

Proposed Budget

Teton County Weed & Pest District

Budget Hearing Information

7575 South Highway 89
Jackson, WY 83001
307-733-8419

Location: District Office
Date: 6/30/22
Time: 12:00pm

Teton County

Budget Prepared by: Erika Edmiston; District Supervisor

S-A BUDGET MESSAGE

W.S. 16-12-403 (c)

Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.

The 2023 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$3,242,165.00. The total tax requirement for the District is \$2,431,623.00 which is estimated to be a 0.750 mill. This is a tax requirement reduced from than the previous fiscal year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, the repair/maintenance of asphalt, beginning a sewer connection project, the replacement of two vehicles, the establishment of a new landowner cost-share program, as well an additional contribution to our reserve account.

The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.

S-B RESERVE DESCRIPTION

The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.

S-C

Names of Board Members	Date of End of Term
John Becker	2024
Mary Cernicek	2022
Kasey Mateosky	2022
Lorin Wilson	2024
Lucas Turner	2022

If Yes, enter	Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
Address of office:	7575 S. Highway 89	
City, State, Zip:	Jackson, WY 83001	
Phone Number:	307-733-8419	
Hours Open:	Tuesday-Friday 8:00am-4:00pm	

Where are the minutes of your board meeting available for public review?

District Office

How and where are the notices of meeting posted for the public?

Jackson Hole News & Guide

Where are the public meetings held?

District Office (and on Zoom as necessary due to the COVID-19 pandemic)

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,216,051	\$2,166,466	\$2,416,668	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$300,000	\$300,000	
S-4	Total General Fund and Forecasted Revenues Available	\$4,291,045	\$4,235,752	\$4,342,623	
S-5	<i>Amount requested from County Commissioners</i>	\$2,028,044	\$2,318,872	\$2,431,623	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$247,918	\$250,000	\$250,000	
S-8	Tax levy (From the County Treasurer)	\$2,028,044	\$2,318,872	\$2,431,623	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$285,903	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$60,575	\$11,000	\$11,000	
S-13	Other Forecasted Revenue	\$172,725	\$160,000	\$160,000	
S-14	Total Revenue	\$2,795,165	\$2,739,872	\$2,852,623	

FY 7/1/22-6/30/23

Teton County Weed & Pest District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$108,113	\$125,000	\$80,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$239,106	\$271,966	\$294,668	
S-18	Operations	\$1,504,535	\$1,345,500	\$1,588,500	
S-19	Indirect Costs	\$364,297	\$424,000	\$453,500	
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	
S-20	Total Expenditures	\$2,216,051	\$2,166,466	\$2,416,668	

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,495,880	\$1,495,880	\$1,490,000	

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts
S-24	a. Sinking and Debt Service Funds
S-25	b. Reserves

\$0	\$0	\$0	
\$300,000	\$300,000	\$600,000	

S-26	c. Bond Funds	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$300,000	\$300,000	\$600,000	
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	
S-29	b. Reserves	\$0	\$300,000	\$300,000	
S-30	c. Bond Funds	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$300,000	\$300,000	
S-31	Subtotal	\$300,000	\$600,000	\$900,000	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$300,000	\$600,000	\$900,000	

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervisor

DISTRICT PHONE: 307-733-8419

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/4/22

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Teton County Weed & Pest District
 NAME OF DISTRICT/BOARD

FYE 6/30/23

PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**
 R-1.1 **Tax Levy (From the County Treasurer)**
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
4001	\$2,028,044	\$2,318,872	\$2,431,623	
4005				

FORECASTED REVENUE

R-2 **Revenues from Other Governments**
 R-2.1 State Aid
 R-2.2 Additional County Aid (non-treasurer)
 R-2.3 City (or Town) Aid
 R-2.4 Other (Specify)
 R-2.5 **Total Government Support**
Operating Revenues
 R-3.1 Customer Charges
 R-3.2 Sales of Goods or Services
 R-3.3 Other Assessments
 R-3.4 **Total Operating Revenues**
Grants
 R-4.1 Direct Federal Grants
 R-4.2 Federal Grants thru State Agencies
 R-4.3 Grants from State Agencies
 R-4.4 **Total Grants**
Miscellaneous Revenue
 R-5.1 Interest
 R-5.2 Other: Specify private/other grants; rental
 R-5.3 Other: Additional _____
 R-5.4 **Total Miscellaneous**
 R-5.5 **Total Forecasted Revenue**

