

Proposed Budget

Teton County Weed & Pest District	
Budget Hearing Information	
7575 South Highway 89	Location: District Office
Jackson, WY 83001	Date: 6/30/21
307-733-8419	Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston; District Supervisor

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.</p> <p>The 2022 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$2,000,000.00. The total tax requirement for the District is \$2,000,000.00 which is estimated to be a 1.000 mill. This is a tax requirement similar to the previous fiscal year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, the necessary replacement of heaters and appliances in our housing units, the possible replacement of two vehicles, the addition of a drone to our fleet, as well an additional contribution to our newly established reserve account.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.</p> <p>The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.</p>		

S-B	RESERVE DESCRIPTION
<p>The purpose of the reserve will be to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency or contingency funding.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> Yes
John Becker	2024	<p>If Yes, enter</p> <p>Address of office: 7575 South Highway 89</p> <p>City, State, Zip: Jackson, WY 83001</p> <p>Phone Number: 307-733-8419</p> <p>Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)</p>
Mary Cernicek	2022	
Kasey Mateosky	2022	
Lorin Wilson	2024	
Lucas Turner	2022	

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,273,295	\$2,118,594	\$2,166,466	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$300,000	\$300,000	
S-4	Total General Fund and Forecasted Revenues Available	\$3,310,722	\$3,314,833	\$3,836,656	
S-5	Amount requested from County Commissioners	\$1,916,403	\$2,050,000	\$2,000,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$264,535	\$240,000	\$250,000	
S-8	Tax levy (From the County Treasurer)	\$1,916,403	\$2,050,000	\$2,000,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$40,862	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$82,510	\$16,000	\$11,000	
S-13	Other Forecasted Revenue	\$169,579	\$172,000	\$160,000	
S-14	Total Revenue	\$2,473,889	\$2,478,000	\$2,421,000	

FY 7/1/21-6/30/22

Teton County Weed & Pest District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$96,000	\$75,000	\$125,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$234,428	\$261,594	\$271,966	
S-18	Operations	\$1,595,504	\$1,386,500	\$1,345,500	
S-19	Indirect Costs	\$347,363	\$395,500	\$424,000	
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	
S-20	Total Expenditures	\$2,273,295	\$2,118,594	\$2,166,466	

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	
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CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$836,833	\$836,833	\$1,415,656	
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	
S-25	b. Reserves	\$0	\$0	\$0	
S-26	c. Bond Funds	\$0	\$0	\$300,000	
	Total Reserves (a+b+c)	\$0	\$0	\$300,000	
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	
S-29	b. Reserves	\$0	\$0	\$0	
S-30	c. Bond Funds	\$0	\$300,000	\$300,000	
	Total to be added (a+b+c)	\$0	\$300,000	\$300,000	
S-31	Subtotal	\$0	\$300,000	\$600,000	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$300,000	\$600,000	

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervis

DISTRICT PHONE: 307-733-8419

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Teton County Weed & Pest District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/22 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,916,403	\$2,050,000	\$2,000,000	
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$264,535	\$240,000	\$250,000	
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$264,535	\$240,000	\$250,000	
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$7,600			
R-4.3 Grants from State Agencies	4211	\$33,262			
R-4.4 Total Grants		\$40,862	\$0	\$0	
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$8,876	\$6,000	\$1,000	
R-5.2 Other: Specify <u>Private/Other Grants: Rental</u>	4500	\$73,634	\$10,000	\$10,000	
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$82,510	\$16,000	\$11,000	
R-5.5 Total Forecasted Revenue		\$387,907	\$256,000	\$261,000	
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$166,029	\$172,000	\$160,000	
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Sale of fixed assets</u>	4500	\$3,550			
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$169,579	\$172,000	\$160,000	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$62,852	\$75,000	\$125,000	
E-1.3	Office Equipment	\$33,148			
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$96,000	\$75,000	\$125,000	

