

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **January 22, 2018** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:04am.

Commission present: Smokey Rhea Acting Chair, Greg Epstein, and Paul Vogelheim. Mark Newcomb and Natalia Macker were absent.

ADOPT AGENDA

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to adopt the agenda as presented. Acting Chair Rhea called for the vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Tom Spatafore, Teton County Weed and Pest employee regarding local hiring practices concerning minorities and benefit practices.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to approve vouchers of two separate runs in the amount of \$510,173.15. Acting Chair Rhea called for the vote. The vote showed all in favor and the motion carried.

2. Consent for Proposed Outgoing Commissioner Correspondence

A. Letter for Master Deputy Kurt Drumheller

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to approve the letter as read. Acting Chair Rhea called for the vote. The vote showed all in favor and the motion carried.

3. Consideration of Adoption Schedule for the Engage 2017 Projects – Housing and Natural Resources (1:30pm)

EXECUTIVE SESSION

There was no executive session.

DISCUSSION ITEMS

1. Known Matters for Discussion

2. Other Matters for Discussion

- A. Commissioner Epstein and Deputy County Attorney Erin Weisman talked about a promoter trying to bring an "A" list artist for a concert at and near the Stilson area. This event would involve a Special Events Permit and would use county and private land.
- B. Commissioner Epstein requested an update on Stilson and the Stilson agreement from Deputy County Attorney Erin Weisman, which was provided by Ms. Weisman. Ms. Weisman went on to discuss her recent clarification of a recital clause in the draft, revised Maintenance Agreement for Stilson which referenced the 8.52 acres owned by the County. Ms. Weisman's opinion is that the 1.0 acres of the 8.52-acre parcel was a required exaction, while the remaining 7.52 acres was a gift from JHMR to the County. Ms. Weisman indicated she would continue conversations with counsel for JHMR and TVA regarding updating or revising the 1997 Maintenance Agreement, which is still in effect.
- C. Scholarship Requirements – Shelley Fairbanks, Deputy County Clerk, requested clarification from the Board on the number of hours needed to maintain scholarship eligibility. Scholarship eligibility throughout the state is based on full-time status of 12 credit hours per semester. The Clerk's Office will work on the policy clarification and bring to the Board as an action item on the January 29, 2018 voucher agenda.

Calendar Review. The Board reviewed their weekly calendars.

Commission updates

- A. Paul Vogelheim updated on the ISWR Board – DEQ requiring dead animal pit closure and looming possibility of Chronic Waste Disease restrictions in Idaho; WyoLink potential annual payment and coverage in Teton County.
- B. Greg Epstein updated on the LEPC – county hazmat plan, training/exercise workshops, Airport Incident Exercise on April 11, future CyberSecurity Training, TC Tactical EMS featured in GEMS, Coroner – NARCAN training for opiate overdoses, I/T is working on FirstNet - different band of communications over cellular phones for emergency situations; TAC – Urban Systems next steps.
- C. Smokey Rhea updated on Historical Preservation Board Retreat – long range plans for next 5 years; JHSM had 2 long time members retire, Mercill property move; WCCA – conference call regarding the PMO - Joint Labor, Health and Social Services Committee.

County Commissioner Administrator Updates. Alyssa Watkins, County Commissioner Administrator gave the Board updates on Health and Human Services, Housing, LDRs, and Town/County Relations.

The meeting was recessed at 10:31am and reconvened at 1:30pm.

Commission present: Acting Chair Smokey Rhea, Paul Vogelheim, and Greg Epstein. Mark Newcomb and Natalia Macker were absent.

