

## Proposed Budget

O BAR B ISD	
P.O. BOX 614 JACKSON, WY 83001 307-732-7737	Budget Hearing Information  Location: Office of Valley West Engineering Date: 7/14/2021 Time: 11:00 A.M.
TETON	Budget Prepared by: James Ramage

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>The O BAR B Improvement and Service District owns, maintains, and operates a public water system, a sanitary sewer collection system, storm drainage infrastructure, and a public road (Pub Place). Operating expenses are not projected to change much from previous years. However, O Bar B has lost a large user of the sewer system, so revenue from customer charges will be down. The water system upgrades that were planned for FY 2021 were delayed and are planned to be initiated this fiscal year. Distribution line replacement and well vault upgrades are needed. A loan is being contemplated, which would help spread these capital costs out over time. The basis for the tax levy will be held at \$30,000 this year to make up for the lost customer revenue, and to cover the ongoing operating costs, along with the possible new debt service. The remainder of the consensus grant money will be used for additional road / drainage improvements if possible.</p>		
S-B	<b>RESERVE DESCRIPTION</b>	
<p>The O Bar B budgets annually to a Reserve / Replacement Fund. \$6250 plus interest is allocated for reserves in this year's budget.</p>		

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"><b>Names of Board Members</b></td> <td style="width: 50%; padding: 2px; text-align: right;">Date of End of Term</td> </tr> <tr> <td>Troy Smith</td> <td style="text-align: right;">12/31/21</td> </tr> <tr> <td>Jim Budge</td> <td style="text-align: right;">12/31/21</td> </tr> <tr> <td>Ernie Bauer</td> <td style="text-align: right;">12/31/21</td> </tr> <tr> <td>Randell Mayers</td> <td style="text-align: right;">12/31/23</td> </tr> <tr> <td>Eric Baker</td> <td style="text-align: right;">12/31/23</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	<b>Names of Board Members</b>	Date of End of Term	Troy Smith	12/31/21	Jim Budge	12/31/21	Ernie Bauer	12/31/21	Randell Mayers	12/31/23	Eric Baker	12/31/23															<p>Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes</p> <p>If Yes, enter</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Address of office:</td> <td style="width: 50%; padding: 2px;">680 Cache Creek Drive</td> </tr> <tr> <td>City, State, Zip:</td> <td>Jackson, WY 83001</td> </tr> <tr> <td>Phone Number:</td> <td>307-732-7737</td> </tr> <tr> <td>Hours Open:</td> <td>9:00 - 5:00</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </table>	Address of office:	680 Cache Creek Drive	City, State, Zip:	Jackson, WY 83001	Phone Number:	307-732-7737	Hours Open:	9:00 - 5:00		
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Where are the minutes of your board meeting available for public review?	The office of Valley West Engineering and/or Hess, D'Amours and Kreiger, both in the Town of Jackson, WY
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How and where are the notices of meeting posted for the public?	Jackson Hole News & Guide
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Where are the public meetings held?	The office of Valley West Engineering or Office of Hess, D'Amours & Krieger
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## PROPOSED BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$28,487	\$30,684	\$95,562	\$95,562
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$7,000	\$7,000
S-3 <b>Total Change to Restricted Funds</b>	\$16	\$18,756	\$6,255	\$6,255
S-4 <b>Total General Fund and Forecasted Revenues Available</b>	\$70,926	\$66,603	\$108,931	\$108,931
S-5 <i>Amount requested from County Commissioners</i>	\$34,653	\$30,000	\$30,000	\$30,000
<b>S-6      Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>
REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$13,262	\$13,000	\$1,000	\$1,000
S-8 <b>Tax levy (From the County Treasurer)</b>	\$34,653	\$30,000	\$30,000	\$30,000
S-9 <b>Government Support</b>	\$0	\$0	\$0	\$0
S-10 <b>Grants</b>	\$0	\$0	\$10,762	\$10,762
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$16	\$608	\$50,005	\$50,005
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
<b>S-14     Total Revenue</b>	\$47,931	\$43,608	\$91,767	\$91,767
FY 7/1/21-6/30/22				O BAR B ISD
EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15 <b>Capital Outlay</b>	\$0	\$7,000	\$60,762	\$60,762
S-16 <b>Interest and Fees On Debt</b>	\$0	\$0	\$3,000	\$3,000
S-17 <b>Administration</b>	\$10,513	\$11,643	\$12,700	\$12,700
S-18 <b>Operations</b>	\$16,326	\$10,393	\$17,000	\$17,000
S-19 <b>Indirect Costs</b>	\$1,648	\$1,648	\$2,100	\$2,100
S-20R <b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
<b>S-20     Total Expenditures</b>	\$28,487	\$30,684	\$95,562	\$95,562
DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21 <b>Principal Paid on Debt</b>	\$0	\$0	\$7,000	\$7,000
CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>S-22     TOTAL GENERAL FUNDS</b>	\$22,995	\$22,995	\$17,164	\$17,164
<b>Summary of Reserve Funds</b>				
S-23 <b>Beginning Balance in Reserve Accounts</b>				
S-24     a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25     b. Reserves	\$62,523	\$62,539	\$81,295	\$81,295
S-26     c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>			
S-27 <b>Amount to be added</b>				
S-28     a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29     b. Reserves	\$16	\$18,756	\$6,255	\$6,255
S-30     c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>			
S-31 <b>Subtotal</b>	\$62,539	\$81,295	\$87,550	\$87,550
S-32 <b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
<b>S-33     TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$62,539	\$81,295	\$87,550	\$87,550

