

Government Public Record Request

Name of Person Requesting Records: _____

Address: _____

Phone Number: _____ Email: _____

Under the **Wyoming Sunshine Law, §16-4-201 et seq.**, I am requesting an opportunity to inspect or obtain copies of public records as described below:

Description of Record Sought (Describe in detail the information you are requesting)

____ I would like to inspect the records.

____ I would like to receive copies of the record. I understand that I am responsible for the costs to provide the records and authorize costs up to \$____. I further understand that I will be contacted if the estimated costs are greater than the amount I have specified, and that the county will not respond to a request that I have not authorized adequate costs.

Copies of the information requested will be provided as soon as reasonably possible, but no later than thirty (30) days after the request has been acknowledged. I recognize this records request form is a public document.

Signature

Date

NOT TO BE USED FOR PROPERTY RECORDS SEARCHES THROUGH THE CLERK/RECORDER OFFICE, OR FOR ANY OTHER RECORDS AVAILABLE ONLINE AT www.tetoncountyywy.gov. PLEASE CONTACT THE COUNTY CLERKS OFFICE DIRECTLY FOR INFORMATION AS TO HOW TO OBTAIN THESE RECORDS.

This request may be delayed if all the information is not provided.

County Use Only

Date Received: _____ Received by _____ Date Due: _____ Date Completed: _____

Completed by: _____ Amount Due: _____ Date picked up or delivered: _____

Teton County Clerk
P.O. Box 1727, Jackson, WY 83001
307)733-4430 Fax (307)739-8681

(R11/19)