

## Final Budget

## **PORCUPINE CREEK RANCH ISD**

<b>PORCUPINE CREEK RANCH ISD</b>	
PO Box 252 Jackson, WY 83001 760-835-0918	Budget Hearing Information <b>Location:</b> 3200 E Wildhorse Rd, Jackson, WY 83001 <b>Date:</b> 5/21/2021 <b>Time:</b> 6:00pm
Teton County	<b>Budget Prepared by:</b> Anne Marie Trawick

**S-A BUDGET MESSAGE**

W.S. 16-4-104(d)

Our budget needs remain the same as in previous years, but the cost of maintaining our roads and water system has increased. We continue monitoring our District roads to make repairs caused by winter snow and spring/summer run offs and rain. We continue to accumulate monies flagged to make improvements on our 20 year old water system. We need to replace water lines and holding tanks. We have been able to keep repairs to a minimum to date. We have budgeted to accumulate \$ 13,500.00 per year barring no repairs are needed. In past years the property owners have volunteered their time and equipment to maintain our roads. Now we have sufficient funds in our Road budget to bring in base and grade and roll our roads this summer. The homeowners must also pay annually, through our District funds, for the maintenance and repair for the access road to our properties. We are given a notice of any increase for this maintenance in October of each year. Our Board is proposing the budget remain the same for the upcoming 2021-2022 year.

\*\* In speaking with a representative from the WY Audit Dept, he mentioned if we title monies as reserves, we would need two bank accounts. As we receive our deposits from the Teton County Assessor's office and the fact we have a small budget, two bank accounts would not work. He suggested we not report the amount as reserves, but flag them internally in our books. We started reporting the reserves in the 2019-2020 year as "proposed reserves". As of this report, we are no longer reporting this money as reserves in 2019-2020 and 2020-2021. He also suggested, since we are holding this money for capital improvements, each year's report should reflect the capital improvements and the amount we have flagged in the RESERVE DESCRIPTION below.

S-B **RESERVE DESCRIPTION**

Within our budget, we have flagged money needed to make capital improvements to our 20 year old water system. We would like to add two holding tanks to capture the overflow water and replace 20 year old lines, which continue to cause problems and expense. We have discussed possibility of drilling a well which would be a more reliable water source. To date, we have accumulated \$ 22,587.00 for this purpose. We have one outstanding invoice to replace the UV light for our filtration

S-C

Does the district have regular office hours exceeding 20 hours per week? **No**

No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

## Teton County Clerk

How and where are the notices of meeting posted for the public?

## How and Where are the Notices

### Where are the public meetings held?

Where are the public meetings held?  
3200 E Wildhorse Rd. Jackson, WY 83001

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$14,887	\$25,826	\$18,176	\$18,176
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$53,444	\$53,444	\$72,374	\$72,374
S-5	<i>Amount requested from County Commissioners</i>	\$31,676	\$31,676	\$31,676	\$31,676
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$31,676	\$31,676	\$31,676	\$31,676
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$0	\$0	\$0	\$0
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$31,676	\$31,676	\$31,676	\$31,676
FY 7/1/21-6/30/22		PORCUPINE CREEK RANCH ISD			

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$127	\$297	\$250	\$250
S-18	<b>Operations</b>	\$14,660	\$25,428	\$17,826	\$17,826
S-19	<b>Indirect Costs</b>	\$100	\$100	\$100	\$100
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$14,887	\$25,826	\$18,176	\$18,176

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$21,768	\$21,768	\$40,698	\$40,698

<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

*Budget Officer / District Official (if not same as "Submitted by")* \_\_\_\_\_ Date adopted by Special District 5/21/2021

**DISTRICT ADDRESS:** PO Box 252  
Jackson, WY 83001

**PREPARED BY:** Anne Marie Trawick

**DISTRICT PHONE:** 760-835-0918

## Final Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

### **PROPERTY TAXES AND ASSESSMENTS**

R-1 **Property Taxes and Assessments Received**  
 R-1.1 Tax Levy (From the County Treasurer)  
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4001	\$31,676	\$31,676	\$31,676	\$31,676
4005				

