

## Proposed Budget

<b>Melody Ranch Improvement &amp; Service District</b>	
P.O. Box 4337	Budget Hearing Information
Jackson, WY 83001-4337	<b>Location:</b> Office of GTPM
307-733-0205	<b>Date:</b> 6/29/2023
Teton County	<b>Time:</b> 5:30pm
	<b>Budget Prepared by:</b> GTPM

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-12-403 (c)
The total amount of charges and assessments required to be raised for District Improvements and Services has been determined by showing in reasonable detail, the various functions and matters proposed to be covered by the budget, showing the estimated income and other funds which may be received by the District, and showing the estimated amount of assessments and other taxes or charges required to cover costs and expenses by the general funds. The ISD continually works to increase its total General Funds, with a majority set aside in a separate savings account for undetermined future improvements as well as in the case of an unforeseen maintenance and repair to equipment that is maintained by the ISD. The budget shall be filed with and follow a format acceptable to the director of the Wyoming Department of Audit. Currently the District holds \$470K+ in a savings account as part of the General Funds for the District to use accordingly for the benefit of its members. The proposed budget reflects the District has scheduled to set aside and additional \$80K+ in the upcoming fiscal year to continue its efforts of intent to order improvements to the District properties for its members.		

Where are the minutes of your board meeting available for public review?

Website, Office of GTPM

How and where are the notices of meeting posted for the public?

Website, Office of GTPM

Where are the public meetings held?

Office of GTPM via Zoom

## PROPOSED BUDGET SUMMARY

OVERVIEW	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$404,304	\$413,254	\$280,076	\$280,076
S-2 Total Principal to Pay on Debt	\$0	\$0	\$47,100	\$47,100
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$920,655	\$938,547	\$836,208	\$836,208
S-5 Amount requested from County Commissioners	\$165,467	\$163,830	\$163,830	\$163,830
S-6 Additional Funding Needed : Projected Surplus:			\$0 \$509,032	\$0 \$509,032
REVENUE SUMMARY	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7 Operating Revenues	\$121,081	\$185,143	\$185,143	\$185,143
S-8 Tax levy (From the County Treasurer)	\$165,467	\$163,830	\$163,830	\$163,830
S-9 Government Support	\$48,240	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$336	\$4,043	\$4,000	\$4,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$335,124	\$353,016	\$352,973	\$352,973
FY 7/1/23-6/30/24				Melody Ranch Improvement & Service District
EXPENDITURE SUMMARY	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$15,700	\$15,700
S-17 Administration	\$36,395	\$50,591	\$45,058	\$45,058
S-18 Operations	\$365,197	\$362,063	\$216,818	\$216,818
S-19 Indirect Costs	\$2,711	\$600	\$2,500	\$2,500
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$404,304	\$413,254	\$280,076	\$280,076
DEBT SUMMARY	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$47,100	\$47,100
CASH AND INVESTMENTS	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$585,531	\$585,531	\$483,235	\$483,235
<b>Summary of Reserve Funds</b>				
S-23 Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added	\$0	\$0	\$0	\$0
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Jim Hammerel  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P.O. Box 4337  
Jackson, WY 83001-4337

**PREPARED BY:** GTPM

**DISTRICT PHONE:** 307-733-0205

## Proposed Budget

Melody Ranch Improvement & Service District \_\_\_\_\_  
**NAME OF DISTRICT/BOARD**

**FYE** 6/30/2024

### **PROPERTY TAXES AND ASSESSMENTS**

	<b>DOA Chart of Accounts</b>	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	<b>4001</b>	\$165,467	\$163,830	\$163,830	\$163,830
R-1.2 Other County Support (see note on the right)	<b>4005</b>				

