

**OFFICIAL SUMMARY PROCEEDINGS  
OF THE BOARD OF COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **January 19, 2021** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00 a.m. and the Pledge of Allegiance was recited.

**ROLL CALL**

County Commission: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present via Zoom.

**ADOPTION OF AGENDA**

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt today's agenda as presented with the two additions regarding FY21 and FY22 Budgets, and the Board of County Commissioner's Retreat. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried.

**CONSIDERATION OF PAYMENT OF COUNTY VOUCHERS**

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to approve the January 19, 2021 county voucher run in the amount of \$1,280,518.55. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

**MINUTES**

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the 12-14-2020, 12-15-2020, 12-21-2020, 12-22-2020, 12-28-2020, 01-04-2021, 01-05-2021, and 01-11-2021 minutes. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried.

**CONSENT AGENDA**

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to place the following Matters from Staff on a Consent Agenda:

2. Consideration of an Amendment and Restatement Special Restriction for 931 Sandcherry Way
5. Consideration of Amendment #4 to Contract with Nelson Engineering for the Trash Transfer Station Water System Improvement Project
6. Consideration of a Grant Agreement with the Community Foundation of Jackson Hole for Fuel and Bear Spray Canister Disposal
7. Consideration of MOU Between Grand Teton National Park and Teton County for Roll-Off Truck Contingency Use
8. Consideration of Silverstar Contract
10. Consideration of FY22 Grant Resolution
11. Consideration of Letter to Wyoming Game & Fish Department on Proposed Housing Development
12. Consideration of Contract with Parkhill for Engineering and Procurement for Transfer Station Repairs
16. Consideration of Circuit Court Appointment of Part-Time Magistrate Richard Stout

Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the items on the Consent Agenda with the motion as stated in their respective staff report. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried.

**MATTERS FROM COMMISSION AND STAFF:**

**2. Consideration of an Amendment and Restatement Special Restriction for 931 Sandcherry Way**

To approve the Amendment and Restatement Special Restriction as presented by staff for 931 Sandcherry Way.

**5. Consideration of Amendment #4 to Contract with Nelson Engineering for the Trash Transfer Station Water System Improvement Project**

To approve Amendment #4 to the County's Contract with Nelson Engineering in time and materials costs not-to-exceed \$9,000, for a total not-to-exceed contract amount of \$147,700.

**6. Consideration of a Grant Agreement with the Community Foundation of Jackson Hole for Fuel and Bear Spray Canister Disposal**

To approve the grant agreement with the Community Foundation of Jackson Hole for a FY2021 grant for ISWR in the amount of \$6,000.

**7. Consideration of MOU Between Grand Teton National Park and Teton County for Roll-Off Truck Contingency Use**

To approve the Roll Off Truck Memorandum of Understanding between Grand Teton National Park and Teton County.

**8. Consideration of Silverstar Contract**

To approve the 3-year contract with Silverstar for TLAN circuit service to the nine buildings identified in this staff report.

**10. Consideration of FY22 Grant Resolution**

To approve a resolution authorizing the submission of a grant application to the Wyoming Behavioral Health Division for FY2022 Treatment Court funding.

## **11. Consideration of Letter to Wyoming Game & Fish Department on Proposed Housing Development**

To approve the letter as presented.

## **12. Consideration of Contract with Parkhill for Engineering and Procurement for Transfer Station Repairs**

To approve a sole-source contract with Parkhill for engineering, design, and procurement document development for repairs to the tunnel and push walls at the Transfer Station, in the amount of \$25,000, to be covered by the 2012 SPET fund for landfill closure and solid waste facility improvements.

## **16. Consideration of Circuit Court Appointment of Part-Time Magistrate Richard Stout**

To approve the appointment by Judge Radda of Richard C. Stout to the position of part time magistrate in the Teton County Circuit Court.

