

**OFFICIAL SUMMARY PROCEEDINGS
OF THE BOARD OF COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **March 19, 2019** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:01am and the Pledge of Allegiance was recited.

ROLL CALL

County Commission: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst were present.

MINUTES

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the **3/4/19, 3/5/19, and 3/11/19** minutes. Chair Macker called for the vote. The vote showed all in favor and the motion carried.

ADOPTION OF AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt today's agenda with the following changes:

POSTPONE Planning Item #2: EAS2018-0001: Alta Ridge TCSPT Easement Amendment Request

Chair Macker called for the vote. The vote showed all in favor and the motion carried.

CONSENT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to place the following Matters from Staff on a Consent Agenda:

1. Consideration of Approval of a Resolution Designating the Teton County Surveyor
2. Consideration of Approval of an Updated Road Easement with USFS on Game Creek Road
3. Consideration of Approval of a FY2019 Grant to ISWR from the Teton Conservation District for the Horsethief Canyon Water System Improvement Project
4. Consideration of Approval of Award of a Contract for Phase 2 Infrastructure for The Grove Phase 3
5. Consideration of Approval of an Employee Rental Lease Agreement for 804 E. Powderhorn Lane
9. Consideration of Approval of a Letter of Support for Idaho FLAP Grant Application for Teton Creek Corridor Project
10. Consideration of Acceptance of Proposals for Outdoor Warning Siren Installation and Maintenance
12. Consideration of Approval of a Contract with Bugology for 2019 Teton County Fair
13. Consideration of Approval of a Contract with Illusions Plus LLC for 2019 Teton County Fair
14. Consideration of Approval of Contract for Simpson/Willow Corner Remodel
15. Consideration of Approval of Contract for Heritage Arena LED Lighting Project

Chair Macker called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve each of the items on the Consent Agenda along with their respective staff reports and recommended motions for approval. Chair Macker called for the vote. The vote showed all in favor and the motion carried.

MATTERS FROM COMMISSION AND STAFF:

1. Consideration of Approval of a Resolution Designating the Teton County Surveyor

To approve the resolution designating Ken Magrath as the Teton County Surveyor.

2. Consideration of Approval of an Updated Road Easement with USFS on Game Creek Road

To approve the Game Creek County Road, 22-41, U.S. Department of Agriculture Forest Service easement.

3. Consideration of Approval of a FY2019 Grant to ISWR from the Teton Conservation District for the Horsethief Canyon Water System Improvement Project

To approve the Grant Agreement with the Teton Conservation District for the Horsethief Canyon Water System Improvement Project in the amount of \$50,000.

4. Consideration of Approval of Award of a Contract for Phase 2 Infrastructure for The Grove Phase 3

To award the bid and enter into the proposed contract for the Grove Phase 3 – Habitat Phase 2 Site Improvements including the paving, sidewalks, curb/gutter and trash/recycling enclosure in the amount of \$183,999.00 to FC Excavation.

5.Consideration of Approval of an Employee Rental Lease Agreement for 804 E. Powderhorn Lane

To approve the Lease Agreement with Brittany Skelton for 804 E Powderhorn Lane.

9.Consideration of Approval of a Letter of Support for Idaho FLAP Grant Application for Teton Creek Corridor Project

To approve the letter of support for the Teton County, Idaho FLAP application for the Teton Creek Pathway project.

10.Consideration of Acceptance of Proposals for Outdoor Warning Siren Installation and Maintenance

To accept the proposal from Federal Signal in the amount of \$34,651.08 for outdoor warning siren equipment and installation.

To accept the proposal from 98 Electric in the amount of \$4,525.00 for electrical work related to outdoor warning siren installation.

To accept the proposal from Blue Valley Public Safety in the amount of \$1,775.00 for preventative maintenance of Teton County's outdoor warning siren system.

12.Consideration of Approval of a Contract with Bugology for 2019 Teton County Fair

To approve the contract with Bugology in the amount of \$8,000.

13.Consideration of Approval of a Contract with Illusions Plus LLC for 2019 Teton County Fair

To approve the contract with Illusions Plus LLC in the amount of \$6,600.

