

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **October 8, 2018** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:16am.

Commission present: Mark Newcomb Chair, Greg Epstein, Smokey Rhea, and Paul Vogelheim. Natalia Macker was absent.

ADOPT AGENDA

A motion was made by Commissioner Rhea and seconded by Commissioner Vogelheim to adopt today's agenda as it stands. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to approve the October 8, 2018 county voucher run in the amount of \$1,054,322.34. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

a. Liquor Permits

- i. Stagecoach Bar/Long-Donovan Wedding – October 12, 2018
- ii. Snake River Ranch/Miller-Williams Weddings – October 13, 2018

A motion was made by Commissioner Epstein and seconded by Commissioner Rhea to approve the catering permit submitted by the Stagecoach Bar for the Long-Donovan Wedding to be held on October 12, 2018 and the catering permit submitted by the Snake River Ranch for the Miller-Williams Wedding to be held on October 13, 2018 with each permit being valid for a 24-hours period. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

b. SLIB Drawdowns – There were none.

- i. Construct Transfer Station – Horsethief Canyon

Sherry Daigle, County Clerk, presented to the Board for consideration of authorization of a signature on a progress payment, draw down request on a SLIB Grant – Construct Transfer Station – Horsethief Canyon.

There was no discussion between the Board.

There was no public comment.

A motion was made by Commissioner Vogelheim and seconded by Commissioner Rhea to approve the Draw Down Request for the Construct Transfer Station – Horsethief Canyon as presented. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

c. Tax Roll Corrections – There were none.

d. Human Service/Community Development Contracts for Service – There were none.

e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*

3. Consideration of Proposed Outgoing Commissioner Correspondence

Chair Newcomb presented a letter drafted by Commissioner Vogelheim and Billy Kirk expressing support of David Vela to serve as the 19th Director of the National Park Service.

Discussion between the Board included making no changes to the Draft, adding signature lines for all Commissioners, hold a special meeting to approve this letter.

There was no public comment.

No action was taken.

At 9:26am, a motion was made by Commissioner Epstein and seconded by Commissioner Vogelheim to convene an executive session pursuant to W.S. §16-4-405(a) (iii) On matters concerning **litigation** to which the governing body is a party or proposed litigation to which the governing body may be a Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

EXECUTIVE SESSION

Commission present: Mark Newcomb Chair, Greg Epstein, Paul Vogelheim, and Smokey Rhea.

Others present Sherry Daigle, Alyssa Watkins, Keith Gingery, Erin Weisman, Brady Hansen, Shelley Fairbanks, and Kassie Hansen. Brady Hansen left the executive session at 9:47am.

At 9:57am, a motion was made by Commissioner Epstein and seconded by Commissioner Vogelheim to adjourn from executive session. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

The meeting recessed at 9:57am and reconvened at 10:07am.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Update on the Human Services Planning Process

Alyssa Watkins, Commissioner's Administrator, addressed the Board regarding the Human Services Planning Process, presenting an outline of a planning process to guide the community in a shared vision for Human Services, resulting also in the development of system outcomes and a funding model to be used by the Town of Jackson and Teton County.

An outline of a planning process to guide the community in a shared vision for Human Services, resulting also in the development of system outcomes and a funding model to be used by the Town of Jackson and Teton County. This project is a collaborative partnership between the non-profit Human Services sector, the Town of Jackson and Teton County.

The "Core Committee" will consist of 2 representatives from the non-profit human services sector, appointed by the Human Service Council. At a minimum one representative will be a current Human Service Council member. Two employees from the Town of Jackson and two employees from Teton County will be appointed by the Town of Jackson and the Board of County Commissioners. A total of six members will make up the Core Committee.

The task of the Core Committee will be to write a Request for Proposals for a consultant to provide services outlined in Phases 1-3. Members of the Core Committee will evaluate proposals and make a recommendation to the Town and County for a consultant to perform the three phases of this project.

The Core Committee will strive for consensus in recommendations to the Town Council and the Board of County Commissioners. However, if this is not possible, the majority position will be presented along with justification for any minority position(s).

PHASE I – Human Services System Plan

Definition: A comprehensive, community human services plan for the Town of Jackson and Teton County to develop a shared vision, mission, values and guiding principles to inform system wide goals

Outcome – A Human Service Plan

PHASE II– System Evaluation to Support Shared Outcomes

Definition: A system wide evaluation plan to measure outcomes and define success through a shared measurement system and platform.

