



Board of County Commissioners - Staff Report

Meeting Date: September 20, 2022

Presenter: Sarah Mann

Submitting Dept: General Services-Fair & Fairgrounds

Subject: Approval to Proceed with Public Noticing for Possible Adoption of Fairgrounds Facility Fees

Statement / Purpose:

Approval to proceed with public noticing for possible adoption of updated Fairgrounds Facility Fees.

Background / Description (Pros & Cons):

The Teton County Fairgrounds hosts a variety of events and activities on the Fairgrounds, specifically in the Exhibit Hall, Grassy Arena, and in the Heritage & Rodeo Arenas. The Facility Fees clarify the rental, use, and charges for all facilities on the Fairgrounds that are available for public use.

Stakeholder Analysis & Involvement:

Numerous individuals and organizations utilize the Fairgrounds facilities.

Fiscal Impact:

The updated facility fees may potentially increase revenues for the Teton County Fairgrounds.

Staff Impact:

The Fairgrounds Manager and staff manage all requests for reservations, collection of fees, and the enforcement of all facility rules.

Legal Review:

Gingery

Staff Input / Recommendation:

Staff recommends approval to proceed with public noticing and 45-day public comment period of the updated Fairgrounds Facility Fees.

Attachments:

Updated Teton County Fairgrounds Facility Fees.

Suggested Motion:

I move to approve proceeding with the 45-day public comment period for the updated Fairgrounds Facility Fees.



TETON COUNTY FAIRGROUNDS FACILITY FEES

Exhibit Hall (3,510 sq. ft.)

PRIVATE EVENT RENTAL

Full Day (6+ hrs).....\$325/day
 Half Day (3 - 5 hrs).....\$175
 Hourly (1 - 2 hrs).....\$30/hour

ADDITIONAL RENTALS

Non-Profit Rate.....\$225/day
 Kitchen Only.....\$80/day
 Event Insurance*.....variable
**May be purchased through Teton County Fair Office for commercial events only.*

Additional fees will be charged if

the facility key is lost (\$100), there are noise complaints (\$250), there is damage (\$250) or the facility is not properly locked (\$50) and/or cleaned (\$150).

Grassy Arena (62,400 sq. ft.)

Full Day (6+ hours).....\$100/day
 Hourly (1-5 hours).....\$10/hour
 Sprinkler Locates.....\$35
 Water Shut-Off.....\$25

***Additional fees will be charged if there is damage (\$250) to the grass, perimeter fence, or sprinkler heads and/or the facility is not properly cleaned (\$150) after use.**

Heritage Arena (24,480 sq. ft. arena)

***Arena will be groomed daily between 7:00 am and 8:30 am.**

Winter (November-April), **Lights included*

Regular Commercial Business User (1-4 hrs).....\$100/hour
 Regular Non-Commercial Group User.....\$30/hour
 Regular Individual User.....\$30/hour
 Non-Regular Individual User.....\$30/hour
 Commercial Business Event (6+ hrs).....\$1000/day
 Commercial Business Event (1-5 hrs).....\$500/day
 Arena Grooming (Commercial Event).....\$80/hour
 Arena Grooming (Barrel Racing).....\$100/hour

**Includes watering, barrel pattern, intermittent drags*

Summer (May-October), **Lights not included*

Regular Commercial Business User (1-4 hrs).....\$100/hour
 Regular Non-Commercial Group User.....\$25/hour
 Regular Individual User.....\$25/hour
 Non-Regular Individual User.....\$25/hour
 Commercial Business Event (6+ hrs).....\$1000/day
 Commercial Business Event (1-5 hrs).....\$500/day
 Lights.....\$10/hour
 Arena Grooming (commercial event).....\$80/hour
 Arena Grooming (barrel racing).....\$100/hour

**Includes watering, barrel pattern, intermittent drags*

Heritage Arena + Rodeo Arena Commercial Event Rental (6+ hrs).....\$1500/day

Additional fees will be charged if there is damage (\$250) and/or the facility is not properly cleaned (\$150) after use.



Parking & Special Event Camping

Vehicle and trailer parking.....\$15/day

Camping* without electrical hookup.....\$15/day

***JH Rodeo Contestants ONLY (Memorial Day – Labor Day Weekends)**

Camping* with electrical hookup.....\$20/day

***TOJ-approved Special Events ONLY**

*Camping is only allowed on the Fairgrounds during special events as approved by the Town Council. A camping permit must be obtained from the Fair Office and visibly displayed on your camper.

If parking and/or camping request is for the area west of the Heritage Arena, Town of Jackson approval is required. Please contact Town of Jackson Public Works at (307) 733-3932 for more information.



Rodeo Arena (33,745 sq. ft. arena, seating capacity = 2500)

***Arena will be groomed daily between 7:00 am and 10:00 am (mid-May through mid-October only). Lights not included.**

Regular Commercial Business User (1-4 hrs).....\$100/hour

Regular Non-Commercial Group User.....\$25/hour

Regular Individual User.....\$25/hour

Non-Regular Individual User.....\$25/hour

Commercial Business Event (6+ hrs).....\$1,000/day

Commercial Business Event (1-5 hrs).....\$500/day

Lights.....\$30/hour

Arena Grooming (commercial event).....\$80/hour

Arena Grooming (barrel racing).....\$100/hour

**Includes watering, barrel pattern, intermittent drags*

Rodeo Arena + Heritage Arena Commercial Event Rental

(6+ hrs).....\$1,500/day

Additional fees will be charged if there is damage (\$250) and/or the facility is not properly cleaned (\$150) after use.



Horse Stalls (10' x 10', all outdoors and uncovered)

***Please reserve stalls in advance through the Fair Office.**

Horse Stalls.....\$20 per horse/night

Wood Shavings.....\$18/bag

A \$25 cleaning fee will be charged if stalls are not properly cleaned after use.



Contact Information

In-person: 305 W Snow King Ave, Jackson, WY 83001, Monday – Friday, 8:00 am – 5:00 pm

Phone: 307-733-5289, Monday – Friday, 8:00 am – 5:00 pm

Email: fair@tetoncountyyw.gov

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