

Proposed Budget

Melody Ranch Improvement & Service District	
	Budget Hearing Information
P.O. Box 4337	Location: Grand Teton Property Management
Jackson, WY 83001-4337	Date: 6/22/2021
307-733-0205	Time: 4:00pm
Teton County	Budget Prepared by: GTPM

S-A **BUDGET MESSAGE** W.S. 16-4-104

The total amount of charges and assessments required to be raised for District Improvements and Services has been determined by showing in reasonable detail, the various functions and matters proposed to be covered by the budget, showing the estimated income and other funds which may be received by the District, and showing the estimated amount of assessments and other taxes or charges required to cover costs and expenses and to provide a reasonable reserve. The budget shall be filed with and follow a format acceptable to the director of the Wyoming Department of Audit. Currently the District holds \$500K+ in a savings account as part of the General Funds for the District to use accordingly for the benefit of its members. The proposed budget reflects the District has scheduled to set aside and additional \$50K+ in the upcoming fiscal year to continue its efforts of intent to order improvements to the District properties for its members.

S-B RESERVE DESCRIPTION
There is no specific determination of Reserve Funds at this time. The ISD continually works to increase its total General Funds, with a majority set aside in a separate savings account for undetermined future improvements as well as in the case of an unforeseen maintenance and repairs to equipment that is maintained by the ISD.

Names of Board Members	Date of End of Term
Robert Hammond	11/30/24
Richard Bloom	11/30/22
Matt Hare	11/30/24
Kent Van Riper	11/30/22
Jim Hammerel	11/30/24
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Where are the minutes of your board meeting available for public review?

Website, Office of GTPM

How and where are the notices of meeting posted for the public?

Website, Office of GTPM

Where are the public meetings held?

Office of GTPM via Zoom

PROPOSED BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$414,778	\$163,777	\$595,463	\$595,463
S-2 Total Principal to Pay on Debt	\$0	\$0	\$30,940	\$30,940
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$999,667	\$794,780	\$1,235,940	\$1,235,940
S-5 <i>Amount requested from County Commissioners</i>	\$163,032	\$109,784	\$163,830	\$163,830
S-6 Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7 Operating Revenues	\$105,532	\$98,060	\$117,573	\$117,573
S-8 Tax levy (From the County Treasurer)	\$163,032	\$109,784	\$163,830	\$163,830
S-9 Government Support	\$141,475	\$0	\$330,000	\$330,000
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$6,325	\$3,633	\$5,000	\$5,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$416,364	\$211,477	\$616,403	\$616,403
FY 7/1/21-6/30/22				Melody Ranch Improvement & Service District
EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$13,260	\$13,260
S-17 Administration	\$35,767	\$29,479	\$39,708	\$39,708
S-18 Operations	\$378,411	\$132,385	\$539,995	\$539,995
S-19 Indirect Costs	\$600	\$1,913	\$2,500	\$2,500
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$414,778	\$163,777	\$595,463	\$595,463
DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$30,940	\$30,940
CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$583,303	\$583,303	\$619,537	\$619,537
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)			
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)			
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: P.O. Box 4337
Jackson, WY 83001-4337

PREPARED BY: GTPM

DISTRICT PHONE: 307-733-0205

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Melody Ranch Improvement & Service District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$163,032	\$109,784	\$163,830	\$163,830
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$141,475		\$330,000	\$330,000
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$141,475	\$0	\$330,000	\$330,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$103,092	\$97,160	\$117,573	\$117,573
R-3.2 Sales of Goods or Services	4300	\$2,441	\$900		
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$105,532	\$98,060	\$117,573	\$117,573
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$4,925	\$3,633	\$5,000	\$5,000
R-5.2 Other: Specify	4500				
R-5.3 Other: See Additional		\$1,399			
R-5.4 Total Miscellaneous		\$6,325	\$3,633	\$5,000	\$5,000
R-5.5 Total Forecasted Revenue		\$253,332	\$101,693	\$452,573	\$452,573
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):	4500				
R-6.3	4500				
R-6.4					
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Melody Ranch Improvement & Service District

NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5	6200				
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$21,600	\$21,600	\$30,000	\$30,000
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Meetings	7013	\$70			
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$10,575	\$2,157	\$2,500	\$2,500
E-4.2 Accounting/Auditing	7022		\$3,530	\$2,500	\$2,500
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$1,749	\$945	\$2,058	\$2,058
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$392	\$591	\$800	\$800
E-5.7 Bank Service Charges	7035	\$890	\$175	\$750	\$750
E-5.8		\$490	\$481	\$1,100	\$1,100
see additional details					
E-6 TOTAL ADMINISTRATION		\$35,767	\$29,479	\$39,708	\$39,708

