

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **April 22, 2023** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:05 a.m.

Commission present: Luther Propst, Chair, Mark Newcomb, Greg Epstein, and Wes Gardner were present. Natalia Macker, Vice-Chair, joined the meeting at 9:14 p.m.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to adopt the agenda with the addition of a letter to the Department of Environmental Quality regarding Air Curtain Burner. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the April 22, 2023 county voucher run in the amount of \$1,524,040.59. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

2. Consent Agenda for Administrative Items

a. 24-Hour Liquor Permits

i. Westgroup Terra – W.L. Gore Gray Barn Event

A request for approval of an application for a 24-Hour Catering Permit submitted by Spur Catering/ Westgroup Terra LLC for the W.L. Gore Gray Barn Event to be held June 14, 2023 (description below).

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the 24-hour catering permit submitted by Spur Catering/ Westgroup Terra LLC for the W.L. Gore Gray Barn Event to take place at the Snake River Ranch Gray Barn, 5700 Snake River Ranch Road, Wilson, WY on June 14, 2023 with the permit being valid for a 24-hour period. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

ii. Snake River Fest

A request for approval of an application for a 24-Hour Malt Beverage Picnic Permit submitted by the Snake River Fund for the Snake River Fest 2023 to be held June 2-3, 2023 (description below).

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour malt beverage picnic permit submitted by the Snake River Fund for the Snake River Fest 2023 to take place at the Gilcrease Cabin, 11555 S. Highway 191 and Astoria Park Conservancy, 25 Johnny Counts Road, Jackson, WY on June 2 and June 3, 2023 with each permit being valid for a 24-hour period. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0

iii. Bar-Sip-Bar June Events

A request for approval of three applications for 24-Hour Catering Permits submitted by Bar-SIP-Bar LLC / The Liquor Store for events to be held June 12, June 24, and June 30, 2023 (description below)

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour catering permits submitted by Bar-SIP-Bar LLC / The Liquor Store for the Aircraft Association Corporate Party to take place at JH Vintage Adventures, 5455 Wyoming 22, Wilson, WY on June 12, 2023, the Simply Grand Wedding Reception to take place at the Snake River Ranch, 5700 Snake River Ranch Road, Wilson, WY on June 24, 2023, and the Alison Rifkin Wedding Reception to take place at the Diamond Cross Ranch, 24340 N Diamond Cross Road, Jackson, WY on June 30, 2023, with each permit being valid for a 24-hour period. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

b. SLIB Drawdowns

c. Tax Corrections

d. Human Service/Community Development Contracts for Service

3. Consideration of Proposed Outgoing Commissioner Correspondence

a. Children's Museum Letter of Authorization

Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of approval a letter of authorization to the Children's Museum.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the letter as presented. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

4. Consideration of Employee Sublease Agreement for 400 W. Snow King Studios Unit 18

A request for approval of a Sublease Agreement with Teton County Employee Denise Ramirez for Transitional Unit 18 at 400 West Snow King.

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the Sublease Agreement for 400 West Snow King Unit 18 with Teton County Seasonal Employee Denise Ramirez. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

5. Consideration of Employee Sublease Agreement for 400 W. Snow King Studios Unit 12

A request for approval of a Sublease Agreement with Teton County Employee Morgan Daily for Transitional Unit 12 at 400 West Snow King.

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the Sublease Agreement for 400 West Snow King Unit 12 with Teton County Employee Morgan Daily. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

Items 6 and 7 were considered concurrently:

6. Consideration of High School Road Pathway Deed - Subdivision Exaction - JHHR Holdings I

7. Consideration of Park Deed - Subdivision Exaction - JHHR Holdings I

Chandler Windom, Senior Planner, and Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of approval two warranty deeds for the Porter Ranch (SD2023-0001) Exactions Parcels, Lot 80 and High School Road Pathway.

There was no public comment.

Vice-Chair Macker joined the meeting at 9:14 a.m.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the warranty deeds for the two exaction parcels associated with SD2023-0001, the Porter Ranch. Chair Propst called for a vote. The vote showed four in favor and the motion carried 4-0 with Commissioner Macker abstaining.

8. Consideration of the U.S. Army Corps of Engineers/Teton County, Wyoming Solicitation Contract Order for Commercial Items for the Jackson Hole Local Flood Protection Project.

Dave Gustafson, Road and Levee Manager, presented to the Board for consideration of approval the U.S. Army Corps. of Engineers (USACE)/Teton County, Wyoming Solicitation Contract Order for Commercial Items for the Jackson Hole Local Flood Protection Project.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to approve the Teton County/USACE Solicitation Contract Order for Commercial Items. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Human Resources FTE Discussion – **CONTINUED FROM MAY 16, 2023**

Scott Miller, Director of Human Resources, provided additional information to the Board regarding the request from Human Resources to add a Risk-Management full-time position.

