



Teton County/Jackson Parks and Recreation Department
Advisory Board Minutes
Thursday, January 13, 2022
5:00 PM – Zoom

<https://us06web.zoom.us/j/81522747513?pwd=RU9DRldsZHhxcUhGVnZYMXdPUMNjdz09>

NOTE: Attachments are embedded; click underlined items.

Board Present: Frank Lane, Jim Clouse, Chris Peltz, Ellie Stratton-Brook, Janna Rankin, Matthew Chorney and Robin Folweiler

Staff Present: Steve Ashworth, Andy Erskine, Craig Boegner, Rachel Rudd and Christina Ramos

1. **Call to Order** – The meeting was called to order at 5:00 pm.
 - a. Additions/Deletions to the agenda - none
2. **Approval of the December 9, 2021 meeting [minutes](#) ([audio](#))** – Janna moved to approve the December 9th minutes, Ellie seconded. All in favor.
3. **Introduction of New Board Member-**
 - a. Matthew Chorney
4. **New Staff Introductions-**
 - a. Rachel Rudd (Park Planner)
5. **Public Correspondence Received-**
 - a. Alta Park ([letter](#)) – Additional letters, in support of Alta Park, were received by the board after the agenda was posted.
6. **Upcoming Volunteer and Participation Opportunities– Rachael Zimmerman** – Steve mentioned the Daddy/Daughter Ball in late February, more information to follow.
7. **Citizen Input to the Board for items not on the agenda** – Ann Goodell spoke on behalf of the Alta community’s desire for tennis, pickleball and basketball courts.
8. **Information/Discussion Items**
 - a. Teton County School District Facilities Use Agreement Final Document Review, Steve Ashworth, Craig Boegner & Andy Erskine (10 minutes) – Steve shared that the use agreements were approved by both the Jackson Town Council and Board of County Commissioners.
[Fields Facilities Use Agreement-FINAL](#)
[PR-TCSD Facilities Use Agreement Revision-JIM Staff Report \(FINAL\)](#)
 - b. FY23 Draft Capital Improvement Projects, Steve Ashworth, Craig Boegner & Andy Erskine (20 minutes) ([draft](#)) – Steve referenced the 5 year CIP calendar, provided at last month’s meeting. This evening is to discuss and decide if this is what is moved forward. Janna made a motion to add a 9th project, to the 5-year CIP, to add hard surface courts to the Alta Park. Robin seconded. Passed unanimously. Additional Alta Park court comments received from Ann Goodell, Thomas Sneed and Travis Gay.
 - c. Scholarship/Reduced Fee Sub-Committee Participation ,2 Board Members (5 minutes) – Janna, Ellie, Jim, and Matthew volunteered for the sub-committee.
9. **Staff & Director’s Report**
 - a. Parks Division, Andy Erskine (5 minutes) – Updates on grooming, ice rinks, staffing, and prioritizing current projects.
 - b. Recreation Center Division, Craig Boegner (5 minutes) – The Rec Center is a One22 satellite location, working with Conservation Energy to distribute energy efficiency kits, in the lobby, the week of Jan. 24th. New session of swim lessons started this week. Looking to extending rec center hours in the evening to 9:00 pm.

- c. Programming Division, Rachael Zimmerman (5 minutes) – Steve gave the updates: there are job postings for a youth and education coordinator and a health and fitness coordinator. Expect a public service announcement on Camp Jackson registration.
- d. Director, Steve Ashworth (20 minutes)
 - i. Department Staffing Update
 - 1. Danita Smith (Accounting Specialist)
 - 2. Vacant (Youth Education Coordinator)
 - 3. Vacant (Fitness and Wellness Coordinator)
 - ii. Snake River Management Annual Report Schedule & Process Update ([schedule](#))
 - iii. Wilson Boat Ramp Project Update
 - iv. Recreation Center Expansion Update ([drawing](#))
 - v. Board Chair and Vice Chair Elections Discussion for February

10. Comments/Matters from the Board

- a. Items from the Board
- b. Board Goals
- c. Community Communication

Frank adjourned the meeting at 6:18 pm. Ellie seconded.

DRAFT Upcoming Board Meetings:

February 10, 2022 (DRAFT)

- Chair and Vice-chair Elections
- Recreation Center Renovation and Expansion Update and Budget Review
- FY23 Budget Discussion, Goals & Program