Outcome – A System Wide Evaluation Plan

PHASE III – Resource Allocation Model for the System

Definition: A resource allocation model to be used by elected officials for making evidence-based funding decisions in a variety of funding climates.

Outcome – A Resource Allocation Model

Discussion between the Board and staff included no need for a workshop there is a clear path forward, timeline, this being a Joint Information Meeting agenda item, making the appointments formally, clarifying that the Town Council and Board of County Commissioners will make final decision.

Bruce Burkland, Human Services Council, addressed the Board regarding support for this plan as presented.

B. Volunteer Board Update

Shelley Fairbanks, Deputy County Clerk, addressed the Board regarding upcoming vacancies on the Volunteer Boards.

Discussion between the Board and staff included inviting the newly elected when making the decisions of appointment, disband the Natural Resources Technical Advisory Board (NRTAB), NRTAB has completed their task, future natural resources issues, reconfigure NRTAB into a different Board, advertising for vacancies, advertising cost, length of time each volunteer has serviced, expiration of terms are 12/31/18 and 1/31/19, advertising for 2 weeks and extending if needed, application due date of November 9, 2018.

C. Bear Proof Trash Containers Update

Keith Gingery, Chief Deputy County Attorney, addressed the Board regarding questions the Board had concerning bear proof trash containers. Including, enforcement – natural resource habitat LDRs if approved say the entire unincorporated area of the county will go to bear proof garbage containers in 2020, exemption areas are Melody Ranch, Rafter J, South Park and Spring Creek, town isn't moving in the same direction, there are two ways to enforce in situations of violation – send a letter and abatement process, additional way would be to make a rule that a company cannot drop garbage to the transfer station if they are not collecting from bear proof trash containers.

Heather Overholser, Integrated Solid Waste and Recycling addressed the Board regarding an update on bear proof trash containers, Town of Jackson should get on board, holding homeowner and hauler responsible, enforcement.

Discussion between the board and staff included enforcement, payment, meeting with trash haulers, pay as you throw program, retrofit existing trash containers, estimated majority of Teton County leaves trash cans out all the time, education for customer on bear proof trash containers.

2. Other Matters for Discussion

MATTERS FROM COMMISSIONERS

Calendar Review. The Board reviewed their weekly calendars.

County Commissioner Administrator Updates. Alyssa Watkins, Board of County Commissioners Administrator, had no updates.

Commission updates

- A. Paul Vogelheim gave updates on JACC with WYDOT, impressed with completed projects, Cattleman's Bridge is 92% complete, overlay from Wilson to Teton Village & twin pines slide repair are completed, Hoback roundabout artwork, park'n ride – looking at the pullouts curbs realigned and access for the busses as well as parking capacity, snake river bridge replacement WY22 & 390 intersection

modification, preliminary design to be brought out in the next 30 to 60 days, would like to consider a 5th lane but preliminary design will come out with 4, the design on the bridge will influence the future of HWY 22 design, Tribal Trail connector, director Panos came up with a neighborhood access design to be incorporated into the discussions, Panos spent some time talking about WYDOT's housing project – having difficulties attaining and attracting employees, drop off in applicants and an increase in retirements, asking state legislature for funding, they currently have preliminary plans but project is on hold, wildlife crossings funding in terms of the County's responsibility, no details to design.

Sean O'Malley, Public works, addressed the Board regarding consultant selection for Tribal Trail, have received 6 letters of interest from firms, 5 were qualified, request for proposals were sent out Friday and are due back October 22, 2018, group to meet on October 30th for final selection, notice to proceed will be issued to chosen consultant around January 1, 2019, criteria outlined in the RFP includes - work related experience will account for 30%, public involvement experience and management accounts for 25%, ability to meet schedule (based on previous efforts with WYDOT) 20%, personnel qualifications account for 15%, previous WYDOT experience accounts for 10%.

- B. Greg Epstein gave updates on the Housing Authority Board, in process of approving warranty deeds for Grove Phase III, Critical Service providers to reapply with updated information.
- C. Smokey Rhea had no updates.
- D. Mark Newcomb gave updates on the Town- Mayor reported that they are looking at rental car fees being looked at as potential funding source for START.

ADJOURN

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to adjourn. Chair Newcomb called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:27am.

