

Final Budget

West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)	
	Budget Hearing Information
P.O. Box 3584	Location: Board member house
Jackson, WY 83001	Date: 7/15/2021
307 733 6759	Time: 4:00 PM
Teton County	Budget Prepared by: Keith Soper

S-A BUDGET MESSAGE

W.S. 16-4-104(c)

The West Gros Ventre Butte Water District, serves the Bar Y and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.

Beginning in November 2020 all assessments will be collect via tax levy rather than a portion collected by direct assessment sent to property owners. Assessments are increased in 2021 to address the additional cost associated with maintenance and repairs of the system.

In November 2019 the district obtained a \$150,000 construction loan (line of credit) for two projects, pressure reducing valves and water meters for lots. The first project was replacing three pressure reducing valves. This project was completed in June 2020 and the cost was \$73,707 with \$1000 held pending cleanup. This was paid with a \$73,707 draw on the line of credit. In September 2020 another draw for \$15,000 was made for Water meter project parts and installation. In the spring of 2021 the district plans to continue with the meter project and hopes to install 9-11 meters. When the meter installations are completed we will draw up to the total funds available from the Construction loan.

In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4.

On June 29, 2021 one of two pumps failed. On July 1 the second pump failed. We also suffered major electrical component failures. We have filed an insurance claim and been talking with the bank. We have no idea of the final cost or size of the loan we will get to repair and restore the system.

S-B **RESERVE DESCRIPTION**

The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system.

S-C

Names of Board Members	Date of End of Term
Andy Lang	11/8/22
David Hansen	11/8/22
Joseph Ban	11/5/24
Stephen Robertson	11/5/24
Keith Soper	11/5/24

Does the district have regular office hours exceeding 20 hours per week?

No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

Yes/No

Where are the minutes of your board meeting available for public review?

Contact President of district

How and where are the notices of meeting posted for the public?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

Member house or online during shelter in place orders

#N/A

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	\$65,000 Final Approval
S-1	Total Budgeted Expenditures	\$134,963	\$100,095	\$177,850	\$282,950
S-2	Total Principal to Pay on Debt	\$0	\$0	\$20,000	\$20,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$177,587	\$208,150	\$212,537	\$317,537
S-5	<i>Amount requested from County Commissioners</i>	\$19,834	\$74,319	\$79,644	\$79,644
S-6	Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$30,995	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$19,834	\$74,319	\$79,644	\$79,644
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$784	\$1,132	\$1,600	\$1,600
S-13	Other Federal and Revenue	\$0	\$0	\$10,000	\$30,000
S-14	Total Revenue	\$51,613	\$75,451	\$91,244	\$111,244
FY 7/1/y-6/30/y West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)					
EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$756	\$4,085	\$8,000	\$8,000
S-17	Administration	\$293	\$440	\$1,750	\$1,750
S-18	Operations	\$130,350	\$91,711	\$164,200	\$269,200
S-19	Indirect Costs	\$3,564	\$3,859	\$3,900	\$4,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$134,963	\$100,095	\$177,850	\$282,950
DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$20,000	\$20,000
\$20,000					
CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL CASH FUND	\$125,974	\$132,699	\$121,293	\$206,293
Summary of Reserve Funds					
S-23	Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: P.O. Box 3584
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6759

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 *Form approved by Wyoming Department of Audit, Public Funds Division*

Final Budget

West Gros Ventre Butte Water District (Gros Ventre W

NAME OF DISTRICT/BOARD

FYE 6/30/2022

This column will automatically automatically transfer figures to the next page if necessary. You can change the header and footer if necessary.

PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**

R-1.1 **Tax Levy (From the County Treasurer)**

R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4001	\$19,834	\$74,319	\$79,644	\$79,644
4005				

FORECASTED REVENUE

County assessments such as LEVIES and MILLS go "Property Taxes and Assessments" above.

