



# Jackson Hole Fire/EMS Operations Manual

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Title: **Fire Alarm Protocols with  
No Responsible Party Available**

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## PURPOSE

To establish a procedure when responding to a Fire Alarm Call when there is no responsible party available.

**POLICY - JH Fire/EMS shall respond to and investigate all fire alarm reports.**

## SECTION I - OPERATIONS

1. Low Suspicion and High Suspicious responses to fire alarm calls when there is no responsible party available shall be determined by the following criteria:
  - a. **Low Suspicious Fire Alarm:** When a single alarm is going off in a residence this is considered a Low Suspicious Fire Alarm. Once Fire/EMS personnel arrive on the scene, they should perform a 360° walk around the property, use thermal imaging, if necessary. If the property is locked and nothing is showing and still no contact had been made with a responsible party, all information should be relayed to Dispatch and then Fire/EMS personnel are to stand down. If the property is unlocked, and if there is any suspicion, entry can be made only after all information is relayed to Dispatch, and a request has been made to have Law Enforcement present when making entry. If Law Enforcement is not available, Fire/EMS personnel should relay all pertinent information to Dispatch, to include a known access and egress plan and a documented two man team before any entry can be made.
  - b. **High Suspicious Fire Alarm:** When a water flow alarm or multiple alarms are going off in a residence this is considered a High Suspicious Fire Alarm and entry will need to be made. Once Fire/EMS personnel arrive on the scene, and before entry can be made, Fire/EMS personnel should first perform a 360° walk around the property, use thermal imaging, if necessary. If the property is locked or unlocked, and still no contact has been made with a responsible party, entry can only be made after all information is relayed to Dispatch, and a request has been made to have Law Enforcement present when making entry. If Law Enforcement is not available Fire/EMS personnel should relay all pertinent information to Dispatch, to include a known access and egress plan and a documented two man team before any entry can be made.