

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **July 13, 2020** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:05am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, and Luther Propst were present. Mark Newcomb arrived at 9:08am.

ADOPT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the agenda as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Jared Baecker, Snake River Fund, regarding today's workshop on BLM Land Transfer Process.

Commissioner Newcomb joined the meeting at 9:08am.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the July 13, 2020 county voucher run in the amount of \$1,428,515.03. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permit
- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*
 - i. **Lotoja** – September 12th; Cyclists enter Teton County via US-89 (Snake River Canyon), ride through the Jackson area via South Park Loop Road, and finish at the base of Jackson Hole Mountain Resort in Teton Village; Attendees – 1400
 - ii. **Jackson Hole Ultra** - September 5th, 50K race consists of a 6.5 mile out and back and then a 9 mile out and back. The shorter distance races will contain the 6.5 mile out and back and then a 1 mile out and back and a 6.5 mile out and back and a 6.8 mile out and back; attendees – 250

3. Consideration of Approval Authorizing the Submission of a Coronavirus Relief Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Teton County

Sarah Mann, Director of General Services, presented to the Board for consideration of approval a grant application to the Office of State Lands and Investments (SLIB) for the Coronavirus Relief Program. The SLIB Board has released this funding stream to reimburse local governments with the Coronavirus Aid, Relief and Economic Security (CARES) Act funding which provided \$1.25 billion to the State of Wyoming. The funding must be used for necessary expenditures incurred due to the public health emergency with respect to Covid-19 that were not accounted for in the most recent budget and were or will be incurred between March 1, 2020 and December 30, 2020 and that have not been reimbursed by another federal program. The County has been tracking all expenditures related to Covid-19 since March and is applying for all funds that have been tracked since the beginning of Covid-19 for reimbursement. Categories for reimbursement include cleaning supplies, public safety measures, personal protective equipment for staff and public, sanitizing products, public awareness communications and expenses to improve telework capabilities for employees. A few projects that are in process for the next few months (prior to the December deadline) include a public health campaign in regards to public health orders and recommendations, public safety permanent public counter guards, building air turnover measures in the District courtroom, procedures for Parks & Rec programs, and distribution of masks. Agencies within the community that the County has partnered with are included in this application as well. The funding can be used for economic support in connection with the Covid-19 public health emergency. One 22 has provided rent and mortgage assistance to individuals and Quarantine Cuisine filled the community need for delivery of food to quarantined individuals. In addition, funding is also being requested for Jackson Hole Travel and Tourism Board for the reimbursement of the "Responsibly Wild" Campaign for tourism when the community reopened and the purchase of masks for the public.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the grant application and resolution to the Wyoming State Lands and Investments Board for the Coronavirus Relief Grant in the amount of \$2,953,294.00. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

4. Consideration of Proposed Outgoing Commissioner Correspondence
 - a. Letter to WYDOT Regarding a Speed Study for Teton Pass

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve sending the letter to Interim District Engineer Randy Merritt of Wyoming Department of Transportation dated July 13, 2020 with the edits as submitted by Commissioner Propst. Chair Macker called for the vote. The vote showed in favor and the motion carried.

- b. Energy Conservation Works Board Member Thank You Letters

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve these letters of appreciation to outgoing Energy Conservation Works Board members John Reed and Gary Weiss. Chair Macker called for the vote. The vote showed in favor and the motion carried.

DISCUSSION ITEMS:

Matters for Discussion / Updates

1. Known Matters for Discussion

A. General Fund - Fund Balance Policy

Alyssa Watkins, Board of County Commissioners Administrator, and Katie Smits, County Treasurer, presented to the Board information on general fund balance and policy.