R-2 **Revenues from Other Governments**

R-2.1 State Aid

R-2.2 Additional County Aid (non-treasurer)

R-2.3 City (or Town) Aid

R-2.4 Other (Specify)

R-2.5 **Total Government Support**

R-3 **Operating Revenues**

R-3.1 Customer Charges

R-3.2 Sales of Goods or Services

R-3.3 Other Assessments

R-3.4 **Total Operating Revenues**

R-4 **Grants**

R-4.1 Direct Federal Grants

R-4.2 Federal Grants thru State Agencies

R-4.3 Grants from State Agencies

R-4.4 **Total Grants**

R-5 **Miscellaneous Revenue**

R-5.1 Interest

R-5.2 Other: Specify Lower Valley Energy Rebate

R-5.3 Other: Additional

R-5.4 **Total Miscellaneous**

R-5.5 **Total Forecasted Revenue**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300	\$30,995			
4300				
4503				
	\$30,995	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501	\$27	\$5	\$100	\$100
4500	\$757	\$1,127	\$1,500	\$1,500
	\$784	\$1,132	\$1,600	\$1,600
	\$31,779	\$1,132	\$1,600	\$1,600

click to add more detail.

R-6 **Other Forecasted Revenue**

R-6.1 a. Other past due as estimated by Co. Treas.

R-6.2 b. Other forecasted revenue (specify):

R-6.3 Excess Water Usage – Metered

R-6.4

R-6.5

R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500			\$10,000	\$30,000
4500				

click to add more detail

\$0 \$0 \$10,000 \$30,000

Final Budget

West Gros Ventre Butte Water District (Gros Ventre Wes
NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 **TOTAL CAPITAL OUTLAY**

Need more details? Click to add more.

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

[add more](#)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7002	\$60	\$136	\$1,500	\$1,500
7003				
7004				
7005				
7005				

E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 _____
- E-3.5 _____
- E-3.6 _____

[add more](#)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7011				
7012				
7013				
7013				
7013				

E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify) Other (Specify)
- E-4.4 _____
- E-4.5 _____
- E-4.6 _____

[add more](#)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7021				
7022				
7023				
7023				

E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify) Other (Specify)
- E-5.6 Postage & notices
- E-5.7 Board election

[add more](#)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7031	\$83	\$93	\$100	\$100
7032				
7033				
7034				
7035				
7035	\$150	\$117	\$150	\$150
7035		\$94		

E-6 TOTAL ADMINISTRATION

Final Budget

West Gros Ventre Butte Water District (Gros Ventre Wes

FYE 6/30/2022

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations
 E-7.2 Service Contracts
 E-7.3 Other (Specify) Other (Specify) Other (Specify)
 E-7.4 _____
 E-7.5 _____
 E-7.6 _____ add more

E-8 Travel

E-8.1 Mileage
 E-8.2 Other (Specify) Other (Specify) Other (Specify)
 E-8.3 _____
 E-8.4 _____
 E-8.5 _____ add more

E-9 Operating supplies (List)

E-9.1 Electricity
 E-9.2 _____
 E-9.3 _____
 E-9.4 _____
 E-9.5 _____ add more

E-10 Program Services (List)

E-10.1 Water Meter Billing software
 E-10.2 _____
 E-10.3 _____
 E-10.4 _____
 E-10.5 _____ add more

E-11 Contractual Arrangements (List)

E-11.1 Water System Operator
 E-11.2 Engineering
 E-11.3 _____
 E-11.4 _____
 E-11.5 _____ add more

E-12 Other operations (Specify)

E-12.1 2 Well and electronics failure repair
 E-12.2 Repairs, Material & Parts
 E-12.3 Water Testing
 E-12.4 Electronics replace and upgrade SCADA
 E-12.5 See Additional Detail add more