14.Consideration of Approval of Contract for Simpson/Willow Corner Remodel

To approve a contract with MD Nursery to remodel the landscaping at the corner of Simpson and Willow per the attached plans for the amount of \$31,019.25.

15.Consideration of Approval of Contract for Heritage Arena LED Lighting Project

To approve the contract with Mountain Electrical in the amount of \$20,533.39.

DIRECT CORRESPONDENCE

1. Lena Fuchs 2/26/2019 email regarding Alta North Road
2. Jennifer Overcast 2/27/2019 email regarding Subdivision Exemption
3. Mary Robertson-Goodrich 2/27/2019 email regarding Alta North Road
4. John Culbertson 2/27/2019 email regarding Water Quality
5. Elizabeth Thebaud 2/28/2019 email regarding Spring Gulch Road Improvements
6. Tyler Sinclair, Town of Jackson Planning 3/1/2019 email regarding Hog Island Comprehensive Plan Amendment Staff Report and Schedule
7. Carly Schupman, Skyline Ranch ISD 3/1/2019 email regarding Amended Budget
8. Leah Zamesnik, Jackson Hole Conservation Alliance 3/1/2019 email regarding FY20 Comprehensive Plan
9. Stephen Unfried 3/1/2019 email regarding Snow Sheds
10. Leah Zamesnik, Jackson Hole Conservation Alliance 3/1/2019 email regarding 2019 SPET - Wildlife Crossings
11. Thomas Dewell 3/1/2019 email regarding Hwy 390 Traffic
12. Carol Kaminski 3/3/2019 email regarding Hog Island Comprehensive Plan Amendment
13. Gary Kofinas 3/3/2019 email regarding Teton Bacountry Alliance - Teton Pass Issues
14. Michael and Serese Kudar, Kudar Motel 3/4/2019 email regarding RV Workforce Housing Community
15. Kelly Lockhart 3/4/2019 email regarding Natural Resource Stakeholders Group / Natural Resource LDRs
16. Ken Fritschel 3/6/2019 email regarding EAS2018-0001 Conservation Easement - Scoggins
17. Tom Segerstrom, Teton Conservation District 3/7/2019 email regarding Response to BCC request to facilitate Hoback Drinking Water Meetings
18. Skye Schell, Jackson Hole Conservation Alliance 3/7/2019 email regarding Hog Island Comprehensive Plan Amendment
19. Pete and Leslie Mead 3/7/2019 email regarding EAS2018-0001 Conservation Easement - Scoggins
20. Sharon Shopper and Arnold Byrd 3/7/2019 email regarding EAS2018-0001 Conservation Easement - Scoggins
21. Kathy Tompkins 3/9/2019 email regarding Tribal Trail Connector
22. Brad Hovinga, Wyoming Game & Fish Department 3/11/2019 email regarding Chronic Waste Disease
23. Mark Newcomb, County Commissioners 3/11/2019 email regarding TWS - Musser Foundation Grant
24. Mark Newcomb, County Commissioners 3/11/2019 email regarding Stilson Maps from GIS Site
25. Patricia Denny 3/11/2019 email regarding Spring Gulch Road Speed Limit
26. A. Rod Everett 3/11/2019 email regarding EAS2018-0001 Conservation Easement - Scoggins

PUBLIC COMMENT

Public comment was given by Kristen Simpson regarding Cycling Without Age JH at Legacy Lodge on Wednesday March 20, 2019.

MATTERS FROM COMMISSION AND STAFF:

6.Consideration of Approval of a Contract for Design of Wilson to Snake River Pathway

Brian Schilling, Pathways and Trails Program Coordinator, presented to the Board for consideration a contract amendment for Civil Design Services for the Path 22 Wilson to Snake River pathway project Phase 2 Design.

Discussion between the Board and staff included the area of work, flexible timeline of the project, design costs, and coordination with other agencies.