ACTION ITEMS (continued)

3. Consideration of Adoption Schedule for the Engage 2017 Projects – Housing and Natural Resources

Alex Norton, Long Range Planner, presented to the Board an update on the adoption schedule for the following projects:

- Character Districts 3-6 Zoning Updates
- Character Districts 3-6 Parking Study
- Housing Requirements LDR Update
- Housing Rules and Regulations Updates
- Natural Resources Protection LDRs Update

| | Housing Rules | Housing LDRs | D3-6 Zoning/Parking | Nat. Res. LDRs |
|----------------------------------|-------------------|-----------------------|----------------------|-------------------|
| Draft Release | Mar. 9 | Mar. 16 | Mar. 16 | Apr. 27 |
| Draft Presentation | n/a | Mar. 19 (Sp. JIM) | Mar. 19 (Sp. JIM) | May 1 (Reg. BCC) |
| Public Review Period | Mar. 9 – Apr. 4 | Mar. 16 – Apr. 20 | Mar. 16 – Apr. 20 | Apr. 27 – May 21 |
| Public Workshop | n/a | Apr. 12 | Apr. 12 | n/a |
| Modifications Brainstorm | Mar. 21 (Sp. JIM) | Apr. 24 (Sp. JIM+JPC) | Apr. 23 (Sp. TC+TPC) | n/a |
| Recommendation | By Apr. 2 (HA) | By May 25 (JPC) | By May 18 (TPC) | By Jun. 1 (CPC) |
| 1 st Reading/Approval | Apr. 11 (Sp. JIM) | Jun. 6 (Sp. JIM) | May 29 (Sp. TC) | Jun. 11 (Sp. BCC) |
| Release Adoption Version | Apr. 20 | Jun. 20 | Jun. 20 | Jun. 22 |
| 2 nd Reading | May 21 (Sp. JIM) | Jun. 25 (Sp. JIM) | Jun. 25 (Sp. TC) | n/a |
| 3 rd Reading/Adoption | Jun. 4 (Reg. JIM) | Jul. 2 (Reg. JIM) | Jul. 2 (Reg. TC) | Jul. 3 (Reg. BCC) |

Reg. TC: Regular Town Council Meeting
 Sp. TC: Special Town Council Meeting
 Reg. BCC: Regular Board of County Commissioners Meeting
 Sp. BCC: Special Board of County Commissioners Meeting
 Reg. JIM: Regular Joint Information Meeting (Council + Board)
 Sp. JIM: Special Joint Information Meeting (Council + Board)
 TPC: Town Planning Commission
 CPC: County Planning Commission
 JPC: Joint Town/County Planning Commissions
 HA: Jackson/Teton County Housing Authority Board

The desired outcome of the item is a review of the proposed schedule and setting of Board meeting dates to adopt the above projects.

Phase 4, Implement the Solution, is underway and will be complete by July 2018. The goal of Phase 4 is that the adoption hearings are the culmination of the process, built on earlier phases. The process proposed below is the formal adoption process, compliant with all State statutes, but is not the beginning of the discussion. It is built on the foundation of Phases 1,2, and 3 and is intended to be an evaluation of how best to implement the direction provided in Phase 3.

Discussion between the Board and staff included District 3-6 Zoning/Parking and Housing, incentives, Natural Resource LDRs draft release to include input from Stakeholder’s Group, Natural Resources Stakeholder’s Group replacement of vacated position, consultant services, possible conflict with joint budget meetings, early releases of elements that are critical for the Natural Resources such as Focal Species and various revisions of the NRO updated, still intent to have tiered NRO, check-in along the way to educate on Natural Resources LDRs, BCC attending meetings without being part of discussion and decisions, fencing, housing supply and demand as it relates to the housing action plan – workforce housing.

A motion was made by Commissioner Epstein and seconded by Commissioner Vogelheim to approve the following:

- A Special JIM, March 19 at 2:00pm, for a Presentation of the draft Housing Mitigation LDRs and District 3-6 Zoning
- Special JIM, March 21 at 2:00pm, for a Modifications Brainstorm on the Housing Rules
- Special JIM, April 11 at 6:00pm, for 1st Reading/Approval of the Housing Rules
- Special JIM, April 12 at 9:00am, to continue 1st Reading/Approval of the Housing Rules (if needed)
- Special JIM with the joint Planning Commissions, April 24 at 5:30pm, for a Modifications Brainstorm on the Housing Mitigation LDRs
- Special JIM, May 21 at 2:00pm, for 2nd Reading of the Housing Rules
- Special JIM, June 6 at 6:00pm, for 1st Reading/Approval of Housing Mitigation LDRs
- Special JIM, June 7 at 9:00am, to continue 1st Reading/Approval of Housing Mitigation LDRs (if needed)
- Special Meeting, June 11 at 1:30pm, for Approval of the Natural Resource LDRs
- Special Meeting, June 12 at 9:00am, to continue Approval of the Natural Resource LDRs (if needed)
- Special JIM, June 25 at 3:00pm, for 2nd Reading of Housing Mitigation LDRs

Acting Chair Rhea called for the vote. The vote showed all in favor and the motion carried.

