

Teton Conservation District Fiscal Year 2024 (FY24) Final Budget



Final Budget was approved on June 21, 2023 at the Teton Conservation District Budget Public Hearing.

Version: Approved budget with updated FY23 Spent-To-Date and approval of 0.6 Mill Budget. Submitted.
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Introduction: The Teton Conservation District Board of Supervisors creates an annual budget. Budgeting occurs prior to beginning of the new fiscal year, July 1. The budget below will be submitted to the Wyoming Department of Audit and the Teton County Commissioners.

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1. BUDGET SUMMARY

Available Funds

Estimated Cash on Hand at Beginning of FY24 (Carryover from FY23)

General Fund Checking Account	\$901,423.71
Committed Funds Savings Account	\$327,084.16
Operating Reserves Account	\$500,000.00
Total FY24 Beginning Funds Available	\$1,728,507.87

FY24 Income

Teton County Mill Levy (estimate of .6 of a mill)	\$2,340,000.00	1 mill of assessed value is \$3,900,000
Grants & Pass Through	\$833,906.00	
Base Funding & Water Quality Grants	\$8,823.50	
Well Kit Sales & Unanticipated Income	\$15,300.00	
Interest Income from Accounts	\$1,000.00	
Total FY24 Income	\$3,199,029.50	

Total Funds Available For FY24 (Carryover from FY23 + FY24 Income)	\$4,927,537.37
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Expenses

Program Expenses

TCD Water Program	\$1,009,267.50
TCD Land Program	\$565,900.00
TCD Vegetation Program	\$257,000.00
TCD Wildlife Program	\$85,328.00
TCD Geographic Information Systems Program	\$103,000.00
TCD Sustainability Program	\$91,500.00
TCD Grants Program	\$869,091.87
Total Program Expenses FY24	\$2,981,087.37

Administrative Expenses

Communications Program	\$63,000.00
General Office Expenses	\$282,750.00
Meeting Expenses	\$10,600.00
Professional Expenses	\$101,000.00
Payroll Expenses	\$989,100.00
Total Administrative Expenses FY24	\$1,446,450.00

Total Expenditures for FY24 (Program & Administrative Expenses)	\$4,427,537.37
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Balance

Available Funds versus Expenses

Total Funds Available FY24 (FY23 Carryover + Income for FY24)	\$4,927,537.37
Total Expenditures for FY24 (Program & Administrative Expenses)	\$4,427,537.37
Operating Reserves Account for FY24	\$500,000.00

DIFFERENCE BETWEEN AVAILABLE FUNDS & EXPENSES	\$0.00
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2. FY24 INCOME

Projected Income

	<u>Regular Income</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Teton County Mill Levy		\$2,340,000.00	\$1,860,000.00	0.6 mill based upon FY24 estimate
Interest Income		\$1,000.00	\$1,000.00	Realistic interest rates
Well Test Kit Sales		\$7,800.00	\$7,800.00	Sale of 156 well test kits at \$50 each
WDA Annual Base Funding		\$8,823.50	\$8,823.50	WDA Base (\$8,823.50), currently excludes WQ Funds
Unanticipated Income		\$2,500.00	\$2,500.00	Sponsorships & donations
sub-total		\$2,360,123.50	\$1,880,123.50	
<u>Grants & Pass Through Income</u>				
GTNP Gaging Stations		\$24,393.00	\$44,832.00	GTNP gaging stations
Hoback Gage: Snake River Fund		\$11,013.00	\$10,692.00	Year two of three funding for Hoback
Snake River Gage: TU		\$5,000.00	\$0.00	Snake River gaging cost-share
Wyoming Water Development SWPP		\$268,500.00	\$408,490.38	WWDO pass through , 8 existing projects
WDEQ 319: Fish Creek Watershed Plan		\$20,000.00	\$20,000.00	Fish Creek Watershed Planning consulting & copy editing
Unanticipated Grants		\$5,000.00	\$5,000.00	Unexpected grants, refunds & reimbursements
FCWID FEMA Thaw Well Grant		\$500,000.00	\$0.00	Thaw Well Grant Award
Good Neighbor Grants		\$0.00	\$20,000.00	Tentative requests: TC (\$10,000), TBD (\$10,000)
Trout Friendly Lawns Reimbursement		\$0.00	\$4,000.00	Sign purchase reimbursement
sub-total		\$833,906.00	\$513,014.38	
TOTAL INCOME		\$3,194,029.50	\$2,264,824.12	

