

DRAFT

Alta Community Advisory Committee

(Alta Solid Waste Disposal District)

Quarterly Board Meeting Minutes

Date: July 20, 2022

Call to Order: The regular quarterly meeting of the ASWDD was held in person at the Alta Library and was called to order at 5:10 p.m. on July 20, 2022. Present were all five board members: Scott Pierson, President; Janis Falabella, Secretary; Debra Adams, Treasurer; Hadley Stewart and Bryan Osbrach. Guests attending were Beverly Koller, Dick Steiger, Nicola Senape, Allen Monroe, Liz Storer, Luther Propst and Mark Newcombe (Teton County Commissioners), Kip Roberston (Library Director), Steve MacDonald (Water Conservation District) and other members of the public.

Review Agenda. No additions/corrections were made.

April Meeting Minutes

Debra motioned for the minutes from April 2022 to be accepted as written, Hadley seconded and the motion passed. Final minutes will be posted here: <https://www.tetoncountyywy.gov/AgendaCenter>.

Treasurers Report & Budget Review

Debra Adams provided a summary of major expenses for the past year which include Alta's payment to Idaho for solid waste fees which were more than what was budgeted and Alta's contribution to the Targhee economic study, the latter being a one-time expense. Idaho charges \$120 per household and Alta is currently only charging \$110 per household. Debra will check with Kim Keeley to see if Idaho is contemplating any further fee hikes but she recommended that we match what Idaho is charging. The board approved the change from \$110 to \$120 per household. In addition Debra verified all lots that were claimed to be vacant were indeed vacant. In doing so, twenty or so lots were identified as not being charged but will be going forward. Debra also reviewed building permits that were filed with the county (a trigger for charging fees). Debra brought to the board's attention that the commercial golf course located off State Line South has only been paying half the normal fee. The board unanimously agreed to charge them the full commercial rate. Bryan motioned for the budget to be approved and Hadley seconded. The motion passed. The FY23 approved budget and FY22 Finance Report are due to the country clerk and state and will be filed on Friday.

Old Business

1. US Forest Service (USFS) Report

Updates are from Rob Marin, Teton County Planning Special Project Manager. The Socioeconomic Study was published on Friday and has been posted to the Idaho County website. All are encouraged to read it. The Grand Targhee Environmental Impact Study (EIS) is expected to be released in September 2022. Once the document is released, the public will have a minimum of 90 days to provide comments on the analysis and findings. On the project website, the news page includes information about some modifications that have been made to the original proposal. The project website may be found here: <https://grandtargheeresorteis.org/news>

2. Silver Star Fiber Update (from Scott Pierson)

Silverstar is behind schedule and experienced some challenges with the installation along 2500 North.

4. Teton County Solid Waste & Recycling Facility, Driggs, Idaho

Update from Daryl Johnson, TCID Public Works Director. Teton County Idaho is part of a new regional waste management plan. They are trying to establish a new landfill in northeast Madison County through a land exchange with the Idaho Department of Lands which would take some of the pressure off long-hauling trash to Circle Butte, as this new location would be half the distance. Tipping fees at the transfer station will be going up. A suggestion was made to offer for purchase pre-paid fee cards to speed up the traffic flow into and out of the transfer station.

5. County Roads Discussion Speeds-signage-enforcement

Scott spoke with Dave Gustafson and received an update. Chipping and sealing started today on the roads in Alta. Targhee Towne Road will be fog-sealed. Speed humps are going in at the intersection of Alta North and Yellow Rose on a temporary basis to see how they work. The consensus is that the speeding issue has not gone away and if anything with all the construction traffic and increase in population, it has gotten worse. Stop signs are being put in next year's budget. The board felt that the budget should also include speed humps for State Line Road and more (solar) radar speed signs. In addition, Scott and/or Bryan to talk to Matt Carr and see if we can have more of a police presence here in Alta to help with the speeders.

6. Teton County Land Development Regulations

- a. Planner report – no updates
- b. New building permits – plan reviews are being contracted out. Currently there is only one building inspector so the county is backed-up. Allen Monroe asked that before approving building permits 1) that if there is an application in a subdivision that has CCNR's, that the association be notified of said permit and 2) obtain the associations input on the application. It was noted that the county does not enforce private covenants but it seems reasonable to involve such associations in the process.
- c. Dark Skies – new regulations are in the works (part of long range planning). The Planning staff needs to enforce the current regulations.
- d. Short Term Rentals (< 30 days) – these are illegal and should be reported to the Jackson planning staff. A notice was sent to the county planning office and no response was received. In Alta, there are a dozen of these that are active. There is no compliance officer so the planning officer has to serve in this role. Blatant violations should still be brought to the planning officer's attention.

7. Alta Park & Annual Community Picnic – An adhoc meeting was held today – 4 pickle board courts, a basketball court and 4 tennis courts are being considered. The Parks and Rec department have been instructed to come up with a design and start construction in 2023. Some concerns are being raised by Targhee Towne residents about the potential noise and disruption that these new facilities may bring. The community picnic is set up to start at 6pm tonight. Permitting process has been difficult at best for this annual event. Debra and Hadley to explore options for a different location for the 2023 community gathering and provide suggestions at the next board meeting in September.

6. Communications of Board / Committee

ASWDD Board Meeting Minutes and Agendas are being posted to the county web site (<https://www.tetoncountywy.gov/AgendaCenter>) as well as the Alta library bulletin board. Hadley and Bryan volunteered to work with Allen Monroe on resurrecting an Alta community website to further improve communications.