B. Areas of Focus Updates

- a. Water Quality – Jodie Pond, Director of Health, and Ted Van Holland, Environmental Permitting Engineer
 - i. Goal #1 - Human Health – to protect human health by educating the community about drinking water safety issues and wastewater planning and management
 - ii. Goal #2 - Ecological Health – to protect surface water through the regulation of excess sediment and nutrients
- b. Housing – April Norton, Housing Director
 - i. Goal #1 – Direct community housing to places with appropriate levels of service
 - ii. Goal #2 – Catalyze employer participation in workforce housing solution
 - iii. Goal #3 – Assess employee generation methodology and resulting mitigation requirements to ensure there is alliance with community values for Quality of Live
- c. Transportation – Heather Overholser, Director of Public Works
 - i. Provide a destination environment that promotes health and safety
 - ii. Make transit a viable choice
 - iii. Develop and build capital projects strategically
- d. Culture of Leadership – Alyssa Watkins, Board of County Commissioners Administrator
 - BCC Track:
 - i. Communication Goal
 - ii. Policy Review and Approval Goal
 - iii. Salary and Benefits Goal
 - Staff Track:
 - iv. Culture of Leadership Goal
 - v. Policy Development Goal
 - vi. Training Goal
- e. LDRs – Chris Neubecker, Director of Planning and Building
 - i. Goal #1 – Update Cell Tower Regulations
 - ii. Relief from the Maximum Scale of Building Size for Institutional Facilities
 - iii. Natural Resource Protections Regulations
 - iv. Other LDRs of Significant Importance

EXECUTIVE SESSION

There was no executive session.

The meeting was recessed at 10:18am and reconvened at 10:23am.

WORKSHOPS

10:00am – BLM Land Transfer Process (Alyssa Watkins, 30 Minutes)

Adam Poe and Todd Robertson of Western Land Group led the workshop.

The Teton County Board of County Commissioners (BCC) has decided to take a lead role to effectuate ownership transfers of the remaining federally owned public land parcels managed by the U.S. Bureau of Land Management (BLM) along the Snake River Corridor to non-federal governmental entities. Such transfers are identified in the BLM's 2004 Record of Decision and Approved Resource Management Plan for the Snake River Planning Area. The transfers of these parcels will ensure they remain in public ownership and available for recreation, public access, open space, and wildlife habitat in perpetuity.

The BCC has engaged Western Land Group, Inc. (WLG) to make recommendations on the appropriate path(s) forward for each of the remaining fourteen BLM parcels and, on behalf of Teton County, execute all process-related steps necessary to complete the recommended action(s) and achieve the desired outcome(s). This report is the culmination of the first phase of this project that included: 1) a strategic review and analysis of past work to transfer ownership of the BLM parcels to non-federal ownership through review of pertinent documents; 2) preliminary property research in BLM's land records; and 3) interviews with the five county commissioners, the five entities who – along with Teton County – are parties to a Memorandum of Understanding providing for cooperative management of the Snake River Corridor; community interest groups and individuals; and neighboring landowners.

A common theme expressed in the interviews was the importance of protecting public access to public lands along the Snake River and the corridor's intrinsic value to the Teton County community. WLG found there is strong support for proceeding with a coordinated effort to transfer ownership of the BLM parcels to non-federal governmental entities as described in BLM's 2004 Approved Resource Management Plan for the Snake River Area. Many of the individuals we interviewed expressed a sense of urgency to complete the transfers and are concerned that the opportunity may pass to secure public access to these lands and protect their wildlife habitat and recreational values in perpetuity.

The three sections that were covered in the report included:

- Section I provides background information on the federally owned public land parcels managed by the U.S. Bureau of Land Management (BLM), Pinedale Field Office located along a 21-mile stretch of the Snake River corridor through Jackson Hole in Teton County, Wyoming that is outside of the administrative boundaries of Grand Teton National Park and the Teton National Forest. This section includes summaries of BLM's 2004 Snake River Area Resource Management Plan, the 2008 Snake River Corridor Management/Ownership Transfer Plan, and other relevant

planning and management documents.

- Section II provides parcel-specific information on the land status, resource values and management emphasis for each BLM Parcel, as well as ownership transfers that have occurred since 1999.
- Section III provides Western Land Group’s analysis and recommendations to the Board of County Commissioners on how to proceed with ownership transfers of the BLM Parcels.

2. Other Matters for Discussion

- A. Discussion on special events permits regarding an increase in events that are limited on number events per year.
- B. Discussion on Teton Village Association passing a resolution regarding masks be encouraged in public in the village. The Board is interested in having staff draft a resolution encouraging mask wearing in the county.
- C. Discussion regarding a beach in Hoback Junction being used as boat ramp.

MATTERS FROM COMMISSIONERS

- 1. Calendar review - The Board reviewed their weekly calendar.
- 2. BCC Administrator – Alyssa Watkins, Board of County Commissioners Administrator, gave updates via email on Water Quality, Housing, Transportation, Culture of Leadership, LDRs, and Areas of Focus.
- 3. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst gave an update on the START Board regarding budget for Regional Transportation Planning and Winter Ski Passes.