### **DIRECT CORRESPONDENCE**

1. Jim Clouse 12/31/2020 email regarding Bus Capacity
2. Brooke Sausser 12/31/2020 email regarding Northern South Park
3. Joey Sackett 12/31/2020 email regarding Northern South Park
4. Bill Long 1/4/2021 email regarding CWD/Elk Feeding
5. Steve Markason 1/4/2021 email regarding WUI Code
6. Jim Clouse 1/4/2021 email regarding Bus Capacity
7. Harold Turner 1/4/2021 email regarding Elk Feeding/National Elk Refuge
8. Leonard Carlman 1/4/2021 email regarding Elk Feeding
9. Bill Long 1/4/2021 email regarding Elk Feeding
10. Joanna Johnson 1/4/2021 email regarding Elk Refuge/Feeding
11. Kelly Lockhart 1/4/2021 email regarding Elk Feeding
12. Karyn Greenwood 1/4/2021 email regarding Northern South Park Steering Committee
13. Steve Kallin 1/5/2021 email regarding Elk Feeding and CWD
14. John F. Turner 1/5/2021 email regarding Elk Management/Feeding
15. Nikki Kaufman 1/5/2021 email regarding Northern South Park Steering Committee
16. Rob Caesar 1/5/2021 email regarding START Bus Contract
17. Josh Metten 1/5/2021 email regarding Elk Management
18. Dumitru Cusnir 1/5/2021 email regarding START Bus Contract
19. Christy Shannon Smirl 1/5/2021 email regarding TC Library
20. Candra Day 1/8/2021 email regarding Teton County Library Board
21. Jo Ann Scoggin 1/11/2021 email regarding Cedar Shake Roofs / UWI Codes
22. Rick Jansen 1/11/2021 email regarding CWD/Elk Management
23. Suzanne Morlock 1/11/2021 email regarding Teton County Library (Comments for Jan 5, 2021)
24. Lorna Miller 1/11/2021 email regarding Ecosystem Stewardship
25. Sandy Shuptrine 1/11/2021 email regarding Comprehensive Plan Priorities
26. Joseph Smith 1/12/2021 email regarding Water Quality
27. Joe Cranston 1/12/2021 email regarding Elk Management

### **PUBLIC COMMENT**

Public comment was given by Tim Young, regarding Wyoming 22-390 project.

Public comment was given by Brooke Sausser, regarding public participation in Northern South Park Steering Committee Meetings.

Public comment was given by Jared Becker, regarding furlough of Parks & Rec employees.

Public comment was given by Suzanne Morlock, to read comments made by Allison Gillen regarding Teton County Library.

Public comment was given by Sandy Shuptrine, regarding Teton County Library.

Public comment was given by Debbie Schlinger, regarding Teton County Library.

### **MATTERS FROM COMMISSION AND STAFF**

#### **1. Consideration of Six-Month Budget Amendment**

Maureen Murphy, County Clerk, presented to the Board for consideration of approval an amendment to the budget with the FY21 changes approved by the BCC for the fiscal year. These amendments have been approved throughout the last six months by the Board of County Commissioners. These do not include the CARES Act Funding, nor projects that have not expended all the funds.

Steve Ashworth, Parks & Recreation Director, answered questions from the Board regarding the River Management Program and the current service levels of Parks & Recreation operations.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the proposed six-month budget amendment for FY21 as noticed on the Teton County Website as presented today. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

#### **3. Consideration of MOA with Teton Conservation District for Septic Effluent Monitoring Project**

Heather Overholser, Director of Public works, presented to the Board for consideration of approval a Memorandum of Agreement with the Teton Conservation District (TCD) for the Septic Effluent Monitoring project.

Following coordination among project partners regarding the intent and project scope, TCD let a Request for Proposals for a Septic System Effluent Monitoring project engineer, and subsequently hired Nelson Engineering in April of 2020. During project development, discussions occurred regarding project partner funding contributions. A cost share schema was presented to Teton County on May 27, 2020 by Protect Our Water Jackson Hole (POWJH) and TCD. The proposal, which also included a proposal for Wastewater Planning, made the following statement regarding the septic effluent monitoring project scope and cost-share breakdown: Septic System Effluent Monitoring - This one-

year study will collect data from four septic systems in Teton County and assess their actual wastewater treatment potential compared to expected treatment. The study is underway and is expected to cost TCD roughly \$160,000. TCD made a FY21 funding request to Teton County for a \$20,000 contribution towards the total project cost. POWJH offered to offset Teton County costs by contributing \$18,000 to the TCD Septic Effluent Study, reducing Teton County's requested contribution to \$2,000. A separate funding agreement has been created between TCD and POWJH. To date, a sampling plan has been created, and four sites (one southwest of Town and three on the West Bank) have been established and instrumented with monitoring wells. Sampling began in October 2020 and will occur at roughly monthly intervals for one year.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the Memorandum of Agreement with the Teton Conservation District for the Septic Effluent Monitoring project. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

#### **4. Consideration of a Contract for Professional Services for Design of Cattleman's Bridge Mitigation and Site Improvements**

Amy Ramage, Manager, Engineering Department, presented to the Board for consideration of approval a Contract for Professional Services for design of Cattleman's Bridge Mitigation and Site Improvements Project.

