

# Alta Solid Waste District Board Special Meeting Agenda Alta, Wyoming

Wednesday, June 21, 2023 5:00 P.M.

Meeting was on-line using Zoom access

CALL TO ORDER  
At 5:01 PM

## Members Present

President: Scott Pierson  
Treasurer: Debra Adams  
Members: Bryan Osbrach  
Hadley Stewart

Quorum was established.

## ACTION ITEMS

1. Consideration of an amendment to the current year budget 2022-2023.
2. Budget amendment was Presented by Debra Adams the board treasurer.
3. Discussion of amendment need to match income and expenditures to Teton County, Idaho for access to Trash Transfer Site for the members of the District.
  
4. Motion Made
  - a. to approve the amendment by Hadley as presented
  - b. Second by Bryan
  - c. Vote- unanimous by the members present.

ADJOURN  
At 5:06 P.M.

Budget attached

## Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT	
Budget Hearing Information	
PO BOX 1548	Location: ALTA LIBRARY
DRIGGS ID 83422	Date: 7/20/2022
208-201-5467	Time: 5:00 PM
Teton County	Budget Prepared by: DEBRA ADAMS

Date of Amended Budget Approval: 06/21/23

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The primary purpose of the Alta Solid Waste Disposal District budget is to meet the Teton County Idaho solid waste fee requirements. This requirement was set by an agreement between the Teton County Wyoming Board of County Commissioners and the Teton County Idaho County Commissioners at a joint meeting on May 14, 2018 so that Alta residents may dispose of solid waste at the Teton County Idaho landfill. The fees are based on building occupied parcels.</p>		

S-B	RESERVE DESCRIPTION
<p>The existing reserve is held to fund any difference between the estimated and actual solid waste fee payment to Teton County Idaho and any unexpected solid waste costs to the district.</p>	

S-C	
Names of Board Members	Date of End of Term
SCOTT PIERSON	12/31/23
JANIS FALABELLA	12/31/24
DEBRA ADAMS	12/31/24
HADLEY STEWART	12/31/22
BRYAN OSBRACH	12/31/24

Does the district have regular office hours exceeding 20 hours per week?	<b>NO</b>

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## AMENDED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-1	<b>Total Budgeted Expenditures</b>	\$33,051	\$35,443	\$42,647	\$42,647	\$44,415
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$51,309	\$53,908	\$57,533	\$57,533	\$57,177
S-5	<i>Amount requested from County Commissioners</i>	\$35,668	\$38,267	\$42,427	\$42,427	\$42,071
S-6	<b>Additional Funding Needed :</b>			\$0	\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$35,668	\$38,267	\$42,427	\$42,427	\$42,071
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$0	\$0	\$0	\$0	\$0
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$35,668	\$38,267	\$42,427	\$42,427	\$42,071

FY 7/1/22-6/30/23

ALTA SOLID WASTE DISPOSAL DISTRICT

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$0	\$95	\$95	\$95	\$74
S-18	<b>Operations</b>	\$32,926	\$35,223	\$42,427	\$42,427	\$44,216
S-19	<b>Indirect Costs</b>	\$125	\$125	\$125	\$125	\$125
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$33,051	\$35,443	\$42,647	\$42,647	\$44,415

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-22	<b>TOTAL GENERAL FUNDS</b>	\$15,641	\$15,641	\$15,106	\$15,106	\$15,106

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>					
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
S-27	<b>Amount to be added</b>					
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: PO BOX 1548  
DRIGGS ID 83422

PREPARED BY: DEBRA ADAMS

DISTRICT PHONE: 208-201-5467

## Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT  
NAME OF DISTRICT/BOARD

FYE 6/30/2023

### PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>R-1 Property Taxes and Assessments Received</b>						
R-1.1 Tax Levy (From the County Treasurer)	4001	\$35,668	\$38,267	\$42,427	\$42,427	\$42,071
R-1.2 Other County Support (see note on the right)	4005					

### FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>R-2 Revenues from Other Governments</b>						
R-2.1 State Aid	4211					
R-2.2 Additional County Aid (non-treasurer)	4237					
R-2.3 City (or Town) Aid	4237					
R-2.4 Other (Specify)	4237					
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>						
R-3.1 Customer Charges	4300					
R-3.2 Sales of Goods or Services	4300					
R-3.3 Other Assessments	4503					
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0	\$0
<b>R-4 Grants</b>						
R-4.1 Direct Federal Grants	4201					
R-4.2 Federal Grants thru State Agencies	4201					
R-4.3 Grants from State Agencies	4211					
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>						
R-5.1 Interest	4501					
R-5.2 Other: Specify _____	4500					
R-5.3 Other: Additional _____						
R-5.4 <b>Total Miscellaneous</b>		\$0	\$0	\$0	\$0	\$0
R-5.5 <b>Total Forecasted Revenue</b>		\$0	\$0	\$0	\$0	\$0
<b>R-6 Other Forecasted Revenue</b>						
R-6.1 a. Other past due as estimated by Co. Treas.	4004					
R-6.2 b. Other forecasted revenue (specify):						
R-6.3 _____	4500					
R-6.4 _____	4500					
R-6.5 _____						
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0	\$0

# Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT \_\_\_\_\_  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2023 \_\_\_\_\_