### **FORECASTED REVENUE**

	<b>DOA Chart of Accounts</b>	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	<b>4211</b>	\$48,240			
R-2.2 Additional County Aid (non-treasurer)	<b>4237</b>				
R-2.3 City (or Town) Aid	<b>4237</b>				
R-2.4 Other (Specify)	<b>4237</b>				
<b>R-2.5 Total Government Support</b>		\$48,240	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	<b>4300</b>	\$120,181	\$163,123	\$163,123	\$163,123
R-3.2 Sales of Goods or Services	<b>4300</b>				
R-3.3 Other Assessments	<b>4503</b>	\$900	\$22,020	\$22,020	\$22,020
<b>R-3.4 Total Operating Revenues</b>		\$121,081	\$185,143	\$185,143	\$185,143
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	<b>4201</b>				
R-4.2 Federal Grants thru State Agencies	<b>4201</b>				
R-4.3 Grants from State Agencies	<b>4211</b>				
<b>R-4.4 Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	<b>4501</b>	\$111	\$4,043	\$4,000	\$4,000
R-5.2 Other: Specify <u>Late Fees</u>	<b>4500</b>	\$225			
R-5.3 Other: Additional					
<b>R-5.4 Total Miscellaneous</b>		\$336	\$4,043	\$4,000	\$4,000
<b>R-5.5 Total Forecasted Revenue</b>		\$169,657	\$189,186	\$189,143	\$189,143

	<b>DOA Chart of Accounts</b>	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	<b>4004</b>				
R-6.2 b. Other forecasted revenue (specify):	<b>4500</b>				
R-6.3	<b>4500</b>				
R-6.4					
R-6.5					
<b>R-6.6 Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Melody Ranch Improvement & Service District

NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5	6200				
E-1.6	6200				
E-1.7					
<b>E-1.8 TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$30,000	\$30,000	\$30,000	\$30,000
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$3,215	\$9,173	\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$11	\$6,660	\$6,500	\$6,500
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$1,128	\$2,549	\$2,258	\$2,258
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$209	\$598	\$800	\$800
E-5.7 Bank Service Charges	7035	\$378	\$319	\$750	\$750
E-5.8 see additional details		\$1,455	\$1,292	\$1,750	\$1,750
<b>E-6 TOTAL ADMINISTRATION</b>		\$36,395	\$50,591	\$45,058	\$45,058

# Proposed Budget

Melody Ranch Improvement & Service District

FYE 6/30/2024

## **OPERATIONS BUDGET**

**E-7 Personnel Services**

E-7.1 Wages--Operations  
 E-7.2 Service Contracts  
 E-7.3 Other (Specify)  
 E-7.4 Engineering  
 E-7.5 Ground Water Evaluations  
 E-7.6

**E-8 Travel**

E-8.1 Mileage  
 E-8.2 Other (Specify)  
 E-8.3  
 E-8.4  
 E-8.5

**E-9 Operating supplies (List)**

E-9.1 System Maintenance  
 E-9.2 Supplies & Equipment  
 E-9.3 Equipment & Repairs  
 E-9.4 Sewer Mainteance  
 E-9.5 see additional details

**E-10 Program Services (List)**

E-10.1 Street Maintenance & Plowing  
 E-10.2 Irrigation Maintenance  
 E-10.3 Building Maintenance  
 E-10.4 Special Projects (Non-Operating)  
 E-10.5 see additional details

**E-11 Contractual Arrangements (List)**

E-11.1  
 E-11.2  
 E-11.3  
 E-11.4  
 E-11.5

**E-12 Other operations (Specify)**

E-12.1 Utilities  
 E-12.2 Alarm System  
 E-12.3  
 E-12.4  
 E-12.5

**E-13 TOTAL OPERATIONS**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7202				
7203				
7204	\$79,884	\$62,817	\$72,000	\$72,000
7204	\$9,641			
7211				
7212				
7212				
7220	\$2,304	\$1,282	\$2,500	\$2,500
7220	\$2,883	\$2,359		
7220	\$4,020	\$13,717		
7220			\$2,500	\$2,500
	\$191,803	\$37,220		
7230	\$52,561	\$44,959	\$65,268	\$65,268
7230	\$859			
7230	\$725	\$5,869	\$20,000	\$20,000
7230			\$40,000	\$40,000
	\$4,915	\$180,161		
7400				
7400				
7400				
7400				
7450	\$14,169	\$12,543	\$13,250	\$13,250
7450	\$1,435	\$1,136	\$1,300	\$1,300
7450				
7450				
	\$365,197	\$362,063	\$216,818	\$216,818

