

## Proposed Budget

#### West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)

P.O. Box 3584  
Jackson, WY 83001  
307 733 6759

Budget Hearing Information

<b>Location:</b>	Online- social distancing
<b>Date:</b>	5/15/2021
<b>Time:</b>	various

Teton County

Budget Prepared by: Keith Soper

W.S. 16-4-104(d)

S-A BUDGET MESSAGE

The West Gros Ventre Butte Water District, serves the Bar Y and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.

Beginning in November 2020 all assessments will be collect via tax levy rather than a portion collected by direct assessment sent to property owners. Assessments are increased in 2020 to address the additional cost associated with maintenance and repairs of the system.

In November 2019 the district obtained a \$150,000 construction loan (line of credit) for two projects, pressure reducing valves and water meters for lots. The first project was replacing three pressure reducing valves. This project was completed in June 2020 and the cost was \$73,707 with \$1000 held pending cleanup. This was paid with a \$73,707 draw on the line of credit. In September 2020 another draw for \$15,000 was made for Water meter project parts and installation. In the spring of 2021 the district plans to continue with the meter project and hopes to install 9-11 meters. When the meter installations are completed we will draw up to the total funds available from the Construction loan.

In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4.

S.B. RESERVE DESCRIPTION

The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system.

S-C

Names of Board Members	Date of End of Term
Andy Lang	11/8/22
David Hansen	11/8/22
Joseph Ban	11/5/24
Stephen Robertson	11/5/24
Keith Soper	11/5/24

Does the district have regular office hours exceeding 20 hours per week?

No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

Yes/No

Where are the minutes of your board meeting available for public review?

Contact President of district

How and where are the notices of meeting posted for the public?

## How and where are the notices of meeting posted for the public?

#### Where are the public meetings held?

Member house or online during shelter in place orders

#N/A

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-1 Total Budgeted Expenditures	\$134,963	\$100,405	\$2,874	\$182,874
S-2 Total Principal to Pay on Debt	\$0	\$0	\$20,000	\$20,000
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$177,587	\$202,353	\$212,537	\$212,537
S-5 Amount requested from County Commissioners	\$19,884	\$75,695	\$79,644	\$79,644
S-6 Additional Funding Needed :		\$0	\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-7 Operating Revenues	\$30,995	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$19,834	\$75,695	\$79,644	\$79,644
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treasurer)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$784	\$1,137	\$1,600	\$1,600
S-13 Other Forecasted Revenues	\$0	\$0	\$10,000	\$10,000
S-14 Total Revenue	\$51,613	\$76,832	\$91,244	\$91,244
FY 7/1/y-6/30/y	West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)			

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-15 Capital Outlay	\$0			\$0
S-16 Interest and Fees On Debt	\$756	\$4,024	\$8,024	\$8,024
S-17 Administration	\$293	\$304	\$4750	\$1,750
S-18 Operations	\$130,334	\$9,742	\$9,200	\$169,200
S-19 Indirect Costs	\$3,564		\$3,900	\$3,900
S-20R Expenditures paid by Reserves	\$0		\$0	\$0
S-20 Total Expenditures	\$134,963	\$100,405	\$182,874	\$182,874

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-21 Principal Paid on Debt	\$0	\$0	\$20,000	\$20,000
			\$20,000	

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-22 TOTAL GENERAL FUNDS	\$125,974	\$125,974	\$121,293	\$121,293
<b>Summary of Reserves Funds</b>				
S-23 Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
<b>Amount to be added</b>				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$0	\$0	\$0	\$0
<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_ Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: P.O. Box 3584  
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6759

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*

1/23/19      *Form approved by Wyoming Department of Audit, Public Funds Division*

## Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre W

NAME OF DISTRICT/BOARD

FYE 6/30/2022

This column will automatically transfer figures from the previous year. You can change the category if necessary.

### PROPERTY TAXES AND ASSESSMENTS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
4001	\$19,834	\$75,695	\$79,644	\$79,644
4005				

### R-1 Property Taxes and Assessments Received

- R-1.1 Tax Levy (From the County Treasurer)
- R-1.2 Other County Support (see note on the right)

### FORECASTED REVENUE

County assessments such as LEVIES and MILLS go "Property Taxes and Assessments" above.

