

Proposed Budget

Flat Creek Watershed Improvement District	
P.O. Box 2037 Jackson, WY 83001 flatcreek@fcwid.org	Budget Hearing Information Location: Teton Conservation District Office Date: 7/13/23 Time: 8:00 a.m.
Teton County	Budget Prepared by: Sinclair Buckstaff, Jr.

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
<p>This budget allows the district to pursue its goals, as articulated in its mission statement (given below), at the lowest cost to members.</p> <p>MISSION STATEMENT</p> <p>The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.</p>		

S-B	RESERVE DESCRIPTION	
<p>The cash reserve is held in an account (XXXXXXXXXX3951) at First Interstate Bank in Jackson, WY. The current balance is \$73,108.00.</p> <p>This reserve is being held for a variety of purposes, such as unanticipated expenses (e.g., damage to private property occurring during ice removal activities), higher than anticipated expenses (e.g., extraordinary ice removal costs in particularly high winter flood years), as a source of funds to match infrastructure grants, and as a source of funds to pay for infrastructure design, permitting, and construction.</p>		

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Names of Board Members</th> <th style="width: 50%;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Sinclair Buckstaff, Jr.</td><td>12/1/25</td></tr> <tr><td>Johnny Ziem</td><td>12/1/25</td></tr> <tr><td>Mark Giger</td><td>12/1/25</td></tr> <tr><td>James Metcalf</td><td>12/1/23</td></tr> <tr><td>James Mathieu</td><td>12/1/23</td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Sinclair Buckstaff, Jr.	12/1/25	Johnny Ziem	12/1/25	Mark Giger	12/1/25	James Metcalf	12/1/23	James Mathieu	12/1/23															<p>Does the district have regular office hours exceeding 20 hours per week?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">No</td><td style="width: 20%; text-align: right;">No</td></tr> <tr><td> </td><td> </td></tr> </table> <p style="border: 1px solid black; padding: 5px; margin-top: 10px;">W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p>	No	No										
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No	No																																							

Where are the minutes of your board meeting available for public review?	Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and www.fcwd.org	
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How and where are the notices of meeting posted for the public?	Jackson Hole News & Guide and www.fcwd.org	
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Where are the public meetings held?	Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and via Zoom	
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PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$61,405	\$93,965	\$143,151	\$143,151
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$10,000	-\$29,108	-\$29,108
S-4	Total General Fund and Forecasted Revenues Available	\$54,480	\$69,384	\$117,648	\$117,648
S-5	<i>Amount requested from County Commissioners</i>	\$42,240	\$42,240	\$42,240	\$42,240
S-6	Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$42,240	\$42,240	\$42,240	\$42,240
S-9	Government Support	\$12,000	\$12,000	\$12,000	\$12,000
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$4,904	\$26,650	\$26,650
S-13	Other Forecasted Revenue	\$240	\$240	\$29,258	\$29,258
S-14	Total Revenue	\$54,480	\$59,384	\$110,148	\$110,148
FY 7/1/23-6/30/24					
Flat Creek Watershed Improvement District					
EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$19,600	\$36,863	\$24,900	\$24,900
S-18	Operations	\$38,955	\$44,252	\$86,293	\$86,293
S-19	Indirect Costs	\$2,850	\$2,850	\$2,850	\$2,850
S-20R	Expenditures paid by Reserves	\$0	\$10,000	\$29,108	\$29,108
S-20	Total Expenditures	\$61,405	\$93,965	\$143,151	\$143,151
DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$10,000	\$7,500	\$7,500
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$83,108	\$83,108	\$73,108	\$73,108
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)					
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)					
S-31	Subtotal	\$83,108	\$83,108	\$73,108	\$73,108
S-32	Less Total to be spent	\$0	\$10,000	\$29,108	\$29,108
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$83,108	\$73,108	\$44,000	\$44,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. Box 2037
Jackson, WY 83001

PREPARED BY: Sinclair Buckstaff, Jr.

