

Proposed Budget

Teton County Weed & Pest District		Budget Hearing Information
7575 South Highway 89 Jackson, WY 83001 307-733-8419	Location:	District Office
	Date:	6/30/21
	Time:	12:00pm
Teton County	Budget Prepared by: Erika Edmiston; District Supervisor	

S-A BUDGET MESSAGE

W.S. 16-4-104(d)

Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.

The 2022 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$2,000,000.00. The total tax requirement for the District is \$2,000,000.00 which is estimated to be a 1.000 mill. This is a tax requirement similar to the previous fiscal year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, the necessary replacement of heaters and appliances in our housing units, the possible replacement of two vehicles, the addition of a drone to our fleet, as well an additional contribution to our newly established reserve account.

The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.

The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.

S-B **RESERVE DESCRIPTION**

The purpose of the reserve will be to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency or contingency funding.

S-C

Does the district have regular office hours exceeding 20 hours per week?		<input type="checkbox"/>
		Yes
If Yes, enter		
Address of office: 7575 South Highway 89		
City, State, Zip: Jackson, WY 83001		
Phone Number: 307-733-8419		
Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)		

Where are the minutes of your board meeting available for public review?

District Office

How and where are the notices of meeting posted for the public?

Jackson Hole News & Guide

Where are the public meetings held?

District Office

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,273,295	\$2,118,594	\$2,166,466	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$300,000	\$300,000	
S-4	Total General Fund and Forecasted Revenues Available	\$3,310,722	\$3,314,833	\$3,836,656	
S-5	<i>Amount requested from County Commissioners</i>	\$1,916,403	\$2,050,000	\$2,000,000	
S-6	Additional Funding Needed :			\$0	
REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$264,535	\$240,000	\$250,000	
S-8	Tax levy (From the County Treasurer)	\$1,916,403	\$2,050,000	\$2,000,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$40,862	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$82,510	\$16,000	\$11,000	
S-13	Other Forecasted Revenue	\$169,579	\$172,000	\$160,000	
S-14	Total Revenue	\$2,473,889	\$2,478,000	\$2,421,000	
FY 7/1/21-6/30/22					
Teton County Weed & Pest District					
EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$96,000	\$75,000	\$125,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$234,428	\$261,594	\$271,966	
S-18	Operations	\$1,595,504	\$1,386,500	\$1,345,500	
S-19	Indirect Costs	\$347,363	\$395,500	\$424,000	
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	
S-20	Total Expenditures	\$2,273,295	\$2,118,594	\$2,166,466	
DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval

S-21	Principal Paid on Debt	\$0	\$0	\$0	
	CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$836,833	\$836,833	\$1,415,656	
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	
S-25	b. Reserves	\$0	\$0	\$0	
S-26	c. Bond Funds	\$0	\$0	\$300,000	
	Total Reserves (a+b+c)	\$0	\$0	\$300,000	
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	
S-29	b. Reserves	\$0	\$0	\$0	
S-30	c. Bond Funds	\$0	\$300,000	\$300,000	
	Total to be added (a+b+c)	\$0	\$300,000	\$300,000	
S-31	Subtotal	\$0	\$300,000	\$600,000	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$300,000	\$600,000	

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervis

DISTRICT PHONE: 307-733-8419

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Teton County Weed & Pest District
 NAME OF DISTRICT/BOARD

FYE 6/30/22

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,916,403	\$2,050,000	\$2,000,000	
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$264,535	\$240,000	\$250,000	
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$264,535	\$240,000	\$250,000	
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$7,600			
R-4.3 Grants from State Agencies	4211	\$33,262			
R-4.4 Total Grants		\$40,862	\$0	\$0	
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$8,876	\$6,000	\$1,000	
R-5.2 Other: Specify <u>Private/Other Grants; Rental</u>	4500	\$73,634	\$10,000	\$10,000	
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$82,510	\$16,000	\$11,000	
R-5.5 Total Forecasted Revenue		\$387,907	\$256,000	\$261,000	

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$166,029	\$172,000	\$160,000	
R-6.2 b. Other forecasted revenue (specify):	4500	\$3,550			
R-6.3 <u>Sale of fixed assets</u>	4500				
R-6.4					
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$169,579	\$172,000	\$160,000	