### **FORECASTED REVENUE**

R-2 **Revenues from Other Governments**  
 R-2.1 State Aid  
 R-2.2 Additional County Aid (non-treasurer)  
 R-2.3 City (or Town) Aid  
 R-2.4 Other (Specify)  
 R-2.5 **Total Government Support**  
 R-3 **Operating Revenues**  
 R-3.1 Customer Charges  
 R-3.2 Sales of Goods or Services  
 R-3.3 Other Assessments  
 R-3.4 **Total Operating Revenues**  
 R-4 **Grants**  
 R-4.1 Direct Federal Grants  
 R-4.2 Federal Grants thru State Agencies  
 R-4.3 Grants from State Agencies  
 R-4.4 **Total Grants**  
 R-5 **Miscellaneous Revenue**  
 R-5.1 Interest  
 R-5.2 Other: Specify \_\_\_\_\_  
 R-5.3 Other: Additional \_\_\_\_\_  
 R-5.4 **Total Miscellaneous**  
 R-5.5 **Total Forecasted Revenue**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300				
4300				
4503				
	\$0	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501				
4500				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0

R-6 **Other Forecasted Revenue**  
 R-6.1 a. Other past due as estimated by Co. Treas.  
 R-6.2 b. Other forecasted revenue (specify):  
 R-6.3 \_\_\_\_\_  
 R-6.4 \_\_\_\_\_  
 R-6.5 \_\_\_\_\_  
 R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

# Final Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

E-1 **Capital Outlay**  
 E-1.1 Real Property  
 E-1.2 Vehicles  
 E-1.3 Office Equipment  
 E-1.4 Other (Specify)  
 E-1.5 \_\_\_\_\_  
 E-1.6 \_\_\_\_\_  
 E-1.7 \_\_\_\_\_  
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

E-2 **Personnel Services**  
 E-2.1 Administrator  
 E-2.2 Secretary  
 E-2.3 Clerical  
 E-2.4 Other (Specify)  
 E-2.5 \_\_\_\_\_  
 E-2.6 \_\_\_\_\_  
 E-2.7 \_\_\_\_\_  
 E-3 **Board Expenses**  
 E-3.1 Travel  
 E-3.2 Mileage  
 E-3.3 Other (Specify)  
 E-3.4 \_\_\_\_\_  
 E-3.5 \_\_\_\_\_  
 E-3.6 \_\_\_\_\_  
 E-4 **Contractual Services**  
 E-4.1 Legal  
 E-4.2 Accounting/Auditing  
 E-4.3 Other (Specify)  
 E-4.4 \_\_\_\_\_  
 E-4.5 \_\_\_\_\_  
 E-4.6 \_\_\_\_\_  
 E-5 **Other Administrative Expenses**  
 E-5.1 Office Supplies  
 E-5.2 Office equipment, rent & repair  
 E-5.3 Education  
 E-5.4 Registrations  
 E-5.5 Other (Specify)  
 E-5.6 Newspaper notifications  
 E-5.7 Postage Stamps-Election  
 E-5.8 see additional details  
 E-6 **TOTAL ADMINISTRATION**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7002				
7003				
7004				
7005				
7005				
7011				
7012				
7013				
7013				
7021				
7022				
7023				
7023				
7031				
7032				
7033				
7034				
7035	\$127	\$226	\$250	\$250
7035		\$18		
		\$54		
	\$127	\$297	\$250	\$250

# Final Budget

PORCUPINE CREEK RANCH ISD

FYE 6/30/2022

## OPERATIONS BUDGET

<b>E-7</b>	<b>Personnel Services</b>
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	_____
E-7.5	_____
E-7.6	_____
<b>E-8</b>	<b>Travel</b>
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	_____
E-8.4	_____
E-8.5	_____
<b>E-9</b>	<b>Operating supplies (List)</b>
E-9.1	_____
E-9.2	_____
E-9.3	_____
E-9.4	_____
E-9.5	_____
<b>E-10</b>	<b>Program Services (List)</b>
E-10.1	_____
E-10.2	_____
E-10.3	_____
E-10.4	_____
E-10.5	_____
<b>E-11</b>	<b>Contractual Arrangements (List)</b>
E-11.1	_____
E-11.2	_____
E-11.3	_____
E-11.4	_____
E-11.5	_____
<b>E-12</b>	<b>Other operations (Specify)</b>
E-12.1	Snow Plow/ Road Maintenance
E-12.2	Water Line Repair
E-12.3	Weed Abatement
E-12.4	Propane/ tank rental/water filtration
E-12.5	see additional details
<b>E-13</b>	<b>TOTAL OPERATIONS</b>

