

Proposed Budget

Teton County Weed & Pest District	
Budget Hearing Information	
7575 South Highway 89 Jackson, WY 83001 307-733-8419	Location: TCWP Offices Date: 6/30/2020 Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston

S-A	BUDGET MESSAGE
W.S. 16-4-104(d)	
<p>Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.</p> <p>The 2021 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$2,000,000.00. The total tax requirement for the District is \$2,000,000.00 which is estimated to be a 1.000 mill. This is a tax requirement increase over last year (from \$1,956,444) and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, the replacement of the roof and heating/AC in the office building, the replacement of two vehicles, as well as the establishment of a reserve account.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs and for the control of leafy spurge. The District has not elected to establish a Special Management Program at this time.</p> <p>The purpose of the reserve will be to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, or contingency funding.</p>	

S-B	RESERVE DESCRIPTION
<p>The purpose of the reserve will be to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, or contingency funding.</p>	

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; padding: 5px;"> Names of Board Members John Becker Mary Cernicek Kasey Mateosky Lorin Wilson Lucas Turner </td> <td style="width: 55%; padding: 5px;"> Date of End of Term 2020 2022 2022 2020 2022 </td> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: right;"> Does the district have regular office hours exceeding 20 hours per week? <input style="width: 20px; height: 15px; vertical-align: middle;" type="checkbox"/> Yes </td> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: right;"> If Yes, enter Address of office: 7575 South Highway 89 City, State, Zip: Jackson, WY 83001 Phone Number: 307-733-8419 Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter) </td> </tr> <tr> <td colspan="2" style="padding: 5px; height: 50px;"></td> </tr> </table>	Names of Board Members John Becker Mary Cernicek Kasey Mateosky Lorin Wilson Lucas Turner	Date of End of Term 2020 2022 2022 2020 2022	Does the district have regular office hours exceeding 20 hours per week? <input style="width: 20px; height: 15px; vertical-align: middle;" type="checkbox"/> Yes		If Yes, enter Address of office: 7575 South Highway 89 City, State, Zip: Jackson, WY 83001 Phone Number: 307-733-8419 Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)			
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Where are the minutes of your board meeting available for public review? District Office

How and where are the notices of meeting posted for the public? Jackson Hole News and Guide and District Office
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Where are the public meetings held? District Office
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PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,022,795	\$2,349,657	\$2,118,594	\$2,118,594
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$250,000	\$250,000
S-4	Total General Fund and Forecasted Revenues Available	\$2,860,521	\$2,985,708	\$3,175,207	\$3,175,207
S-5	<i>Amount requested from County Commissioners</i>	\$1,680,406	\$1,917,657	\$2,000,000	\$2,000,000
S-6	Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$235,639	\$240,000	\$240,000	\$240,000
S-8	Tax levy (From the County Treasurer)	\$1,680,406	\$1,917,657	\$2,000,000	\$2,000,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$52,366	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$95,493	\$26,000	\$16,000	\$16,000
S-13	Other Forecasted Revenue	\$160,566	\$166,000	\$172,000	\$172,000
S-14	Total Revenue	\$2,224,470	\$2,349,657	\$2,428,000	\$2,428,000
FY 7/1/20-6/30/21					
Teton County Weed & Pest District					
EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	-\$1,073	\$60,000	\$100,000	\$100,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$210,528	\$237,717	\$261,594	\$261,594
S-18	Operations	\$1,478,676	\$1,680,060	\$1,361,500	\$1,361,500
S-19	Indirect Costs	\$334,664	\$371,880	\$395,500	\$395,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,022,795	\$2,349,657	\$2,118,594	\$2,118,594
DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$636,051	\$636,051	\$747,207	\$747,207
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$250,000	\$250,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$250,000	\$250,000
S-31	Subtotal	\$0	\$0	\$250,000	\$250,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$250,000	\$250,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston

DISTRICT PHONE: 307-733-8419

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$1,680,406	\$1,917,657	\$2,000,000	\$2,000,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$235,639	\$240,000	\$240,000	\$240,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$235,639	\$240,000	\$240,000	\$240,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$7,600			
R-4.3	Grants from State Agencies	\$44,766			
R-4.4	Total Grants	\$52,366	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$11,584	\$6,000	\$6,000	\$6,000
R-5.2	Other: Specify	\$83,909	\$20,000	\$10,000	\$10,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$95,493	\$26,000	\$16,000	\$16,000
R-5.5	Total Forecasted Revenue	\$383,498	\$266,000	\$256,000	\$256,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$160,566	\$166,000	\$172,000	\$172,000
R-6.2	b. Other forecasted revenue (specify):				
R-6.3					
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$160,566	\$166,000	\$172,000	\$172,000