New Business

1. Library Pathway

There is an existing buck rail access that is being partially blocked by a neighbor. This was discussed with the commissioners in attendance and will be noticed to the Planning Director as well.

2. Self Governance

Although this would be ideal and give the Alta community a stronger voice, more than 300 people on a single water system are needed to incorporate. It may not also be fiscally viable for Alta at this time. But as the community grows it may worthwhile looking into again.

Meeting adjourned at 5:05 pm

Next Meeting: September 21, 2022 at 4pm at the Alta Library

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT	
Budget Hearing Information	
PO BOX 1548	Location: ALTA LIBRARY
DRIGGS ID 83422	Date: 7/20/2022
208-201-5467	Time: 5:00 PM
Teton County	Budget Prepared by: DEBRA ADAMS

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The primary purpose of the Alta Solid Waste Disposal District budget is to meet the Teton County Idaho solid waste fee requirements. This requirement was set by an agreement between the Teton County Wyoming Board of County Commissioners and the Teton County Idaho County Commissioners at a joint meeting on May 14, 2018 so that Alta residents may dispose of solid waste at the Teton County Idaho landfill. The fees are based on building occupied parcels.

S-B RESERVE DESCRIPTION

The existing reserve is held to fund any difference between the estimated and actual solid waste fee payment to Teton County Idaho and any unexpected solid waste costs to the district.

S-C

Names of Board Members	Date of End of Term
SCOTT PIERSON	12/31/23
JANIS FALABELLA	12/31/24
DEBRA ADAMS	12/31/24
HADLEY STEWART	12/31/22
BRYAN OSBRACH	12/31/24

Does the district have regular office hours exceeding 20 hours per week? **NO**

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
www.tetoncountywy.gov and Alta Branch Library

How and where are the notices of meeting posted for the public?
www.tetoncountywy.gov and Teton Valley News

Where are the public meetings held?
 ALTA BRANCH LIBRARY 20 ALTA SCHOOL RD ALTA WY 83414

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$33,051	\$35,443	\$42,647	\$42,647
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$51,309	\$53,908	\$57,533	\$57,533
S-5	Amount requested from County Commissioners	\$35,668	\$38,267	\$42,427	\$42,427
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$35,668	\$38,267	\$42,427	\$42,427
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$35,668	\$38,267	\$42,427	\$42,427
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FY 7/1/22-6/30/23 ALTA SOLID WASTE DISPOSAL DISTRICT

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$0	\$95	\$95	\$95
S-18	Operations	\$32,926	\$35,223	\$42,427	\$42,427
S-19	Indirect Costs	\$125	\$125	\$125	\$125
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$33,051	\$35,443	\$42,647	\$42,647

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$15,641	\$15,641	\$15,106	\$15,106
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$15,000	\$15,000	\$15,000	\$15,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$15,000	\$15,000	\$15,000	\$15,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$15,000	\$15,000	\$15,000	\$15,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$15,000	\$15,000	\$15,000	\$15,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 1548
DRIGGS ID 83422

PREPARED BY: DEBRA ADAMS

DISTRICT PHONE: 208-201-5467

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$35,668	\$38,267	\$42,427	\$42,427
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) _____	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$0	\$0	\$0
R-5.5 Total Forecasted Revenue		\$0	\$0	\$0	\$0
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031				
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 PO Box Fee	7035		\$95	\$95	\$95
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$0	\$95	\$95	\$95

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____	7220			
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Annual Community Picnic	7230	\$1,243	\$3,000	\$3,000
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Idaho Solid Waste Fee	7400	\$31,683	\$32,223	\$39,427
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____	7450			
E-12.2	_____	7450			
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
E-13	TOTAL OPERATIONS		\$32,926	\$35,223	\$42,427

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 <u>Required Treasurer's Bond</u>	7505	\$125	\$125	\$125	\$125
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$125	\$125	\$125	\$125

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

ALTA SOLID WASTE DISPOSAL DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$15,641	\$15,641	\$15,106	\$15,106
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$15,000	\$15,000	\$15,000	\$15,000
C-1.6	Total Estimated Cash and Investments on Hand	\$30,641	\$30,641	\$30,106	\$30,106
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$15,000	\$15,000	\$15,000	\$15,000
C-2.3	Total Deductions (a+b)	\$15,000	\$15,000	\$15,000	\$15,000
C-2.4	Estimated Non-Restricted Funds Available	\$15,641	\$15,641	\$15,106	\$15,106

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
RESERVES		1090

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$15,000	\$15,000	\$15,000	\$15,000
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$15,000	\$15,000	\$15,000	\$15,000
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$15,000	\$15,000	\$15,000	\$15,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$15,000	\$15,000	\$15,000	\$15,000

		DOA Chart of Accounts
BOND FUNDS		1060

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

**ASWD
FY 2021 - 2022**

	ACTUALS	BUDGETED
Beginning balance 7-1-2021	\$ 33,257.44	
Deposits		
Solid Waste Fees	\$ 38,495.35	\$ 38,267.00
(deposited by TCWY treasurer)		
total deposits	\$ 38,495.35	\$ 38,267.00
Expenses		
Picnic -2021		\$ 3,000.00
paper products	\$ 91.06	
catering	\$ 2,460.75	
Treasurer bond	\$ 125.00	\$ 125.00
Post Office box fee/Office	\$ 95.00	\$ 180.00
Targhee Socioeconomic Study	\$ 4,000.00	
Teton Co Idaho Waste Pmt	\$ 34,875.00	\$ 32,223.00
total expenses	\$ 41,646.81	\$ 35,528.00
Ending balance 06-30-2022	\$ 30,105.98	
NOTES:		