

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **August 28, 2023** in the Commissioners Chambers located at 200 S. Willow in Jackson, Wyoming. The meeting was called to order at 9:02 a.m.

Commission present: Luther Propst, Chair, Natalia Macker, Vice-Chair, Mark Newcomb, Greg Epstein, and Wes Gardner were present.

ADOPT AGENDA

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to adopt the agenda as presented. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Macker to approve the August 28, 2023 county voucher run in the amount of \$1,340,428.40 noting significant vouchers for the expansion of the skate park expansion, and for the highway 22 pathway construction. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

2. Consent Agenda for Administrative Items
 - a. 24-Hour Liquor Permits
 - b. SLIB Drawdowns
 - c. Tax Corrections
 - d. Human Service/Community Development Contracts for Service
3. Consideration of Proposed Outgoing Commissioner Correspondence – none.
4. Consideration of Sublease for 400 W Snow King Studios

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the Sub-Lease Agreement for 400 West Snow King Unit 18 with Teton County Employee Brian McCabe. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

DISCUSSION ITEMS

1. Known Matters for Discussion
 - A. Department Updates
 - I. Human Resources – Scott Miller, Director of Human Resources, gave updates on the salary plan that resulted from the most recent classification & compensation study, hiring statistics, the search for an improved timekeeping system, recruiting, and upcoming county events.
 - II. Public Works – Heather Overholser, Director of Public Works, gave updates on staffing, project funding, bear-resistant trash cans outreach and compliance checks, Astoria Bridge permitting review, BUILD Grant projects, and other projects.
 - III. General Services – Sarah Mann, Director of General Services, gave updates on staffing, the Information Technology department, the Fair & Fairgrounds department, public engagement, low-level radio sites, building improvement projects, and the submission to the BRIC Grant.

The meeting recessed at 10:03 a.m. and reconvened at 10:08 a.m.

- IV. Planning and Building Services – Chris Neubecker, Planning Director, gave updates on staffing and hiring, mapping and LDR projects, Land-Stewardship goals including a Scenic Preserve Trust analysis, SmartGov website improvements, code enforcement, and open positions.
- V. Public Health – Jodie Pond, Director of Health, gave updates on staffing, upcoming health events, childcare goals, classes, COVID-19 vaccinations, and flu vaccinations.

2. Other Matters for Discussion

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.

SPECIAL EVENTS PERMITS – Applications Pending (for informational purposes, no action taken)

- **Hot Jamz** – September 23rd, 2023; Astoria Park Conservancy, 25 Johnny counts Rd, Jackson, WY 83001; Non-profit, fall fundraiser music event; number of attendees – 100/150.
- **LoToJa Classic** – September 9th, 2023; Logan, Utah to Jackson Hole Mountain Resort; For-Profit Business, bicycle road race; number of attendees – 3,000.
- **WYLD Dinner** – September 29th, 2023; Rocking H Ranch; Non-profit, to celebrate conserved spaces in the valley; number of attendees – 115.

- **Jackson Hole Invitational Soccer Tournament** – Sep. 9th and 10th, 2023; JHHS Synthetic Fields; Non-profit, the 43rd annual soccer tournament; number of attendees – 200.

ADJOURN

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to adjourn. Chair Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 10:45 a.m.

Respectfully submitted,
 Chalice Weichman
 Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

 Luther Propst, Chair

ATTEST:

 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
 08-28-2023 WARRANTS**

Warrant Number	Name	Amount
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