DISTRICT PHONE: flatcreek@fcwid.org

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/4/22 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Flat Creek Watershed Improvement District
NAME OF DISTRICT/BOARD

FYE 6/30/24

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$42,240	\$42,240	\$42,240	\$42,240
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$12,000	\$12,000	\$12,000	\$12,000
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$12,000	\$12,000	\$12,000	\$12,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify Emergency Fld. Mit., TOJ	4500		\$4,904	\$15,000	\$15,000
R-5.3 Other: See Additior See Additional Details			\$11,650	\$11,650	\$11,650
R-5.4 Total Miscellaneous		\$0	\$4,904	\$26,650	\$26,650
R-5.5 Total Forecasted Revenue		\$12,000	\$16,904	\$38,650	\$38,650
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Teton County School District No. 1	4500	\$240	\$240	\$240	\$240
R-6.4 FY 2024 Grant Reimbursement, TCD	4500		\$0	\$29,018	\$29,018
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$240	\$240	\$29,258	\$29,258

Proposed Budget

Flat Creek Watershed Improvement District

NAME OF DISTRICT/BOARD

FYE 6/30/24

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
6201	\$0	\$0	\$0	\$0
6210	\$0	\$0	\$0	\$0
6211	\$0	\$0	\$0	\$0
6200	\$0	\$0	\$0	\$0
6200	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7002	\$0	\$0	\$0	\$0
7003	\$0	\$0	\$0	\$0
7004	\$0	\$0	\$0	\$0
7005	\$0	\$0	\$0	\$0
7005	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
7011	\$0	\$0	\$0	\$0
7012	\$0	\$0	\$0	\$0
7013	\$0	\$0	\$0	\$0
7013	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
7021	\$1,500	\$0	\$3,500	\$3,500
7022	\$2,700	\$2,700	\$4,000	\$4,000
7023	\$13,000	\$12,500	\$15,000	\$15,000
7023	\$0	\$19,263	\$0	\$0
	\$0	\$0	\$0	\$0
7031	\$1,000	\$1,000	\$1,000	\$1,000
7032	\$100	\$100	\$100	\$100
7033	\$0	\$0	\$0	\$0
7034	\$0	\$0	\$0	\$0
7035	\$1,000	\$1,000	\$1,000	\$1,000
7035	\$300	\$300	\$300	\$300
	\$0	\$0	\$0	\$0
7036	\$19,600	\$36,863	\$24,900	\$24,900

E-6 TOTAL ADMINISTRATION

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	_____
E-7.5	_____
E-7.6	_____
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	_____
E-8.4	_____
E-8.5	_____
E-9	Operating supplies (List)
E-9.1	Postage
E-9.2	Signage
E-9.3	Media/Outreach
E-9.4	_____
E-9.5	_____
E-10	Program Services (List)
E-10.1	Thaw Well, 810 West
E-10.2	Thaw Well, Creekside Village
E-10.3	Bank Stabilization, F.C. Condos
E-10.4	Bank Stabilization, Caminzind
E-10.5	see additional details
E-11	Contractual Arrangements (List)
E-11.1	Thaw Wells Monitoring/Operation
E-11.2	_____
E-11.3	_____
E-11.4	_____
E-11.5	_____
E-12	Other operations (Specify)
E-12.1	Emergency Flood Mitigation, TOJ
E-12.2	Emergency Flood Response
E-12.3	Thaw Wells Power
E-12.4	Irr. Ditch Diversion Repair
E-12.5	_____
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220	\$100	\$100	\$100	\$100
7220	\$100	\$100	\$100	\$100
7220	\$100	\$100	\$100	\$100
7220				
7230	\$12,913	\$2,500	\$14,509	\$14,509
7230	\$13,312	\$2,500	\$14,509	\$14,509
7230		\$6,175	\$11,650	\$11,650
7230			\$17,825	\$17,825
	\$280			
7400	\$5,400	\$6,218		
7400				
7400				
7400				
7450			\$15,000	\$15,000
7450	\$6,000	\$24,809	\$10,000	\$10,000
7450	\$750	\$750	\$1,500	\$1,500
7450		\$1,000	\$1,000	\$1,000
	\$38,955	\$44,252	\$86,293	\$86,293

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/24

INDIRECT COSTS BUDGET

E-14 Insurance
 E-14.1 Liability
 E-14.2 Buildings and vehicles
 E-14.3 Equipment
 E-14.4 Other (Specify)
 E-14.5 Board & Admin. Bonding
 E-14.6 _____
 E-14.7 _____

