

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **January 25, 2021** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00 a.m.

Commission present: Natalia Macker Chairwoman, Luther Propst, Vice-Chairman, Mark Barron and Greg Epstein were present via Zoom. Commissioner Newcomb joined the meeting at 9:09 a.m.

**SENATOR HENRY COE:** Recognition was given for recently deceased Henry H. R. Coe, Wyoming Senator.

**ADOPT AGENDA**

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the agenda as presented. Chairwoman Macker called for a vote. The vote showed four in favor and the motion carried 4-0.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the January 25, 2021 county voucher run in the amount of \$502,748.33. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items
  - a. 24-Hour Liquor Permits
  - b. SLIB Drawdowns
  - c. Tax Roll Corrections
    - i. Field House LLC for \$2,243.12

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the tax roll correction as presented by the assessor for Field House LLC totaling \$2,243.12. Chairwoman Macker called for a vote. The vote showed four in favor and the motion carried 4-0.

- d. Human Service/Community Development Contracts for Service
  - e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
3. Consideration of Proposed Outgoing Commissioner Correspondence

There was none.

4. Consideration of Northern South Park Public Participation Program

The Board discussed the Public Participation Program as it relates to the Northern South Park steering committee and as a general policy.

Chris Neubecker, Director of Planning and Building Services, gave updates on the Northern South Park committee meetings.

There was no public comment.

Commissioner Newcomb joined the meeting at 9:09 a.m.

A motion was made by Commissioner Propst and seconded by Commissioner Newcomb to approve the Northern South Park Neighborhood Plan Public Participation Program dated January 12, 2021 as presented. Chairwoman Macker called for a vote. The vote showed three in favor and the motion carried 3-2, with Commissioners Epstein and Barron opposed.

**DISCUSSION ITEMS**

1. Known Matters for Discussion
  - a. Monthly Updates
    - i. Health Department: COVID-19 Response – Jodie Pond, Director of Health, provided updates on the addition of purple in the risk level color scheme, current COVID-19 cases and hospital capacity, contact tracing, testing options/vaccine hotline, and vaccines.
    - ii. Attorney – Erin Weisman, Teton County Attorney, provided updates on new hires, and provided updates through a confidential and privileged letter.
    - iii. Planning – Chris Neubecker, Director of Planning and Building Services, provided updates on current projects, the 390 rezone, permits, and revenue received through the department totaling 3.3 million dollars.
    - iv. Engineering – Heather Overholser, Director of Public Works, gave updates on Tribal Trails, wildlife feeding enforcement, water quality, current projects, pavement maintenance program, and construction projects including pathways and bridge repairs, Hoback South road realignment, Wilson-Stilson pathway, and Tribal Trail connector.
    - v. Fire/EMS Fire Station 1 Construction – provided updates through an email.

2. Other Matters for Discussion – there were none.

The meeting recessed at 9:57 a.m. and reconvened at 10:01 a.m.

### **WORKSHOP I: SCHEDULE OF FEES - PLANNING & BUILDING SERVICES – CONTINUED FROM DEC. 15, 2020**

Rian Rooney, Associate Long-Range Planner, Planning and Building Services, presented updates on the fee schedule.

At the October 20, 2020 Board of County Commissioners meeting, the Board authorized the commencement of the comment period for an update to the Planning & Building Services Department Schedule of Fees, beginning on October 28, 2020. Pursuant to the Wyoming Administrative Procedures Act, a 45-day comment period must be advertised and comments invited prior to adoption of new rules. Following receipt of public comment and additional internal review, staff released an update to the initial draft for consideration on December 2, 2020. At the December 15, 2020 Board of County Commissioners meeting to review the proposed update, the Board moved to continue the item to a workshop on January 25, 2021 for further discussion.

The Planning & Building Services Department has not updated its Schedule of Fees for Planning Permits and Building Permits since 2014, when a revised Schedule was adopted to align with the restructured Teton County Land Development Regulations (LDRs) that went into effect January 1, 2015.

