

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **February 27, 2023** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:03 a.m.

Commission present: Luther Propst, Chair, Natalia Macker, Vice-Chair, Mark Newcomb, Greg Epstein, and Wes Gardner were present.

**ADOPT AGENDA**

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to adopt the agenda as presented. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the February 27, 2023 county voucher run in the amount of \$890,610.57. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

2. Consent Agenda for Administrative Items
  - a. 24-Hour Liquor Permits
  - b. SLIB Drawdowns
  - c. Tax Corrections
  - d. Human Service/Community Development Contracts for Service
3. Consideration of Proposed Outgoing Commissioner Correspondence – none.
4. Consideration of Employee Rental Lease for Hoback Cabin #6

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the Lease Agreement for Hoback Cabin #6, located at 11055 S Highway 89, with Jane Fairbairn. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of Appointment of Hearing Officer

Maureen Murphy, Teton County Clerk, presented to the Board for consideration of approval the appointment of a Hearing Officer for an appeal of a Planning Director decision.

Neighbors of the Legacy Lodge have appealed the BUP issued by the Planning Director. The Board of County Commissioners must decide whether it would prefer to administer this appeal directly, or appoint a Hearing Officer to administer the appeal. If the Board decides to appoint a Hearing Officer, Teton County currently has a standing letter of engagement with Richard Stout to act as the County's Hearing Officer.

6. Consideration of Order Setting Hearing on Standing Determination

Maureen Murphy, Teton County Clerk, presented to the Board for consideration of approval the setting of a date for the hearing on Standing Determination.

There was no public comment.

The Board requested a change of the proposed date. Items 5 and 6 were moved to after the Department Updates so that Clerk Murphy could confirm the availability of the Hearing Officer Stout.

**DISCUSSION ITEMS**

1. Known Matters for Discussion

- A. Department Updates (Group 1)

- i. Administration – Alyssa Watkins, Board of County Commissioners, gave updates on current projects.
- ii. Fire/EMS – Steven Jelly, Fire Chief, gave updates on call volume statistics, and upcoming goals surrounding response time and level of service.
- iii. Housing – April Norton, Housing Director, gave updates via email.
- iv. Parks & Recreation – Steve Ashworth, Parks and Recreation Director, gave updates on the Recreation Center Expansion Project, closures, snow plowing, camp programs, staffing, a Capital Projects open House, the Wilson Wetlands project, Stilson Site Planning, areas of focus, and details about tennis court restrictions in National Parks.
- v. START – Bruce Abel, Interim START Director, gave updates on ridership, level of service, START On-Demand, evaluation of Airport Service proposals, and START Priorities.

**ACTION ITEMS (CONTINUED)**

1. Consideration of Appointment of Hearing Officer  
And,
2. Consideration of Order Setting Hearing on Standing Determination

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the attached Order Appointing Hearing Officer appointing Richard Stout as the Hearing Officer in the contested case of the neighbors of the Legacy Lodge BUP Appeal v. Teton County Planning Director. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the attached Order Setting a Hearing for Standing Determination in the contested case of the neighbors of the Legacy Lodge BUP Appeal v. Teton County Planning Director for March 7, 2023 at 3:00pm. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

## 2. Other Matters for Discussion

- I. Review of Snake River Sporting Club Master Plan: Commissioner Newcomb suggested reviewing the SRSC Master Plan to address safety concerns.
- II. Targhee Review Delay: The Board discussed upcoming agenda items including a meeting with Teton County, Idaho.

## MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.

The meeting recessed at 10:22 a.m. and reconvened at 10:32 a.m.

## WORKSHOPS

### A. Accessory Residential Units (ARUs) Policy

Chris Neubecker, Director of Planning and Building Services, presented to the Board a policy discussion concerning issues of interpreting Accessory Residential Units (ARUs) as "Dwelling Units" in the Land Development Regulations (LDRs).

The Planning Director recommends a text amendment to the LDRs which would encourage consistent interpretation of the LDRs.

**EXECUTIVE SESSION – CONTINUED** There had been an executive session scheduled for this meeting and it has been continued to the March 6<sup>th</sup>, 2023 voucher meeting.

The meeting recessed at 11:26 a.m. and reconvened at 1:33 p.m.

## WORKSHOPS (CONTINUED)

### A. COURTHOUSE PLANNING (CONTINUED FROM 2-21-2023)

Paul Cote, Facilities Manager, introduced a discussion of the future of the Teton County Courthouse.

At previous workshops, the condition of the Courthouse and potential models for replacement were discussed. Stephan Hall and James Taylor of Anderson Mason Dale Architects gave a presentation detailing phases of the preferred replacement plan for the courthouse improvement project.

Sheriff Matt Carr asked questions about the proposal.

Sarah Mann, Director of General Services, answered questions from the Board.

Anne Sutton, Clerk of District Court and Melissa Owens, District Court Judge, commented on the project.

The Board provided direction to staff.

## SPECIAL EVENTS PERMITS – Applications Pending (*for informational purposes, no action taken*)

- i. **Jackson Hole Half Marathon and 5K** – June 10<sup>th</sup>, 2023; From Teton Village to Phil Baux Park; Running Race; Number of Attendees – 400
- ii. **Elkhorn 100 Endurance Race** – July 28<sup>th</sup> – 29<sup>th</sup>, 2023; Starts in Afton, and ends in Jackson at Phil Baux Park; Endurance Race; Number of attendees – 110
- iii. **Grand Teton Marathon & 5K** – June 2<sup>nd</sup> – 3<sup>rd</sup>, 2023; From Stilson Lot to Snake River bridge to Spring Gulch Rd. and finishing at JH Golf & Tennis; Event expo and half marathon; Number of attendees – 3800
- iv. **Jackson Hole Rendezvous Spring Festival** – April 1<sup>st</sup>, 2023; Village Parking Lot in Teton Village; Concert; Number of attendees – 8,000
- v. **Skinny Skis 4<sup>th</sup> of July 10K** – July 4<sup>th</sup>, 2023; Owen Bircher Park, Wilson, WY – approximately 3 miles north on Fish Creek; Fundraising Event – running race; Number of attendees – 200
- vi. **Quarter Cookout** – March 19<sup>th</sup>, 2023; Stilson Parking Lot, right across from the bus station; Serving the community Event; Number of attendees – 50 to 75

## ADJOURN

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to adjourn. Chair Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 2:45 p.m.