ADJOURN

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:14am.

Respectfully submitted,
Shelley Fairbanks
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chair

Greg Epstein, Vice-Chair

Mark Barron

Mark Newcomb

Luther Propst

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK’S OFFICE
07-13-2020 WARRANTS**

Warrant Number	Name	Amount
391693	ACTION EXCAVATION LLC	131,579.45
391694	ACE HARDWARE	2,669.38
391695	ALBERTSONS/SAFEWAY	69.00

391696	ALPHAGRAPHICS	183.78
391697	ALTA PLANNING & DESIGN INC.	2,573.50
391698	AMAZON CAPITAL SERVICES, INC.	886.31
391699	AMAZON CAPITAL SERVICES INC.	665.24
391700	AMERICAN RED CROSS	168.00
391701	AMERICAN TOWER CORPORATION	4,400.00
391702	ANTOJITOS DONA ANITA	680.00
391703	ARNOLD MACHINERY COMPANY	1,186.22
391704	ARTESANIA SAN PEDRO DE CAJAS LLC	535.00
391705	ASPEN AUTOMOTIVE/NAPA	221.64
391706	AT&T	104.83
391707	B&H PHOTO-VIDEO, INC.	15.81
391708	BIG R RANCH & HOME	863.71
391709	BIOTA RESEARCH & CONSULTING, INC.	248.40
391710	BLUE SPRUCE CLEANERS, INC.	419.17
391711	BOBCAT OF CASPER	5,664.00
391712	BONNEVILLE COUNTY SOLID WASTE	114,209.16
391713	BOUNDTREE MEDICAL	1,282.63
391714	BRIAN COE	76.00
391715	CACHE CORNER LLC	11,015.17
391716	CAROLINA SOFTWARE INC	850.00
391717	CANYON TRUCKING	1,795.00
391718	CDW GOVERNMENT, INC.	1,579.20
391719	CENTURYLINK	92.82
391720	CHARTER COMMUNICATIONS	195.04
391721	CHILDREN'S LEARNING CENTER	3,575.00
391722	CLARKS' BROADWAY AUTO PARTS, LLC	640.04
391723	CLIMB WYOMING	9,900.62
391724	CONRAD AND BISCHOFF, INC.	1,189.56
391725	COMMUNITY ENTRY SERVICES	8,330.00
391726	COPRO EFP LLC	2,504.92
391727	COMMUNITY SAFETY NETWORK	4,083.33
391728	DBR, INC.	926.22
391729	DEAN'S PEST CONTROL LLC	540.00
391730	DIGITAL APPLESAUCE, INC.	935.00
391731	DUBBE-MOULDER ARCHITECTS, P.C.	13,843.13
391732	ELISABETH M. W. TREFONAS	2,480.00
391733	ERC WIPING PRODUCTS INC	334.99
391734	E.R. OFFICE EXPRESS INC.	15.99
391735	ESTHER ELLIS	589.75
391736	FALL RIVER RURAL ELEC.COOP.,INC.	52.78
391737	FIRE SERVICES OF IDAHO INC.	210.00
391738	FRIENDS OF PATHWAYS	3,252.00
391739	GRAINGER	107.72
391740	GRAVITY GRAPHICS	609.87
391741	HADLEY ADKINS	52.50
391742	HANK'S HOT WASHERS	750.00
391743	HESS D'AMOURS & KRIEGER LLC	195.00
391744	HIGH COUNTRY LINEN SUPPLY LLC	2,175.01
391745	HM-HANSEN MEADOWS HOA	287.53
391746	INDUSTRIAL/ORGANIZATIONAL	20.00
391747	JACKSON CURBSIDE, INC	180.00
391748	JACKSON PAINT & GLASS, INC.	1,188.39
391749	JACKSON SIGNS, LLC	91.74
391750	J. BROWER PSYCHOLOGICAL SERVICES	975.00
391751	JENI MCCUTCHEON PSY.D.,PLLC	400.00
391752	JH MOUNTAIN RESORT	300.00
391753	JACKSON HOLE RADIO	600.00
391754	JACKSON HOLE SECURITY LLC	600.00
391755	JORGENSEN ASSOCIATES PC	3,463.38
391756	KELLY JO HATCH	320.00
391757	KENNON C.TUBBS, MD LLC	17,796.00
391758	KIMBERLY ANN MELLICK	1,350.00