The Cattleman's Bridge reconstruction project (Spring Gulch Road crossing the Gros Ventre River) was completed in 2018. Many large trees were removed to facilitate installation of the new bridge and levee approaches. This area is in the County's Natural Resources Overlay (NRO). As part of the County permitting of that project, and in adherence to Teton County Land Development Regulations, removed vegetation is required to be mitigated at a 2:1 ratio. The adjacent Teton County-owned parcel, Lot 45 of Jackson Hole Golf & Tennis, was identified as the best place to provide this mitigation area. The project also provides the opportunity to improve a relatively unused parcel of Teton County land as a public space by creating a passive use-type park. In addition to the plantings, the concept plan proposes an irrigation system, gravel trails that connect the paved pathway to the new bridge, and a formalized community recycling site. County Engineering has coordinated with Parks and Rec, Integrated Solid Waste and Recycling and Pathways staff on this project. A preliminary mitigation plan was prepared as part of the original permitting work (please see attachment). A finalized mitigation plan and construction documents are needed. Work will generally include surveying, site design, water rights permitting, and landscape planning. The intent is to finish the design and permitting by spring 2021 and construct the project in summer 2021. A Request for Qualifications (please see attachment) utilizing County procurement policy for professional services was initiated through the Public Purchase platform. Four proposals were received and scored by Public Works staff based upon the evaluation criteria within the request. Cost proposals were also reviewed.

There was no public comment.

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the contract between Teton County and Harmony Design and Engineering for Professional Services for the Cattleman's Bridge Mitigation and Site Improvements Project in the amount not-to-exceed \$35,492. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

#### **9. Consideration of Sexual Assault Response Team (SART) Resolution**

Erin Weisman, Teton County Attorney, presented to the Board for consideration of approval a resolution Recognizing the efforts of the Teton County Sexual Assault Response Team (SART).

#### **BOARD OF COUNTY COMMISSIONERS OF TETON COUNTY RESOLUTION # \_\_\_\_\_ (SEXUAL ASSAULT RESPONSE TEAM)**

**WHEREAS**, each and every day sexual violence and sexual assault impacts all persons in the United States of America, the State of Wyoming, including our community of Teton County, and in the Town of Jackson; and **WHEREAS**, in the United States of America, someone is sexually assaulted every 73 seconds, and every 9 minutes that victim of sexual assault is a child; and

**WHEREAS**, approximately 60,000 children a year are victims of substantiated or indicated sexual abuse; and **WHEREAS**, 1 out of every 6 American women have been the victim of an attempted or completed rape in their lifetime, and 1 in 33 American men have experienced an attempted or completed sexual assault in their lifetime; and **WHEREAS**, the majority of sexual assaults against women, children, or men, occur at or near the victim's home; and **WHEREAS**, Teton County Victim Services is funded in part by the Wyoming Attorney General's Office, Division of Victim Services, and serves as advocates for victims of adults and children in Teton County, Wyoming, and in the Town of Jackson, and during the year 2020 was contacted by approximately 619 victims and survivors (adults and children) and has provided vast services from advocacy, to assistance with compensation, protection orders, and impact statements, of which over one-third of all reported alleged crimes stem from physical and sexual assault, domestic violence, and stalking; and

**WHEREAS**, the Community Safety Network is a nonprofit organization whose primary purpose is to provide shelter and advocacy to adult survivors and victims of domestic violence, sexual assault, and stalking in an effort to ensure an individual's safety and hope for living a life free from violence, and who acknowledges victimization involves violent sexual assault or rape in the perpetuation of a domestic violence act, and the advocates from the Community Safety Network offer shelter, support, advocacy, safety planning, and other services to survivors of sexual assault; and

**WHEREAS**, our community's law enforcement officials, including the Teton County Sheriff's Office, the Jackson Police Department, and the Teton County and Prosecuting Attorney's Office, are committed to continuing the education of their staff on the benefits of trauma informed responses and victim-centered investigations regarding sexual assault cases, to better equip law enforcement with the tools to listen and understand victims and survivors of sexual assault, rape, and stalking, and whereby law enforcement commits to strong communication with victims and survivors, the sexual assault response nurses at St. John's Health, their advocates and partners with the Teton County Victim Services and the Community Safety Network, when investigating and making decisions about whether to prosecute sexual assault cases against individuals who have allegedly perpetrated violent sexual crimes against women, men, and children in our community; and