Steve Ashworth, Director of Parks & Recreation, answered questions from the Board.

No action was taken.

2. Other Matters for Discussion

A. Travel & Tourism Destination Stewardship Meeting: The Board discussed availability and will be unable to attend that meeting.

B. Letter to DEQ Regarding Air Curtain Burner for Arbor Works Tree Service

The Board considered a draft letter.

A motion was made by Commissioner Newcomb and seconded by Commissioner Macker to approve the letter with the inclusion of a CC of the Division of Solid and Hazardous Waste. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

C. Snake River - South Park Boat Ramp: Steve Ashworth, Director of Parks & Recreation, answered questions from the Board regarding plans for the boat ramp improvement project.

D. Bureau of Reclamation: Commissioner Gardner gave updates on discussions had at a recent meeting hosted by the Bureau of Reclamation.

E. Department of Interior – Thank-You Note to Secretary: The Board expressed support for a letter to the Secretary's office. Staff will write a draft letter for consideration on a later date.

The meeting recessed at 9:58 a.m. and reconvened at 10:03 a.m.

F. Base Camp Process: the Board discussed a letter requesting that DEQ hold a public meeting on Base Camp Development Commercial Sewage. Staff will draft a letter to be considered on a later date.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.

WORKSHOPS

A. Budget Workshop – the Board considered the budget deficit and looked at potential areas of reduction.

Heather Overholser, Director of Public Works, and Steve Ashworth, Director of Parks & Recreation, answered questions from the Board.

The meeting recessed at 11:14 a.m. and reconvened at 11:19 a.m.

B. Northern South Park Discussion – **CONTINUED FROM 5-15-2023**

Ryan Hostetter, Principal Long-Range Planner, and Rian Rooney, Contractor with Teton County Planning and Building, gave a presentation on the Northern South Park project, specifically the draft minimum requirements for land conveyance and the four key issues that were presented on May 15th, 2023.

- Key Question #1: Does conveyance of land alone satisfy the requirements to provide Affordable and Workforce Housing?
- Key Question #2: If conveyance of land to a local nonprofit (such as Habitat for Humanity and the Jackson Hole Community Housing Trust) is acceptable for complying with the Affordable housing requirements, is BCC approval required prior to conveyance?
- Key Question #3: Should the timing of market rate units be tied to construction of Affordable and Workforce housing units?
- Key Question #4: When should entitlement of units be assigned to a property?

Amberley Baker, Attorney representing the Applicants, answered questions from the Board.

The meeting recessed at 12:02 p.m. and reconvened at 1:36 p.m. with Commissioner Macker absent. Commissioner Macker rejoined the meeting at 1:45 p.m.

Jason Wells, Developer for the Applicant, answered questions from the Board (via Zoom).

SPECIAL EVENTS PERMITS – Applications Pending (*for informational purposes, no action taken*)

- **Elkhorn 100 Endurance Race** – July 28th – 29th, 2023; Starts in Afton, and ends in Jackson at Phil Baux Park; Endurance Race; Number of attendees – 110.
- **In a Landscape** – July 31st, 2023; The Woodbury Preserve (1250 E Cache Creek Dr.); Classical music concert in the wild; Number of attendees – 400.
- **Paws Pet Gala** – June 30th, 2023; 2000 South Park Ranch Road, Jackson, WY 83001; Pet event with live music, dinner, and auction; number of attendees – 282.
- **SAVOR** – June 24th, 2023; 1200 N. Spring Gulch Road, Jackson, WY 83001; Non-profit event; number of attendees – 350.
- **Owen Bircher Food Trucks** – Wednesdays June 27th to Sept. 13th, 2023; Owen Bircher Park; Mobile food service delivering new dining options; number of attendees – 900.
- **Grand Targhee Bluegrass Festival** – August 11th – 13th, 2023; Grand Targhee Resort; Music Festival; number of attendees – 4,000.
- **Rendezvous Park Summer Solstice** – June 23rd, 2023; Rendezvous Park; To celebrate the start of summer event; number of attendees – 400.
- **Community Potluck Dinner** – June 15th, 2023; Old Wilson Schoolhouse Community Center; Potluck dinner with trivia games; number of attendees – 100.
- **Snake River Fest 2023** – June 3rd, 2023; 25 Jonny Counts Rd. Jackson, WY 83001; Music and Educational Festival; number of attendees – 300+.
- **Snake River Fest WY Whitewater Championship** – June 2nd, 2023; Gilcrease Cabin 11555 S. Highway 191, Jackson, WY 83001; Celebration of the Wild and Scenic River of Northwest Wyoming with elements of education and competition; number of attendees – 300.
- **Overland Sheepskin Co Video Shoot** – May 20th, 2023; Spring Gulch Road or Buffalo Valley Road; Video Shoot; number of attendees – 10.

