



Teton County Fair Board

Regular Meeting Minutes
Monday May 11th, 2020 @ 5:30PM

Please click the link below to join the webinar:

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Mission: The mission of the TCFB is to produce an exceptional fair and administer the year-round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

- I. Call to Order
Marybeth called the meeting to order at 5:33 pm.
- II. Roll Call/Pronouncement of a Quorum
Present: Marybeth Hansen, Peter Long, Amy Hindman, Steve Genzer, Hannah Bouline, Matt Hall (5:45 pm), Deb Lutz (6:30 pm) Tere Nelson (7:05 pm)
Absent: Gary Hardeman
Also Present: Sarah Mann, Alyssa Watkins, Rachel Grimes, Hadley Stewart, Glenn Owings, Michael Schrotz, Sara Budge, Jake Nichols, Arne Jorgensen (5:42 pm) Shannon McCormick (7:30 pm)
- III. Adopt Agenda
Hannah motions to adopt the agenda. Steve seconds the motion. No discussion; all in favor.
- IV. Approval of March 9th, April 1st and April 7th Meeting Minutes
Peter motions to approve the March 9th, April 1st, and April 7th meeting minutes. Amy seconds the motion. No discussion; all in favor.
- V. Public Comment
No public comment.

DISCUSSION ITEMS

- VI. Michael Schrotz – Lion’s Club
Michael Schrotz speaks to how the Lion’s Club is planning for Fair and whether there will be a need for serving breakfast this year. The Lion’s Club will need to know by the middle of June if there is a need for them at Fair.
- VII. Glenn Owings – 4-H Updates
Glenn Owings speaks to resuming in-person 4-H meetings after May 15 if county ordinances allow. 4-H is working on acquiring proper PPE and cleaning supplies, as well as, making alternate plans for tagging animals. 4-H will continue to look into options for virtual livestock and static shows and livestock sale.
- VIII. Ellen McKee – Dog Agility competition
Not present.
- IX. Sara Budge/Chris Attias – Environmental Health
Sara speaks to the importance of the phased plan for Fair, but at this point is unsure which phase the county will be in at Fair time.
- X. COVID 19 Impacts & Changes to the 2020 Fair, Health Precautions
Rachel gives an overview of the phased plan for the Fair, which is based on the county’s Roadmap to Recovery plan. The number of people allowed to gather at the time of Fair will dictate what programming is possible to have. If tickets are unable to be sold to night events, it may not be fiscally possible to have night events, as there will be no revenues to offset expenses. The board discusses options for Fair contracts – there is either a termination clause or the contracts will be rolled over to the 2021 Fair. Rachel speaks to the 2020 Fair budget, noting it is based on revenues, which may not exist this year. That would leave the Fair with a substantially decreased budget. The Board discusses options for making part of Fair virtual or having exhibits that align with physical distancing guidelines. The Board discusses the reality of having a Fair logistically, financially, and whether or not people will even come to Fair. The Board will begin making decisions about Fair programming in June. Rachel will provide a breakdown of the budget if certain items (i.e. night events) are cut.

ACTION ITEMS

- XI. New Business
 - a. May 17 & 18 Royalty Pageant
All county buildings are closed through Monday, May 18. The interview portion of the pageant was to take place in the Exhibit Hall and the riding portion in the Heritage Arena; gatherings are 10 or less. Hannah motions to cancel the May 17 and 18 pageant until further notice. Deb seconds. Matt gives an update on what the Royalty Committee had discussed regarding the pageant. All in favor. The motion passes.

b. Fair Rodeo Stock Contract Bids

Three bids were received. Two are invalid as they do not meet the requirement that the contractor be IMPRA-certified upon bid submittal. The Board discusses the three different bids. Matt moves to recommend to the Board of County Commissioners to accept the R and R Rodeo bid. Hannah seconds. The Board discusses the cancellation clause in the contract should the Fair Rodeo need to be cancelled. Hannah, Steve, Matt, Marybeth, Peter in favor. Amy and Deb opposed. The motion passes.