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300	\$30,995			
4300				
4503				
	\$30,995	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501	\$27	\$10	\$100	\$100
4500	\$757	\$1,127	\$1,500	\$1,500
	\$784	\$1,137	\$1,600	\$1,600
	\$31,779	\$1,137	\$1,600	\$1,600

click to add more detail.

### R-2 Revenues from Other Governments

- R-2.1 State Aid
- R-2.2 Additional County Aid (non-treasurer)
- R-2.3 City (or Town) Aid
- R-2.4 Other (Specify)

#### R-2.5 Total Government Support

### R-3 Operating Revenues

- R-3.1 Customer Charges
- R-3.2 Sales of Goods or Services
- R-3.3 Other Assessments

#### R-3.4 Total Operating Revenues

### R-4 Grants

- R-4.1 Direct Federal Grants
- R-4.2 Federal Grants thru State Agencies
- R-4.3 Grants from State Agencies

#### R-4.4 Total Grants

### R-5 Miscellaneous Revenue

- R-5.1 Interest
- R-5.2 Other: Specify Lower Valley Energy Rebate
- R-5.3 Other: Additional

#### R-5.4 Total Miscellaneous

#### R-5.5 Total Forecasted Revenue

### R-6 Other Forecasted Revenue

- a. Other past due as estimated by Co. Treas.
- b. Other forecasted revenue (specify):

#### R-6.3 Excess Water Usage – Metered

#### R-6.4

#### R-6.5

#### R-6.6 Total Other Forecasted Revenue (a+b)

click to add more detail

4004				
4500			\$10,000	\$10,000
4500				

\$0 \$0 \$10,000 \$10,000

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes)  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

**E-1 Capital Outlay**

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 \_\_\_\_\_
- E-1.6 \_\_\_\_\_
- E-1.7 \_\_\_\_\_
- E-1.8 **TOTAL CAPITAL OUTLAY**

Need more details? Click to add more.

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

**E-2 Personnel Services**

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 \_\_\_\_\_
- E-2.6 \_\_\_\_\_
- E-2.7 add more

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7002	\$60	\$1,000	\$1,500	\$1,500
7003				
7004				
7005				
7005				
	\$0	\$0	\$0	\$0

**E-3 Board Expenses**

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 \_\_\_\_\_
- E-3.5 \_\_\_\_\_
- E-3.6 add more

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7011				
7012				
7013				
7013				
	\$0	\$0	\$0	\$0

**E-4 Contractual Services**

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify) *Other (Specify)*
- E-4.4 \_\_\_\_\_
- E-4.5 \_\_\_\_\_
- E-4.6 add more

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7021				
7022				
7023				
7023				
	\$0	\$0	\$0	\$0

**E-5 Other Administrative Expenses**

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify) *Other (Specify)*
- E-5.6 Postage & notices
- E-5.7 Board election
- E-5.8 add more

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7031	\$83	\$93	\$100	\$100
7032				
7033				
7034				
7035				
7035	\$150	\$117	\$150	\$150
7035		\$94		
	\$0	\$0	\$0	\$0

**E-6 TOTAL ADMINISTRATION**

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes

FYE 6/30/2022

## OPERATIONS BUDGET

### E-7 Personnel Services

- E-7.1 Wages--Operations
- E-7.2 Service Contracts
- E-7.3 Other (Specify) Other (Specify) Other (Specify)

E-7.4 \_\_\_\_\_

E-7.5 \_\_\_\_\_

E-7.6 \_\_\_\_\_ add more

### E-8 Travel

- E-8.1 Mileage
- E-8.2 Other (Specify) Other (Specify) Other (Specify)