ADJOURN

A motion was made by Commissioner Maker and seconded by Commissioner Epstein to adjourn. Chair Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 3:08 p.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Luther Propst, Chair

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
05-22-2023 WARRANTS**

| Warrant Number | Name | Amount |
|---------------------------|-------------------------------------|---------------|
| 411673 | ACTION EXCAVATION LLC | 11,139.00 |
| 411674 | ACE HARDWARE | 1,402.36 |
| 411675 | AIRGAS USA LLC | 157.90 |
| 411676 | ALLEGIANCE BENEFIT PLAN MGMT | 99,603.09 |
| 411677 | ALBERTSONS/SAFEWAY | 705.89 |
| 411678 | ALPHAGRAPHICS | 254.94 |
| 411679 | AMAZON CAPITAL SERVICES, INC. | 375.13 |
| 411680 | AMAZON CAPITAL SERVICES INC. | 14.51 |
| 411681 | ANDA INC | 459.85 |
| 411682 | ANTLER INN | 184.00 |
| 411683 | ASPEN AUTOMOTIVE/NAPA | 228.39 |
| 411684 | ASPEN PINES WATER & SEWER DISTRICT | 101.24 |
| 411685 | AT&T MOBILITY | 178.02 |
| 411686 | AXON ENTERPRISES INC. | 3,581.90 |
| 411687 | BEARSAVER | 39,959.00 |
| 411688 | BEVERLY SHORE | 1,028.74 |
| 411689 | BLUE SPRUCE CLEANERS, INC. | 10.50 |
| 411690 | BOUND TREE MEDICAL, LCC | 1,226.69 |
| 411691 | CENTURYLINK | 206.62 |
| 411692 | CENTURYLINK | 710.79 |
| 411693 | CHEYENNE DURBIN | 410.04 |
| 411694 | CLARKS' BROADWAY AUTO PARTS, LLC | 2,585.82 |
| 411695 | CONVERGEONE INC. | 34,830.44 |
| 411696 | COURTYARD OGDEN | 569.08 |
| 411697 | CREDIBLEMIND, INC | 3,190.00 |
| 411698 | DANI BOETTCHER | 123.37 |
| 411699 | DAVE GUSTAFSON | 26.25 |
| 411700 | DAWSON INFRASTRUCTURE SOLUTIONS LLC | 3,252.39 |
| 411701 | D.D. TRACTOR & DIESEL LLC | 1,410.00 |
| 411702 | DEX IMAGING | 126.95 |
| 411703 | DORRIS, G. FAMILY | 9,556.00 |
| 411704 | EASY ACCESS LLC | 7,425.00 |
| 411705 | ERIKSEN-MEIER CONSULTING LLC | 3,992.44 |
| 411706 | E.R. OFFICE EXPRESS INC. | 1,420.25 |
| 411707 | ERIN E. WEISMAN | 120.00 |
| 411708 | EZ RANCH LLC | 3,740.00 |
| 411709 | HILL REFRIGERATION LLC | 120.00 |
| 411710 | HUNT CONSTRUCTION, INC. | 8,717.50 |
| 411711 | INTERSTATE BATTERY SYSTEM OF IDAHO | 142.95 |
| 411712 | INBERG-MILLER ENGINEERS | 7,568.00 |
| 411713 | JACKSON CURBSIDE, INC | 2,221.00 |
| 411714 | JACKSON LUMBER | 325.84 |
| 411715 | JEDEDIAH CORPORATION | 575.00 |
| 411716 | JEFFREY CZAPOR | 143.00 |
| 411717 | JH20 WATER CONDITIONING & FILTRATIO | 133.95 |
| 411718 | JH AIRPORT BOARD | 400.00 |
| 411719 | JACKSON HOLE CHAMBER OF COMMERCE | 200.00 |
| 411720 | JORGENSEN ASSOCIATES PC | 1,380.00 |
| 411721 | KEITH OHNMEIS | 89,100.00 |
| 411722 | KMTN THE MOUNTAIN | 800.00 |
| 411723 | KNO2 LLC | 480.00 |
| 411724 | KRISTIN WILLIAMSON | 9,560.63 |
| 411725 | LABORATORY CORPORATION | 97.05 |

