

Jackson/Teton County Housing Authority
Regular Meeting
July 13, 2022
Board of County Commission Chambers, and Zoom

1. Call to Order

The Regular Meeting of the Jackson/Teton County Housing Authority Board was called to Order on July 13, 2022, at 2:05 P.M via Zoom. Attendees were Annie Kent Droppert, Estela Torres, Justin Henry, April Norton Housing Director and Housing Manager, Stacy Stoker.

2.-Pronouncement of Quorum

All three board members were in attendance. A quorum was declared.

3.-Public Comment

No Public Comment.

4.-Approval of Meeting Minutes

Annie made the motion to approve the meeting minutes from June 1st 2022, regular meeting. Justin seconded. The motion passed unanimously.

5.-Review of Financials and Staff Update

The Board reviewed the May Financials and had no questions. No action was taken.

6.- SPET Tracking

The board reviewed information about SPET funds, they asked some questions and April Norton explained that the funds will be used for 2 future projects.

7.- Grove Unit 206- Potential Non-renewal

The board and the staff discussed the key issues about the lease.

Estela made motion to approve staff recommendation for the Grove Unit 206 Potential Non-renewal to option 2 indicating that if tenants are qualified give them month to month lease. Justin seconded. The motion passed unanimously.

8.-Critical Services Application St. John's Health

The board and the staff reviewed the CSP application for St. John's Health.

Motion 1. Estela made motion to approve the changes for the CSP position list for Saint John's Health, Justin seconded. Justin seconded. The motion passed unanimously.

Motion 2. Estela moved to approve for the positions of CRNA and Radiographer as CSP positions with the clarifications that Radiographer is on call for MCI events. Justin seconded. The motion passed unanimously.

9.- Lease Renewal- Healing Waters

The board and staff discussed the lease renewal. Board had questions about whether it is necessary in the amendment to include a provision that identifies what the new rental amount will be. Staff mentioned they don't have a rental analysis yet, still waiting for an answer. Board and Staff modified the

Motion. Annie moved to approve the lease renewal for Healing Waters as presented by the staff with the recommended changed to the four amendment to include a rental clause based on the rental market analysis once received. Justin seconded. The motion passed unanimously

10.- Pacific Communities Potential Sale of Snow King Apartments

The board discussed the item with the staff. And it was decided to table the item to the next meeting.

Estela moved to make a motion to table item number 10 Pacific Communities Potential Sale of Snow King Apartments. Justin Seconded. The motion passed unanimously.

11.- Special Restriction for 574 E Kelly Avenue.

Board and staff discussed this item and they had no questions or anything to add.

Estela made a motion to approve the Amendment and Restatement Special Restriction for Affordable Ownership Housing located at 574 E. Kelly Ave, Jackson Wyoming. Justin seconded. The motion passed unanimously.

12.- Housing Preservation Program

a. Thomas and Alexandria Basore

The board and the staff discussed the item.

Estela moved to approve Thomas and Alexandria Basore as a Prequalified household under the Housing Preservation Program. Justin seconded. The motion passed unanimously.

13.- Matters from Staff.

There were no matters from the staff.

14.- Matters from Board.


The board asked if there was a housing tour and staff informed that the tour was postponed to September.

15.- Adjourn

Annie made motion to adjourn at 2:28 pm.

Respectfully Submitted:

Stacy A. Stoker, Housing Manager

DocuSigned by:

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8/21/2022

Approved by the Board of Housing Authority Commissioners as evidenced by their signatures below:

DocuSigned by:
Anne Kent Droppert 8/18/2022
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DocuSigned by:
Anne Kent Droppert
Estela Torres 8/18/2022
7EC74496BA22433...

DocuSigned by:
Justin Henry 8/18/2022
A47C0737B2D0415...
Justin Henry, Board Clerk Date 7/13/2022