E-8.3 \_\_\_\_\_

E-8.4 \_\_\_\_\_

E-8.5 \_\_\_\_\_ add more

### E-9 Operating supplies (List)

E-9.1 Electricity \_\_\_\_\_

E-9.2 \_\_\_\_\_

E-9.3 \_\_\_\_\_

E-9.4 \_\_\_\_\_

E-9.5 \_\_\_\_\_ add more

### E-10 Program Services (List)

E-10.1 Water Meter Billing software \_\_\_\_\_

E-10.2 \_\_\_\_\_

E-10.3 \_\_\_\_\_

E-10.4 \_\_\_\_\_

E-10.5 \_\_\_\_\_ add more

### E-11 Contractual Arrangements (List)

E-11.1 Water System Operator \_\_\_\_\_

E-11.2 \_\_\_\_\_

E-11.3 \_\_\_\_\_

E-11.4 \_\_\_\_\_

E-11.5 \_\_\_\_\_ add more

### E-12 Other operations (Specify)

E-12.1 Engineering \_\_\_\_\_

E-12.2 Repairs, Material & Parts \_\_\_\_\_

E-12.3 Water Testing \_\_\_\_\_

E-12.4 Electronics replace and upgrade SCADA \_\_\_\_\_

E-12.5 \_\_\_\_\_ add more

### E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220	\$4,587	\$5,500	\$6,000	\$6,000
7220				
7220				
7220				
7230				\$1,200
7230				\$1,200
7230				
7230				
7400	\$27,077	\$35,000	\$35,000	\$35,000
7400				
7400				
7400				
7450	\$0	\$5,635	\$65,000	\$65,000
7450	\$96,874	\$33,000	\$60,000	\$60,000
7450	\$1,812	\$1,700	\$2,000	\$2,000
7450		\$10,487		
	\$130,350	\$91,322	\$169,200	\$169,200

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes

FYE 6/30/2022

## INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14	<b>Insurance</b>					
E-14.1	Liability	7502	\$3,564	\$3,755	\$3,900	\$3,900
E-14.2	Buildings and vehicles	7503				
E-14.3	Equipment	7504				
E-14.4	Other (Specify) Other (Specify)					
E-14.5		7505				
E-14.6		7505				
E-14.7						
E-15	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes	7511				
E-15.2	Workers Compensation	7512				
E-15.3	Unemployment Taxes	7513				
E-15.4	Retirement	7514				
E-15.5	Health Insurance	7515				
E-15.6	Other (Specify)					
E-15.7		7516				
E-15.8		7516				
E-15.9						
E-17	<b>TOTAL INDIRECT COSTS</b>		\$3,564	\$3,755	\$3,900	\$3,900

## DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	<b>Debt Service</b>					
D-1.1	Principal	6401	\$0	\$0	\$20,000	\$20,000
D-1.2	Interest	6410	\$750	\$4,000	\$8,000	\$8,000
D-1.3	Fees	6420	\$6	\$24	\$24	\$24
D-2	<b>TOTAL DEBT SERVICE</b>		\$756	\$4,024	\$28,024	\$28,024

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre W/  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS				
End of Year Beginning Beginning				
	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-1	<b>Balances at Beginning of Fiscal Year</b>			
C-1.1	General Fund Checking	\$52,267	\$52,267	\$45,000
C-1.2	Savings and Investments		\$0	
C-1.3	General Fund CD Balance		\$0	
C-1.4	All Other Funds			
C-1.5	Reserves (From Below)	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$125,974	\$125,974	\$121,293
C-2	<b>General Fund Reductions:</b>			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$125,974	\$125,974	\$121,293
DOA Chart of Accounts				
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070		
C-3				
C-3.1	Beginning Balance in Reserve Account (end of previous year)			
C-3.2	<i>Date of Reserve Approval in Minutes:</i>		\$0	\$0
C-3.3	Amount to be added to the reserve			
C-3.4	<i>Date of Reserve Approval in Minutes:</i>			
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____	add to part c.		
C-3.10	<i>Date of Reserve Approval in Minutes:</i>			
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0
<b>RESERVES</b>		1090		
C-4				
C-4.1	Beginning Balance in Reserve Account (end of previous year)			
C-4.2	<i>Date of Reserve Approval in Minutes:</i>		\$0	\$0
C-4.3	Amount to be added to the reserve			
C-4.4	<i>Date of Reserve Approval in Minutes:</i>			
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____	add to part c.		
C-4.10	<i>Date of Reserve Approval in Minutes:</i>			
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0
<b>BOND FUNDS</b>		1060		
C-5				
C-5.1	Beginning Balance in Reserve Account (end of previous year)			
C-5.2	<i>Date of Reserve Approval in Minutes:</i>		\$0	\$0
C-5.3	Amount to be added to the reserve			
C-5.4	<i>Date of Reserve Approval in Minutes:</i>			
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent			
C-5.7	<i>Date of Reserve Approval in Minutes:</i>			
C-5.8	Balance to be retained	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0