*End of Summary*

Date adopted by Special District \_\_\_\_\_

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

**DISTRICT ADDRESS:** P.O. BOX 614  
JACKSON, WY 83001

**PREPARED BY:** James Ramage

**DISTRICT PHONE:** 307-732-7737

## Proposed Budget

O BAR B ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

### PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$34,653	\$30,000	\$30,000	\$30,000
R-1.2 Other County Support (see note on the right)	4005				

### FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
<b>R-2.5 Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$13,262	\$13,000	\$1,000	\$1,000
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
<b>R-3.4 Total Operating Revenues</b>		\$13,262	\$13,000	\$1,000	\$1,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201			\$10,762	\$10,762
R-4.3 Grants from State Agencies	4211				
<b>R-4.4 Total Grants</b>		\$0	\$0	\$10,762	\$10,762
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$16	\$6	\$5	\$5
R-5.2 Other: Specify <u>Possible Loan</u>	4500			\$50,000	\$50,000
R-5.3 Other: See Additional			\$602		
<b>R-5.4 Total Miscellaneous</b>		\$16	\$608	\$50,005	\$50,005
<b>R-5.5 Total Forecasted Revenue</b>		\$13,278	\$13,608	\$61,767	\$61,767
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):	4500				
R-6.3	4500				
R-6.4					
R-6.5					
<b>R-6.6 Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

O BAR B ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Road / Drainage Improvements	6200			\$10,762	\$10,762
E-1.6 Water System Improvements	6200		\$7,000	\$50,000	\$50,000
E-1.7					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$7,000	\$60,762	\$60,762

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$1,754	\$1,000	\$2,000	\$2,000
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Administration	7023	\$8,598	\$10,500	\$10,500	\$10,500
E-4.5	7023				
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$30		\$50	\$50
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 P.O. Box Rental	7035	\$88	\$98	\$100	\$100
E-5.7 Advertising	7035	\$43	\$45	\$50	\$50
E-5.8					
<b>E-6 TOTAL ADMINISTRATION</b>		\$10,513	\$11,643	\$12,700	\$12,700

