

Proposed Budget

Buffalo Valley Water District	
PO Box 321 Moran, WY 83013 307-543-9171	Budget Hearing Information Location: Moran, WY Date: 5/22/2021 Time: 2:39 AM 2 Budget Prepared by: Jacob Schell
Teton County	

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The district has planned for replacement of old metal water lines with PVC, but several delays have pushed the work back to this year. SLIB and grant funds are both being used to work the project as well as a matching loan, so there will be debt this fiscal year for the district. Work should start in the next 6 weeks. Otherwise, primary expenditures revolved around work to make our pump and well accessible remotely by computer for winter work. The district has discussed an increase in dues for several years but as of yet has no voted to enact a change, and will likely wait to see how the funds are affected by payment of debt in the coming years.</p>		
S-B	RESERVE DESCRIPTION	W.S. 16-4-104(d)
<p>The district has just over \$20,000 in reserve funds; this number has not changed in many years excepting small interest revenues.</p>		

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Names of Board Members</td> <td style="width: 50%; padding: 2px;">Date of End of Term</td> </tr> <tr> <td>Jacob Schell</td> <td>12/31/21</td> </tr> <tr> <td>Don Zak</td> <td>12/31/21</td> </tr> <tr> <td>John Shar smith</td> <td>12/31/21</td> </tr> <tr> <td>Silas Matthies</td> <td>12/31/23</td> </tr> <tr> <td>George Leys</td> <td>12/31/23</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Names of Board Members	Date of End of Term	Jacob Schell	12/31/21	Don Zak	12/31/21	John Shar smith	12/31/21	Silas Matthies	12/31/23	George Leys	12/31/23															<p>Does the district have regular office hours exceeding 20 hours per week?</p> <div style="display: flex; align-items: center;"> <input style="width: 15px; height: 15px; border: 1px solid black; margin-right: 5px;" type="checkbox"/> No </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"> </td> <td style="width: 50%; padding: 2px;"> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <p>If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</p> <div style="display: flex; align-items: center;"> <input style="width: 15px; height: 15px; border: 1px solid black; margin-right: 5px;" type="checkbox"/> Yes </div>										
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Where are the minutes of your board meeting available for public review?	District offices
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How and where are the notices of meeting posted for the public?	In the local newspaper, and via email to membership.
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Where are the public meetings held?	At member residences.
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PROPOSED BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$0	\$23,771	\$31,525	\$31,525
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$15	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$90,585	\$117,328	\$119,710	\$119,710
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$18,561	\$26,070	\$26,070
S-6 Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$0	\$18,561	\$26,070	\$26,070
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$8,088	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$94	\$90	\$90
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$0	\$26,743	\$26,160	\$26,160
FY 7/1/21-6/30/22				Buffalo Valley Water District
EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$0	\$511	\$350	\$350
S-18 Operations	\$0	\$23,011	\$30,925	\$30,925
S-19 Indirect Costs	\$0	\$250	\$250	\$250
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$0	\$23,771	\$31,525	\$31,525
DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$90,585	\$90,585	\$93,550	\$93,550
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$20,069	\$20,084	\$20,084	\$20,084
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$20,069	\$20,084	\$20,084
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$15	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$15	\$0	\$0
S-31 Subtotal	\$20,084	\$20,084	\$20,084	\$20,084
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$20,084	\$20,084	\$20,084	\$20,084

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 321
Moran, WY 83013

PREPARED BY: Jacob Schell

DISTRICT PHONE: 307-543-9171

Proposed Budget

Buffalo Valley Water District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001		\$18,561	\$26,070	\$26,070
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211		\$8,088		
R-4.4 Total Grants		\$0	\$8,088	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501		\$5		
R-5.2 Other: Specify <u>LVE Patronage Check</u>	4500		\$89	\$90	\$90
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$0	\$94	\$90	\$90
R-5.5 Total Forecasted Revenue		\$0	\$8,182	\$90	\$90
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Buffalo Valley Water District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay
 E-1.1 Real Property
 E-1.2 Vehicles
 E-1.3 Office Equipment
 E-1.4 Other (Specify)
 E-1.5 _____
 E-1.6 _____
 E-1.7 _____
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services
 E-2.1 Administrator
 E-2.2 Secretary
 E-2.3 Clerical
 E-2.4 Other (Specify)
 E-2.5 _____
 E-2.6 _____
 E-2.7 _____
E-3 Board Expenses
 E-3.1 Travel
 E-3.2 Mileage
 E-3.3 Other (Specify)
 E-3.4 _____
 E-3.5 _____
 E-3.6 _____
E-4 Contractual Services
 E-4.1 Legal
 E-4.2 Accounting/Auditing
 E-4.3 Other (Specify)
 E-4.4 _____
 E-4.5 _____
 E-4.6 _____
E-5 Other Administrative Expenses
 E-5.1 Office Supplies
 E-5.2 Office equipment, rent & repair
 E-5.3 Education
 E-5.4 Registrations
 E-5.5 Other (Specify)
 E-5.6 _____
 E-5.7 _____
 E-5.8 _____
E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7002				
7003				
7004				
7005				
7005				
	\$0	\$0	\$0	\$0
7011				
7012				
7013				
7013				
	\$0	\$0	\$0	\$0
7021				
7022		\$210	\$250	\$250
7023				
7023				
	\$0	\$0	\$0	\$0
7031		\$301	\$100	\$100
7032				
7033				
7034				
7035				
7035				
	\$0	\$511	\$350	\$350

