



REGULAR MEETING AGENDA: THURSDAY, JANUARY 19, 2023, 3:00 PM

Town of Jackson Council Chambers + [Join Zoom Meeting](#)

<https://us02web.zoom.us/j/88206990544?pwd=N1V3K2ttR1hUdSsya3RrWlA4bXliZz09>

Meeting ID: 882 0699 0544 Passcode: 543956

+1-669-900-6833 US (San Jose)

CALL TO ORDER

PRONOUNCEMENT OF A QUORUM

PUBLIC COMMENT

Public comment will be available at this time and before action item votes. After signing in, please write in the chat area on Zoom or raise your hand if you want to make a public comment. We will also invite public comments via a phone connection. When making public comments, please announce yourself and the organization you represent. Please limit your comments to statements of opinion/fact and limit your comment to two minutes.

ACTION ITEMS

APPROVAL OF MINUTES

[January 11, 2023 Special Meeting, Annual Board Retreat](#)

REVIEW AND APPROVAL OF VOUCHERS

[Vouchers 3192-3215](#)

AMENDMENT TO FISCAL MANAGER CONTRACT SERVICES

Expired [Fiscal Manager Contract](#) and [Amended Fiscal Manager Contract](#)

APPROVAL OF RFP FOR FISCAL MANAGER CONTRACT SERVICES

[Fiscal Manager Contract Services](#)

CONSIDERATION OF DIRECTING STAFF AND ATTORNEY TO DRAFT RFP/RFQ FOR THE FOLLOWING CONTRACTORS

Administrative Assistant
Communications Manager
Destination Management Coordinator
Executive Director
Fulfillment Partner
Marketing Manager
Social Media Services

REVIEW AND APPROVAL OF EVENT DOCUMENTS

[2023-2024 Event Sponsorship Agreement](#)

[2023-2024 Event Recap Report](#)

TERMINATION OF SUSTAINABILITY COORDINATOR CONTRACT AND ISSUANCE OF WRITTEN 30 DAYS NOTICE

[Sustainability Coordinator Contract](#)

DISCUSSION ITEMS

TREASURER'S UPDATE

PARTNER REPORTS:

Jackson Hole Mountain Resort (JHMR) Rendezvous Festival Update & Summary
Jess McMillan, Director of Special Events and Partnerships, JHMR

[Jackson Hole Central Reservations \(JHCR\) Update & Summary](#)

David Kingston, Interim Director, JHCR

COMMITTEE REPORTS

Events Committee

Marketing Committee

Sustainability Committee

MATTERS FOR THE BOARD AND CONSULTANT

Announcement of Special Meeting on January 26, 2023

ADJOURN

MEETING NOTIFICATIONS FOR THE PUBLIC

To register or continue to receive Automated Alerts, Meeting Notifications, and News Flashes from the Jackson Hole Travel and Tourism Board, please visit the Teton County Website via this link and sign up for notification preferences for all Teton County departments.