

## Proposed Budget

<b>Aspens Pines Water &amp; Sewer District</b>	
	Budget Hearing Information
PO Box 716 Wilson, WY 83017 (307) 739-9777	<b>Location:</b> via Zoom - see link in budget message <b>Date:</b> 7/1/2023 <b>Time:</b> 4:00-5:00 p.m.
Teton County	<b>Budget Prepared by:</b> Wade Hirschi

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The 2023-24 budget was prepared using the same methodology as prior years. The District has seen an increase in operating costs due to overall inflation. Those increased costs are reflected in this budget. The District does do a tax assessment for its capital asset replacement program, which will continue this year. The District also received a \$300,000 grant for water line replacement that is anticipated to be used over the following two fiscal years. One half was budgeted for 2023-24. The budget hearing will be held via zoom at - <https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTILcXJpUT09>

Where are the minutes of your board meeting available for public review?

Minutes are available upon request

How and where are the notices of meeting posted for the public?

Jackson Hole News & Guide

Where are the public meetings held?

via Zoom - <https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTILcXJpUT09>

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,672,642	\$1,464,088	\$1,972,851	\$1,972,851
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$2,515,898	\$2,801,783	\$3,202,174	\$3,202,174
S-5	<i>Amount requested from County Commissioners</i>	\$300,444	\$300,000	\$330,000	\$330,000
S-6	<b>Additional Funding Needed :</b> <b>Projected Surplus:</b>			<b>\$0</b> <b>\$1,229,323</b>	<b>\$0</b> <b>\$1,229,323</b>
REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$1,132,160	\$1,246,642	\$1,342,078	\$1,342,078
S-8	<b>Tax levy (From the County Treasurer)</b>	\$300,444	\$300,000	\$330,000	\$330,000
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$150,000	\$150,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$37,078	\$208,924	\$44,401	\$44,401
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$1,469,682	\$1,755,566	\$1,866,479	\$1,866,479
FY 7/1/23-6/30/24 Aspens Pines Water & Sewer District					
EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$578,224	\$250,000	\$597,820	\$597,820
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$186,697	\$208,526	\$202,792	\$202,792
S-18	<b>Operations</b>	\$618,928	\$662,964	\$805,705	\$805,705
S-19	<b>Indirect Costs</b>	\$288,793	\$342,598	\$366,534	\$366,534
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,672,642	\$1,464,088	\$1,972,851	\$1,972,851
DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,046,217	\$1,046,217	\$1,335,695	\$1,335,695
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>		\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>		\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: PO Box 716  
Wilson, WY 83017

PREPARED BY: Wade Hirschi

DISTRICT PHONE: 3077399777

## Proposed Budget

Aspens Pines Water & Sewer District  
**NAME OF DISTRICT/BOARD**

**FYE** 6/30/2024

### PROPERTY TAXES AND ASSESSMENTS

**R-1 Property Taxes and Assessments Received**  
 R-1.1 Tax Levy (From the County Treasurer)  
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
4001	\$300,444	\$300,000	\$330,000	\$330,000
4005				

### FORECASTED REVENUE

**R-2 Revenues from Other Governments**  
 R-2.1 State Aid  
 R-2.2 Additional County Aid (non-treasurer)  
 R-2.3 City (or Town) Aid  
 R-2.4 Other (Specify)  
**R-2.5 Total Government Support**  
**R-3 Operating Revenues**  
 R-3.1 Customer Charges  
 R-3.2 Sales of Goods or Services  
 R-3.3 Other Assessments  
**R-3.4 Total Operating Revenues**  
**R-4 Grants**  
 R-4.1 Direct Federal Grants  
 R-4.2 Federal Grants thru State Agencies  
 R-4.3 Grants from State Agencies  
**R-4.4 Total Grants**  
**R-5 Miscellaneous Revenue**  
 R-5.1 Interest  
 R-5.2 Other: Specify Rent  
 R-5.3 Other: See Additior See Additional Details  
**R-5.4 Total Miscellaneous**  
**R-5.5 Total Forecasted Revenue**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300	\$1,132,160	\$1,246,642	\$1,342,078	\$1,342,078
4300				
4503				
	\$1,132,160	\$1,246,642	\$1,342,078	\$1,342,078
4201				
4201	\$0	\$0	\$150,000	\$150,000
4211				
	\$0	\$0	\$150,000	\$150,000
4501	\$167	\$25,977	\$43,200	\$43,200
4500	\$1,201	\$1,201	\$1,201	\$1,201
	\$35,710	\$181,746		
	\$37,078	\$208,924	\$44,401	\$44,401
	\$1,169,238	\$1,455,566	\$1,536,479	\$1,536,479