**WHEREAS**, St. John's Health has specialized, registered nurses who are sexual assault nurse examiners (SANE nurses), who are qualified and able to perform sexual assault evidentiary forensic examinations, and who are specially trained in medical, psychological, and the forensic examination of sexual assault victims; and

**WHEREAS**, knowing that sexual assaults and crimes of sexual violence perpetrated against adults and children are vastly underreported in the State of Wyoming, including Teton County and the Town of Jackson; and,

**WHEREAS**, in Wyoming on a given day, almost 300 victims are served; over 100 adult and child victims found refuge in emergency shelters or transitional housing; almost 150 adult and child victims received non-residential assistance and services, including counseling, legal advocacy and children's support groups; and

**WHEREAS**, in Teton County, Wyoming, including the Town of Jackson, a Sexual Assault Response Team has formed consisting of advocates from the Teton County Victim Services, advocates from the Community Safety Network, the Sheriff and investigators from the Teton County Sheriff's Office, the Interim Chief of Police and investigators from the Jackson Police Department, sexual assault nurse examiners from St. John's Health, and the Teton County and Prosecuting Attorney, in an effort to meet and coordinate our community and agency responses among Teton County Victim Services and the Community Safety Network to better serve victims and survivors of sexual assault, rape, or stalking; and

**NOW, THEREFORE**, having duly met at a regular meeting and considered the matter, the Teton County Board of County Commissioners, does hereby recognize and support the efforts of the Sexual Assault Response Team in Teton County, Wyoming, and the Town of Jackson, and commits to continue to work towards implementing and achieving better processes, services, and supports to victims and survivors of sexual assault in our community.

Adopted on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**TETON COUNTY BOARD OF COUNTY COMMISSIONERS**

Natalia D. Macker, Chairwoman

(Seal)

Attest: Maureen E. Murphy, Teton County Clerk

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the Resolution recognizing the efforts of the Sexual Assault Response Team and also acknowledging the work to be done toward implementing and achieving better processes, services, and supports to victims and survivors of sexual assault. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

**13. Consideration of the Transfer of 360 & 380 S. Jackson St. and 255 & 257 W. Kelly Ave. for the Red House Apartments Housing Development**

April Norton, Housing Director, presented to the Board for consideration of approval the transfer of ownership of four residential lots to the Cumming Foundation for the purpose of developing a 100% deed restricted rental development that will include 15 employee rights of first rental for Teton County employees.

Teton County purchased 360 & 380 S. Jackson Street and 255 & 257 W. Kelly Avenue in 2015 for \$2.2M. Since that time, the property has been utilized for County employee housing. However, due to environmental concerns, only one unit is currently rented. These lots are zoned Neighborhood High Density ("NH-1"). The Cumming Foundation owns six adjacent lots that are north of the County's four lots. These lots are zoned Commercial Residential 2 ("CR-2") and are located in the lodging overlay, which means they could be developed into three-story short-term rentals. Instead, the Cumming Foundation has offered to develop their six lots and the County's four lots as one project that will provide 100% deed restricted rental housing (55-70 units) and will include 15 employee rights of first rental for Teton County employees. To accomplish this, the County must transfer its property to the Foundation. The property transfer will include a reversionary clause that states the lots will be returned to County ownership if the development is not complete by December 31, 2025. The land transfer also allows Teton County to honor the terms of the existing employee lease for 380 S. Jackson Street. This lease expires February 28, 2021 and the tenant is aware that the lease will not be renewed. The Cumming Foundation, as developer, will take the project through the Town's approval process which includes presentations to the Design Review Committee, Planning Commission, and Town Council. The Foundation is hopeful to break ground on the project in 2021 or spring of 2022. The Foundation has hired Hoyt Architects, Jorgensen Associates, Herschberger Landscape Design, and Shaw Construction to design and build the development.

Public comment was given by Brooke Sausser, Elizabeth Hutchings, and Mike Welch (on behalf of Mary Erickson).