Respectfully submitted: kah

TETON COUNTY BOARD OF COMMISSIONERS

Mark Newcomb, Chair

Natalia D. Macker, Vice-Chair

Greg Epstein

Paul Vogelheim

Kathleen "Smokey" Rhea

ATTEST:

Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE
10-08-2018 WARRANTS**

| Warrant Number | Name | Amount |
|-----------------------|-----------------------------------|---------------|
| 365132 | 3T PRODUCTS LLC | 697.00 |
| 365133 | ACE HARDWARE | 1,115.75 |
| 365134 | ADVANCED GLASS & TRIM LLC | 40.00 |
| 365135 | ADELINA HERNANDEZ | 150.00 |
| 365136 | AD MANUFACTURING CORP | 52.50 |
| 365137 | AIRGAS USA LLC | 905.75 |
| 365138 | ALADTEC, INC. | 2,080.00 |
| 365139 | ALBERTSONS/SAFEWAY | 437.02 |
| 365140 | ALDER ENVIRONMENTAL LLC | 315.00 |
| 365141 | ALLEGIANCE BENEGIT PLAN MNGT INC. | 109.25 |
| 365142 | ALAN'S WELDING | 391.45 |
| 365143 | AMAZON CAPITAL SERVICES, INC. | 1,704.28 |
| 365144 | ANNA ROMANOSKY | 473.06 |
| 365145 | ACI | 6,340.00 |
| 365146 | ARTURO VAZQUEZ | 20.00 |

| | | |
|--------|-------------------------------------|------------|
| 365147 | ASPEN AUTOMOTIVE/NAPA | 173.03 |
| 365148 | AT&T | 8,042.73 |
| 365149 | AUSTIN DUNLAP LAW | 1,035.00 |
| 365150 | BIG R RANCH & HOME | 242.97 |
| 365151 | BILLY NUNN | 52.50 |
| 365152 | BONNEVILLE BLUE PRINT | 356.93 |
| 365153 | BONNEVILLE COUNTY SOLID WASTE | 107,276.28 |
| 365154 | BOUNDTREE MEDICAL | 464.12 |
| 365155 | BRIAN COE | 50.00 |
| 365156 | BSN SPORTS, LLC | 16.40 |
| 365157 | BUCK FAIRBANKS ELECTRIC INC | 676.09 |
| 365158 | BUTCH GOSSELIN | 2.50 |
| 365159 | BUEHLER ENTERPRISES | 28,328.04 |
| 365160 | C&A PROFESSIONAL CLEANING LLC | 240.00 |
| 365161 | cbm MANAGED SERVICES | 7,350.23 |
| 365162 | CDW GOVERNMENT, INC. | 122.44 |
| 365163 | CENTURYLINK | 362.05 |
| 365164 | CHIEF SUPPLY CORPORATION | 242.02 |
| 365165 | CLARK ALLAN | 482.87 |
| 365166 | CLERK OF DISTRICT COURT | 470.88 |
| 365167 | CLIMB WYOMING | 7,061.90 |
| 365168 | COMMUNITY ENTRY SERVICES | 7,500.33 |
| 365169 | COUGAR FUND | 520.00 |
| 365170 | CODY HOSTETTER | 190.00 |
| 365171 | CRISTENA BRIONES | 118.75 |
| 365172 | CREATIVE BUILDING SOLUTIONS LLC | 5,600.00 |