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| 411726 | LILY SULLIVAN | 2,945.01 |
| 411727 | LOWER VALLEY ENERGY | 21,067.32 |
| 411728 | MARY FAULKNER | 26.25 |
| 411729 | MATTHEW LUSINS | 200.00 |
| 411730 | MEDCO SUPPLY COMPANY | 122.39 |
| 411731 | MELANIE SCHUERCH | 200.00 |
| 411732 | MIKE MOYER | 84.89 |
| 411733 | MOUNTAIN ALARM/WATCHGUARD | 227.45 |
| 411734 | MOTOROLA SOLUTIONS, INC. | 493,570.17 |
| 411735 | NORCO, INC. | 24.60 |
| 411736 | ON GRADE BLADE SERVICE, LLC | 1,370.00 |
| 411737 | PIONEER ATHLETICS & MTP | 66.34 |
| 411738 | HAL JOHNSON JR-PROFESSIONAL EXPRESS | 232.00 |
| 411739 | PREMIER CLEANING SERVICES LLC | 10,285.00 |
| 411740 | PRUDENTIAL GROUP INSURANCE | 33.11 |
| 411741 | PRUDENTIAL GROUP INSURANCE | 400.47 |
| 411742 | QUADIENT FINANCE USA INC | 401.18 |
| 411743 | CENTURYLINK QCC | 113.61 |
| 411744 | RANAE JOHNSON | 358.30 |
| 411745 | SENIORS WEST OF THE TETONS | 13,000.00 |
| 411746 | SENECA POINT REVOCABLE TRUST | 17,500.00 |
| 411747 | SHANNON DOOLEY | 358.30 |
| 411748 | SILVER CREEK SUPPLY | 524.97 |
| 411749 | SMITHS CUSTOMER CHARGES | 365.73 |
| 411750 | SOUTH PARK NURSERY AND LANDSCAPING | 440.00 |
| 411751 | STAPLES | 95.00 |
| 411752 | SUSAN DASHER | 381.00 |
| 411753 | TETON CO. SCHOOL DISTRICT #1 | 108.56 |
| 411754 | TETON COUNTY TREASURER | 24,587.01 |
| 411755 | TETON COUNTY TREASURER | 44,600.00 |
| 411756 | TETON COUNTY TREASURER | 494.62 |
| 411757 | TETON COUNTY TREASURER | 7,325.00 |
| 411758 | TETON COUNTY TREASURER | 12,031.91 |
| 411759 | TETON MOTORS | 291.60 |
| 411760 | TETON PROFESSIONALS | 200.00 |
| 411761 | TETON MEDIA WORKS, INC. | 4,431.34 |
| 411762 | THOMSON REUTERS-WEST | 2,718.50 |
| 411763 | THE RADAR SHOP | 2,275.00 |
| 411764 | TOWN OF JACKSON | 5,562.01 |
| 411765 | TOWN OF JACKSON | 3,306.31 |
| 411766 | TOWN OF JACKSON | 25,248.17 |
| 411767 | TOWN OF JACKSON | 2,820.00 |
| 411768 | TOWN OF JACKSON | 1,702.75 |
| 411769 | TREES INC. | 390.00 |
| 411770 | TRANSERICA EMPLOYEE BENEFITS | 1,542.64 |
| 411771 | UNIVERSITY OF WY EXTENSION | 29,284.08 |
| 411772 | LOCAHAN LLC | 726.18 |
| 411773 | VISA | 3,476.04 |
| 411774 | NUCOR/VULCRAFT GROUP | 348,647.72 |
| 411775 | WARD-BLAKE ARCHITECTS | 3,693.82 |
| 411776 | WASTEQUIP MANUFACTURING CO. LLC | 11,686.08 |
| 411777 | WEST COAST CODE CONSULTANTS INC | 5,582.85 |
| 411778 | WEMBER INC | 24,170.00 |
| 411779 | WESTERN RECORDS DESTRUCTION INC. | 50.00 |
| 411780 | WEST BANK SANITATION | 7,446.11 |
| 411781 | WESTERN STATES EQUIPMENT | 853.27 |
| 411782 | WIMACTEL INC | 115.50 |
| 411783 | WORLD FAMOUS PRODUCTIONS | 3,750.00 |
| 411784 | WY DEPT OF HEALTH | 262.35 |
| 411785 | XEROX FINANCIAL SERVICES | 600.14 |
| 411786 | XEROX CORPORATION | 286.93 |
| 411787 | XYBIX SYSTEMS INC. | 23,109.50 |