

## Proposed Budget

Flat Creek Watershed Improvement District	
Budget Hearing Information	
P.O. Box 2037	<b>Location:</b> Teton Conservation District Office
Jackson, WY 83001	<b>Date:</b> 7/13/23
flatcreek@fcwid.org	<b>Time:</b> 8:00 a.m.
Teton County	<b>Budget Prepared by:</b> Sinclair Buckstaff, Jr.

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-12-403 (c)
<p>This budget allows the district to pursue its goals, as articulated in its mission statement (given below), at the lowest cost to members.</p> <p><b>MISSION STATEMENT</b></p> <p>The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.</p>		

S-B	<b>RESERVE DESCRIPTION</b>	
<p>The cash reserve is held in an account (XXXXXXXXXX3951) at First Interstate Bank in Jackson, WY. The current balance is \$73,108.00. This reserve is being held for a variety of purposes, such as unanticipated expenses (e.g., damage to private property occurring during ice removal activities), higher than anticipated expenses (e.g., extraordinary ice removal costs in particularly high winter flood years), as a source of funds to match infrastructure grants, and as a source of funds to pay for infrastructure design, permitting, and construction.</p>		

S-C		Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px 5px;"><b>No</b></span>																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Sinclair Buckstaff, Jr.</td><td>12/1/25</td></tr> <tr><td>Johnny Ziem</td><td>12/1/25</td></tr> <tr><td>Mark Giger</td><td>12/1/25</td></tr> <tr><td>James Metcalf</td><td>12/1/23</td></tr> <tr><td>James Mathieu</td><td>12/1/23</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Sinclair Buckstaff, Jr.	12/1/25	Johnny Ziem	12/1/25	Mark Giger	12/1/25	James Metcalf	12/1/23	James Mathieu	12/1/23													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					<div style="border: 1px solid black; padding: 5px;">             W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.           </div>
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Where are the minutes of your board meeting available for public review?

Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and [www.fcwid.org](http://www.fcwid.org)

How and where are the notices of meeting posted for the public?

Jackson Hole News & Guide and [www.fcwid.org](http://www.fcwid.org)

Where are the public meetings held?

Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and via Zoom

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$61,405	\$93,965	\$143,151	\$143,151
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$10,000	-\$29,108	-\$29,108
S-4	Total General Fund and Forecasted Revenues Available	\$54,480	\$69,384	\$117,648	\$117,648
S-5	Amount requested from County Commissioners	\$42,240	\$42,240	\$42,240	\$42,240
S-6	Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$42,240	\$42,240	\$42,240	\$42,240
S-9	Government Support	\$12,000	\$12,000	\$12,000	\$12,000
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$4,904	\$26,650	\$26,650
S-13	Other Forecasted Revenue	\$240	\$240	\$29,258	\$29,258
S-14	Total Revenue	\$54,480	\$59,384	\$110,148	\$110,148
FY 7/1/23-6/30/24		Flat Creek Watershed Improvement District			
EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$19,600	\$36,863	\$24,900	\$24,900
S-18	Operations	\$38,955	\$44,252	\$86,293	\$86,293
S-19	Indirect Costs	\$2,850	\$2,850	\$2,850	\$2,850
S-20R	Expenditures paid by Reserves	\$0	\$10,000	\$29,108	\$29,108
S-20	Total Expenditures	\$61,405	\$93,965	\$143,151	\$143,151
DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$10,000	\$7,500	\$7,500
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$83,108	\$83,108	\$73,108	\$73,108
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$83,108	\$83,108	\$73,108	\$73,108
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$83,108	\$83,108	\$73,108	\$73,108
S-32	Less Total to be spent	\$0	\$10,000	\$29,108	\$29,108
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$83,108	\$73,108	\$44,000	\$44,000

End of Summary

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. Box 2037  
Jackson, WY 83001

PREPARED BY: Sinclair Buckstaff, Jr.

DISTRICT PHONE: flatcreek@fcwid.org

# Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	4001	\$42,240	\$42,240	\$42,240
R-1.2	Other County Support (see note on the right)	4005			