# Proposed Budget

O BAR B ISD

FYE 6/30/2022

## **OPERATIONS BUDGET**

**E-7 Personnel Services**

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 \_\_\_\_\_

E-7.5 \_\_\_\_\_

E-7.6 \_\_\_\_\_

**E-8 Travel**

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 \_\_\_\_\_

E-8.4 \_\_\_\_\_

E-8.5 \_\_\_\_\_

**E-9 Operating supplies (List)**

E-9.1 \_\_\_\_\_

E-9.2 \_\_\_\_\_

E-9.3 \_\_\_\_\_

E-9.4 \_\_\_\_\_

E-9.5 \_\_\_\_\_

**E-10 Program Services (List)**

E-10.1 Road Maintenance

E-10.2 Water System O&M

E-10.3 Sewer System O&M

E-10.4 Storm Drainage O&M

E-10.5 \_\_\_\_\_

**E-11 Contractual Arrangements (List)**

E-11.1 \_\_\_\_\_

E-11.2 \_\_\_\_\_

E-11.3 \_\_\_\_\_

E-11.4 \_\_\_\_\_

E-11.5 \_\_\_\_\_

**E-12 Other operations (Specify)**

E-12.1 Water Quality Monitoring

E-12.2 Electrical - Well Pump

E-12.3 \_\_\_\_\_

E-12.4 \_\_\_\_\_

E-12.5 \_\_\_\_\_

**E-13 TOTAL OPERATIONS**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230	\$745	\$748	\$1,000	\$1,000
7230	\$14,119	\$8,500	\$12,000	\$12,000
7230			\$1,500	\$1,500
7230			\$1,000	\$1,000
7400				
7400				
7400				
7400				
7450	\$951	\$660	\$1,000	\$1,000
7450	\$511	\$485	\$500	\$500
7450				
7450				
	\$16,326	\$10,393	\$17,000	\$17,000

# Proposed Budget

O BAR B ISD

FYE 6/30/2022

## INDIRECT COSTS BUDGET

**E-14 Insurance**  
 E-14.1 Liability  
 E-14.2 Buildings and vehicles  
 E-14.3 Equipment  
 E-14.4 Other (Specify)  
 E-14.5 Treasurer Bond  
 E-14.6 \_\_\_\_\_  
 E-14.7 \_\_\_\_\_

**E-15 Indirect payroll costs:**  
 E-15.1 FICA (Social Security) taxes  
 E-15.2 Workers Compensation  
 E-15.3 Unemployment Taxes  
 E-15.4 Retirement  
 E-15.5 Health Insurance  
 E-15.6 Other (Specify)  
 E-15.7 \_\_\_\_\_  
 E-15.8 \_\_\_\_\_  
 E-15.9 \_\_\_\_\_

**E-17 TOTAL INDIRECT COSTS**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7502	\$1,548	\$1,548	\$2,000	\$2,000
7503				
7504				
7505	\$100	\$100	\$100	\$100
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
	\$1,648	\$1,648	\$2,100	\$2,100

## DEBT SERVICE BUDGET

**D-1 Debt Service**  
 D-1.1 Principal  
 D-1.2 Interest  
 D-1.3 Fees  
**D-2 TOTAL DEBT SERVICE**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
6401			\$7,000	\$7,000
6410			\$2,500	\$2,500
6420			\$500	\$500
	\$0	\$0	\$10,000	\$10,000

## Proposed Budget

O BAR B ISD  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2022

## **GENERAL FUNDS**

			End of Year	Beginning	Beginning		
			DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>						
C-1.1	General Fund Checking		<b>1010</b>	\$22,995	\$22,995	\$17,164	\$17,164
C-1.2	Savings and Investments		<b>1040</b>		\$0		
C-1.3	General Fund CD Balance		<b>1050</b>		\$0		
C-1.4	All Other Funds		<b>1020</b>		\$0		
C-1.5	Reserves (From Below)			\$62,539	\$62,539	\$87,550	\$87,550
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>			\$85,534	\$85,534	\$104,714	\$104,714

<b>C-2</b>	<b>General Fund Reductions:</b>			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves			
C-2.3	<b>Total Deductions (a+b)</b>			
C-2.4	<b>Estimated Non-Restricted Funds Available</b>			

DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070

C-3	Beginning Balance in Reserve Account (end of previous year)	2019-2020	2020-2021	2021-2022	Pending Approval
		Actual	Estimated	Proposed	
C-3.1			\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL		\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0

**RESERVES** **1090**

C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$62,523	\$62,539	\$81,295	\$87,550
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 7/11/2019 & 7/15/2020				
C-4.3	Amount to be added to the reserve	\$16	\$18,756	\$6,255	\$6,255
C-4.4	<i>Date of Reserve Approval in Minutes:</i> 7/14/2021				
C-4.5	<b>SUB-TOTAL</b>	\$62,539	\$81,295	\$87,550	\$87,550
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$62,539	\$81,295	\$87,550	\$87,550

<b>BOND FUNDS</b>	<b>1060</b>	
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C-5	Beginning Balance in Reserve Account (end of previous year) <i>Date of Reserve Approval in Minutes:</i>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
		\$0	\$0	\$0	\$0
C-5.1	Amount to be added to the reserve <i>Date of Reserve Approval in Minutes:</i>				
C-5.4					
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0