WORKSHOPS

ADJOURN

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to adjourn. Acting Chair Rhea called for the vote. The vote showed all in favor and the motion carried. The meeting was adjourned at 2:09pm.

Respectfully submitted: sdf

TETON COUNTY BOARD OF COMMISSIONERS

Mark Newcomb, Chair

Natalia Macker, Vice-Chair

Greg Epstein

Paul Vogelheim

Kathleen "Smokey" Rhea

ATTEST:

Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE
01-22-18 WARRANTS**

| Warrant Number | Name | Amount |
|---------------------------|----------------------------------|---------------|
| 353713 | AMAZON CAPITAL SERVICES, INC. | 6,198.95 |
| 353714 | AMANDA WILLIAMS | 39.25 |
| 353715 | ANPEYTU RABEN | 21.00 |
| 353716 | BLUE SPRUCE CLEANERS, INC. | 43.24 |
| 353717 | BOB BARKER COMPANY, INC. | 145.10 |
| 353718 | BONNEVILLE COUNTY SOLID WASTE | 78,448.72 |
| 353719 | BOUNDTREE MEDICAL | 651.84 |
| 353720 | cbm MANAGED SERVICES | 5,841.04 |
| 353721 | CDW GOVERNMENT, INC. | 379.27 |
| 353722 | CENTURYLINK | 2,033.35 |
| 353723 | CHRISTOPHER KIERNAN & | 6,416.00 |
| 353724 | CLARION ASSOCIATES, LLC | 4,808.73 |
| 353725 | CLARKS' BROADWAY AUTO PARTS, LLC | 182.63 |
| 353726 | COCA COLA BOTTLING COMPANY | 18.40 |
| 353727 | COMMUNITY SAFETY NETWORK | 3,000.00 |
| 353728 | BOCHICCHIO INC. | 220.00 |
| 353729 | CURTIS ELECTRIC INC. | 375.00 |
| 353730 | CUMMINS ROCKY MOUNTAIN LLC | 687.11 |
| 353731 | DBR, INC. | 1,274.50 |
| 353732 | EMERGENCY MEDICAL PRODUCTS, INC. | 1,111.35 |
| 353733 | ENERGY 1 LLC | 682.50 |
| 353734 | E.R. OFFICE EXPRESS INC. | 572.06 |
| 353735 | ESP-WYOMING | 45.00 |
| 353736 | EVANS CONSTRUCTION, INC. | 965.38 |
| 353737 | EXPRESS TOLL | 7.40 |
| 353738 | FISH CREEK EXCAVATION, LLC | 3,974.47 |
| 353739 | GLAXOSMITHKLINE PHARMACEUTICALS | 3,391.70 |
| 353740 | GM SHEETMETAL LLC | 100.00 |
| 353741 | GRAINGER | 23.04 |
| 353742 | HARRIS COMPUTER SYSTEMS | 6,930.00 |
| 353743 | IAFC MEMBERSHIP, CL500039 | 145.00 |
| 353744 | INFINITY SOFTWARE INC. | 1,332.00 |
| 353745 | INTERMOUNTAIN ROOFING INC. | 10,524.32 |
| 353746 | JACKSON CURBSIDE, INC | 1,804.00 |
| 353747 | JC ASSOCIATES GROUP LLC | 400.00 |
| 353748 | JESSE WILLCOX | 50.00 |

