

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **September 26, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:01 a.m.

Commission present: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present.

**MOMENT OF SILENCE: CLARENE LAW**

The Board spent a moment of silence in remembrance of Clarene Law, a former Wyoming Legislator and community leader.

**ADOPT AGENDA**

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the agenda as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the September 26, 2022 county voucher run in the amount of \$671,599.34. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
  - i. JH Public Art
  - ii. Community Entry services
  - iii. Children's Learning Center

To authorize signature on Human Service/Community Development contracts for services approved by the Board of County Commissioners.

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to approve the contract for service pursuant to the adopted FY2023 budget appropriations for JH Public Art, Children's Learning Center, and the Community Entry Services contracts as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
  - i. **Jackson Hole Half Marathon and 5K** – June 10<sup>th</sup>, 2023; From Teton Village to Phil Baux Park; Running Race; Number of Attendees 400
  - ii. **Miles for Money** – October 1, 2022; Owen Bircher Park, Wilson, WY; Fundraiser for the Children's Learning Center; Number of Attendees 150
  - iii. **Whittington Jackson Hole** – October 1, 2022; 2615 Buttercup Ln, Jackson, WY; Private Wedding; Number of attendees 125
  - iv. **Fall Harvest Fest** – October 25, 2022; Old Wilson Schoolhouse Community Center; Community Party; Number of attendees 100

3. Consideration of Proposed Outgoing Commissioner Correspondence – none.

**DISCUSSION ITEMS**

1. Known Matters for Discussion

A. Quarterly Library Board Update

Peter Stalker, Library Board Chair, gave updates on Library projects.

B. Monthly Updates

- i. Administration/Human Resources – Alyssa Watkins, Board of County Commissioners Administrator, gave updates on the Class and Comp study, the onboarding of a new Fire Chief, the Fun Committee's Employee Engagement meeting and hiring.
- ii. Fire/EMS – Brady Hansen, Fire Chief, gave updates on the selection of a candidate for the new Fire Chief, updates to systems and current projects.
- iii. General Services - Sarah Mann, Director of General Services, gave updates on courthouse update consultant activities, cybersecurity projects, the hiring of a new Director of IT, radio improvement and other projects, the printing of SPET brochures, marketing and recruitment flyers, and upcoming events.
- iv. Health Department – Jodie Pond, Director of Health, gave updates on staffing and hiring, outreach events, senior and community flu shot clinics, prevention programs, and the jump into "High Level" for COVID-19 risk.

- v. Housing – April Norton, Director of Housing, gave updates on Affordable Housing projects, 45-day public comment period for Housing Rules and Regulations, market rate news, and an invitation to participate in NACO’s housing taskforce.
- vi. Parks & Recreation – Steve Ashworth, Parks and Recreation Director, gave updates on the Recreation Center expansion construction, operations and staffing issues, training and recruiting, after school program staffing, the skate park expansion project, and Wilson boat ramp bidding.
- vii. Planning & Building – Chris Neubecker, Director of Planning and Building Services, gave updates on hiring and staffing, improvements and changes to the Plan review process, and current projects.
- viii. Public Works – Heather Overholser, Director of Public Works, gave updates on E-bike and Pathways safety initiatives, Hoback Water District formation, Bear Wise Jackson Hole partner activities, Failing Forward program conference, Batch Plant Road improvements, Tribal Trail Connector, BUILD Grant process, and funding for wildlife ramps.
- ix. START – Bruce Abel, Interim Director of START, gave updates on ridership, FTA funding requirement compliance, upcoming START events, Fall service and on-demand service, staffing, the new bus delivery in spring of 2024, and the potential for service to the Airport.

2. Other Matters for Discussion

**MATTERS FROM COMMISSIONERS**

- 1. Calendar review - The Board reviewed their weekly calendar.
- 2. Liaison reports / Commission updates
  - A. Commissioner Macker had no updates.
  - B. Commissioner Epstein had no updates.
  - C. Commissioner Barron had no updates.
  - D. Commissioner Newcomb had no updates.
  - E. Commissioner Propst had no updates.

The meeting recessed at 10:33 and reconvened at 11:08 p.m. with Commissioners Epstein and Barron absent.

**WORKSHOPS**

**11:00 a.m. Annual Benefits Review**

Randy Johnson, Brown and Brown Senior Vice President, Mike Lee, Consultant, Jackie Wood Senior Benefit Analyst, and Kristen Acres, of Brown and Brown gave a presentation reviewing Teton County’s employee insurance plan.

**ADJOURN**

A motion was made by Commissioner Propst and seconded by Commissioner Newcomb to adjourn. Chairwoman Macker called for a vote. The vote showed three in favor and the motion carried 3-0. The meeting adjourned at 12:06 p.m.