**R-6 Other Forecasted Revenue**  
 R-6.1 a. Other past due as estimated by Co. Treas.  
 R-6.2 b. Other forecasted revenue (specify):  
 R-6.3 \_\_\_\_\_  
 R-6.4 \_\_\_\_\_  
 R-6.5 \_\_\_\_\_  
 R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

# Proposed Budget

Aspens Pines Water & Sewer District  
NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

**E-1 Capital Outlay**  
 E-1.1 Real Property  
 E-1.2 Vehicles  
 E-1.3 Office Equipment  
 E-1.4 Other (Specify)  
 E-1.5 Equipment  
 E-1.6 \_\_\_\_\_  
 E-1.7 \_\_\_\_\_  
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
6201				
6210				
6211				
6200	\$578,224	\$250,000	\$597,820	\$597,820
6200				
	\$578,224	\$250,000	\$597,820	\$597,820

## ADMINISTRATION BUDGET

**E-2 Personnel Services**  
 E-2.1 Administrator  
 E-2.2 Secretary  
 E-2.3 Clerical  
 E-2.4 Other (Specify)  
 E-2.5 \_\_\_\_\_  
 E-2.6 \_\_\_\_\_  
 E-2.7 \_\_\_\_\_  
**E-3 Board Expenses**  
 E-3.1 Travel  
 E-3.2 Mileage  
 E-3.3 Other (Specify)  
 E-3.4 \_\_\_\_\_  
 E-3.5 \_\_\_\_\_  
 E-3.6 \_\_\_\_\_  
**E-4 Contractual Services**  
 E-4.1 Legal  
 E-4.2 Accounting/Auditing  
 E-4.3 Other (Specify)  
 E-4.4 Administrator  
 E-4.5 \_\_\_\_\_  
 E-4.6 \_\_\_\_\_  
**E-5 Other Administrative Expenses**  
 E-5.1 Office Supplies  
 E-5.2 Office equipment, rent & repair  
 E-5.3 Education  
 E-5.4 Registrations  
 E-5.5 Other (Specify)  
 E-5.6 Other Admin Costs  
 E-5.7 Road Access  
 E-5.8 \_\_\_\_\_  
**E-6 TOTAL ADMINISTRATION**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7002				
7003				
7004				
7005				
7005				
	\$15,580	\$7,500	\$15,000	\$15,000
7011				
7012				
7013				
7013				
	\$140,760	\$140,760	\$147,792	\$147,792
7021	\$15,580	\$7,500	\$15,000	\$15,000
7022	\$14,500	\$14,500	\$15,000	\$15,000
7023				
7023				
	\$186,697	\$208,526	\$202,792	\$202,792
7031	\$736	\$560	\$1,500	\$1,500
7032				
7033	\$8,574	\$8,952	\$12,000	\$12,000
7034				
7035	\$3,780	\$5,514	\$6,900	\$6,900
7035	\$2,767	\$30,740	\$4,600	\$4,600