Proposed Budget

Teton County Weed & Pest District
NAME OF DISTRICT/BOARD

FYE 6/30/22

CAPITAL OUTLAY BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1	Capital Outlay					
E-1.1	Real Property	6201				
E-1.2	Vehicles	6210	\$62,852	\$75,000	\$125,000	
E-1.3	Office Equipment	6211	\$33,148			
E-1.4	Other (Specify)					
E-1.5		6200				
E-1.6		6200				
E-1.7						
E-1.8	TOTAL CAPITAL OUTLAY		\$96,000	\$75,000	\$125,000	

ADMINISTRATION BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2	Personnel Services					
E-2.1	Administrator	7002	\$105,004	\$110,255	\$113,011	
E-2.2	Secretary	7003				
E-2.3	Clerical	7004	\$42,513	\$44,639	\$45,755	
E-2.4	Other (Specify)					
E-2.5		7005				
E-2.6		7005				
E-2.7						
E-3	Board Expenses					
E-3.1	Travel	7011		\$3,500	\$3,500	
E-3.2	Mileage	7012	\$740	\$1,200	\$1,200	
E-3.3	Other (Specify)					
E-3.4	General	7013	\$2,102	\$4,000	\$2,500	
E-3.5		7013				
E-3.6						
E-4	Contractual Services					
E-4.1	Legal	7021	\$3,478	\$10,000	\$10,000	
E-4.2	Accounting/Auditing	7022	\$11,506	\$15,000	\$15,000	
E-4.3	Other (Specify)					
E-4.4		7023				
E-4.5		7023				
E-4.6						
E-5	Other Administrative Expenses					
E-5.1	Office Supplies	7031	\$5,921	\$9,000	\$12,000	
E-5.2	Office equipment, rent & repair	7032	\$34,386	\$20,000	\$25,000	
E-5.3	Education	7033	\$19,022	\$30,000	\$30,000	
E-5.4	Registrations	7034	\$9,756	\$14,000	\$14,000	
E-5.5	Other (Specify)					
E-5.6		7035				
E-5.7		7035				
E-5.8						
E-6	TOTAL ADMINISTRATION					
			\$234,428	\$261,594	\$271,966	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Safety
E-7.5	
E-7.6	
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	Travel
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	Repairs/Maintenance
E-9.2	Shop/Lab Supplies
E-9.3	Phones
E-9.4	
E-9.5	
E-10	Program Services (List)
E-10.1	COG-Chemicals/Product
E-10.2	COG-Other
E-10.3	Special Programs
E-10.4	
E-10.5	
E-11	Contractual Arrangements (List)
E-11.1	Grant Expense
E-11.2	
E-11.3	
E-11.4	
E-11.5	
E-12	Other operations (Specify)
E-12.1	Facilities
E-12.2	Lease Payments
E-12.3	Utilities
E-12.4	
E-12.5	
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202	\$666,481	\$715,000	\$727,000	
7203	\$15,897	\$50,000	\$50,000	
7204	\$15,637	\$20,000	\$30,000	
7204				
7211	\$64	\$500	\$500	
7212	\$14,428	\$20,000	\$20,000	
7212				
7220	\$19,826	\$25,000	\$35,000	
7220	\$19,902	\$15,000	\$20,000	
7220	\$15,635	\$18,000	\$25,000	
7220				
7230	\$63,466	\$130,000	\$130,000	
7230	\$17,427	\$8,000	\$8,000	
7230	\$30,701	\$180,000	\$180,000	
7230				
7400	\$51,189			
7400				
7400				
7400				
7450	\$43,935	\$190,000	\$100,000	
7450	\$607,889	\$0		
7450	\$13,027	\$15,000	\$20,000	
7450				
	\$1,595,504	\$1,386,500	\$1,345,500	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/22

INDIRECT COSTS BUDGET

E-14	Insurance
E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	_____
E-14.6	_____
E-14.7	_____
E-15	Indirect payroll costs:
E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	Medicare
E-15.8	_____
E-15.9	_____