| 365173 | CURRAN-SEELEY FOUNDATION | 29,805.00 |
| 365174 | DAVE GUSTAFSON | 52.50 |
| 365175 | DELTA DENTAL | 16,231.31 |
| 365176 | DEPARTMENT OF FAMILY SERVICES | 10.00 |
| 365177 | DESERT MOUNTAIN COPRORATION | 16,339.86 |
| 365178 | DONNA BAUR | 107.22 |
| 365179 | DULCE PEREZ-TZOMPA | 112.50 |
| 365180 | EAST IDAHO AQUARIUM | 155.00 |
| 365181 | EDITH VAZQUEZ | 127.50 |
| 365182 | ELISABETH M. W. TREFONAS | 2,480.00 |
| 365183 | ELECTRICAL WHOLESALE SUPPLY CO,INC. | 35.53 |
| 365184 | EMERGENCY MEDICAL PRODUCTS, INC. | 1,405.00 |
| 365185 | ENERGY 1 LLC | 2,136.27 |
| 365186 | ENTENMANN-ROVIN CO. | 99.50 |
| 365187 | ERIKA LIRA | 57.50 |
| 365188 | E.R. OFFICE EXPRESS INC. | 2,220.38 |
| 365189 | EXPOSURE SIGNS INC. | 439.00 |
| 365190 | FEDERAL EXPRESS | 53.14 |
| 365191 | FERGUSON ENTERPRISES, INC. #3007 | 91.29 |
| 365192 | FORESTRY SUPPLIERS, INC. | 591.86 |
| 365193 | GABBY PEREZ | 971.15 |
| 365194 | GRAINGER | 63.36 |
| 365195 | GRAINGER | 567.36 |
| 365196 | GREENWOOD MAPPING,INC | 4,930.00 |
| 365197 | HEATHER OVERHOLSER | 114.01 |
| 365198 | INTERSTATE BATTERY SYSTEM OF IDAHO | 193.90 |
| 365199 | INDEPENDENT STATIONERS INC. | 89.92 |
| 365200 | IRENE LOPEZ | 300.00 |
| 365201 | I.S.C. INC | 142,649.08 |
| 365202 | ISWR - PETTY CASH | 54.25 |
| 365203 | JACKSON CURBSIDE, INC | 165.00 |
| 365204 | JANET LAWRENCE GARLAND, RN | 53.90 |
| 365205 | JACKSON LUMBER | 5.88 |
| 365206 | JACKSON PAINT & GLASS, INC. | 12,938.52 |
| 365207 | JACKSON PEDIATRICS,P.C. | 2,532.50 |
| 365208 | JENNIFER REDFIELD | 52.50 |
| 365209 | JENNIFER SIMMERS | 48.75 |
| 365210 | JH20 WATER CONDITIONING & FILTRATIO | 100.00 |
| 365211 | JH APPLIANCE | 79.00 |
| 365212 | JACKSON HOLE CHILDREN'S MUSEUM INC. | 8,429.00 |
| 365213 | JH HIST.SOCIETY AND MUSEUM | 22,583.42 |
| 365214 | JJPRATT ENTERPRISES LLC | 4,140.00 |
| 365215 | JORGENSEN ASSOCIATES PC | 3,209.13 |
| 365216 | JOHN KIDWELL | 1,200.00 |
| 365217 | JODI RANKIN | 52.50 |
| 365218 | JOHNSON, ROBERTS & ASSOCIATES | 60.00 |
| 365219 | JULIE SANCHEZ | 21.75 |
| 365220 | KENNON C.TUBBS, MD LLC | 16,516.00 |
| 365221 | KNO2 LLC | 34.40 |