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$105,004	\$110,255	\$113,011	
E-2.2	Secretary				
E-2.3	Clerical	\$42,513	\$44,639	\$45,755	
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel		\$3,500	\$3,500	
E-3.2	Mileage	\$740	\$1,200	\$1,200	
E-3.3	Other (Specify)				
E-3.4	General	\$2,102	\$4,000	\$2,500	
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$3,478	\$10,000	\$10,000	
E-4.2	Accounting/Auditing	\$11,506	\$15,000	\$15,000	
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$5,921	\$9,000	\$12,000	
E-5.2	Office equipment, rent & repair	\$34,386	\$20,000	\$25,000	
E-5.3	Education	\$19,022	\$30,000	\$30,000	
E-5.4	Registrations	\$9,756	\$14,000	\$14,000	
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$234,428	\$261,594	\$271,966	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202 \$666,481	\$715,000	\$727,000	
E-7.2	Service Contracts	7203 \$15,897	\$50,000	\$50,000	
E-7.3	Other (Specify)				
E-7.4	Safety	7204 \$15,637	\$20,000	\$30,000	
E-7.5		7204			
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211 \$64	\$500	\$500	
E-8.2	Other (Specify)				
E-8.3	Travel	7212 \$14,428	\$20,000	\$20,000	
E-8.4		7212			
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	7220 \$19,826	\$25,000	\$35,000	
E-9.2	Shop/Lab Supplies	7220 \$19,902	\$15,000	\$20,000	
E-9.3	Phones	7220 \$15,635	\$18,000	\$25,000	
E-9.4		7220			
E-9.5					
E-10	Program Services (List)				
E-10.1	COG-Chemicals/Product	7230 \$63,466	\$130,000	\$130,000	
E-10.2	COG-Other	7230 \$17,427	\$8,000	\$8,000	
E-10.3	Special Programs	7230 \$30,701	\$180,000	\$180,000	
E-10.4		7230			
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Grant Expense	7400 \$51,189			
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Facilities	7450 \$43,935	\$190,000	\$100,000	
E-12.2	Lease Payments	7450 \$607,889	\$0		
E-12.3	Utilities	7450 \$13,027	\$15,000	\$20,000	
E-12.4		7450			
E-12.5					
E-13	TOTAL OPERATIONS	\$1,595,504	\$1,386,500	\$1,345,500	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability	\$7,361	\$11,000	\$11,000	
E-14.2	Buildings and vehicles	\$14,531	\$16,000	\$16,000	
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5					
E-14.6					
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	\$49,121	\$55,000	\$58,000	
E-15.2	Workers Compensation	\$15,471	\$17,000	\$18,000	
E-15.3	Unemployment Taxes	\$5,817	\$6,500	\$14,000	
E-15.4	Retirement	\$101,440	\$111,000	\$118,000	
E-15.5	Health Insurance	\$142,134	\$166,000	\$175,000	
E-15.6	Other (Specify)				
E-15.7	Medicare	\$11,488	\$13,000	\$14,000	
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$347,363	\$395,500	\$424,000	

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

NAME OF DISTRICT/BOARD

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$25,227	\$25,227	\$33,163	
C-1.2 Savings and Investments	1040	\$811,606	\$811,606	\$1,382,493	
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$600,000	
C-1.6 Total Estimated Cash and Investments on Hand		\$836,833	\$836,833	\$2,015,656	
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$300,000	\$600,000	
C-2.3 Total Deductions (a+b)		\$0	\$300,000	\$600,000	
C-2.4 Estimated Non-Restricted Funds Available		\$836,833	\$536,833	\$1,415,656	

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained	\$0	\$0	\$0	

RESERVES

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained	\$0	\$0	\$0	

BOND FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$300,000	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve		\$300,000	\$300,000	
C-5.4	Date of Reserve Approval in Minutes: <u>June 30, 2020 Board Mtg</u>				
C-5.5	SUB-TOTAL	\$0	\$300,000	\$600,000	
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$300,000	\$600,000	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	