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7502	\$7,361	\$11,000	\$11,000	
7503	\$14,531	\$16,000	\$16,000	
7504				
7505				
7505				
7511	\$49,121	\$55,000	\$58,000	
7512	\$15,471	\$17,000	\$18,000	
7513	\$5,817	\$6,500	\$14,000	
7514	\$101,440	\$111,000	\$118,000	
7515	\$142,134	\$166,000	\$175,000	
7516	\$11,488	\$13,000	\$14,000	
7516				
E-17	TOTAL INDIRECT COSTS	\$347,363	\$395,500	\$424,000

DEBT SERVICE BUDGET

D-1	Debt Service
D-1.1	Principal
D-1.2	Interest
D-1.3	Fees
D-2	TOTAL DEBT SERVICE

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	

Proposed Budget

Teton County Weed & Pest District _____
 NAME OF DISTRICT/BOARD _____

FYE 6/30/22

GENERAL FUNDS								
DOA Chart of Accounts					End of Year	Beginning	Beginning	Pending Approval
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed				
C-1	Balances at Beginning of Fiscal Year							
C-1.1	General Fund Checking	\$25,227	\$25,227	\$33,163				
C-1.2	Savings and Investments	\$811,606	\$811,606	\$1,382,493				
C-1.3	General Fund CD Balance	\$0	\$0					
C-1.4	All Other Funds	\$0	\$0					
C-1.5	Reserves (From Below)	\$0	\$0	\$600,000				
C-1.6	Total Estimated Cash and Investments on Hand	\$836,833	\$836,833	\$2,015,656				
C-2	General Fund Reductions:							
C-2.1	a. Unpaid bills at FYE	2010	\$0	\$300,000				
C-2.2	b. Reserves	\$0	\$300,000	\$600,000				
C-2.3	Total Deductions (a+b)	\$0	\$300,000	\$600,000				
C-2.4	Estimated Non-Restricted Funds Available	\$836,833	\$536,833	\$1,415,656				
DOA Chart of Accounts								
SINKING & DEBT SERVICE FUNDS		1070						
C-3								
C-3.1	Beginning Balance in Reserve Account (end of previous year)	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed				
C-3.2	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-3.3	Amount to be added to the reserve	\$0	\$0	\$0				
C-3.4	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-3.5	SUB-TOTAL	\$0	\$0	\$0				
C-3.6	Identify the amount and project to be spent	\$0	\$0	\$0				
C-3.7	a. _____	\$0	\$0	\$0				
C-3.8	b. _____	\$0	\$0	\$0				
C-3.9	c. _____	\$0	\$0	\$0				
C-3.10	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0				
C-3.12	Balance to be retained	\$0	\$0	\$0				
RESERVES		1090						
C-4								
C-4.1	Beginning Balance in Reserve Account (end of previous year)	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed				
C-4.2	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-4.3	Amount to be added to the reserve	\$0	\$0	\$0				
C-4.4	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-4.5	SUB-TOTAL	\$0	\$0	\$0				
C-4.6	Identify the amount and project to be spent	\$0	\$0	\$0				
C-4.7	a. _____	\$0	\$0	\$0				
C-4.8	b. _____	\$0	\$0	\$0				
C-4.9	c. _____	\$0	\$0	\$0				
C-4.10	Date of Reserve Approval in Minutes:	\$0	\$0	\$0				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0				
C-4.12	Balance to be retained	\$0	\$0	\$0				
BOND FUNDS		1060						
C-5								
C-5.1	Beginning Balance in Reserve Account (end of previous year)	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed				
C-5.2	Date of Reserve Approval in Minutes:	\$0	\$300,000	\$300,000				
C-5.3	Amount to be added to the reserve	\$300,000	\$300,000	\$300,000				
C-5.4	Date of Reserve Approval in Minutes:	June 30, 2020 Board Mtg	\$300,000	\$300,000				
C-5.5	SUB-TOTAL	\$0	\$300,000	\$600,000				
C-5.6	Identify the amount and project to be spent	\$0	\$300,000	\$600,000				
C-5.7	Date of Reserve Approval in Minutes:	\$0	\$300,000	\$600,000				
C-5.8	Balance to be retained	\$0	\$300,000	\$600,000				
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0				