E-15 Indirect payroll costs:
 E-15.1 FICA (Social Security) taxes
 E-15.2 Workers Compensation
 E-15.3 Unemployment Taxes
 E-15.4 Retirement
 E-15.5 Health Insurance
 E-15.6 Other (Specify)
 E-15.7 _____
 E-15.8 _____
 E-15.9 _____

E-17 TOTAL INDIRECT COSTS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
7502	\$500	\$500	\$500	\$500
7503				
7504				
7505	\$2,350	\$2,350	\$2,350	\$2,350
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
	\$2,850	\$2,850	\$2,850	\$2,850

DEBT SERVICE BUDGET

D-1 Debt Service
 D-1.1 Principal
 D-1.2 Interest
 D-1.3 Fees
D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Proposed Budget

Flat Creek Watershed Improvement District

NAME OF DISTRICT/BOARD

FYE 6/30/24

GENERAL FUNDS

C-1 Balances at Beginning of Fiscal Year

- C-1.1 General Fund Checking
- C-1.2 Savings and Investments
- C-1.3 General Fund CD Balance
- C-1.4 All Other Funds
- C-1.5 Reserves (From Below)
- C-1.6 **Total Estimated Cash and Investments on Hand**

DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	
1010		\$0	\$7,500	\$7,500
1040		\$0		
1050		\$0		
1020		\$0		
	\$83,108	\$83,108	\$44,000	\$44,000
	\$83,108	\$83,108	\$51,500	\$51,500

C-2 General Fund Reductions:

- C-2.1 a. Unpaid bills at FYE
- C-2.2 b. Reserves
- Total Deductions (a+b)**
- Estimated Non-Restricted Funds Available**

DOA Chart of Accounts	2010			
	\$83,108	\$73,108	\$44,000	\$44,000
	\$83,108	\$73,108	\$44,000	\$44,000
	\$0	\$10,000	\$7,500	\$7,500

SINKING & DEBT SERVICE FUNDS

1070

C-3

- C-3.1 Beginning Balance in Reserve Account (end of previous year)
- C-3.2 Date of Reserve Approval in Minutes:
- C-3.3 Amount to be added to the reserve
- C-3.4 Date of Reserve Approval in Minutes:
- C-3.5 SUB-TOTAL
- C-3.6 Identify the amount and project to be spent
 - a. _____
 - b. _____
 - c. _____
- C-3.10 Date of Reserve Approval in Minutes:
- C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)
- C-3.12 Balance to be retained

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0

RESERVES

1090

C-4

- C-4.1 Beginning Balance in Reserve Account (end of previous year)
- C-4.2 Date of Reserve Approval in Minutes:
- C-4.3 Amount to be added to the reserve
- C-4.4 Date of Reserve Approval in Minutes:
- C-4.5 SUB-TOTAL
- C-4.6 Identify the amount and project to be spent
 - a. Transfer to Grant Appl.
 - b. Thaw Wells Grant Match
 - c. _____
- C-4.10 Date of Reserve Approval in Minutes:
- C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)
- C-4.12 Balance to be retained

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
	\$83,108	\$83,108	\$73,108	\$73,108
	\$83,108	\$83,108	\$73,108	\$73,108
	\$10,000			
		\$29,108	\$29,108	\$29,108
	\$0	\$10,000	\$29,108	\$29,108
	\$83,108	\$73,108	\$44,000	\$44,000

BOND FUNDS

1060

C-5

- C-5.1 Beginning Balance in Reserve Account (end of previous year)
- C-5.2 Date of Reserve Approval in Minutes:
- C-5.3 Amount to be added to the reserve
- C-5.4 Date of Reserve Approval in Minutes:
- C-5.5 SUB-TOTAL
- C-5.6 Identify the amount and project to be spent
 - Date of Reserve Approval in Minutes:
- C-5.7 Balance to be retained
- C-5.9 TOTAL TO BE SPENT

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0

Proposed Budget

Flat Creek Watershed Improvement District
NAME OF DISTRICT/BOARD

FYE 6/30/24

ADDITIONAL DETAILS