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7202	\$0	\$0	\$0	\$0
7203	\$0	\$0	\$0	\$0
7204	\$0	\$0	\$0	\$0
7204	\$0	\$0	\$0	\$0
7211	\$0	\$0	\$0	\$0
7212	\$0	\$0	\$0	\$0
7212	\$0	\$0	\$0	\$0
7220	\$4,587	\$5,531	\$6,000	\$6,000
7220	\$0	\$0	\$0	\$0
7220	\$0	\$0	\$0	\$0
7220	\$0	\$0	\$0	\$0
7230	\$0	\$0	\$1,200	\$1,200
7230	\$0	\$0	\$0	\$0
7230	\$0	\$0	\$0	\$0
7230	\$0	\$0	\$0	\$0
7400	\$27,077	\$35,000	\$35,000	\$35,000
7400	\$0	\$5,635	\$60,000	\$65,000
7400	\$0	\$0	\$0	\$0
7400	\$0	\$0	\$0	\$0
7400	\$0	\$0	\$0	\$0
7450	\$0	\$0	\$0	\$100,000
7450	\$96,874	\$33,385	\$60,000	\$60,000
7450	\$1,812	\$1,672	\$2,000	\$2,000
7450	\$0	\$10,487	\$0	\$0
	\$130,350	\$91,711	\$164,200	\$269,200

Final Budget

West Gros Ventre Butte Water District (Gros Ventre Wes

FYE 6/30/2022

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability	7502	\$3,564	\$3,859	\$3,900	\$4,000
E-14.2	Buildings and vehicles	7503				
E-14.3	Equipment	7504				
E-14.4	Other (Specify) <i>Other (Specify)</i>					
E-14.5		7505				
E-14.6		7505				
E-14.7			add more			
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511				
E-15.2	Workers Compensation	7512				
E-15.3	Unemployment Taxes	7513				
E-15.4	Retirement	7514				
E-15.5	Health Insurance	7515				
E-15.6	Other (Specify)					
E-15.7		7516				
E-15.8		7516				
E-15.9			add more			
E-17	TOTAL INDIRECT COSTS		\$3,564	\$3,859	\$3,900	\$4,000

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal	6401	\$0	\$0	\$20,000	\$20,000
D-1.2	Interest	6410	\$750	\$4,061	\$8,000	\$8,000
D-1.3	Fees	6420	\$6	\$24		
D-2	TOTAL DEBT SERVICE		\$756	\$4,085	\$28,000	\$28,000

Final Budget

West Gros Ventre Butte Water District (Gros Ventre Water District)
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS				
DOA Chart of Accounts				
	End of Year	Beginning	Beginning	
C-1 Balances at Beginning of Fiscal Year	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-1.1 General Fund Checking	1010	\$52,267	\$43,992	\$45,000
C-1.2 Savings and Investments	1040	\$0	\$0	\$0
C-1.3 General Fund CD Balance	1050	\$0	\$0	\$0
C-1.4 All Other Funds	1020	\$73,707	\$88,707	\$76,293
C-1.5 Reserves (From Below)		\$0	\$0	\$0
Total Estimated Cash and Investments on Hand		\$125,974	\$132,699	\$121,293
		\$125,974	\$132,699	\$206,293
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE	2010			
C-2.2 b. Reserves		\$0	\$0	\$0
Total Deductions (a+b)		\$0	\$0	\$0
Estimated Non-Restricted Funds Available		\$125,974	\$132,699	\$121,293
		\$125,974	\$132,699	\$206,293
DOA Chart of Accounts				
SINKING & DEBT SERVICE FUNDS				
	1070			
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-3.2 <i>Date of Reserve Approval in Minutes:</i>			\$0	\$0
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL		\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____	add to part c.			
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0
C-3.12 Balance to be retained		\$0	\$0	\$0
RESERVES				
	1090			
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-4.2 <i>Date of Reserve Approval in Minutes:</i>			\$0	\$0
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i>				
C-4.5 SUB-TOTAL		\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____	add to part c.			
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0
C-4.12 Balance to be retained		\$0	\$0	\$0
BOND FUNDS				
	1060			
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed
C-5.2 <i>Date of Reserve Approval in Minutes:</i>			\$0	\$0
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL		\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained		\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT		\$0	\$0	\$0