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to direct staff to begin working on the necessary legal documents to transfer 360 and 380 S. Jackson Street and 255 and 257 W. Kelly Avenue to the Cumming Foundation, with the understanding that a Buy/Sell Agreement with the details of the agreement with Cumming Foundation will be brought back before the Commission for final approval prior to beginning the process of closing. I further move to authorize the Chairwoman to sign the Landowner Authorization Form from the Town of Jackson to give Hoyt Architects the authority to begin the Town of Jackson Planning Permitting process for the properties currently owned by Teton County, specifically 360 and 380 S. Jackson Street and 255 and 257 W. Kelly Avenue in the Town of Jackson. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

**14. Consideration of 445 E. Kelly Ave. Horizontal Infrastructure, Planning & Site Design RFP Award**

April Norton, Housing Director, presented to the Board for consideration of approval a request to award the contract for horizontal infrastructure, planning and design work at 445 E. Kelly Avenue to Y2 Consultants.

Teton County purchased 445 E. Kelly Avenue in June 2020 for \$2,255,383.49. The property is currently split into two lots and is 1.08-acres in total. The Board approved a Request for Proposals for horizontal infrastructure, planning and site design for the property. The RFP was released November 10, 2020 and closed December 21, 2020. One response was received. The respondent – Y2 Consultants – is a local, multi-disciplinary team. On January 5, 2020, the Housing Supply Board ("HSB") interviewed the team. The HSB also scored the response prior to the interview. The RFP was graded on five different areas:

- Overall quality of site design: 12 out of 20 possible points.
- Experience of key individuals: 9 out of 10 possible points.
- Proposed fees: 8 out of 10 possible points.
- Ability to meet deadlines and control costs: 7 out of 10 possible points.

- Preservation of at least one historic structure: 5 out of 5 possible points

Public comment was made by McKay Edwards, with Y2 Consultants, and Kris Greenville of Teton Habitat for Humanity.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to direct staff to negotiate a contract for services with Y2 Consultants to provide horizontal infrastructure, planning and site design for 445 E. Kelly Avenue and to modify the scope to include a design charrette. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

#### **15. Consideration of an MOU with Teton Habitat to Develop 445 E. Kelly Avenue**

April Norton, Housing Director, presented to the Board for consideration of approval a Memorandum of Understanding with Habitat for Humanity of the Greater Teton Area to develop low-income ownership housing at 445 E. Kelly Avenue.

Teton County purchased 445 East Kelly Avenue in June 2020 for the purpose of developing deed restricted housing. The Board released a Request for Proposals for horizontal infrastructure, planning and design in November 2020 and will consider awarding that contract during the January 19, 2021 meeting. The Board has discussed partnering with Teton Habitat to develop this property for low-income households. Today, staff brings an MOU with Teton Habitat to develop the property for the Board's consideration. This MOU is non-binding and sets forth the following key items:

- Teton Habitat will build 18 units and will record Affordable Ownership 30-80% MFI restrictions on all properties.
- The County will provide a Ground Lease to Teton Habitat. The Ground Lease with Teton Habitat will have a term of 99 years at a rent rate of \$10 per year.
- Teton Habitat will own the improvements constructed on the property and will convey those improvements to qualifying households upon substantial completion of the improvements.
- The County will be responsible for designing, permitting, and installing all horizontal infrastructure on the property so that the property is "shovel-ready".
- The County will be responsible for any environmental mitigation required.
- The County will be responsible for final disposition of all existing structures.
- Teton Habitat will be responsible for designing, permitting, and constructing the vertical improvements on the property.
- Teton Habitat will phase their construction over four (4) years.
- Teton Habitat will work with Lower Valley Energy ("LVE") to explore the possibility of having LVE install a wall along the shared boundary between the two properties.

Kris Greenville, Teton Habitat Executive Director, answered questions from the Board.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Propst to approve the Memorandum of Understanding between Teton County and Habitat for Humanity of the Greater Teton Area for the 445 E. Kelly Avenue Project. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

The meeting recessed at 10:22 a.m. and reconvened at 10:30 a.m.

#### **MATTERS FROM PLANNING AND DEVELOPMENT**

- 1. Permit:** DEV2016-0002  
**Applicant:** AJL DUERSCH, LLC  
**Presenter:** Chandler Windom  
**Request:** Request for a 4-unit Subdivision Planned Residential Development pursuant to Section 2320 of the 4th Printing of the 1994 LDRs.  
**Location:** The subject property is located east of N State Line Road in Alta. The land is zoned Rural and is not within any overlays.