Proposed Budget

Buffalo Valley Water District

FYE 6/30/2022

OPERATIONS BUDGET

E-7 Personnel Services

- E-7.1 Wages--Operations
- E-7.2 Service Contracts
- E-7.3 Other (Specify)

E-7.4 _____
 E-7.5 _____
 E-7.6 _____

E-8 Travel

- E-8.1 Mileage
- E-8.2 Other (Specify)

E-8.3 _____
 E-8.4 _____
 E-8.5 _____

E-9 Operating supplies (List)

- E-9.1 Bank fees and checks
- E-9.2 PO Box Rental

E-9.3 _____
 E-9.4 _____
 E-9.5 _____

E-10 Program Services (List)

- E-10.1 Water lab work
- E-10.2 Energy labs
- E-10.3 Legal Notices

E-10.4 _____
 E-10.5 _____

E-11 Contractual Arrangements (List)

- E-11.1 Consulting

E-11.2 _____
 E-11.3 _____
 E-11.4 _____
 E-11.5 _____

E-12 Other operations (Specify)

E-12.1 _____
 E-12.2 _____
 E-12.3 _____
 E-12.4 _____
 E-12.5 _____

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202		\$1,786	\$6,000	\$6,000
7203		\$20,335	\$11,500	\$11,500
7204				
7204				
7211				
7212				
7212				
7220		\$26	\$60	\$60
7220		\$64	\$65	\$65
7220				
7220				
7230		\$230	\$300	\$300
7230		\$554	\$600	\$600
7230		\$15	\$400	\$400
7230				
7400			\$12,000	\$12,000
7400				
7400				
7400				
7450				
7450				
7450				
7450				
	\$0	\$23,011	\$30,925	\$30,925

Proposed Budget

Buffalo Valley Water District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502		\$250	\$250	\$250
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5	7505				
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$0	\$250	\$250	\$250

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal	6401				
D-1.2	Interest	6410				
D-1.3	Fees	6420				
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Buffalo Valley Water District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS				
	DOA Chart of Accounts	End of Year	Beginning	Beginning
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-1	Balances at Beginning of Fiscal Year			
C-1.1	General Fund Checking	1010	\$90,585	\$93,550
C-1.2	Savings and Investments	1040	\$0	
C-1.3	General Fund CD Balance	1050	\$0	
C-1.4	All Other Funds	1020	\$0	
C-1.5	Reserves (From Below)		\$20,084	\$20,084
C-1.6	Total Estimated Cash and Investments on Hand		\$110,669	\$113,634
C-2	General Fund Reductions:	2010		
C-2.1	a. Unpaid bills at FYE		\$20,084	\$20,084
C-2.2	b. Reserves		\$20,084	\$20,084
C-2.3	Total Deductions (a+b)		\$20,084	\$20,084
C-2.4	Estimated Non-Restricted Funds Available		\$90,585	\$93,550
SINKING & DEBT SERVICE FUNDS				
	DOA Chart of Accounts	1070		
C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-3.2	Date of Reserve Approval in Minutes:			
C-3.3	Amount to be added to the reserve			
C-3.4	Date of Reserve Approval in Minutes:			
C-3.5	SUB-TOTAL	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____			
C-3.10	Date of Reserve Approval in Minutes:			
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0
RESERVES				
	1090			
C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$20,069	\$20,084	\$20,084
C-4.2	Date of Reserve Approval in Minutes:	7/16/2020		
C-4.3	Amount to be added to the reserve	\$15		
C-4.4	Date of Reserve Approval in Minutes:			
C-4.5	SUB-TOTAL	\$20,084	\$20,084	\$20,084
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	Date of Reserve Approval in Minutes:			
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0
C-4.12	Balance to be retained	\$20,084	\$20,084	\$20,084
BOND FUNDS				
	1060			
C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-5.2	Date of Reserve Approval in Minutes:			
C-5.3	Amount to be added to the reserve			
C-5.4	Date of Reserve Approval in Minutes:			
C-5.5	SUB-TOTAL	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent			
C-5.7	Date of Reserve Approval in Minutes:			
C-5.8	Balance to be retained	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0