Proposed Budget

Melody Ranch Improvement & Service District

FYE 6/30/2022

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Engineering
E-7.5	
E-7.6	
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	System Maintenance
E-9.2	Supplies & Equipment
E-9.3	Pump Replacement
E-9.4	Sewer Station Project
E-9.5	see additional details
E-10	Program Services (List)
E-10.1	Street Maintenance & Plowing
E-10.2	Irrigation Maintenance
E-10.3	Building Maintenance
E-10.4	
E-10.5	
E-11	Contractual Arrangements (List)
E-11.1	Valve Repair Prjct
E-11.2	Ground Water Exploration
E-11.3	Phase 2 - Water System Replacement
E-11.4	Sewer Jet Inspection
E-11.5	
E-12	Other operations (Specify)
E-12.1	Utilities
E-12.2	Alarm System
E-12.3	
E-12.4	
E-12.5	
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202				
7203				
7204	\$46,738	\$68,408	\$72,000	\$72,000
7204				
7211				
7212				
7212				
7220	\$800	\$3,708	\$2,500	\$2,500
7220	\$1,371	\$702		
7220	\$10,266			
7220	\$5,792	\$7,386	\$2,500	\$2,500
			\$2,500	\$2,500
7230	\$69,977	\$38,846	\$56,695	\$56,695
7230	\$83			
7230			\$20,000	\$20,000
7230				
7400	\$40,530			
7400	\$189,588			
7400			\$330,000	\$330,000
7400			\$40,000	\$40,000
7450	\$12,100	\$12,424	\$12,500	\$12,500
7450	\$1,167	\$911	\$1,300	\$1,300
7450				
7450				
	\$378,411	\$132,385	\$539,995	\$539,995

Proposed Budget

Melody Ranch Improvement & Service District

FYE 6/30/2022

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability	7502	\$600	\$1,913	\$2,500	\$2,500
E-14.2	Buildings and vehicles	7503				
E-14.3	Equipment	7504				
E-14.4	Other (Specify)					
E-14.5		7505				
E-14.6		7505				
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511				
E-15.2	Workers Compensation	7512				
E-15.3	Unemployment Taxes	7513				
E-15.4	Retirement	7514				
E-15.5	Health Insurance	7515				
E-15.6	Other (Specify)					
E-15.7		7516				
E-15.8		7516				
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$600	\$1,913	\$2,500	\$2,500

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal	6401			\$30,940	\$30,940
D-1.2	Interest	6410			\$13,260	\$13,260
D-1.3	Fees	6420				
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$44,200	\$44,200

Proposed Budget

Melody Ranch Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS						
C-1	Balances at Beginning of Fiscal Year C-1.1 General Fund Checking C-1.2 Savings and Investments C-1.3 General Fund CD Balance C-1.4 All Other Funds C-1.5 Reserves (From Below) C-1.6 Total Estimated Cash and Investments on Hand	<i>DOA Chart of Accounts</i>	End of Year 2019-2020 Actual	Beginning 2020-2021 Estimated	Beginning 2021-2022 Proposed	Pending Approval
		1010	\$57,754	\$57,754	\$35,694	\$35,694
		1040	\$525,548	\$525,548	\$583,843	\$583,843
		1050		\$0		
		1020		\$0		
			\$0	\$0	\$0	\$0
			\$583,303	\$583,303	\$619,537	\$619,537
			2010			
C-2	General Fund Reductions: C-2.1 a. Unpaid bills at FYE C-2.2 b. Reserves C-2.3 Total Deductions (a+b) C-2.4 Estimated Non-Restricted Funds Available					
			\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0
			\$583,303	\$583,303	\$619,537	\$619,537
SINKING & DEBT SERVICE FUNDS						
RESERVES						
C-3	C-3.1 Beginning Balance in Reserve Account (end of previous year) <i>Date of Reserve Approval in Minutes:</i> C-3.3 Amount to be added to the reserve <i>Date of Reserve Approval in Minutes:</i> C-3.4 SUB-TOTAL C-3.6 Identify the amount and project to be spent C-3.7 a. C-3.8 b. C-3.9 c. C-3.10 <i>Date of Reserve Approval in Minutes:</i> C-3.11 TOTAL CAPITAL OUTLAY (a+b+c) C-3.12 Balance to be retained	<i>DOA Chart of Accounts</i>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
				\$0	\$0	
			\$0	\$0	\$0	\$0
BOND FUNDS						
C-4	C-4.1 Beginning Balance in Reserve Account (end of previous year) <i>Date of Reserve Approval in Minutes:</i> C-4.3 Amount to be added to the reserve <i>Date of Reserve Approval in Minutes:</i> C-4.4 SUB-TOTAL C-4.6 Identify the amount and project to be spent C-4.7 a. C-4.8 b. C-4.9 c. C-4.10 <i>Date of Reserve Approval in Minutes:</i> C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c) C-4.12 Balance to be retained	<i>DOA Chart of Accounts</i>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
				\$0	\$0	
			\$0	\$0	\$0	\$0
C-5	C-5.1 Beginning Balance in Reserve Account (end of previous year) <i>Date of Reserve Approval in Minutes:</i> C-5.3 Amount to be added to the reserve <i>Date of Reserve Approval in Minutes:</i> C-5.4 SUB-TOTAL C-5.6 Identify the amount and project to be spent <i>Date of Reserve Approval in Minutes:</i> C-5.7 Balance to be retained C-5.9 TOTAL TO BE SPENT	<i>DOA Chart of Accounts</i>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
				\$0	\$0	
			\$0	\$0	\$0	\$0