Chandler Windom, Associate Planner, Planning and Building Services, presented to the Board for Consideration of approval a Development Permit pursuant to Section 2320 of the 2015 Teton County Land Development Regulations (LDRs) for a 4-unit Subdivision Planned Residential Development.

The applicant is proposing 4 lots, three of which will be 13 acres and a fourth lot of 9.05 acres. The open space proposed is a majority of each lot, totaling 35.2 acres or 74.59% of the base site area. The applicant had previously requested a new conservation easement from the Teton County Scenic Preserve Trust, EAS2019-0002, which was brought before the Board of County Commissioners most recently on November 10th, 2020 concurrent with this application. At that November 10th meeting a motion was made to approve EAS2019-0002, which failed 2-3. Since that meeting the applicant has not supplemented their application with any additional conservation easement.

Hal Hutchinson, for the applicant, addressed the Board with a request to continue the application.

Public comment was made by Bart Birch, Gigi Hendricks, and Gregory Such.

Chris Neubecker, Planning and Building Services Director, answered questions from the Board.

The meeting recessed at 11:02 a.m. and reconvened at 11:07 a.m.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to remand this application to a future date to be determined, to allow the application to investigate and propose alternative options to the current site plan, and to work with Planning staff to review and evaluate site plan revisions as discussed by the Board of County Commission during previous hearings on the item. In undertaking these revisions, the applicant is attempting to respond to comments and directions provided by the Board of County Commissioners as well as the adjacent property owners, and as such these site plan revisions are not to be considered by staff as significant modifications to the pending application, but are to be reviewed and processed as amendments to the current application. The Board of

County Commissioners will consider the application amendments once the Planning staff and Planning Commission, if necessary, have had sufficient time to review the amendments to this application.

Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

- 2. Permit:** MSC2020-0038  
**Applicant:** TETON RAPTOR CENTER  
**Presenter:** Chandler Windom  
**Request:** Second annual review of the Teton Raptor Center Conditional Use Permit, CUP2017-0007, for their Institutional operation, which pursuant to the conditions placed upon the permit by the Board of County Commissioners, requires annual review of operations and conditions.  
**Location:** 5450 W Highway 22 is located on the south side of the highway at the entrance to downtown Wilson, one mile west of the intersection with Moose-Wilson Road. It is zoned Rural-2 and is within the Scenic Resources Overlay.

Chandler Windom, Associate Planner, Planning and Building Services, presented to the Board for Consideration of approval an Annual review of the Teton Raptor Center Conditional Use Permit, CUP2017-0007, for their Institutional operation at 5450 State Highway 22, Wilson, Wyoming.

Pursuant to the conditions placed upon the permit by the Board of County Commissioners, an annual review of operations and conditions is required. This is the second annual review, which encompasses March 2019 to March of 2020. The review is required to be heard before the Board of County Commissioners. The Raptor Center is also requesting confirmation that several conditions of approval from CUP2017-0007 have been partially or fully satisfied.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to accept and acknowledge the March 2019- March 2020 Teton Raptor Center annual review in compliance with CUP2017-0007. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

#### **MATTERS FROM COMMISSION**

- A. FY21 Budget:** The Board discussed budget amendments. Alyssa Watkins, Board of County Commissioners Administrator, presented updates on the Budget amendments and gave a Capital Request Summary. The Board agreed on all Capital Requests, with the exception of three Sheriff vehicle replacements for a total amount of \$2,113,475.00.
- A. Health Officer Recommendations:** The Board discussed the most recent health recommendations and whether the Commission should issue a statement of support for the recent recommendations. A special meeting was scheduled for 8:30 a.m. on Wednesday, January 20, 2021 to discuss a revised letter or a resolution regarding support for health recommendations.
- B. Northern South Park Steering Committee/Public Participation:** The Board discussed transparency in the Northern South Park Steering Committee proceedings, and whether to allow the public to participate in the meetings in the absence of any legal requirement that they be open to the public.

Chris Neubecker, Director of Planning and Building Services, answered questions from the Board.

The meeting recessed at 12:33 p.m. and reconvened at 1:30 p.m.

#### **WORKSHOP – 1:30 PM HIGHWAY 22-390 PROJECT UPDATE**

Heather Overholser, Director of Public Works, and Amy Ramage, Manager, Engineering Services, presented to the Board an update on the Wyoming 22-390 Intersection Snake River Bridge project.

Brian Schilling, Pathways Coordinator, answered questions from the Board.

Steve Ashworth, Director of Parks and Recreation, answered questions from the Board.