Other Forecasted Revenue
 R-6.1 a. Other past due as estimated by Co. Treas.
 R-6.2 b. Other forecasted revenue (specify):
 R-6.3 _____
 R-6.4 _____
 R-6.5 _____
 R-6.6 **Total Other Forecasted Revenue (a+b)**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	
4300				
4300	\$247,918	\$250,000	\$250,000	
4503				
	\$247,918	\$250,000	\$250,000	
4201				
4201	\$27,903			
4211	\$258,000			
	\$285,903	\$0	\$0	
4501	\$617	\$1,000	\$1,000	
4500	\$59,958	\$10,000	\$10,000	
	\$60,575	\$11,000	\$11,000	
	\$594,396	\$261,000	\$261,000	

4004	\$172,725	\$160,000	\$160,000	
4500				
4500				

Proposed Budget

Teton County Weed & Pest District
NAME OF DISTRICT/BOARD

FYE 6/30/23

CAPITAL OUTLAY BUDGET

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1	Capital Outlay	6201				
E-1.1	Real Property	6210	\$66,882	\$125,000	\$80,000	
E-1.2	Vehicles	6211	\$41,231			
E-1.3	Office Equipment	6200				
E-1.4	Other (Specify)	6200				
E-1.5						
E-1.6						
E-1.7						
E-1.8	TOTAL CAPITAL OUTLAY		\$108,113	\$125,000	\$80,000	

ADMINISTRATION BUDGET

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2	Personnel Services					
E-2.1	Administrator	7002	\$110,255	\$113,011	\$124,225	
E-2.2	Secretary	7003				
E-2.3	Clerical	7004	\$44,639	\$45,755	\$49,243	
E-2.4	Other (Specify)					
E-2.5		7005				
E-2.6		7005				
E-2.7						
E-3	Board Expenses					
E-3.1	Travel	7011	\$0	\$3,500	\$3,500	
E-3.2	Mileage	7012	\$164	\$1,200	\$1,200	
E-3.3	Other (Specify)	7013	\$563	\$2,500	\$2,500	
E-3.4	General	7013				
E-3.5						
E-3.6						
E-4	Contractual Services					
E-4.1	Legal	7021	\$3,330	\$10,000	\$10,000	
E-4.2	Accounting/Auditing	7022	\$10,748	\$15,000	\$15,000	
E-4.3	Other (Specify)	7023				
E-4.4		7023				
E-4.5		7023				
E-4.6						
E-5	Other Administrative Expenses					
E-5.1	Office Supplies	7031	\$4,716	\$12,000	\$15,000	
E-5.2	Office equipment, rent & repair	7032	\$32,168	\$25,000	\$30,000	
E-5.3	Education	7033	\$20,582	\$30,000	\$30,000	
E-5.4	Registrations	7034	\$11,941	\$14,000	\$14,000	
E-5.5	Other (Specify)					
E-5.6		7035				
E-5.7		7035				
E-5.8						
E-6	TOTAL ADMINISTRATION					
			\$239,106	\$271,966	\$294,668	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	<u>Safety</u>
E-7.5	<u>Housing/Transportation Allowance</u>
E-7.6	
E-8	Travel
E-8.1	<u>Mileage</u>
E-8.2	Other (Specify)
E-8.3	<u>Travel</u>
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	<u>Repairs/Maintenance</u>
E-9.2	<u>Shop/Lab Supplies</u>
E-9.3	<u>Phones</u>
E-9.4	
E-9.5	
E-10	Program Services (List)
E-10.1	<u>COG-Chemicals/Product</u>
E-10.2	<u>COG-Other</u>
E-10.3	<u>Special Programs</u>
E-10.4	<u>Special Programs - Cost Share</u>
E-10.5	
E-11	Contractual Arrangements (List)
E-11.1	<u>Grant Expense</u>
E-11.2	
E-11.3	
E-11.4	
E-11.5	
E-12	Other operations (Specify)
E-12.1	<u>Facilities</u>
E-12.2	<u>Utilities</u>
E-12.3	
E-12.4	
E-12.5	
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
7202	\$655,678	\$727,000	\$750,000	
7203	\$16,072	\$50,000	\$50,000	
7204	\$11,112	\$30,000	\$30,000	
7204	\$0	\$0	\$50,000	
7211	\$250	\$500	\$500	
7212	\$1,745	\$20,000	\$25,000	
7212				
7220	\$31,214	\$35,000	\$35,000	
7220	\$21,104	\$20,000	\$20,000	
7220	\$14,754	\$25,000	\$25,000	
7220				
7230	\$105,929	\$130,000	\$150,000	
7230	\$2,974	\$8,000	\$8,000	
7230	\$190,677	\$180,000	\$125,000	
7230	\$0	\$0	\$200,000	
7400	\$253,970	\$0	\$0	
7400				
7400				
7400				
7450	\$184,687	\$100,000	\$100,000	
7450	\$14,369	\$20,000	\$20,000	
7450				
7450				
	\$1,504,535	\$1,345,500	\$1,588,500	