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>E-1 Capital Outlay</b>						
E-1.1 Real Property	6201					
E-1.2 Vehicles	6210					
E-1.3 Office Equipment	6211					
E-1.4 Other (Specify)						
E-1.5 _____	6200					
E-1.6 _____	6200					
E-1.7 _____						
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>E-2 Personnel Services</b>						
E-2.1 Administrator	7002					
E-2.2 Secretary	7003					
E-2.3 Clerical	7004					
E-2.4 Other (Specify)						
E-2.5 _____	7005					
E-2.6 _____	7005					
E-2.7 _____						
<b>E-3 Board Expenses</b>						
E-3.1 Travel	7011					
E-3.2 Mileage	7012					
E-3.3 Other (Specify)						
E-3.4 _____	7013					
E-3.5 _____	7013					
E-3.6 _____						
<b>E-4 Contractual Services</b>						
E-4.1 Legal	7021					
E-4.2 Accounting/Auditing	7022					
E-4.3 Other (Specify)						
E-4.4 _____	7023					
E-4.5 _____	7023					
E-4.6 _____						
<b>E-5 Other Administrative Expenses</b>						
E-5.1 Office Supplies	7031					
E-5.2 Office equipment, rent & repair	7032					
E-5.3 Education	7033					
E-5.4 Registrations	7034					
E-5.5 Other (Specify)						
E-5.6 PO Box Fee	7035		\$95	\$95	\$95	\$74
E-5.7 _____	7035					
E-5.8 _____						
<b>E-6 TOTAL ADMINISTRATION</b>		\$0	\$95	\$95	\$95	\$74

# Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT \_\_\_\_\_

FYE 6/30/2023 \_\_\_\_\_

**OPERATIONS BUDGET**

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>E-7 Personnel Services</b>						
E-7.1 Wages--Operations	7202					
E-7.2 Service Contracts	7203					
E-7.3 Other (Specify)						
E-7.4 _____	7204					
E-7.5 _____	7204					
E-7.6 _____						
<b>E-8 Travel</b>						
E-8.1 Mileage	7211					
E-8.2 Other (Specify)						
E-8.3 _____	7212					
E-8.4 _____	7212					
E-8.5 _____						
<b>E-9 Operating supplies (List)</b>						
E-9.1 _____	7220					
E-9.2 _____	7220					
E-9.3 _____	7220					
E-9.4 _____	7220					
E-9.5 _____						
<b>E-10 Program Services (List)</b>						
E-10.1 Annual Community Picnic	7230	\$1,243	\$3,000	\$3,000	\$3,000	\$2,145
E-10.2 _____	7230					
E-10.3 _____	7230					
E-10.4 _____	7230					
E-10.5 _____						
<b>E-11 Contractual Arrangements (List)</b>						
E-11.1 Idaho Solid Waste Fee	7400	\$31,683	\$32,223	\$39,427	\$39,427	\$42,071
E-11.2 _____	7400					
E-11.3 _____	7400					
E-11.4 _____	7400					
E-11.5 _____						
<b>E-12 Other operations (Specify)</b>						
E-12.1 _____	7450					
E-12.2 _____	7450					
E-12.3 _____	7450					
E-12.4 _____	7450					
E-12.5 _____						
<b>E-13 TOTAL OPERATIONS</b>		<b>\$32,926</b>	<b>\$35,223</b>	<b>\$42,427</b>	<b>\$42,427</b>	<b>\$44,216</b>

# Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT \_\_\_\_\_

FYE 6/30/2023 \_\_\_\_\_

**INDIRECT COSTS BUDGET**

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>E-14</b>	<b>Insurance</b>						
E-14.1	Liability	7502					
E-14.2	Buildings and vehicles	7503					
E-14.3	Equipment	7504					
E-14.4	Other (Specify)						
E-14.5	Required Treasurer's Bond	7505	\$125	\$125	\$125	\$125	\$125
E-14.6	_____	7505					
E-14.7	_____						
<b>E-15</b>	<b>Indirect payroll costs:</b>						
E-15.1	FICA (Social Security) taxes	7511					
E-15.2	Workers Compensation	7512					
E-15.3	Unemployment Taxes	7513					
E-15.4	Retirement	7514					
E-15.5	Health Insurance	7515					
E-15.6	Other (Specify)						
E-15.7	_____	7516					
E-15.8	_____	7516					
E-15.9	_____						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$125	\$125	\$125	\$125	\$125

**DEBT SERVICE BUDGET**

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>D-1</b>	<b>Debt Service</b>						
D-1.1	Principal	6401					
D-1.2	Interest	6410					
D-1.3	Fees	6420					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0	\$0

# Amended Budget

ALTA SOLID WASTE DISPOSAL DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>					
C-1.1	General Fund Checking	1010	\$15,641	\$15,641	\$15,106	\$15,106
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$15,000	\$15,000	\$15,000	\$15,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$30,641	\$30,641	\$30,106	\$30,106
<b>C-2</b>	<b>General Fund Reductions:</b>					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$15,000	\$15,000	\$15,000	\$15,000
C-2.3	<b>Total Deductions (a+b)</b>		\$15,000	\$15,000	\$15,000	\$15,000
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$15,641	\$15,641	\$15,106	\$15,106

		DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0		
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-3.2	Date of Reserve Approval in Minutes:					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes:					
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	Date of Reserve Approval in Minutes:					
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>RESERVES</b>		1090

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$15,000	\$15,000	\$15,000	\$15,000
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$15,000	\$15,000	\$15,000	\$15,000
C-4.2	Date of Reserve Approval in Minutes:					
C-4.3	Amount to be added to the reserve					
C-4.4	Date of Reserve Approval in Minutes:					
C-4.5	<b>SUB-TOTAL</b>	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	Date of Reserve Approval in Minutes:					
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

		DOA Chart of Accounts
<b>BOND FUNDS</b>		1060

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0		
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-5.2	Date of Reserve Approval in Minutes:					
C-5.3	Amount to be added to the reserve					
C-5.4	Date of Reserve Approval in Minutes:					
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	Date of Reserve Approval in Minutes:					
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0	\$0