c. Exhibit Hall Entry Fees

Rachel gives an overview of Exhibit Hall entry fees options. The Board discusses encouraging people to register online as much as possible and the best way to do that. Matt motions to have under 18 free to enter online and in-person, 18 and over free online and a \$2 office for in-person entries, entries at drop-off \$4 for 18 and over and \$1 for under 18. Steve seconds. The Board discusses the logistics of taking entries and drop-off procedures during Fair. Marybeth, Steve, Hannah, Matt, Peter in favor. Amy and Deb opposed. The motion passes.

d. Exhibit Hall final class list, COVID 19 Mask Addition

Matt motions to add a class for facemasks to the Exhibit Hall class list. Steve seconds the motion. No further discussion; all in favor. The motion passes.

e. Exhibit Hall, open class entry rules

Hannah motions to approve the 2020 Exhibit Hall class rules. Tere seconds the motion. No further discussion; all in favor. The motion passes.

f. TOJ permit applications

i. Special Event Permit Application

Rachel gives an overview of Fair permits that need to be submitted to the town at the beginning of June. Hannah motions to recommend waiting until after the June 8 Fair Board meeting to submit applications. Hannah withdraws her motion. Matt motions to recommend staff submit special event permits to the town for approval at the beginning of June. Hannah seconds. No further discussion; all in favor. The motion passes

ii. Noise Permit Application

iii. Sign Permit Application

iv. Expo License Permit Application

Hannah motions to recommend staff pass the noise permit, sign permit, and expo license permit to town council in early June. Amy seconds. No further discussion; all in favor. The motion passes

v. Malt Beverage/Microbrewery/Manufacturer's Off-Premises Permit Application
Rachel gives an overview of changes that have been made to malt beverage permits. The Board discusses the best option for the Fair malt beverage permit. Hannah motions to recommend staff to put forward the malt beverage permit only to town council in early June. Amy seconds. The Board discusses the logistics of having slosbies at the Fair, which would require different permitting. No further discussion; all in favor. The motion passes.

g. Night Event Concessions Contract
Rachel gives an overview of how the concessions contract worked last year for food trucks in the Rodeo Arena during night events. Matt moves to postpone night events concessions contract until the June 8 meeting. Amy seconds. No further discussion; all in favor. The motion passes.

XII. Old Business

OTHER DISCUSSION ITEMS

XIII. FY20 Fair Budget & Fund Balance Updates

Rachel gives an update of the Fair budget. There is \$3,408 left in the budget for the next two months. Rachel recommends reserving most of that for Fair Advertising.

XIV. Committee Update Reports

h. Big Top Tent

Hannah is determining what can be incorporated at a distance. The tent will be smaller this year and will not have sides.

i. Concert

Shannon McCormick recommends inviting Mipso and Molly Tuttle back for the 2021 Fair. Both bands may need written documentation stating that the Fair Concert was cancelled due to COVID 19. Staff will check with Keith Gingery on the County's obligation without a written and signed contract.

j. Exhibit Hall

Judi and Shawn have completed the barn wall and have been working on displays for exhibits.

k. Horse Show

No updates.

l. Rodeo

The proposal has been finalized and sent to IMPRA for approval.

m. Royalty

Tere wants to have pageant the end of June and a clinic the beginning of June. Tere wants the Board to pay for Jordan Lutz to attend a virtual clinic for \$150. The Fair Board is only obligated to pay for an attendee if they are officially holding the title of Lady-in-Waiting or Queen.

XV. Matters & Announcements from Board & Staff

n. Fair & Fairgrounds Manager Report & Updates

It is uncertain when JH Rodeos will begin, but staff is working on getting the rodeo arena in shape.

o. Marybeth

No updates.

p. Gary

No updates.

q. Peter

Peter believes this is a time to be fiscally responsible and suggests rethinking Fair and making it more community-oriented.

r. Amy

No updates.

s. Steve

No updates.

t. Deb

Deb thinks Fair should be fun.

u. Tere

No updates.

v. Hannah

Hannah wonders how we should move forward with planning given the likelihood that Fair will not look the same this year.

w. Matt

No updates.

XVI. Other

No other items for discussion.

XVII. Adjourn

Deb motions to adjourn at 8:00 pm. Any seconds the motion. No discussion; all in favor.