

Proposed Budget

Wilson Sewer District	
<small>Budget Hearing Information</small>	
PO Box 1587	Location: via Zoom - see link in budget message
Afton, WY 83110	Date: 7/19/2022
(307) 885-1040	Time: 12:00 noon
Teton County	Budget Prepared by: Wade Hirschi

S-A	BUDGET MESSAGE	<small>W.S. 16-12-403 (c)</small>
<p>The District is seeing increased costs in most of its areas of operations. The District is proposing a 6.48% increase in user rates this year. The last rate increase the District had was in fiscal year 2014. The budget hearing and all board meetings are accessible at the following Zoom link - https://us02web.zoom.us/j/82077899086?pwd=Y21idGNxWjA5N1JVYldpWFZnM05HQT09</p>		

S-B	RESERVE DESCRIPTION
<p>The District does not have a specific reserve account; but does have cash savings that can be used for future infrastructure replacements.</p>	

S-C		<p>Does the district have regular office hours exceeding 20 hours per week? Yes</p> <p>If Yes, enter</p> <p>Address of office: 80 East 1st Ave, Suite 100</p> <p>City, State, Zip: Afton, WY 83110</p> <p>Phone Number: (307) 885-1040</p> <p>Hours Open: 8:00-5:00</p>																						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Names of Board Members</th> <th style="width: 30%;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>John Wasson</td> <td>11/30/23</td> </tr> <tr> <td>Dave French</td> <td>11/30/23</td> </tr> <tr> <td>Mike Prichard</td> <td>11/30/25</td> </tr> <tr> <td>John McNaughton</td> <td>11/30/25</td> </tr> <tr> <td>Brad Hoyt</td> <td>11/30/25</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Names of Board Members	Date of End of Term	John Wasson	11/30/23	Dave French	11/30/23	Mike Prichard	11/30/25	John McNaughton	11/30/25	Brad Hoyt	11/30/25											<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
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Where are the minutes of your board meeting available for public review?
 80 East 1st Ave, Suite 100, Afton, WY 83110

How and where are the notices of meeting posted for the public?
 Jackson Holes News & Guide

Where are the public meetings held?
 via Zoom - <https://us02web.zoom.us/j/82077899086?pwd=Y21idGNxWjA5N1JVYldpWFZnM05HQT09>

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$264,817	\$276,764	\$318,594	\$318,594
S-2	Total Principal to Pay on Debt	\$89,247	\$102,429	\$100,618	\$100,618
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,458,996	\$1,426,458	\$1,483,090	\$1,483,090
S-5	<i>Amount requested from County Commissioners</i>	\$217,137	\$215,380	\$225,887	\$225,887
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$229,204	\$198,052	\$209,191	\$209,191
S-8	Tax levy (From the County Treasurer)	\$217,137	\$215,380	\$225,887	\$225,887
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$701	\$1,072	\$750	\$750
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$447,042	\$414,504	\$435,828	\$435,828
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Wilson Sewer District
FY 7/1/22-6/30/23

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$48,703	\$35,521	\$37,333	\$37,333
S-17	Administration	\$49,040	\$57,611	\$62,061	\$62,061
S-18	Operations	\$164,236	\$180,615	\$215,700	\$215,700
S-19	Indirect Costs	\$2,838	\$3,017	\$3,500	\$3,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$264,817	\$276,764	\$318,594	\$318,594

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$89,247	\$102,429	\$100,618	\$100,618

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,011,954	\$1,011,954	\$1,047,262	\$1,047,262

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1587
Afton, WY 83110

PREPARED BY: Wade Hirschi _____

DISTRICT PHONE: _____ 3078851040

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/4/22 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Wilson Sewer District

FYE 6/30/2023

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$217,137	\$215,380	\$225,887	\$225,887
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$229,204	\$198,052	\$209,191	\$209,191
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$229,204	\$198,052	\$209,191	\$209,191
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$701	\$250	\$250	\$250
R-5.2 Other: Specify <u>Other</u>	4500	\$0	\$822	\$500	\$500
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$701	\$1,072	\$750	\$750
R-5.5 Total Forecasted Revenue		\$229,905	\$199,124	\$209,941	\$209,941
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Wilson Sewer District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Clerk	7023	\$21,300	\$21,300	\$21,300	\$21,300
E-4.5 Administration	7023	\$27,554	\$35,000	\$38,500	\$38,500
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$60	\$0	\$200	\$200
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$40	\$300	\$500	\$500
E-5.7 Dues & Subscriptions	7035	\$0	\$0	\$200	\$200
E-5.8 see additional details		\$86	\$1,011	\$1,361	\$1,361
E-6 TOTAL ADMINISTRATION		\$49,040	\$57,611	\$62,061	\$62,061

Proposed Budget

Wilson Sewer District

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203	\$48,126	\$40,000	\$44,000
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8 Travel					
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9 Operating supplies (List)					
E-9.1	_____	7220			
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
E-10 Program Services (List)					
E-10.1	_____	7230			
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11 Contractual Arrangements (List)					
E-11.1	_____	7400			
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12 Other operations (Specify)					
E-12.1	Repairs & Maintenance	7450	\$24,905	\$70,581	\$100,000
E-12.2	Tap Fees Paid to Town of Jackson	7450	\$17,710	\$1,084	\$0
E-12.3	Usage Fees Paid to Town of Jackson	7450	\$64,568	\$58,850	\$61,000
E-12.4	Utilities & Telephone	7450	\$8,927	\$10,100	\$10,700
E-12.5	_____				
E-13 TOTAL OPERATIONS			\$164,236	\$180,615	\$215,700

Proposed Budget

Wilson Sewer District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$2,738	\$2,917	\$3,400	\$3,400
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Treasurer's Bond	7505	\$100	\$100	\$100	\$100
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$2,838	\$3,017	\$3,500	\$3,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$89,247	\$102,429	\$100,618	\$100,618
D-1.2 Interest	6410	\$48,703	\$35,521	\$37,333	\$37,333
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$137,950	\$137,950	\$137,951	\$137,951

Proposed Budget

Wilson Sewer District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$304,324	\$304,324	\$339,262	\$339,262
C-1.2 Savings and Investments	1040	\$707,630	\$707,630	\$708,000	\$708,000
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$1,011,954	\$1,011,954	\$1,047,262	\$1,047,262
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$1,011,954	\$1,011,954	\$1,047,262	\$1,047,262

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0