Public comment was given by Tim Young.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve Amendment Number 1 to the agreement between Teton County and Jorgensen Associates for the Wilson to Snake River Pathway Connector Project civil design in an amount not to exceed \$156,632. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

7.Consideration of Approval of a Contract with Cambridge Systematics for Development of an Intersection Microsimulation Model

Amy Ramage, Interim Director of Public Works, presented to the Board for consideration a contract with Cambridge Systematics, Inc. for development of a TransModeler microsimulation model (traffic model phase 2). The Travel Demand model project was completed in January 2019. Cambridge Systematics was selected through an RFP process to prepare this model in 2017. They delivered the final project on budget and have demonstrated proven performance abilities in both their work product and presentations. There is now a need to take the travel demand model and utilize additional software to do microsimulation that allows for closer analysis of intersection functionality and behavior under different test circumstances. This is a critical tool as both the Town and the County endeavor to work on implementing the Integrated Transportation Plan and work on complex transportation planning efforts. Both a summer model and a winter model will be developed as both seasons are now important in transportation planning. School generated traffic in the greater South Park area is also important to analyze and is not part of usual summer traffic counts. Data will be collected in Summer 2019 and Winter 2020.

Discussion between the Board and staff included the project area, project scope covers more area than current WYDOT traffic data collection.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the contract with Cambridge Systematics, Inc. for development of a TransModeler microsimulation model in the amount not-to-exceed \$181,866. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

8.Consideration of Approval of a Contract with Cambridge Systematics for On-Call Operation and Maintenance of the Travel Demand Model

Amy Ramage, Interim Director of Public Works, presented to the Board for consideration a contract with Cambridge Systematics for operation, maintenance and technical support of the recently completed Travel Demand Model. The Teton County Travel Demand model project was completed in January 2019. Cambridge Systematics was selected through an RFP process to prepare this model in 2017 and have delivered the project on budget. Originally the intent was to have Cambridge deliver a finished product that would be operated by staff. As the project developed, we realized that staff does not have the technical ability or bandwidth capacity to efficiently operate the TransCAD software necessary for operation of the travel model. Therefore, we are proposing to utilize Cambridge Systematics, the developers of the model, to provide this service on an "on call" basis. Each call for service will be outlined in an individual written task order administered by staff. Given the consultant's familiarity as the developers of the model, they will be much more efficient at this in the near term. There is also a significant software cost savings in the near term since we would not need to purchase the software. The term is outlined as one year from the date of execution and may be extended at the County's option. Any time extension will be brought before the Board. At that time, staff will reconsider if operating the model "in house" is feasible.

Discussion between the Board and staff included a succession plan, cost of TransCAD, and cost of engineers.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the contract with Cambridge Systematics, Inc. for maintenance and operation of the Teton County Travel Demand Model not to exceed \$30,000. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

11.Consideration of Approval of Park Shop/Housing Change Order No. 5

Steve Ashworth, Parks and Recreation Director, presented to the Board for consideration to approve Change Order #5, Park and Recreation Department Maintenance and Housing Project with RSCI, Inc. in the amount of \$119,192.00. The proposed change order #5 is the equipment lift elevator for access from the main garage level to the basement. The change order reflects the actual mechanical lift for purchase and install. Additional costs associated not included in CO5 are structural steel, Mechanical, Electrical, and Engineering. These costs are currently being worked through with the contractor. The estimated overall cost of the elevator system is not to exceed \$350,000.

This project was approved during the initial project scope as an alternative to the construction of wing 3. Due to current available space for Parks and Recreation at the Public Work's yard, it was determined that wing three could not be built at this time. The alternative was to utilize the basement for Parks and Recreation equipment and supply storage. In order to accommodate this, a mechanical lift elevator was added.

Discussion between the Board and staff included half of cost is shared with Town of Jackson.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve and sign the Parks and Recreation Maintenance and Housing Project Change Order #5 for the addition of an equipment lift elevator with RSCI, Inc., in the amount of \$119,192.00. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

MATTERS FROM PLANNING & DEVELOPMENT

1. Applicant: WYOMING DEPARTMENT OF TRANSPORTATION
Presenter: Chandler Windom
Permit No.: MSC2019-0007
Request: Fee waiver request being made by the Wyoming Department of Transportation to waive fees associated with the Grading Permit and Sewer Connection Permit to connect to the Teton County School District Sewer at Munger Mountain Elementary School.
Location: Located in the Hog Island Home Business Sub-area off of South Highway 89. Approximately 1,000 feet north of Swinging Bridge Road on the west side of the highway.