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/23

INDIRECT COSTS BUDGET

E-14	Insurance
E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	_____
E-14.6	_____
E-14.7	_____
E-15	Indirect payroll costs:
E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	Medicare
E-15.8	Wellness Benefit
E-15.9	_____

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
7502	\$5,992	\$11,000	\$12,000	
7503	\$19,079	\$16,000	\$16,000	
7504				
7505				
7505				
7511	\$49,094	\$58,000	\$65,000	
7512	\$11,723	\$18,000	\$20,000	
7513	\$8,748	\$14,000	\$16,000	
7514	\$110,904	\$118,000	\$125,000	
7515	\$147,275	\$170,500	\$180,000	
7516	\$11,482	\$14,000	\$15,000	
7516	\$0	\$4,500	\$4,500	
E-17	TOTAL INDIRECT COSTS	\$364,297	\$424,000	\$453,500

DEBT SERVICE BUDGET

D-1	Debt Service
D-1.1	Principal
D-1.2	Interest
D-1.3	Fees
D-2	TOTAL DEBT SERVICE

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	

Proposed Budget

Teton County Weed & Pest District _____
 NAME OF DISTRICT/BOARD _____

FYE 6/30/23

GENERAL FUNDS

		DOA Chart of Accounts	End of Year	Beginning	Beginning	
			2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$28,902	\$28,902	\$30,000	
C-1.2	Savings and Investments	1040	\$1,466,978	\$1,466,978	\$1,460,000	
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$300,000	\$300,000	\$900,000	
C-1.6	Total Estimated Cash and Investments on Hand		\$1,795,880	\$1,795,880	\$2,390,000	

C-2	General Fund Reductions:	DOA Chart of Accounts	2010			
	a. Unpaid bills at FYE					
C-2.1	b. Reserves		\$300,000	\$600,000	\$900,000	
C-2.3	Total Deductions (a+b)		\$300,000	\$600,000	\$900,000	
C-2.4	Estimated Non-Restricted Funds Available		\$1,495,880	\$1,195,880	\$1,490,000	

SINKING & DEBT SERVICE FUNDS

C-3		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>					
C-3.3	Amount to be added to the reserve					
C-3.4	<i>Date of Reserve Approval in Minutes:</i>					
C-3.5	SUB-TOTAL		\$0	\$0	\$0	
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	<i>Date of Reserve Approval in Minutes:</i>					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	
C-3.12	Balance to be retained		\$0	\$0	\$0	

RESERVES

C-4		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$300,000	\$300,000	\$600,000	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>					
C-4.3	Amount to be added to the reserve			\$300,000	\$300,000	
C-4.4	<i>Date of Reserve Approval in Minutes:</i>	June 30, 2020 Board Mtg				
C-4.5	SUB-TOTAL		\$300,000	\$600,000	\$900,000	
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	<i>Date of Reserve Approval in Minutes:</i>					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	
C-4.12	Balance to be retained		\$300,000	\$600,000	\$900,000	

BOND FUNDS

C-5		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>					
C-5.3	Amount to be added to the reserve					
C-5.4	<i>Date of Reserve Approval in Minutes:</i>					
C-5.5	SUB-TOTAL		\$0	\$0	\$0	
C-5.6	Identify the amount and project to be spent					
C-5.7	<i>Date of Reserve Approval in Minutes:</i>					
C-5.8	Balance to be retained		\$0	\$0	\$0	
C-5.9	TOTAL TO BE SPENT		\$0	\$0	\$0	