

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **May 23, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 8:36 a.m.

Commission present: Luther Propst, Vice-Chairman, Mark Newcomb and Greg Epstein were present in-person. Mark Barron was present on Zoom, and Natalia Macker, Chairwoman, was absent.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner to adopt the agenda with the addition of a reconsideration of a vote that had been taken on May 17, 2022 concerning CUP2021-0005; Rafter J Lot 333. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Kevin Cochary regarding SPET and the Senior Community.

Public comment was given by Katherine Dowson regarding use of SPET funds for Preservation goals.

Budget Discussion – CONTINUED FROM 5-16-2022

Maureen Murphy, County Clerk, provided the Board with updated information on the budget for Fiscal Year 2023, and Sarah Mann, Director of General Services answered questions from the Board.

Commissioner Barron left the meeting at 8:55 a.m. and rejoined the meeting at 9:01 a.m.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the May 23, 2022 county voucher run in the amount of \$435,823.19. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

a. 24-Hour Liquor Permits

i. Wilson Volunteer Fire Department Chicken Fry

A request for approval of an application for a 24-Hour Malt Beverage Picnic Permit submitted by the Wilson Volunteer Fire Department for the Wilson Volunteer Fire Department Annual Chicken Fry to be held July 17, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the 24-hour malt beverage picnic permit submitted by Wilson Volunteer Fire Department for the Wilson Volunteer Fire Department Annual Chicken Fry to be held July 17, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

ii. Spur Catering / Gunsalus Celebration of Life

A request for approval of an application for a 24-Hour Catering Permit submitted by Spur Catering/ Westgroup Terra, LLC for the Gunsalus Celebration of life to be held July 17, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the 24-hour catering permit submitted by Spur Catering/ Westgroup Terra, LLC for the Gunsalus Celebration of life to take place at the Gray Barn at Snake River Ranch, 5700 Snake River Ranch Road, Wilson, WY on July 17, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

iii. Spur Catering / HD Budget Blinds

A request for approval of an application for a 24-Hour Catering Permit submitted by Spur Catering / Westgroup Terra, LLC for the HD Budget Blinds Event to be held June 4, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour catering permit submitted by Spur Catering / Westgroup Terra, LLC for the HD Budget Blinds Event to take place at the Gray Barn at Snake River Ranch, 5700 Snake River Ranch Road, Wilson, WY on June 4, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

iv. Spur Catering / MM Neuroscience Group

A request for approval of an application for a 24-Hour Catering Permit submitted by Spur Catering/ Westgroup Terra, LLC for the MIVI Neuroscience Group Event to be held June 28, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour catering permit submitted by Spur Catering/ Westgroup Terra, LLC for the MIVI Neuroscience Group Event to take place at the Gray Barn at Snake River Ranch, 5700 Snake River Ranch Road, Wilson, WY on June 28, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

v. Snake River Fest

A request for approval of an application for a 24-Hour Malt Beverage Picnic Permit submitted by the Snake River Fund for the Snake River Fest to be held June 4, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour malt beverage picnic permit submitted by the Snake River Fund for the Snake River Fest to be held June 4, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

vi. Jackson Hole Still Works / Snake River Fest

A request for approval of an application for a 24-Hour Manufacturer's Off-Premise Permit submitted by Jackson Hole Still Works for the Snake River Fest to be held June 4, 2022.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the 24-hour manufacturer's off-premise permit submitted by Jackson Hole Still Works for the Snake River Fest to be held June 4, 2022 with the permit being valid for a 24-hour period. Vice-Chairman Propst Called for a vote. The vote showed all in favor and the motion carried.

- b. SLIB Drawdowns
 - c. Tax Corrections
 - d. Human Service/Community Development Contracts for Service
 - e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
3. Consideration of Proposed Outgoing Commissioner Correspondence - None
 4. Consideration of Approval of Extension to Fair Grounds Lease

Alyssa Watkins, Board of County Commissioners administrator, presented to the Board for consideration of approval a 4-year lease extension with the Town of Jackson on the Teton County Fairgrounds Lease Agreement.

Teton County has leased the property where the current Fairgrounds is located from the Town of Jackson since January of 2003. This lease agreement is set to expire on December 31st, 2026. On Monday May 2nd, the Teton County Board of County Commissioners approved a letter of request and amendment to extend the lease for another 5 years, ending in December 2031. The Jackson Town Council has approved the lease extension for four years rather than five.

There was no public comment.

A motion was made by Commissioner and seconded by Commissioner to approve the First Amendment to the Teton County Fair Grounds Lease Agreement, extending the lease term for an additional four (4) years, to December 31, 2030. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

The meeting recessed at 9:36 a.m. and reconvened at 9:42 a.m.

5. Reconsideration of a Vote Taken on May 17, 2022 for CUP2021-0005; Rafter J Lot 333

Vice-Chairman Propst gave a review of the application for a Conditional Use Permit which was considered and not approved on May 17th, 2022.

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to reconsider CUP2021-0005 and have the application come back before the Board on September 20, 2022, with the understanding that the Applicant will use this time to make an effort to resolve issues with the neighbors and to further mitigate the impacts of the CUP.

Commissioner Epstein suggested separating the motion into two parts: to move to reconsider the vote and then to move to schedule the consideration of the item.