Proposed Budget

Teton County Weed & Pest District

NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	-\$1,073	\$60,000	\$75,000	\$75,000
E-1.2	Vehicles				
E-1.3	Office Equipment			\$25,000	\$25,000
E-1.4	Other (Specify)				
E-1.5					
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	-\$1,073	\$60,000	\$100,000	\$100,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$99,945	\$105,004	\$110,255	\$110,255
E-2.2	Secretary	\$40,450	\$42,513	\$44,639	\$44,639
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$851	\$2,500	\$3,500	\$3,500
E-3.2	Mileage	\$580	\$1,200	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	General	\$4,117	\$3,000	\$4,000	\$4,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	-\$11,748	\$10,000	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$11,382	\$13,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$8,977	\$7,500	\$9,000	\$9,000
E-5.2	Office equipment, rent & repair	\$23,213	\$15,000	\$20,000	\$20,000
E-5.3	Education	\$19,906	\$30,000	\$30,000	\$30,000
E-5.4	Registrations	\$12,855	\$8,000	\$14,000	\$14,000
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$210,528	\$237,717	\$261,594	\$261,594

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$631,885	\$670,000	\$715,000	\$715,000
E-7.2	Service Contracts	\$14,527	\$50,000	\$50,000	\$50,000
E-7.3	Other (Specify)				
E-7.4	Safety/Protection	\$13,821	\$15,000	\$20,000	\$20,000
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$32	\$500	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Travel	\$22,497	\$20,000	\$20,000	\$20,000
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	\$27,880	\$20,000	\$25,000	\$25,000
E-9.2	Shop/Lab Supplies	\$8,356	\$15,000	\$15,000	\$15,000
E-9.3	Phones	\$14,604	\$16,000	\$18,000	\$18,000
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	COG - Chemicals/Prod	\$118,419	\$140,000	\$130,000	\$130,000
E-10.2	COG - Other	\$2,664	\$8,000	\$8,000	\$8,000
E-10.3	Special Programs	\$31,951	\$70,000	\$180,000	\$180,000
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Equipment Rental	\$0			
E-11.2	Grant Expense	\$44,000			
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Facilities	\$7,174	\$37,500	\$165,000	\$165,000
E-12.2	Lease Payments	\$527,363	\$603,060	\$0	\$0
E-12.3	Utilities	\$13,503	\$15,000	\$15,000	\$15,000
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$1,478,676	\$1,680,060	\$1,361,500	\$1,361,500

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2021

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$7,054	\$9,000	\$11,000	\$11,000
E-14.2	Buildings and vehicles	\$14,935	\$15,000	\$16,000	\$16,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$46,735	\$51,740	\$55,000	\$55,000
E-15.2	Workers Compensation	\$14,451	\$15,550	\$17,000	\$17,000
E-15.3	Unemployment Taxes	\$5,111	\$5,640	\$6,500	\$6,500
E-15.4	Retirement	\$93,011	\$96,850	\$111,000	\$111,000
E-15.5	Health Insurance	\$142,437	\$166,000	\$166,000	\$166,000
E-15.6	Other (Specify)				
E-15.7	Medicare				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS				
		\$334,664	\$371,880	\$395,500	\$395,500

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE				
		\$0	\$0	\$0	\$0

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2021

GENERAL FUNDS

	Balances at Beginning of Fiscal Year	<i>End of Year</i>	<i>Beginning</i>	<i>Beginning</i>	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1.1	General Fund Checking Account Balance	\$173,356	\$173,356	\$147,207	\$147,207
C-1.2	Savings and Investments Account Balance	\$462,695	\$462,695	\$600,000	\$600,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$250,000	\$250,000
C-1.6	Total Estimated Cash and Investments on Hand	\$636,051	\$636,051	\$997,207	\$997,207

C-2	General Fund Reductions:			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves			
C-2.3	Total Deductions (a+b)			
C-2.4	Estimated Non-Restricted Funds Available			

SINKING & DEBT SERVICE FUNDS

C-3		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

C-4		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve			\$250,000	\$250,000
C-4.4	<i>Date of Reserve Approval in Minutes:</i>	TBD @ 2020 Board Mtg			
C-4.5	SUB-TOTAL		\$0	\$250,000	\$250,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$250,000	\$250,000

BOND FUNDS

C-5	C-5.1	2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0