| | | |
|--------|-------------------------------------|-----------|
| 365222 | KULLY SUPPLY INC. | 379.06 |
| 365223 | LIFTOFF LLC | 34.00 |
| 365224 | LLOYD WISER | 73.75 |
| 365225 | LOWER VALLEY ENERGY | 2,674.00 |
| 365226 | MATTHEW BENDER & CO.,INC. | 119.00 |
| 365227 | MARLEN LOPEZ-ESTRELLA | 150.00 |
| 365228 | MATT REDWINE | 80.27 |
| 365229 | MELODY RANCH I&S DISTRICT | 1.50 |
| 365230 | MELISSA SHINKLE | 473.06 |
| 365231 | MICHAEL GUYETT | 52.50 |
| 365232 | MICHELLE ROBINSON | 52.50 |
| 365233 | MILLER SANITATION | 2,030.00 |
| 365234 | MONICA RUIZ | 56.00 |
| 365235 | MUNICIPAL EMERGENCY SERVICES | 360.00 |
| 365236 | NAVITUS HEALTH SOLUTIONS, LLC | 9,382.29 |
| 365237 | NATALIA D. MACKER | 468.70 |
| 365238 | NELSON ENGINEERING COMPANY | 3,168.00 |
| 365239 | ON GRADE BLADE SERVICE, LLC | 31,120.95 |
| 365240 | OPEN CREATIVE & CO | 600.00 |
| 365241 | OWENS LAW OFFICE, PC | 2,860.00 |
| 365242 | PINE COVE CONSULTING LLC | 1,300.70 |
| 365243 | RICHARD WARREN PRATT JR | 1,000.00 |
| 365244 | PRO EQUIPMENT SALES | 464.99 |
| 365245 | HAL JOHNSON JR-PROFESSIONAL EXPRESS | 725.81 |
| 365246 | PRINTSHOP22 | 452.52 |
| 365247 | RESCUE 1 STUDIOS | 3,062.50 |
| 365248 | REIS ENVIRONMENTAL INC. | 237.00 |
| 365249 | RHINO LACROSSE | 50.00 |
| 365250 | RIOT ACT INC. | 100.00 |
| 365251 | RITA RAMIREZ | 150.00 |
| 365252 | ROBERT ROMWEBER | 117.71 |
| 365253 | SENIOR CENTER OF JH | 125.00 |
| 365254 | SHANE FLUD | 52.50 |
| 365255 | SILVER STAR COMMUNICATIONS | 141.98 |
| 365256 | SNAKE RIVER MEP COMPLETE INC | 35,142.30 |
| 365257 | SNAKE RIVER SUPPLY, LLC | 15,200.00 |
| 365258 | MAXWELL DESIGN INC. | 850.00 |
| 365259 | STEPHEN WEICHMAN | 482.87 |
| 365260 | SUBURBAN PROPANE-1438 | 55.35 |
| 365261 | TETON COUNTY 4-H COUNCIL | 1,700.00 |
| 365262 | TETON COUNTY ENVIRONMENTAL HEALTH | 275.00 |
| 365263 | TETON COUNTY LIBRARY | 100.00 |
| 365264 | TETON COUNTY LIBRARY | 3,400.00 |
| 365265 | TETON CO. SHERIFF DEPT. | 2,422.35 |
| 365266 | TETON COUNTY SOLID WASTE/ RECYCLING | 210.00 |
| 365267 | TETON COUNTY TREASURER | 4,104.40 |
| 365268 | TETON COUNTY TREASURER | 24,217.77 |
| 365269 | TERRA FIRMA ORGANICS, INC. | 55,505.94 |
| 365270 | TETON LOCKSMITH INC. | 85.00 |
| 365271 | TETON MEDIA WORKS INC. | 21,567.98 |
| 365272 | TETON MEDIA WORKS INC. | 2,565.66 |
| 365273 | TETON SIGNS LLC | 163.75 |
| 365274 | TETON TRASH REMOVAL INC. | 1,989.75 |
| 365275 | TETON YOUTH & FAMILY SERVICES | 30,075.70 |
| 365276 | R&L HOLDING'S INC. | 3,590.28 |
| 365277 | THYSSEN-KRUPP ELEVATOR CORP. | 873.81 |
| 365278 | TODD FLETCHER | 52.50 |
| 365279 | TOWN OF JACKSON | 1,396.31 |
| 365280 | TOWN OF JACKSON | 5,338.18 |
| 365281 | TREES INC. | 7,600.00 |
| 365282 | T&T REPORTING LLC | 200.00 |
| 365283 | UTAH SAFETY COUNCIL | 225.00 |
| 365284 | VALLEY OFFICE SYSTEMS | 60.37 |
| 365285 | VERMONT SYSTEMS INC | 5,700.00 |
| 365286 | VERIZON WIRELESS | 40.01 |
| 365287 | VISA | 23,434.94 |
| 365288 | VISA | 128.07 |
| 365289 | WAPITI CORPORATION | 77,983.56 |
| 365290 | WATSABAUGH EXCAVATION, INC. | 2,400.00 |
| 365291 | WATCH GUARD SECURITY SYSTEMS INC. | 99.00 |
| 365292 | WARREN PENNICK | 52.50 |
| 365293 | WESTWOOD CURTIS CONSTRUCTION INC | 8,678.12 |
| 365294 | WEST BANK SANITATION | 464.01 |
| 365295 | WESTERN TRANSPORT INC. | 6,519.50 |
| 365296 | WHITE GLOVE PROFESSIONAL CLEANING | 20,170.65 |

| | | |
|--------|-------------------------------------|------------|
| 365297 | WILSON HARDWARE | 21.99 |
| 365298 | WILDERNESS & MOUNTAIN MEDICINE PC | 260.00 |
| 365299 | WILLIAM R. SMITH M.D. | 1,300.00 |
| 365300 | WY ASSOCIATION OF FIRE MARSHALS | 140.00 |
| 365301 | WY CONFERENCE OF BUILDING OFFICIALS | 450.00 |
| 365302 | WYOMING DOT | 2.00 |
| 365303 | WYOMING STATE FIRE MARSHAL'S OFFICE | 265.41 |
| 365304 | WYOMING RETIREMENT SYSTEM | 76.74 |
| 365305 | WYOMING RETIREMENT SYSTEM | 780.00 |
| 365306 | WYOMING STAR GAZING | 440.00 |
| 365307 | YELLOW IRON EXCAVATING, LLC | 136,688.90 |
| 365308 | ZOLL MEDICAL CORPORATION | 145.62 |