Respectfully submitted,  
Chalice Weichman  
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Luther Propst, Chair

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE  
02-27-2023 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
410073	ACM WYOMING LLC	416,418.05
410074	AIR CHEK INC.	710.00
410075	ALARMLOGIX LLC	150.00
410076	ALBERTSONS/SAFEWAY	20.97
410077	AMAZON CAPITAL SERVICES, INC.	574.66
410078	ANNE SUTTON	992.85
410079	AT&T MOBILITY	5,448.15
410080	BOBCAT OF ROCK SPRINGS	788.65
410081	BOUND TREE MEDICAL, LCC	899.73
410082	TETON DIGITAL MEDIA LLC	2,250.00
410083	BUSHONG EQUIPMENT INC	2,103.75
410084	CATOR, RUMA & ASSOCIATES	2,835.00
410085	CENTURYLINK	140.72
410086	CENTURYLINK	3,051.82
410087	CHEMSEARCHFE	364.55
410088	CHELSEY PETERS	52.50
410089	CONRAD & BISCHOFF INC	1,070.04
410090	D.D. TRACTOR & DIESEL LLC	1,319.24
410091	DEX IMAGING	372.15
410092	DIGITAL INSURANCE LLC	4,893.50
410093	ECOCONNECT CONSULTING LLC	1,618.75
410094	EPIC BUSINESS ESSENTIALS	106.74
410095	ERIKSEN-MEIER CONSULTING LLC	4,762.05
410096	E.R. OFFICE EXPRESS INC.	541.13
410097	FC EXCAVATION LLC	3,191.25
410098	FIRE SERVICES OF IDAHO INC.	1,220.00
410099	FULL CIRCLE FRAMEWORKS	475.00
410100	GALLS, LLC	556.29
410101	G.E. PICKERING INC.	247.95
410102	GLOBAL MACHINERY	373.80
410103	GLAXOSMITHKLINE PHARMACEUTICALS	688.75
410104	HARRIS MOUNTAIN WEST-IDAHO	970.00
410105	HENRIKSEN BUTLER DESIGN GROUP	951.40
410106	HAMMEL, GREEN & ABRAHAMSON INC.	7,664.13
410107	HIGH COUNTRY LINEN SUPPLY LLC	1,530.36
410108	INNOVATIVE SERVICE LLC	362.50
410109	JASON BYINGTON	131.51
410110	JACKSON CURBSIDE, INC	3,356.00
410111	JH20 WATER CONDITIONING & FILTRATIO	124.95
410112	JH COMMUNITY COUNSELING CENTER	1,019.21
410113	THE JACKSON HOLE CONNECTION LLC	2,940.00
410114	JILL SMITH	66.00
410115	LANCE D. OVIATT	81.25
410116	LEGACY PHILANTHROPY WORKS	16,935.00
410117	LIFE INSURANCE COMPANY OF NA	12.86
410118	MARTA IWASECZKO	52.50

410119	MEDICARE CHOICE GROUP, LLC	5,000.00
410120	MERIDIAN ENGINEERING P.C.	1,657.86
410121	MELODY RANCH I&S DISTRICT	10.07
410122	MICHAEL G. MAURER	2,099.38
410123	NELSON ENGINEERING COMPANY	2,755.00
410124	ON SIGHT LAND SURVEYORS, INC.	600.00
410125	PERRY'S TRAILER SALES INC.	29.85
410126	PFIZER INC.	2,415.52
410127	PREMIER CLEANING SERVICES LLC	9,060.00
410128	RON'S TOWING LLC	250.00
410129	SANOFI PASTEUR INC.	646.54
410130	SILVER CREEK SUPPLY	22.10
410131	SMITHS CUSTOMER CHARGES	405.40
410132	TETON COUNTY BAR ASSOCIATION	525.00
410133	TETON COUNTY PUBLIC HEALTH	100.00
410134	TETON COUNTY TREASURER	218,085.62
410135	TETON COUNTY TREASURER	55.00
410136	TETON COUNTY TREASURER	6,617.20
410137	TETON MEDIA WORKS, INC.	2,945.19
410138	THE DOOR MAN	277.95
410139	TRAILERSPLUS	4,487.72
410140	TRANSMERICA EMPLOYEE BENEFITS	1,601.04
410141	TRIHYDRO	82,334.88
410142	TETON VALLEY TRAILS & PATHWAYS INC.	960.00
410143	VAUGHN DISTRIBUTING	1,291.04
410144	VALLEY LANDSCAPE SERVICE	8,762.00
410145	VIRGINIAN RESTAURANT	429.00
410146	VISA	733.84
410147	VIDL SOLUTIONS, INC	1,000.00
410148	WALKER MECHANICAL	455.00
410149	WEMBER INC	12,085.00
410150	WESTERN RECORDS DESTRUCTION INC.	50.00
410151	WEST BANK SANITATION	19,558.38
410152	WESTERN STATES EQUIPMENT	1,129.59
410153	WIMACTEL INC	115.50
410154	XEROX CORPORATION	747.94
410155	YELLOW IRON EXCAVATING, LLC	6,876.25