

Proposed Budget

Teton County Weed & Pest District

		Budget Hearing Information	
7575 South Highway 89		Location:	District Office
Jackson, WY 83001		Date:	6/30/22
307-733-8419		Time:	12:00pm
Teton County		Budget Prepared by:	Erika Edmiston, District Supervisor

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.		
<p>The 2023 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$3,242,165.00. The total tax requirement for the District is \$2,431,623.00 which is estimated to be a 0.750 mill. This is a tax requirement reduced from than the previous fiscal year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, the repair/maintenance of asphalt, beginning a sewer connection project, the replacement of two vehicles, the establishment of a new landowner cost-share program, as well an additional contribution to our reserve account.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.</p>		

S-B	RESERVE DESCRIPTION
The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.	

S-C		Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> Yes
	Names of Board Members	Date of End of Term	
	John Becker	2024	
	Mary Cemicek	2022	
	Kasey Mateosky	2022	
	Lorin Wilson	2024	
	Lucas Turner	2022	

If Yes, enter	
Address of office:	7575 S. Highway 89
City, State, Zip:	Jackson, WY 83001
Phone Number:	307-733-8419
Hours Open:	Tuesday-Friday 8:00am-4:00pm

Where are the minutes of your board meeting available for public review?
District Office

How and where are the notices of meeting posted for the public?

Jackson Hole News & Guide

Where are the public meetings held?

District Office (and on Zoom as necessary due to the COVID-19 pandemic)

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,216,051	\$2,166,466	\$2,416,668	\$2,416,668
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$300,000	\$300,000	\$300,000
S-4	Total General Fund and Forecasted Revenues Available	\$4,291,045	\$4,235,752	\$4,342,623	\$4,342,623
S-5	Amount requested from County Commissioners	\$2,028,044	\$2,318,872	\$2,431,623	\$2,431,623
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$247,918	\$250,000	\$250,000	\$250,000
S-8	Tax levy (From the County Treasurer)	\$2,028,044	\$2,318,872	\$2,431,623	\$2,431,623
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$285,903	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$60,575	\$11,000	\$11,000	\$11,000
S-13	Other Forecasted Revenue	\$172,725	\$160,000	\$160,000	\$160,000

S-14	Total Revenue	\$2,795,165	\$2,739,872	\$2,852,623	\$2,852,623
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FY 7/1/22-6/30/23

Teton County Weed & Pest District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$108,113	\$125,000	\$80,000	\$80,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$239,106	\$271,966	\$294,668	\$294,668
S-18	Operations	\$1,504,535	\$1,345,500	\$1,588,500	\$1,588,500
S-19	Indirect Costs	\$364,297	\$424,000	\$453,500	\$453,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,216,051	\$2,166,466	\$2,416,668	\$2,416,668

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$1,495,880	\$1,495,880	\$1,490,000	\$1,490,000
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$300,000	\$300,000	\$600,000	\$600,000

S-26	c. Bond Funds		\$0	\$0	\$0	
	Total Reserves (a+b+c)		\$300,000	\$300,000	\$600,000	
S-27	Amount to be added					
S-28	a. Sinking and Debt Service Funds		\$0	\$0	\$0	
S-29	b. Reserves		\$0	\$300,000	\$300,000	
S-30	c. Bond Funds		\$0	\$0	\$0	
	Total to be added (a+b+c)		\$0	\$300,000	\$300,000	
S-31	Subtotal		\$300,000	\$600,000	\$900,000	
S-32	Less Total to be spent		\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR		\$300,000	\$600,000	\$900,000	

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervisor

DISTRICT PHONE: 307-733-8419

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/4/22 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	4001	\$2,028,044	\$2,318,872	\$2,431,623
R-1.2	Other County Support (see note on the right)	4005			

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237			
R-2.5	Total Government Support		\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300	\$247,918	\$250,000	\$250,000
R-3.3	Other Assessments	4503			
R-3.4	Total Operating Revenues		\$247,918	\$250,000	\$250,000
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201	\$27,903		
R-4.3	Grants from State Agencies	4211	\$258,000		
R-4.4	Total Grants		\$285,903	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$617	\$1,000	\$1,000
R-5.2	Other: Specify <u>private/other grants;rental</u>	4500	\$59,958	\$10,000	\$10,000
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous		\$60,575	\$11,000	\$11,000
R-5.5	Total Forecasted Revenue		\$594,396	\$261,000	\$261,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004	\$172,725	\$160,000	\$160,000
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____	4500			
R-6.4	_____	4500			
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)		\$172,725	\$160,000	\$160,000