# Proposed Budget

Melody Ranch Improvement & Service District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

<b>E-14 Insurance</b> <ul style="list-style-type: none"> <li>E-14.1 Liability</li> <li>E-14.2 Buildings and vehicles</li> <li>E-14.3 Equipment</li> <li>E-14.4 Other (Specify)</li> <li>E-14.5 Building Maintenance</li> <li>E-14.6 Special Projects (Non-Operating)</li> </ul>	<b>E-15 Indirect payroll costs:</b> <ul style="list-style-type: none"> <li>E-15.1 FICA (Social Security) taxes</li> <li>E-15.2 Workers Compensation</li> <li>E-15.3 Unemployment Taxes</li> <li>E-15.4 Retirement</li> <li>E-15.5 Health Insurance</li> <li>E-15.6 Other (Specify)</li> </ul>
<b>E-17 TOTAL INDIRECT COSTS</b>	

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7502	\$2,711	\$600	\$2,500	\$2,500
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
<b>E-17 TOTAL INDIRECT COSTS</b>	<b>\$2,711</b>	<b>\$600</b>	<b>\$2,500</b>	<b>\$2,500</b>

## DEBT SERVICE BUDGET

<b>D-1 Debt Service</b> <ul style="list-style-type: none"> <li>D-1.1 Principal</li> <li>D-1.2 Interest</li> <li>D-1.3 Fees</li> </ul>	<b>D-2 TOTAL DEBT SERVICE</b>
---	-------------------------------

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
6401			\$47,100	\$47,100
6410			\$15,700	\$15,700
6420				
	\$0	\$0	\$62,800	\$62,800

# Proposed Budget

Melody Ranch Improvement & Service District  
NAME OF DISTRICT/BOARD

FYE 6/30/2024

## GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning		
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval	
C-1	<b>Balances at Beginning of Fiscal Year</b>					
C-1.1	General Fund Checking	<b>1010</b>	\$129,483	\$129,483	\$6,657	\$6,657
C-1.2	Savings and Investments	<b>1040</b>	\$456,048	\$456,048	\$476,578	\$476,578
C-1.3	General Fund CD Balance	<b>1050</b>		\$0		
C-1.4	All Other Funds	<b>1020</b>		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		<b>\$585,531</b>	<b>\$585,531</b>	<b>\$483,235</b>	<b>\$483,235</b>

## C-2 General Fund Reductions:

C-2.1	a. Unpaid bills at FYE	<b>2010</b>			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		<b>\$585,531</b>	<b>\$585,531</b>	<b>\$483,235</b>

## DOA Chart of Accounts

<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>			
---	-------------	--	--	--

C-3		2021-2022	2022-2023	2023-2024	Pending Approval
		Actual	Estimated	Proposed	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## RESERVES

<b>RESERVES</b>	<b>1090</b>			
C-4		2021-2022	2022-2023	2023-2024
		Actual	Estimated	Proposed
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-4.2	<i>Date of Reserve Approval in Minutes:</i>			
C-4.3	Amount to be added to the reserve			
C-4.4	<i>Date of Reserve Approval in Minutes:</i>			
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	<i>Date of Reserve Approval in Minutes:</i>			
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## BOND FUNDS

<b>BOND FUNDS</b>	<b>1060</b>			
C-5		2021-2022	2022-2023	2023-2024
		Actual	Estimated	Proposed
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0
C-5.2	<i>Date of Reserve Approval in Minutes:</i>			
C-5.3	Amount to be added to the reserve			
C-5.4	<i>Date of Reserve Approval in Minutes:</i>			
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent			
C-5.7	<i>Date of Reserve Approval in Minutes:</i>			
C-5.8	Balance to be retained	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>