# Proposed Budget

Aspens Pines Water & Sewer District

FYE 6/30/2024

## **OPERATIONS BUDGET**

### **E-7 Personnel Services**

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 Vehicle Exp

E-7.5

E-7.6

### **E-8 Travel**

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

### **E-9 Operating supplies (List)**

E-9.1 Chemicals/lab supplies

E-9.2 Safety/sampling

E-9.3 Tools

E-9.4 Equipment rental

E-9.5

### **E-10 Program Services (List)**

E-10.1 Building maintenance

E-10.2 Sewer repair & maintenance

E-10.3 Water repair & maintenance

E-10.4

E-10.5

### **E-11 Contractual Arrangements (List)**

E-11.1 HVAC maintenance

E-11.2 Enginnering

E-11.3

E-11.4

E-11.5

### **E-12 Other operations (Specify)**

E-12.1 Utilities

E-12.2 Sludge removal

E-12.3 Petroleum products

E-12.4 Contingency

E-12.5

### **E-13 TOTAL OPERATIONS**

<b>DOA Chart of Accounts</b>	<b>2021-2022 Actual</b>	<b>2022-2023 Estimated</b>	<b>2023-2024 Proposed</b>	<b>Pending Approval</b>
<b>7202</b>	\$451,913	\$476,788	\$510,105	\$510,105
<b>7203</b>				
<b>7204</b>	\$10,022	\$13,333	\$15,000	\$15,000
<b>7204</b>				
<b>7211</b>				
<b>7212</b>				
<b>7212</b>				
<b>7220</b>	\$16,929	\$15,798	\$19,000	\$19,000
<b>7220</b>	\$6,244	\$6,695	\$5,000	\$5,000
<b>7220</b>	\$2,635	\$2,635	\$2,500	\$2,500
<b>7220</b>	\$91	\$91	\$600	\$600
<b>7230</b>	\$10,997	\$10,689	\$13,000	\$13,000
<b>7230</b>	\$20,393	\$15,000	\$25,000	\$25,000
<b>7230</b>	\$19,391	\$14,200	\$15,000	\$15,000
<b>7230</b>				
<b>7400</b>	\$5,788	\$7,514	\$10,000	\$10,000
<b>7400</b>	\$0	\$340	\$10,000	\$10,000
<b>7400</b>				
<b>7400</b>				
<b>7450</b>	\$67,630	\$63,106	\$68,500	\$68,500
<b>7450</b>	\$5,666	\$33,598	\$50,000	\$50,000
<b>7450</b>	\$1,229	\$3,177	\$2,000	\$2,000
<b>7450</b>	\$0	\$0	\$60,000	\$60,000
<b></b>	<b>\$618,928</b>	<b>\$662,964</b>	<b>\$805,705</b>	<b>\$805,705</b>

# Proposed Budget

Aspens Pines Water & Sewer District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

<b>E-14</b>	<b>Insurance</b>
E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	Insurance
E-14.6	
E-14.7	
<b>E-15</b>	<b>Indirect payroll costs:</b>
E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	Housing Allowance
E-15.8	Clothing Allowance
E-15.9	

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7502				
7503				
7504				
7505	\$39,738	\$43,826	\$45,000	\$45,000
7505				
7511	\$58,043	\$63,390	\$67,138	\$67,138
7512				
7513				
7514	\$67,235	\$71,717	\$74,612	\$74,612
7515	\$79,375	\$90,165	\$106,284	\$106,284
7516	\$43,200	\$72,000	\$72,000	\$72,000
7516	\$1,202	\$1,500	\$1,500	\$1,500

**E-17 TOTAL INDIRECT COSTS**

\$288,793      \$342,598      \$366,534      \$366,534

## DEBT SERVICE BUDGET

<b>D-1</b>	<b>Debt Service</b>
D-1.1	Principal
D-1.2	Interest
D-1.3	Fees
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

# Proposed Budget

Aspens Pines Water & Sewer District \_\_\_\_\_  
**NAME OF DISTRICT/BOARD**

**FYE** 6/30/2024

<b>GENERAL FUNDS</b>				
	<b>DOA Chart of Accounts</b>	<b>End of Year</b>	<b>Beginning</b>	<b>Beginning</b>
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>			
C-1.1	General Fund Checking	\$286,744	\$286,744	\$250,000
C-1.2	Savings and Investments	\$9,448	\$9,448	\$1,085,695
C-1.3	General Fund CD Balance	\$750,025	\$750,025	
C-1.4	All Other Funds		\$0	
C-1.5	Reserves (From Below)	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,046,217</b>	<b>\$1,046,217</b>	<b>\$1,335,695</b>
<b>C-2</b>	<b>General Fund Reductions:</b>			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$1,046,217</b>	<b>\$1,046,217</b>	<b>\$1,335,695</b>
<b>SINKING &amp; DEBT SERVICE FUNDS</b>				
	<b>DOA Chart of Accounts</b>			
	<b>1070</b>			
<b>C-3</b>				
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-3.2	<i>Date of Reserve Approval in Minutes:</i>			
C-3.3	Amount to be added to the reserve			
C-3.4	<i>Date of Reserve Approval in Minutes:</i>			
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____			
C-3.10	<i>Date of Reserve Approval in Minutes:</i>			
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RESERVES</b>				
	<b>1090</b>			
<b>C-4</b>				
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-4.2	<i>Date of Reserve Approval in Minutes:</i>			
C-4.3	Amount to be added to the reserve			
C-4.4	<i>Date of Reserve Approval in Minutes:</i>			
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	<i>Date of Reserve Approval in Minutes:</i>			
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>BOND FUNDS</b>				
	<b>1060</b>			
<b>C-5</b>				
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-5.2	<i>Date of Reserve Approval in Minutes:</i>			
C-5.3	Amount to be added to the reserve			
C-5.4	<i>Date of Reserve Approval in Minutes:</i>			
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent			
C-5.7	<i>Date of Reserve Approval in Minutes:</i>			
C-5.8	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>