Chris Neubecker, Director of Planning and Building Services, answered questions from the Board.

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to continue review of the update of the Planning and Building schedule of fees to a regular meeting of the Board of County Commissioners for consideration of approval on February 16, 2021. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

### **MATTERS FROM COMMISSIONERS**

1. Calendar review - The Board reviewed their weekly calendar.
2. BCC Administrator – Alyssa Watkins, Board of County Commissioners Administrator, gave updates via email on Water Quality, Housing, Transportation, Culture of Leadership, LDRs, and Areas of Focus.
3. Liaison reports / Commission updates
  - A. Commissioner Macker gave updates on the Board of Health meeting.
  - B. Commissioner Epstein had no updates.
  - C. Commissioner Barron had no updates.
  - D. Commissioner Newcomb had no updates.
  - E. Commissioner Propst had no updates.

### **EXECUTIVE SESSION**

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to enter executive session pursuant to Wyoming Statute §16-4-405(a)(ii), to discuss personnel. Chairwoman Macker called for a vote. The vote showed all in favor and the motion entered executive session at 10:38 a.m.

Commission present via Zoom: Natalia Macker, Luther Propst, Mark Barron, Mark Newcomb and Greg Epstein.

Staff Present via Zoom: Human Resources Director Julianne Fries, and in-person, County Clerk Maureen Murphy, and Deputy County Administrative Clerk Chalice Weichman.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to exit executive session. Chairwoman Macker called for a vote. The vote showed all in favor and the meeting exited executive session at 11:01 a.m. The meeting recessed at 11:01 a.m. and reconvened at 1:30 p.m.

### **WORKSHOP II: HUMAN SERVICE AGENCY UPDATES**

This workshop was offered to the local Human Service Agencies to present updates on their current projects and plans.

The following Human Service Providers presented updates:

- Sarah Cavallaro, Teton Youth and Family Service
- Becky Zaist, Senior Center of Jackson Hole
- Patti Boyd, Children's Learning Center
- Lisa Lent and Ali Milburn, Jackson Hole Food Rescue
- Laura Soltau, Teton Literacy Center
- Carolyn Worth, Community Entry Services
- Trudy Funk, Curran Seeley
- Deidre Ashley, Community Counseling
- Emily Bilcher, Family Safety Network
- Andy Cavallaro, Community Safety Network

### **ADJOURN**

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 3:22 p.m.

Respectfully submitted,  
Chalice Weichman  
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

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 Natalia D. Macker, Chairwoman

ATTEST:

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 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE  
 01-25-2020 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
395257	7855 NGR LLC	25,500.00
395258	ACE HARDWARE	514.27
395259	LANI K MATTHEWS	4,247.00
395260	ALPHAGRAPHICS	316.45
395261	AMAZON CAPITAL SERVICES, INC.	1,684.48
395262	ARLEEN WERMUTH	52.50
395263	ASPEN AUTOMOTIVE/NAPA	9.88
395264	AT&T	4,574.43
395265	AXIS FORENSIC TOXICOLOGY INC.	712.00
395266	BOUND TREE MEDICAL, LCC	371.42
395267	BRONCO FIRE ALARM SYSTEMS INC	385.00
395268	BUCKRAIL	3,100.00
395269	CARLMAN LEGAL SERVICES LLC	250.00
395270	CDW GOVERNMENT, INC.	466.37
395271	LLC CENTURLINK COMMUNICATIONS	988.43
395272	COMMERCIAL TIRE	3,717.46
395273	CRAIG BOEGNER	52.50
395274	CUMMINS INC.	1,483.00
395275	CURRAN-SEELEY FOUNDATION	1,817.00
395276	DBR, INC.	12.00
395277	EAGLE OF CODY PRINTING & FORMS	475.00
395278	EPIC BUSINESS ESSENTIALS	66.65
395279	E.R. OFFICE EXPRESS INC.	2,008.21
395280	EVANS CONSTRUCTION COMPANY	174.34
395281	EXTRA PACKAGING LLC	1,647.18
395282	FIRE SERVICES OF IDAHO INC.	1,225.00
395283	GOLDER ASSOCIATES INC	29,578.25
395284	GORDON ENVIRONMENTAL PSC	3,400.00
395285	GRAINGER	1,020.00
395286	GRAINGER	499.44
395287	GREG & JOYCE ROYER	1,791.00
395288	HELICOPTER EXPRESS, INC.	28,812.84
395289	HIGH COUNTRY LINEN SUPPLY LLC	1,181.62
395290	HM-HANSEN MEADOWS HOA	287.23
395291	IDEAL/BLUFFS FACILITY SOLUTIONS	175.00
395292	JACKSON CURBSIDE, INC	1,971.00
395293	JACKSON LUMBER	446.76
395294	JENSON DISTRIBUTING INC	48.00
395295	JACKSON HOLE NEWS & GUIDE	70.00
395296	JH SNOW REMOVAL LLC	910.00
395297	JACKSON HOLE TRAVEL & TOURISM BRD	10,000.00
395298	LOWER VALLEY ENERGY	1,625.51
395299	LSE, INC.	1,772.00
395300	LUM STUDIO	13,129.27
395301	MAURENE GUSTAFSON	152.94
395302	MASTER'S TOUCH LLC	196.50