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210	\$66,882	\$125,000	\$80,000
E-1.3	Office Equipment	6211	\$41,231		
E-1.4	Other (Specify)				
E-1.5		6200			
E-1.6		6200			
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY		\$108,113	\$125,000	\$80,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	7002	\$110,255	\$113,011	\$124,225
E-2.2	Secretary	7003			
E-2.3	Clerical	7004	\$44,639	\$45,755	\$49,243
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011	\$0	\$3,500	\$3,500
E-3.2	Mileage	7012	\$164	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	General	7013	\$563	\$2,500	\$2,500
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021	\$3,330	\$10,000	\$10,000
E-4.2	Accounting/Auditing	7022	\$10,748	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$4,716	\$12,000	\$15,000
E-5.2	Office equipment, rent & repair	7032	\$32,168	\$25,000	\$30,000
E-5.3	Education	7033	\$20,582	\$30,000	\$30,000
E-5.4	Registrations	7034	\$11,941	\$14,000	\$14,000
E-5.5	Other (Specify)				
E-5.6		7035			
E-5.7		7035			
E-5.8					
E-6	TOTAL ADMINISTRATION		\$239,106	\$271,966	\$294,668

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202	\$655,678	\$727,000	\$750,000	
E-7.2 Service Contracts	7203	\$16,072	\$50,000	\$50,000	
E-7.3 Other (Specify)					
E-7.4 Safety	7204	\$11,112	\$30,000	\$30,000	
E-7.5 Housing/Transportation Allowance	7204	\$0	\$0	\$50,000	
E-7.6					
E-8 Travel					
E-8.1 Mileage	7211	\$250	\$500	\$500	
E-8.2 Other (Specify)					
E-8.3 Travel	7212	\$1,745	\$20,000	\$25,000	
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1 Repairs/Maintenance	7220	\$31,214	\$35,000	\$35,000	
E-9.2 Shop/Lab Supplies	7220	\$21,104	\$20,000	\$20,000	
E-9.3 Phones	7220	\$14,754	\$25,000	\$25,000	
E-9.4	7220				
E-9.5					
E-10 Program Services (List)					
E-10.1 COG-Chemicals/Product	7230	\$105,929	\$130,000	\$150,000	
E-10.2 COG-Other	7230	\$2,974	\$8,000	\$8,000	
E-10.3 Special Programs	7230	\$190,677	\$180,000	\$125,000	
E-10.4 Special Programs - Cost Share	7230	\$0	\$0	\$200,000	
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1 Grant Expense	7400	\$253,970	\$0	\$0	
E-11.2	7400				
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1 Facilities	7450	\$184,687	\$100,000	\$100,000	
E-12.2 Utilities	7450	\$14,369	\$20,000	\$20,000	
E-12.3	7450				
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$1,504,535	\$1,345,500	\$1,588,500	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$5,992	\$11,000	\$12,000	
E-14.2 Buildings and vehicles	7503	\$19,079	\$16,000	\$16,000	
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5	7505				
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$49,094	\$58,000	\$65,000	
E-15.2 Workers Compensation	7512	\$11,723	\$18,000	\$20,000	
E-15.3 Unemployment Taxes	7513	\$8,748	\$14,000	\$16,000	
E-15.4 Retirement	7514	\$110,904	\$118,000	\$125,000	
E-15.5 Health Insurance	7515	\$147,275	\$170,500	\$180,000	
E-15.6 Other (Specify)					
E-15.7 Medicare	7516	\$11,482	\$14,000	\$15,000	
E-15.8 Wellness Benefit	7516	\$0	\$4,500	\$4,500	
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$364,297	\$424,000	\$453,500	

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Teton County Weed & Pest District
NAME OF DISTRICT/BOARD

FYE 6/30/23

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of			
		Accounts			
C-1.1	General Fund Checking	1010	\$28,902	\$28,902	\$30,000
C-1.2	Savings and Investments	1040	\$1,466,978	\$1,466,978	\$1,460,000
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$300,000	\$300,000	\$900,000
C-1.6	Total Estimated Cash and Investments on Hand		\$1,795,880	\$1,795,880	\$2,390,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$300,000	\$600,000	\$900,000
C-2.3	Total Deductions (a+b)		\$300,000	\$600,000	\$900,000
C-2.4	Estimated Non-Restricted Funds Available		\$1,495,880	\$1,195,880	\$1,490,000

DOA Chart of
Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained	\$0	\$0	\$0	

RESERVES

1090

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$300,000	\$300,000	\$600,000	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve		\$300,000	\$300,000	
C-4.4	Date of Reserve Approval in Minutes: June 30, 2020 Board Mtg				
C-4.5	SUB-TOTAL	\$300,000	\$600,000	\$900,000	
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained	\$300,000	\$600,000	\$900,000	

BOND FUNDS

1060

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	