Work being done between the WYDOT Facilities building and the Munger Mountain elementary School

Chandler Windom, Planning Staff, presented to the Board for consideration to waive all Grading and Erosion Control and Sewer Connection Permit Fees for the connection of the WYDOT Facility at 2040 E Evans Road to the Munger Mountain School Sewer, which is part of the Town of Jackson Sewer, pursuant to finding 2.b of the Teton County Fee Waiver Policy (Resolution 2014-054).

There was no discussion between the Board and staff.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve Wyoming Department of Transportation's Fee Waiver Request MSC2019-0007 received February 1st, 2019 for \$450 of County fees associated with Planning and Building permits, being able to make findings 2.b of the Teton County Fee Waiver Policy (Resolution 2014-054). Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Applicant: SCOGGIN, JO ANN A. & SUNDHEIM, JOHN M
Presenter: Kristi Malone **POSTPONED TO THE JUNE 4, 2019 BCC HEARING**
Permit No.: EAS2018-0001
Request: Request to amend the Alta Ridge Open Space Easement held by the Teton County Scenic Preserve Trust to allow a residential access drive within the designated open space.
Location: Alta Ridge Easement located on Lot 1 Alta Ridge Subdivision, generally one quarter of a mile east of State Line Road in Alta north of South Leigh Creek (S22, T44N, R118W). The property is zoned Rural-2 and is not within any overlays.

The above-referenced application, EAS2018-0001, was scheduled to be heard before the Board of Teton County Commissioners convened as the Teton County Scenic Preserve Trust Board at their March 19, 2019 meeting but is requested by the applicant to be postponed to the meeting scheduled for June 4, 2019.

3. Applicant: MELVILLE, ARTHUR LINN
Presenter: Emily Cohen **POSTPONED TO THE APRIL 9, 2019 BCC HEARING**
Permit No.: BDJ2019-0002
Request: A Boundary Adjustment, pursuant to Section 8.5.5 of the Teton County Land Development Regulations to re-configure Lots 2 and 3 of the Teton Hideaway Subdivision.
Location: 300 and 350 Teton Hideaway Drive, Lots 2 and 3 of the Teton Hideaway Subdivision. The properties are west of Alta North Road. Both properties are zoned Rural-3 and not in any resource overlays.

The above-referenced application, BDJ2019-0002, was scheduled to be heard before the Board at their March 19, 2019 meeting but needs to be rescheduled as notice wasn't posted on the property 10 days in advance, pursuant to 8.2.14.C.4. Staff respectfully requests that the Board of County Commissioners postpone this item to their April 9, 2019 hearing.

OTHER MATTERS FROM COMMISSION

Commissioner Epstein requested the Board's support for the Town of Jackson's plastic bag reduction ordinance.

Heather Overholser, ISWR Director, discussed with the Board ISWR's involvement with education and outreach with implementation of the ordinance, plastic bag reduction is part of the Zero Waste Initiative, and the bag ordinance helps reduce litter and waste overall.

Keith Gingery, Attorney for Teton County, requested direction from the Board regarding CityScape. The Board requested that he obtain codes for 5G regulation.

The meeting was recessed at 9:40am and reconvened at 9:45am.

EXECUTIVE SESSION

At 9:45am, a motion was made by Commissioner Epstein and seconded by Commissioner Barron to enter executive session pursuant to personnel. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

Commissioners present: Natalia Macker, Greg Epstein, Mark Barron, Mark Newcomb and Luther Propst.

Others present: Alyssa Watkins (entered the meeting at 10:37am)

At 10:40am a motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn from executive session. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

ADJOURN

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adjourn. Chair Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 10:41am.

Respectfully submitted,

Kellie Dickerson
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chair

Greg Epstein, Vice-Chair

Mark Barron

Mark Newcomb

ATTEST:

Luther Propst

Sherry L. Daigle, County Clerk