395303	MCKESSON MEDICAL SURGICAL	129.41
395304	MOST WANTED PERFORMANCE LLC	348.11
395305	NAVITUS HEALTH SOLUTIONS, LLC	17,031.35
395306	NELSON ENGINEERING COMPANY	141.50
395307	OLD FAITHFUL SPRINKLERS, INC.	2,832.00
395308	O'RYAN CLEANERS	102.72
395309	PARTSMASTER	325.58
395310	PORTERS OFFICE PRODUCTS	130.72
395311	HAL JOHNSON JR-PROFESSIONAL EXPRESS	252.00
395312	PREMIER POWDER COATING	3,414.12
395313	PRINT SHOP 22 LLC	70.00
395314	QUADIENT LEASING USA INC	228.99
395315	RIDGELINE EXCAVATION INC.	59,133.74
395316	RAFTER J IMPROVEMENT & SERVICE DIST	585.72
395317	ROCKY MOUNTAIN COMPETITIVE SOLUTION	1,012.17
395318	STAPLES ADVANTAGE	73.86
395319	STATIC PEAK	1,600.00
395320	ELIOR INC.	3,111.81
395321	TETON COUNTY SYSTEM OF CARE	100.00
395322	TETON COUNTY TREASURER	6,548.19
395323	TETON COUNTY TRANSFER STATION	214.00
395324	TETON COUNTY TREASURER	83,682.74
395325	TETON COUNTY TREASURER	44,800.00
395326	TETON MEDIA WORKS INC.	256.56
395327	TETON MOUNTAIN LIGHTS	13,943.00
395328	TETON PATHOLOGY PC	4,500.00
395329	THYSSEN-KRUPP ELEVATOR CORP.	5,414.82
395330	TITLE 22 CONSULTANTS	500.00
395331	TOWN OF JACKSON	957.09
395332	TOWN OF JACKSON	479.87
395333	UNITED PARCEL SERVICE	51.31
395334	VISA	644.43
395335	WEST BANK SANITATION	15,899.92
395336	WESTERN STATES EQUIPMENT	3,148.50
395337	WITH THE GRAIN CONSTRUCTION	8,148.00
395338	WOOD FUNERAL HOME	2,500.00
395339	WYAPT	25.00
395340	WYOMING DEPARTMENT OF REVENUE	27.17
395341	WYOMING DOT	60,762.13
395342	WYOMING MECHANICAL, INC.	4,657.49
395343	XEROX FINANCIAL SERVICES	1,037.86
395344	XEROX CORPORATION	820.92
395345	YELLOWSTONE LEATHER PRODUCTS INC.	187.60