Respectfully submitted,  
 Chalice Weichman  
 Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

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 Natalia D. Macker, Chairwoman

ATTEST:

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 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK’S OFFICE  
 09-26-2022 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
407006	ACTION EXCAVATION LLC	16,963.42
407007	AIRGAS USA LLC	48.69
407008	ALBERTSONS/SAFEWAY	434.94
407009	ALPHAGRAPHICS	206.79

407010	ALTA PLANNING & DESIGN INC.	2,104.00
407011	AMAZON CAPITAL SERVICES, INC.	795.78
407012	ANK CORPORATION	6,804.88
407013	APRIL NORTON	71.00
407014	ASSOCIATED POOL BUILDERS INC.	1,306.24
407015	ASSOCIATED SUPPLY COMPANY INC.	1,959.12
407016	AXIS FORENSIC TOXICOLOGY INC.	1,300.00
407017	BATTERY SOLUTIONS INC.	2,732.07
407018	BEVERLY SHORE	493.88
407019	BILLY NUNN	52.50
407020	BONNEVILLE BLUEPRINT SUPPLY 1	55.76
407021	BOUND TREE MEDICAL, LCC	800.65
407022	BROOKHURST CONSTRUCTION INC	81,106.00
407023	CENTURYLINK	2,678.09
407024	CHEMSEARCHFE	364.55
407025	CLEAN HARBORS ENV SERVICES INC.	7,185.78
407026	CONRAD & BISCHOFF INC	504.66
407027	CONVERGEONE INC.	125,923.53
407028	COPY WORKS LLC	31.20
407029	CSG FORTE PAYMENTS INC	1,643.00
407030	CURRAN-SEELEY FOUNDATION	400.00
407031	DARLENE RHODES	799.62
407032	DEPARTMENT OF FAMILY SERVICES	40.00
407033	DESERT MOUNTAIN COPRORATION	13,404.03
407034	ELECTION SYSTEMS & SOFTWARE	818.35
407035	ENERGY 1 LLC	1,791.90
407036	ERIKSEN-MEIER CONSULTING LLC	3,960.00
407037	E.R. OFFICE EXPRESS INC.	859.63
407038	FIRE UP RESCUE	1,196.49
407039	FRIDA SNACKS	100.00
407040	GEOTEC INDUSTRIAL SUPPLY	31,500.00
407041	GLAXOSMITHKLINE PHARMACEUTICALS	1,781.72
407042	HUNT CONSTRUCTION, INC.	4,170.00
407043	INSULATION INC	4,645.00
407044	JACKSON CURBSIDE, INC	2,221.00
407045	JANET LAWRENCE GARLAND, RN	225.00
407046	JACKSON LUMBER	221.44
407047	JENNIFER SIMMERS	52.50
407048	JH20 WATER CONDITIONING & FILTRATIO	177.00
407049	JACKSON HOLE FORD	1,612.35
407050	JACKSON HOLE LAW, PC	287.50
407051	JACKSON HOLE LIONS CLUB	594.00
407052	JACKSON HOLE SECURITY LLC	1,162.26
407053	JIM'S TROPHY ROOM	32.00
407054	JORGENSEN ASSOCIATES PC	5,678.84
407055	KMTN THE MOUNTAIN	800.00
407056	KNOX ASSOCIATES INC.	3,240.00
407057	KRISTIN WILLIAMSON	55.00
407058	LASER XPRESS	537.99
407059	LIBERTY TIRE SERVICES LLC	3,762.60
407060	LONG BUILDING TECHNOLOGIES, INC.	2,461.00
407061	MARIAH SMITH	200.00
407062	MELISSA SHINKLE	500.00
407063	MICHAEL G. MAURER	764.66
407064	MIKE VASILE	49.50
407065	MEYRING & ASSOCIATES INC.	3,218.00
407066	NELSON ENGINEERING COMPANY	80.00
407067	PONY EXPRESS BROCHURE SERVICE INC.	777.92
407068	PREMIER TRUCK GROUP	2,285.00
407069	QUICK MED CLAIMS LLC	2,248.87
407070	CENTURYLINK QCC	565.50
407071	REBEKAH JOHNSON	54.69
407072	RIDGELINE EXCAVATION INC.	6,666.67
407073	IMAGING CONCEPTS DBA	1,052.29
407074	ROBERT OSMOND	139.00
407075	SENIOR CENTER OF JH	48,338.75
407076	STAPLES	214.19
407077	STEVE ASHWORTH	395.19

407078	STAPLES CREDIT PLAN	112.33
407079	ST JOHN'S HEALTH	447.52
407080	TETON COUNTY TREASURER	64,941.60
407081	TETON COUNTY TREASURER	4,269.00
407082	TETON MEDIA WORKS, INC.	4,024.60
407083	THYSSEN-KRUPP ELEVATOR CORP.	747.50
407084	THE MASTER'S TOUCH LLC	1,603.98
407085	TM COMMERCIAL CLEANING LLC	2,200.00
407086	TOWN OF JACKSON	2,215.12
407087	TOWN OF JACKSON	28,296.31
407088	TOWN OF JACKSON	2,220.11
407089	TOWN OF JACKSON	728.70
407090	TRANSAMERICA EMPLOYEE BENEFITS	1,646.07
407091	UNIFORMS 2 GEAR	874.79
407092	US SPECIALTY COATINGS	2,634.07
407093	VISA	2,542.60
407094	VIRTUALLYWELL LLC	5,035.25
407095	WARD-BLAKE ARCHITECTS	39,785.22
407096	WAPITI CORPORATION	54,840.72
407097	WATSABAUGH EXCAVATION, INC.	11,370.57
407098	WARREN PENNICK	52.50
407099	WEST BANK SANITATION	12,192.90
407100	WIMACTEL INC	77.00
407101	WITMER PUBLIC SAFETY GROUP	1,039.14
407102	WYOMING DOT	2.00
407103	WYOMING LAW ENFORCEMENT ACADEMY	62.00
407104	WYOMING MECHANICAL, INC.	1,840.00
407105	WYOMING RETIREMENT SYSTEM	18.75
407106	WYOMING RETIREMENT SYSTEM	956.25
407107	Y2 CONSULTANTS LLC	4,075.00
407108	YELLOW IRON EXCAVATING, LLC	8,923.76
407109	YVETTE M. WERNER, LCSW	120.00