Aly Courtemanch, Wyoming Game and Fish, answered questions from the Board.

#### **MATTERS FROM COMMISSION (continued)**

- C. Retreat:** The Board discussed their upcoming retreat, considering a virtual vs. in-person meeting and potential facilitators.
- D. Stilson/Master Plan Updates:** Alyssa Watkins, Board of County Commissioners Administrator, answered questions from the Board.

#### **ADJOURN**

A motion was made by Commissioner Barron and seconded by Commissioner Propst to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 2:52 p.m.

Respectfully submitted,  
Chalice Weichman  
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

---

Natalia D. Macker, Chairwoman

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE  
1-19-2021 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
395084	ADVANCED GLASS & TRIM LLC	220.00
395085	ADVANTAGE TESTING & PROFESSIONAL	1,037.00
395086	AIRGAS USA LLC	120.23
395087	ALLEGIANCE BENEFIT PLAN MGMT	79,898.29
395088	ALAN'S WELDING	815.20
395089	AMAZON CAPITAL SERVICES, INC.	507.68
395090	ARNOLD MACHINERY COMPANY	4,389.25
395091	ASPEN AUTOMOTIVE/NAPA	227.36
395092	BIG O TIRES	2,454.10
395093	BLUE SPRUCE CLEANERS, INC.	323.45
395094	CATOR, RUMA & ASSOCIATES	869.75
395095	CAROLINA SOFTWARE INC	850.00
395096	CASPER STAR-TRIBUNE	286.80
395097	CDW GOVERNMENT, INC.	308.52
395098	CENTURYLINK	3,399.22
395099	CHRISTOPHER JACOB BATES	1,800.00
395100	CHEMSEARCHFE	321.95
395101	CONRAD AND BISCHOFF, INC.	1,543.03
395102	COCA COLA BOTTLING COMPANY	31.60
395103	COMPUNET INC	13,886.25
395104	COPY WORKS LLC	387.50
395105	COMMUNITY SAFETY NETWORK	4,083.33
395106	DAVID MEAGHER	36.04
395107	DAY WIRELESS SYSTEMS	211.00
395108	DBR, INC.	605.54
395109	DEACONESS COMP CENTER	159.29
395110	DEAN'S PEST CONTROL LLC	480.00
395111	DEPARTMENT OF WORKFORCE SERVICES	35,695.32
395112	ELISABETH M. W. TREFONAS	2,480.00
395113	ENERGY 1 LLC	2,605.32
395114	ENVIRONMENTAL RESOURCE ASSOC.	316.05
395115	E-ONE INC	5,649.19
395116	E.R. OFFICE EXPRESS INC.	303.56
395117	FALL RIVER RURAL ELEC.COOP.,INC.	79.73
395118	FC EXCAVATION LLC	15,468.75
395119	GOLDER ASSOCIATES INC	819.00
395120	GRAINGER	1,208.41
395121	GREENWAY PAINTING LLC	650.00
395122	GREG EPSTEIN	60.00
395123	GREAT WEST TRUST COMPANY LLC	96.67
395124	GREAT WEST TRUST COMPANY LLC	2,680.00
395125	HANSEN EARTH WORKS LLC	310.00
395126	HESS D'AMOURS & KRIEGER LLC	90.00
395127	HELICOPTER EXPRESS, INC.	12,128.06
395128	HIGH COUNTRY LINEN SUPPLY LLC	2,271.16
395129	INSIDE OUT LANDSCAPE ARCHITECTURE	300.00
395130	JACKSON CURBSIDE, INC	139.00
395131	JANET LAWRENCE GARLAND,RN	2,851.36
395132	JACKSON LUMBER	50.35
395133	JENNIFER SIMMERS	52.50
395134	JHCCC	96,562.50
395135	JACKSON HOLE RADIO	280.00
395136	JACKSON HOLE SECURITY LLC	600.00
395137	JH SNOW REMOVAL LLC	2,200.00
395138	JORGENSEN ASSOCIATES PC	3,742.50
395139	JONES SIMKINS LLC	7,082.00
395140	KENNON C.TUBBS, MD LLC	17,796.00
395141	LIFE INSURANCE CO OF NORTH AMERICA	39.92
395142	LIFE INSURANCE CO OF NORTH AMERICA	476.64
395143	LONG BUILDING TECHNOLOGIES, INC.	12,682.10