| | | |
|--------|-------------------------------------|------------|
| 353749 | JH20 WATER CONDITIONING & FILTRATIO | 77.00 |
| 353750 | JH COMMUNITY COUNSELING CENTER | 3,751.89 |
| 353751 | KEVIN RAUCH-LYNCH | 66.95 |
| 353752 | K L & A INC. | 2,700.00 |
| 353753 | KOMATSU EQUIPMENT | 212.69 |
| 353754 | LASER XPRESS | 121.86 |
| 353755 | LIFTOFF LLC | 360.00 |
| 353756 | LIGHTHOUSE UNIFORM CO. | 47.35 |
| 353757 | LUBING LAW GROUP, LCC | 337.50 |
| 353758 | MELANIE WATERHOUSE | 404.39 |
| 353759 | MERCK SHARP & DOHME CORP. | 3,855.64 |
| 353760 | MIKE ESTES | 24.37 |
| 353761 | MODUALR SPACE CORPORATION | 3,608.08 |
| 353762 | NAVITUS HEALTH SOLUTIONS, LLC | 2,889.59 |
| 353763 | NATIONAL BUSINESS SYSTEMS INC. | 373.91 |
| 353764 | NELSON ENGINEERING COMPANY | 3,992.70 |
| 353765 | NEVCO INC. | 63.74 |
| 353766 | NORCO, INC. | 21.08 |
| 353767 | ONE-CALL OF WYOMING | 420.75 |
| 353768 | ON SIGHT LAND SURVEYORS, INC. | 150.00 |
| 353769 | PFIZER INC. | 1,657.38 |
| 353770 | PINE COVE CONSULTING LLC | 2,160.83 |
| 353771 | PINE NEEDLE EMBROIDERY | 10.00 |
| 353772 | PLUMBING ANYTIME INC. | 5,640.10 |
| 353773 | RICHARD WARREN PRATT JR | 200.00 |
| 353774 | PRO EQUIPMENT SALES | 50,638.00 |
| 353775 | PUBLIC SAFETY GROUP | 499.00 |
| 353776 | RICOH USA, INC. | 159.00 |
| 353777 | RTR SERVICES LLC | 350.00 |
| 353778 | SALINA LIRA | 16.14 |
| 353779 | SANOFI PASTEUR INC. | 2,090.96 |
| 353780 | SHARI TURPIN | 2,132.00 |
| 353781 | SILVER STAR COMMUNICATIONS | 444.66 |
| 353782 | PVH CORP. | 848.09 |
| 353783 | STAPLES BUSINESS ADVANTAGE | 19.99 |
| 353784 | STANDARD PLUMBING SUPPLY | 99.50 |
| 353785 | SYMBOLARTS LLC | 780.00 |
| 353786 | TC FIRE PROTECTION DISTRICT | 927.67 |
| 353787 | TETON COUNTY TREASURER | 150,421.94 |
| 353788 | TETON MEDIA WORKS INC. | 6,515.22 |
| 353789 | TOWN OF JACKSON | 1,852.37 |
| 353790 | TOGWOTEE MOUNTAIN LODGE | 1,995.00 |
| 353791 | VAUGHN DISTRIBUTING | 752.19 |
| 353792 | VERIZON WIRELESS, BELLEVUE | 40.01 |
| 353793 | VISA | 246.76 |
| 353794 | WAM/WCCA ENERGY LEASE PROGRAM | 1,250.00 |
| 353795 | WESTERN DETENTION | 518.85 |
| 353796 | WESTERN RECORDS DESTRUCTION INC. | 35.00 |
| 353797 | WEST BANK SANITATION | 46.99 |
| 353798 | WESTY'S LLC | 195.00 |
| 353799 | WELCH TENNIS COURTS, INC. | 134.83 |
| 353800 | WHITE GLOVE PROFESSIONAL CLEANING | 6,687.78 |
| 353801 | WIMACTEL INC | 70.00 |
| 353802 | WYOMING DEPARTMENT OF REVENUE | 364.16 |
| 353803 | WYOMING DOT | 82,480.37 |
| 353804 | WYOMING MECHANICAL, INC. | 18,995.00 |
| 353805 | WYOPASS | 660.00 |
| 353806 | WYOMING SECRETARY OF STATE | 30.00 |
| 353807 | XEROX FINANCIAL SERVICES | 199.16 |
| 353808 | XEROX CORPORATION | 1,687.36 |