391759	KLINE LAW OFFICE PC	5,904.30
391760	KMTN THE MOUNTAIN	1,008.00
391761	KNO2 LLC	22.61
391762	KOMATSU EQUIPMENT	6,509.53
391763	LASER XPRESS	635.28
391764	LODGES AT FISH CREEK LLC	17,424.00
391765	LOWER VALLEY ENERGY	4,577.85
391766	MARQUIS AWARDS	1,579.56
391767	MATTHEW BENDER & CO.,INC.	387.41
391768	MD NURSERY & LANDSCAPING INC.	48,199.00
391769	MOUNTAIN ALARM/WATCHGUARD	2,940.00
391770	MORGAN BEAVERS	248.88
391771	NATIONAL ASSOCIATION OF COUNTY ADM	75.00
391772	NELSON ENGINEERING COMPANY	14,169.75
391773	NORCO, INC.	21.00
391774	OPSEC SECURITY INC.	1,925.00
391775	PINE COVE CONSULTING LLC	14,153.80
391776	PRIORITY DISPATCH CORP	365.00
391777	HAL JOHNSON JR-PROFESSIONAL EXPRESS	535.00
391778	PREMIER CLEANING SERVICES LLC	21,325.00
391779	QUADIENT INC	105.09
391780	RESPOND FIRST AID SYSTEM	59.35
391781	RIDGELINE EXCAVATION INC.	128,988.42
391782	RAFTER J IMPROVEMENT & SERVICE DIST	878.58
391783	R&S NORTHEAST	500.00
391784	SANDI THURSTON	722.58
391785	SHIRLEY LOWSETH	201.78
391786	SHARON SARCHET	482.90
391787	SILVER STAR COMMUNICATIONS	141.98
391788	SNAKE RIVER MEP COMPLETE INC	23,260.25
391789	SNAKE RIVER SUPPLY, LLC	16,042.50
391790	VCA SPRING CREEK ANIMAL HOSPITAL	217.98
391791	START	1,022.14
391792	STATION 22 ACCOUNTS RECEIVABLE	13.70
391793	ELIOR INC.	4,508.53
391794	TETON COUNTY 4-H COUNCIL	900.00
391795	TETON COUNTY CIRCUIT COURT	77.50
391796	TETON CO. SCHOOL DISTRICT #1	12,046.54
391797	TETON COUNTY TREASURER	28,868.87
391798	TETON COUNTY TRANSFER STATION	558.00
391799	TETON COUNTY TREASURER	140,785.44
391800	TETON COURIER	70.00
391801	TETON MEDIA WORKS INC.	516.47
391802	TRC INC.	1,774.10
391803	TETON TRASH REMOVAL INC.	167.00
391804	TETON YOUTH & FAMILY SERVICES	31,694.00
391805	R&L HOLDING'S INC.	1,317.08
391806	THYSSEN-KRUPP ELEVATOR CORP.	6,174.93
391807	TILLEMANS ARCHITECT	3,656.00
391808	TOWN OF JACKSON	1,293.19
391809	TOWN OF JACKSON	1,468.99
391810	TOWN OF JACKSON	139.88
391811	TOWN OF JACKSON	409.29
391812	TRITECH SOFTWARE SYSTEMS	504.00
391813	VERIZON WIRELESS	1,406.62
391814	VISA	7,223.62
391815	WAPITI CORPORATION	276,199.42
391816	WARREN PENNICK	52.50
391817	WYOMING COUNTY COMMISSIONERS ASSOC.	28,735.00
391818	WEST BANK SANITATION	5,095.45
391819	WESTWOOD CURTIS CONSTRUCTION INC	357.50
391820	WESTERN RECORDS DESTRUCTION INC.	41.00
391821	WEST BANK SANITATION	415.13

391822	WESTERN STATES EQUIPMENT	269.51
391823	WHITE GLOVE PROFESSIONAL CLEANING	40,784.21
391824	WILSON HARDWARE	272.28
391825	WYOMING DEPT OF HEALTH	225.00
391826	WY. DEPARTMENT OF TRANSPORTATION	144,597.51
391827	WYOMING DOT	2.00
391828	WYOMING PUBLIC HEALTH LABORATORY	918.00
391829	XEROX FINANCIAL SERVICES	1,253.32