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237	\$12,000	\$12,000	\$12,000
R-2.4	Other (Specify)	4237			
R-2.5	<b>Total Government Support</b>		\$12,000	\$12,000	\$12,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300			
R-3.3	Other Assessments	4503			
R-3.4	<b>Total Operating Revenues</b>		\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201			
R-4.3	Grants from State Agencies	4211			
R-4.4	<b>Total Grants</b>		\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	4501			
R-5.2	Other: Specify <u>Emergency Fld. Mit., TOJ</u>	4500	\$4,904	\$15,000	\$15,000
R-5.3	Other: See Additior <u>See Additional Details</u>			\$11,650	\$11,650
R-5.4	<b>Total Miscellaneous</b>		\$0	\$26,650	\$26,650
R-5.5	<b>Total Forecasted Revenue</b>		\$12,000	\$38,650	\$38,650
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Teton County School District No. 1</u>	4500	\$240	\$240	\$240
R-6.4	<u>FY 2024 Grant Reimbursement, TCD</u>	4500	\$0	\$29,018	\$29,018
R-6.5					
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>		\$240	\$29,258	\$29,258

# Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5	6200				
E-1.6	6200				
E-1.7					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$1,500	\$0	\$3,500	\$3,500
E-4.2 Accounting/Auditing	7022	\$2,700	\$2,700	\$4,000	\$4,000
E-4.3 Other (Specify)					
E-4.4 Administrative Manager	7023	\$13,000	\$12,500	\$15,000	\$15,000
E-4.5 WOHS Grant Appl. Prep.	7023		\$19,263		
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$1,000	\$1,000	\$1,000	\$1,000
E-5.2 Office equipment, rent & repair	7032	\$100	\$100	\$100	\$100
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$1,000	\$1,000	\$1,000	\$1,000
E-5.7 Bank Fees	7035	\$300	\$300	\$300	\$300
E-5.8					
<b>E-6 TOTAL ADMINISTRATION</b>		\$19,600	\$36,863	\$24,900	\$24,900

# Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

## OPERATIONS BUDGET

### E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

### E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

### E-9 Operating supplies (List)

E-9.1 Postage

E-9.2 Signage

E-9.3 Media/Outreach

E-9.4

E-9.5

### E-10 Program Services (List)

E-10.1 Thaw Well, 810 West

E-10.2 Thaw Well, Creekside Village

E-10.3 Bank Stabilization, F.C. Condos

E-10.4 Bank Stabilization, Caminzind

E-10.5 see additional details

### E-11 Contractual Arrangements (List)

E-11.1 Thaw Wells Monitoring/Operation

E-11.2

E-11.3

E-11.4

E-11.5

### E-12 Other operations (Specify)

E-12.1 Emergency Flood Mitigation, TOJ

E-12.2 Emergency Flood Response

E-12.3 Thaw Wells Power

E-12.4 Irr. Ditch Diversion Repair

E-12.5

### E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220	\$100	\$100	\$100	\$100
7220	\$100	\$100	\$100	\$100
7220	\$100	\$100	\$100	\$100
7220				
7230	\$12,913	\$2,500	\$14,509	\$14,509
7230	\$13,312	\$2,500	\$14,509	\$14,509
7230		\$6,175	\$11,650	\$11,650
7230			\$17,825	\$17,825
	\$280			
7400	\$5,400	\$6,218		
7400				
7400				
7400				
7450			\$15,000	\$15,000
7450	\$6,000	\$24,809	\$10,000	\$10,000
7450	\$750	\$750	\$1,500	\$1,500
7450		\$1,000	\$1,000	\$1,000
	\$38,955	\$44,252	\$86,293	\$86,293

**Proposed Budget**

Flat Creek Watershed Improvement District

FYE 6/30/24

**INDIRECT COSTS BUDGET**

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Board & Admin. Bonding	7505	\$2,350	\$2,350	\$2,350	\$2,350
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$2,850	\$2,850	\$2,850	\$2,850

**DEBT SERVICE BUDGET**

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart					
of Accounts					
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010	\$0	\$7,500	\$7,500
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$83,108	\$44,000	\$44,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$83,108	\$51,500	\$51,500
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$83,108	\$73,108	\$44,000
C-2.3	<b>Total Deductions (a+b)</b>		\$83,108	\$73,108	\$44,000
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$0	\$10,000	\$7,500

DOA Chart  
of Accounts

## SINKING & DEBT SERVICE FUNDS

1070

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

1090

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$83,108	\$83,108	\$73,108	\$73,108
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$83,108	\$83,108	\$73,108	\$73,108
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Transfer to Grant Appl.		\$10,000		
C-4.8	b. Thaw Wells Grant Match			\$29,108	\$29,108
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$10,000	\$29,108	\$29,108
C-4.12	Balance to be retained	\$83,108	\$73,108	\$44,000	\$44,000

## BOND FUNDS

1060

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$10,000	\$29,108	\$29,108

## Proposed Budget

## Flat Creek Watershed Improvement District

NAME OF DISTRICT/BOARD

FYE 6/30/24

## ADDITIONAL DETAILS

2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
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### Add to Section

### Description

## DATA INPUT

[illegible]