<b>DOA Chart of Accounts</b>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>7202</b>				
<b>7203</b>				
<b>7204</b>				
<b>7204</b>				
<b>7211</b>				
<b>7212</b>				
<b>7212</b>				
<b>7220</b>				
<b>7230</b>				
<b>7400</b>				
<b>7450</b>	\$8,583	\$20,093	\$13,151	\$13,151
<b>7450</b>	\$1,880	\$1,197		
<b>7450</b>			\$600	\$600
<b>7450</b>	\$697	\$638	\$575	\$575
	\$3,500	\$3,500	\$3,500	\$3,500
	<b>\$14,660</b>	<b>\$25,428</b>	<b>\$17,826</b>	<b>\$17,826</b>

# Final Budget

PORCUPINE CREEK RANCH ISD

FYE 6/30/2022

## INDIRECT COSTS BUDGET

**E-14 Insurance**  
 E-14.1 Liability  
 E-14.2 Buildings and vehicles  
 E-14.3 Equipment  
 E-14.4 Other (Specify)  
 E-14.5 Surety Bond  
 E-14.6 \_\_\_\_\_  
 E-14.7 \_\_\_\_\_

**E-15 Indirect payroll costs:**  
 E-15.1 FICA (Social Security) taxes  
 E-15.2 Workers Compensation  
 E-15.3 Unemployment Taxes  
 E-15.4 Retirement  
 E-15.5 Health Insurance  
 E-15.6 Other (Specify)  
 E-15.7 \_\_\_\_\_  
 E-15.8 \_\_\_\_\_  
 E-15.9 \_\_\_\_\_

**E-17 TOTAL INDIRECT COSTS**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7502				
7503				
7504				
7505	\$100	\$100	\$100	\$100
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
	\$100	\$100	\$100	\$100

## DEBT SERVICE BUDGET

**D-1 Debt Service**  
 D-1.1 Principal  
 D-1.2 Interest  
 D-1.3 Fees

**D-2 TOTAL DEBT SERVICE**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

# Final Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

## GENERAL FUNDS

		DOA Chart of Accounts	End of Year	Beginning	Beginning	
			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>1010</b>	\$21,768	\$21,768	\$40,698	\$40,698
C-1.1	General Fund Checking	<b>1040</b>		\$0		
C-1.2	Savings and Investments	<b>1050</b>		\$0		
C-1.3	General Fund CD Balance	<b>1020</b>		\$0		
C-1.4	All Other Funds		\$0	\$0	\$0	\$0
C-1.5	Reserves (From Below)					
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		<b>\$21,768</b>	<b>\$21,768</b>	<b>\$40,698</b>	<b>\$40,698</b>

## C-2 General Fund Reductions:

		DOA Chart of Accounts	2010			
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		<b>\$21,768</b>	<b>\$21,768</b>	<b>\$40,698</b>	<b>\$40,698</b>

## SINKING & DEBT SERVICE FUNDS

### DOA Chart of Accounts

<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>			
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		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3				\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)					
C-3.2	<i>Date of Reserve Approval in Minutes:</i>					
C-3.3	Amount to be added to the reserve					
C-3.4	<i>Date of Reserve Approval in Minutes:</i>					
C-3.5	<b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	<i>Date of Reserve Approval in Minutes:</i>					
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>		\$0	\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0	\$0

## RESERVES

### DOA Chart of Accounts

<b>RESERVES</b>	<b>1090</b>			
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		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4				\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)					
C-4.2	<i>Date of Reserve Approval in Minutes:</i>					
C-4.3	Amount to be added to the reserve					
C-4.4	<i>Date of Reserve Approval in Minutes:</i>					
C-4.5	<b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	<i>Date of Reserve Approval in Minutes:</i>					
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>		\$0	\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$0	\$0	\$0

## BOND FUNDS

### DOA Chart of Accounts

<b>BOND FUNDS</b>	<b>1060</b>			
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		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5				\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)					
C-5.2	<i>Date of Reserve Approval in Minutes:</i>					
C-5.3	Amount to be added to the reserve					
C-5.4	<i>Date of Reserve Approval in Minutes:</i>					
C-5.5	<b>SUB-TOTAL</b>		\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	<i>Date of Reserve Approval in Minutes:</i>					
C-5.8	Balance to be retained		\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>		\$0	\$0	\$0	\$0