Commissioner Propst declined the suggestion.

Public comment was given by Karen Jerger.

April Norton, Housing Director, answered questions from the Board regarding Workforce Housing definitions, and Bruce Abel, Interim Director of START answered questions from the Board regarding budgetary implications for adding service to Rafter J and Melody Ranch.

Vice-Chairman Propst called for a vote on the motion. The vote showed three in favor and the motion carried 3-1 with Commissioner Newcomb opposed.

The meeting recessed at 10:03 a.m. and reconvened at 10:07 a.m.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Monthly Updates

- i. Administration – Alyssa Watkins, Board of County Commissioners Administrator, gave updates on new hires, Director's Retreat, and upcoming event permits on the agenda.
- ii. Fire/EMS – Brady Hansen, Fire Chief, gave updates on service levels, a small grass fire over the weekend, and staffing levels.
- iii. General Services – Sarah Mann, Director of General Services, gave updates on technology updates and improvements, Teton County Connect open house, public input website, and staffing levels.
- iv. Health Department – Jodie Pond, Director of Health, gave updates on the Fail Forward program, environmental Health activities, mental and behavioral health outreach, children's COVID-19 vaccines, and staffing levels.
- v. Housing – April Norton, Housing Director, gave updates on housing projects and schedules, upcoming presentations/events and housing drawings.
- vi. Human Resources – Dar Rhodes, Human Resources Director, gave updates via email.
- vii. Parks & Recreation – Steve Ashworth, Director of Parks and Recreation, gave updates on Recreation Center renovations, summer internships, and current staffing levels.

- viii. Planning & Building – Chris Neubecker, Director of Planning & Building Services, gave updates on Northern South Park Neighborhood Planning, Building Department activities and demand, staffing levels, remote inspections, and current projects.
- ix. Public Works – Heather Overholser, Director of Public Works, gave updates on water management activities, Bear Wise and wildlife feeding programs, wildlife crossing planning, Transportation Alternatives grant, bollard installation, Spring Gulch Road projects, BUILD Grant, and staffing levels.
- x. START – Bruce Abel, Interim Director of START, gave updates on ridership, staffing levels, budget for FY2023, technical updates, vehicle replacements, and the Town funding contribution to START.

The meeting recessed at 10:58 a.m. and reconvened at 11:02 a.m.

WORKSHOPS

A. Benefits Review and Future Strategies Discussion

Randall Johnson, Consultant for Brown & Brown (previously Hays Companies), gave a historical review of the Teton County Insurance and Benefit plan and outlined possible changes in the future.

MATTERS FROM COMMISSIONERS

- 1. Calendar review - The Board reviewed their weekly calendar.
- 2. Liaison reports / Commission updates
 - A.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

ADJOURN

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to adjourn. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:44 a.m.

Respectfully submitted,
 Chalice Weichman
 Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

 Natalia D. Macker, Chairwoman

ATTEST:

 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
 05-23-2022 WARRANTS**

Warrant Number	Name	Amount
404396	ACE HARDWARE	187.38
404397	AMAZON CAPITAL SERVICES, INC.	409.76
404398	ASCENTIS CORPORATION	808.50
404399	ATLASSIAN PTY LTD	2,365.00
404400	BLACK & WHITE INC	6.00
404401	BZ SERVICES	181.00
404402	CHICAGO DISTRIBUTION CENTER	59.80
404403	CHEMSEARCHFE	272.71
404404	INFOUSA MARKETING INC	1,250.00
404405	EVA DAHLGREN	147.50
404406	FIRST COMMUNICATIONS LLC	124.31
404407	GRAINGER	10.09

404408	GROW HUTS	3,000.00
404409	HIGH COUNTRY LINEN SUPPLY LLC	505.81
404410	HIGH PLAINS PRESS	19.96
404411	HOOPLA	5,614.42
404412	INGRAM	7,026.36
404413	JAMES RICK SMITH	60.00
404414	KANOPY, INC	1,122.00
404415	KHOL	600.00
404416	LARAMIE COUNTY LIBRARY SYSTEM	18.50
404417	LILIANA PATRICIA ROCHA	70.43
404418	LOWER VALLEY ENERGY	3,156.39
404419	MASTERCARD	3,223.42
404420	MIDWEST TAPE	3,468.64
404421	MORNINGSTAR INC	1,404.00
404422	OVERDRIVE INC	6,000.00
404423	HAL JOHNSON JR-PROFESSIONAL EXPRESS	224.00
404424	SILVER STAR COMMUNICATIONS	1,027.59
404425	SYNCHRONY BANK/AMAZON	1,204.00
404426	TARGHEE TOWNE WATER DISTRICT	240.00
404427	TETON LOCKSMITH INC.	172.50
404428	TOWN OF JACKSON	83.15
404429	WELLS FARGO FINANCIAL LEASING INC	199.00
404430	WEST BANK SANITATION	331.08
404431	WHITE GLOVE PROFESSIONAL CLEANING	10,988.69
404432	WYOMING LIBRARY ASSOCIATION	150.00
404433	WYOMING LOCAL GOVERNMENT LIABILITY	4,542.00
404434	XEROX FINANCIAL SERVICES	1,528.09