395144	LOWER VALLEY ENERGY	6,488.78
395145	LOWER VALLEY ENERGY	36,753.06
395146	LUTHER PROPST	60.00
395147	MARIO JIMENEZ	52.50
395148	MASTERCRAFT POOL & SPA	1,445.52
395149	MCKESSON MEDICAL SURGICAL	632.17
395150	MERIDIAN ENGINEERING P.C.	4,562.98
395151	MEYRING & ASSOCIATES INC.	3,003.03
395152	NATALIA D. MACKER	60.00
395153	OFFICE ALLY	35.00
395154	ALEX NORTON	1,225.00
395155	PEARSON EDUCATION INC	1,486.54
395156	PLUMBING ANYTIME INC.	287.00
395157	PORTERS OFFICE PRODUCTS	196.07
395158	POST REGISTER	138.65
395159	HAL JOHNSON JR-PROFESSIONAL EXPRESS	469.23
395160	PREMIER CLEANING SERVICES LLC	784.00
395161	PRIORITY HEALTHCARE DIST	2,346.12
395162	QUADIANT INC	343.54
395163	QUADIANT FINANCE USA INC	6,000.00
395164	RAFTER J ISD	292.86
395165	RON'S TOWING LLC	125.00
395166	SANOFI PASTEUR INC.	403.89
395167	SAM STIEN	161.00
395168	SCHOW'S TRUCK CENTER	534.60
395169	SENSAPHONE	284.45
395170	SHELLEY FAIRBANKS	52.50
395171	SHERVIN'S INDEP. OIL	30.68
395172	SILVER STAR COMMUNICATIONS	4,201.97
395173	SJMC HITCHING POST LODGE	700.00
395174	SNAKE RIVER SUPPLY, LLC	365,595.00
395175	SOUTH PARK NURSERY AND LANDSCAPING	315.00
395176	STAPLES ADVANTAGE	467.10
395177	STOTZ EQUIPMENT	578.19
395178	ST JOHN'S HEALTH	30.40
395179	ST. JOHN'S MEDICAL CENTER	65.00
395180	SUNRISE ENVIRONMENTAL SCIENTIFIC	191.91
395181	ELIOR INC.	2,259.40
395182	TETON COUNTY HOUSING AUTHORITY	352,118.80
395183	TETON COUNTY PUBLIC HEALTH	2,100.00
395184	TETON COUNTY TREASURER	71,782.72
395185	TETON COUNTY TREASURER	2,700.00
395186	TETON COURIER	71.60
395187	TETON GABLES LLC	6,150.00
395188	TELEFLEX	1,713.50
395189	TETON MEDIA WORKS INC.	1,155.10
395190	TETON MOTORS	2,569.19
395191	TETON VALLEY NEWS	140.00
395192	THE DOOR MAN	175.00
395193	R&L HOLDING'S INC.	1,530.25
395194	THYSSEN-KRUPP ELEVATOR CORP.	752.01
395195	THOMSON REUTERS-WEST	1,510.54
395196	THYSSENKRUPP ELEVATOR CORP.	962.64
395197	TIAA COMMERCIAL FINANCE INC	267.47
395198	TOWN OF JACKSON	813.22
395199	TOWN OF JACKSON	822.55
395200	TOWN OF JACKSON	64.80
395201	TOWN OF JACKSON	29,641.24
395202	TETON VALLEY TRAILS & PATHWAYS INC.	456.00
395203	ULINE	109.05
395204	VALLEY LUMBER & RENTAL	808.00
395205	VERIZON WIRELESS	1,367.26
395206	VISA	2,719.66
395207	WATSABAUGH EXCAVATION, INC.	1,452.50
395208	WARREN PENNICK	52.50
395209	WESTERN LAND GROUP INC	25.13
395210	WEST BANK SANITATION	1,157.07
395211	WHITE GLOVE PROFESSIONAL CLEANING	558.22
395212	WILSON HARDWARE	460.88
395213	WITMER PUBLIC SAFETY GROUP	200.94
395214	WILLIAM R. SMITH M.D.	500.00
395215	WYOMING DEPT OF HEALTH	159.75
395216	WYOMING FIRST AID & SAFETY SUPPLY	66.16
395217	WY LAW ENFORCEMENT ACADEMY	720.00
395218	WYOMING PUBLIC HEALTH LABORATORY	1,439.00
395219	XEROX FINANCIAL SERVICES	1,549.19
395220	LIFE INSURANCE CO OF NORTH AMERICA	116.46