad](#)
16. Consideration of [Vacation and Termination of Right of Way Easement - Solitude Levee](#)
17. Consideration of [Change Order #4, GE Johnson - Backflow Device Replacement](#)
18. Consideration of [Civic Rec Point of Sale and Financial Management Software - Recreation Center](#)
19. Consideration of [a License Agreement with SYNTRIO for Employee Compliance Training](#)
20. Consideration of [Amendments to the Teton County Policy Manual 2023 Edition](#)
21. Consideration of [Inter-State Mutual-Aid Agreement for Emergency Services with Teton County, ID](#)
22. Consideration of [a Lease Agreement for Nonresidential Unit 104 at 105 Mercill Avenue](#)
23. Consideration of a [Lease Agreement for Nonresidential Units 101, 102, and 103 at 105 Mercill Avenue](#)
24. Consideration of a first amendment to the Contract for Services with Fish Creek Excavation for Horizontal Infrastructure at Parkson at Benson-Brown Station - **CONTINUE TO JULY 11, 2023**
25. Consideration of [WY Office of State Lands & Investments HWY 390 Special Use Lease](#)
26. Consideration of [Bid Award and Purchase of a ¾ ton truck for the Recycling Center](#)
27. Consideration of [a Contract for Scrap Metal Processing and Recycling](#)
28. Consideration of [Change Order #2 for Dead Animal Pit Closure](#)
29. Consideration of [FY2024 Task Work Orders for BUILD Grant Consultant](#)
30. Consideration of [a New Classification of Assistant Fire Chief](#)
31. Consideration of [the Teton Vista Ranches \(SD2022-0002\) Subdivision Improvements Agreement](#)
32. Consideration of a [Contract for Teton County Scenic Preserve Trust Monitoring](#)
33. Consideration of [MOA with WYDOT for Deer Fence Easement for WY22/WY390 Wildlife Crossings Project](#) – **CONVENE AS THE SCENIC PRESERVE TRUST**

Please note that at any point during the meeting, the Chair and Commissioners may change the order of items listed on this agenda. To ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

MATTERS FROM PLANNING & DEVELOPMENT

Findings of Fact, Conclusions of Law, and Order:

1. [DEV2023-0001 – Brent Sikora, Untitled Architecture](#)
2. [VAR2023-0003 – Robbie Morris, AlphaGraphics](#)

3. **Permit:** ZMA2022-0005 (See Reconsideration Vote Taken on June 12, 2023) [Staff Report](#)
[Application](#)
Applicant: 89 LLC
Presenter: Erin Monroe
Request: Teton County is considering an amendment to the Teton County Official Zoning Map for approximately 2.52 acres currently zoned Neighborhood Conservation (NC) to Business Park (BP). The subject sites are located at 4365 and 4355 S Highway 89 and are within the Jackson/Teton County Comprehensive Plan's Subarea 7.1: South Park Business Park, and border Subarea 9.3 Existing County Valley Subdivision and Subarea 10.1 Southern South Park. This zoning map amendment request is from the property owners, Robert Kilmain and 89, LLC.
Location: 4355 & 4365 S HIGHWAY 89

4. **Permit:** PUD2022-0003 [Staff Report](#) [Application](#)
Applicant: Jorgensen Associates, PC
Presenter: Hamilton Smith
Request: Teton County is reviewing applications to transfer density from Lot 23, to existing Lots 24 and 25 proposed Lots 29, 30 and 31 of the Ranch Homes 2nd Filing), within Subarea II of the Snake River Canyon Ranch Resort. The proposal includes an amendment to the Snake River Canyon Ranch Resort Master Plan to add Employee Housing as an approved Use to Lot 23 (PUD2022-0003). Total residential density allowed at the resort would not increase.
Location: Application to transfer density from Lot 23, to existing Lots 24 and 25 (proposed Lots 29, 30 and 31 of the Ranch Homes 2nd Filing), within Subarea II of the Snake River Canyon Ranch Resort. The sending and receiving lots are zoned Planned Resort (PR) and located within both the Natural Resources Overlay (NRO) and the Scenic Resources Overlay (SRO).

5. **Permit:** DEV2022-0005 [Staff Report](#) [Application](#)
Applicant: Jorgensen Associates, PC
Presenter: Hamilton Smith
Request: An application to construct a one-story, 4,000 s.f. employee housing structure on Lot 23 of the Snake River Canyon Ranch River Homes, within Subarea II of the Snake River Canyon Ranch Resort. The proposal includes a transfer of residential density to split Lots 24 & 25, The Ranch Homes, Snake River Canyon Ranch, to be replatted as the proposed Lots 29, 30 and 31 in the same location. Total residential density allowed at the resort would not increase.
Location: Lot 23, Snake River Canyon Ranch, The River Homes (Plat No. 1030) and Lots 24 & 25, The Ranch Homes (Plat No. 1031) within Subarea II of the Snake River Canyon Ranch Resort. The Lots are zoned Planned Resort (PR) and located within both the Natural Resources Overlay (NRO) and the Scenic Resources Overlay (SRO).

6. **Permit:** BDJ2023-0002 [Staff Report](#) [Application](#)
Applicant: Taylor Cook, Nelson Engineering
Presenter: Chandler Windom
Request: A Boundary Adjustment pursuant to Section 8.5.5 of the Land Development Regulations to adjust the property boundaries between Lots 15 and 16 of the Double R Ranch II Subdivision.
Location: 1350 and 1455 E Elk Drive are Lots 15 and 16 of the Double R Ranch II Subdivision. The parcels are a half mile south of Hoback Junction and Lot 15 is adjacent to the Snake River. Both lots are zoned Rural-3 and are in both the Natural and Scenic Resources Overlays.

7. **Permit:** MSC2023-0012 [Staff Report](#) [Application](#)
Applicant: Julia Shaw, Jackson Hole Community Housing Trust
Presenter: Grace Kelley
Request: This miscellaneous planning request is for a fee waiver. The fee waiver is for the refund of a Floodplain Development Permit application associated with the housing development project that is being funded and organized by the Jackson Hole Community Housing Trust.
Location: 9550 S Henry's Road is located south of town off of Highway 89 and Henry's Road. It is in the Suburban zone and in the Natural Resource Overlay.

8. **Permit:** MSC2023-0014 [Staff Report](#) [Application](#)
Applicant: WYDOT - Bob Hammond
Presenter: Grace Kelley
Request: This miscellaneous planning request is for a fee waiver regarding a refund of a Basic Use Permit application for the Wyoming Department of Transportation (WYDOT). This Basic Use Permit is associated with their project off of Highway 22 at the Stilson lot, and the intention of the permit is to allow the storage of equipment and materials on the neighboring property for that project, designating it as a staging area for that project.
Location: This property is 4585 W Highway 22 and is adjacent to the Stilson lot off of Highway 22. It is in the Rural-2 zone and within the Scenic Resource Overlay

MATTERS FROM COMMISSION – No Public Comment Taken

- a. Consideration of Class and Comp Exception Requests

EXECUTIVE SESSION

WORKSHOP

ADJOURN