3. PROGRAM BUDGET

Water Program

	<u>Water Projects</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Flat Creek Sampling, 303d		\$8,000.00	\$8,000.00	Macro-invertebrate & WQ sampling
Fish Creek Watershed Planning		\$40,000.00	\$40,000.00	Fish Creek Watershed Planning contractor & printing
Well Test Kits		\$21,500.00	\$20,000.00	Well Test Kits (\$50 reimbursed for 13/mth @ \$112 each), ads
Water Best Management Practices		\$80,000.00	\$90,000.00	WQ, stream habitat BMPs (Cabin Ck \$20k, Flat Creek Sediment \$20k, FCWID Bank Stabilization \$10k, Cache Creek TH \$10k)
Standards & Lab		\$4,000.00	\$4,000.00	Water quality lab calibrations and E. Coli
UW Teton Alpine Stream Monitoring		\$6,000.00	\$6,000.00	Monitoring funding (three of three years)
Idaho State University Snake River Study		\$20,000.00	\$0.00	Geomorphology of the Snake River
Hoback Water and Sewer		\$40,000.00	\$0.00	Funding for project implementation
Pilot Sewer Connection Program		\$20,000.00	\$0.00	Agreement funds and fee offsets
Pathogens Sampling		\$10,000.00	\$0.00	Sampling for pathogens
FCWID Thaw Well Grant		\$500,000.00	\$0.00	Thaw Well FEMA Grant
Septic Effluent Monitoring Study		\$0.00	\$15,000.00	Finalize septic effluent monitoring study
County Water Plan		\$0.00	\$62,500.00	Teton County WQMP
sub-total		\$749,500.00	\$245,500.00	
<u>USGS Partnership Projects</u>				
USGS Stream & Temperature Gaging		\$127,849.00	\$88,200.00	\$24,393 income from GTNP, \$11,013 income from SRF
USGS Snow Chemistry Contract		\$5,000.00	\$4,600.00	Sample analysis (FY23 winter work billed Sep. FY24)
Flat Creek Sediment		\$0.00	\$15,000.00	Publication of Flat Creek Report
sub-total		\$132,849.00	\$107,800.00	
<u>Town of Jackson MOA</u>		\$30,000.00	\$200,000.00	Karns Restoration, Water Conservation, S. Park Monitoring
<u>Trout Unlimited MOA</u>		\$50,500.00	\$41,500.00	Kids Fishing Day, Lower Snake River Ranch
<u>Friends of the Teton River MOA</u>		\$17,401.00	\$13,844.00	Wyoming fisheries, tributary monitoring, tech upgrades
<u>Flat Creek Watershed Imp. District MOA</u>		\$29,017.50	\$14,000.00	Thaw well grant match
Water Program Sub-Total		\$1,009,267.50	\$622,644.00	

Land Program			
<u>Agricultural Cropland Projects</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Irrigation Infrastructure	\$75,000.00	\$75,000.00	Mtce, planning, improvements, emergencies, range & cropland. (Excluding permitting)
TCD Support for SWPP Projects	\$25,800.00	\$40,800.00	5 projects NTE \$5,000/project, documents & mail (\$800)
WY Water Develop. Small Water Projects	\$268,500.00	\$408,490.38	Pass-through WWDO to TCD, 8 existing projects only
Small Acreage Agriculture	\$18,000.00	\$26,000.00	Local food improvements, BMPs, monitoring, outreach
Soil Testing & Analysis	\$1,500.00	\$1,500.00	Cost-share lab analysis of soil samples
Aquifer Recharge	\$10,000.00	\$25,000.00	Pilot recharge program, Teton Water Users Association
Community Gardens	\$40,000.00	\$10,000.00	Munger and May Park Community Gardens
Conservation Planting Program	\$30,000.00	\$30,000.00	Ag portion of the CPP: regenerative ag, green/hoop houses
sub-total	\$468,800.00	\$616,790.38	
<u>Agricultural Rangeland Projects</u>			
Rangeland Data	\$18,000.00	\$8,000.00	VGS & GIS Project (\$3,000), USFS Range Data Analysis (\$5,000), GTNP (\$10,000)
Ag & Livestock Fencing Grant	\$22,000.00	\$22,000.00	Fencing projects
sub-total	\$40,000.00	\$30,000.00	
<u>Slow Food in the Tetons MOA</u>	\$51,000.00	\$39,000.00	Direct local producer support, education events & programs, food system programming
<u>Mountain Roots Education MOA</u>	\$6,100.00	\$5,600.00	Sustainable Living Workshops, Alta School Garden Program
Land Program Sub-Total	\$565,900.00	\$691,390.38	
Vegetation Program			
<u>Native Plants</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Native Plant Material	\$15,000.00	\$15,000.00	Seed packets, native plant cost-share, soil prep material
Conservation Planting Program	\$20,000.00	\$30,000.00	Implementation of native plant BMPs
Native Plant Lists & Resources	\$7,500.00	\$7,500.00	Create native plant web resources
Weed Warrior Program	\$2,500.00	\$2,500.00	Volunteer equipment, Rx tracking, incentivization, promotion
sub-total	\$45,000.00	\$55,000.00	
<u>TCD Wildfire Risk Reduction</u>			
Wildfire Risk Reduction Reimbursements	\$95,000.00	\$120,000.00	~30 homes @ \$3,000 ea. (cost share)
Contracted Wildfire Risk Overviews	\$7,500.00	\$7,500.00	Reimbursement for 25 overviews @ \$300 ea.
Neighborhood Scale Risk Reductions	\$30,000.00	\$30,000.00	Road corridor tree removal (\$6,000 a piece)
Rural Fire Water Supply Planning	\$5,000.00	\$5,000.00	Develop GIS Water Source Info
Wildfire Research (WiRe) project	\$2,000.00	\$2,000.00	Contractor- Implement WiRe recommendations
Supplies & Wildfire Ambassador	\$2,500.00	\$2,900.00	Hardware, software & equipment, support neighborhood ambassador activities (\$400)
Fire Resistive Plants Landscaping	\$0.00	\$3,000.00	Develop & distribute fire resistive plant list
JH Fire/EMS WUI Coordinator	\$0.00	\$45,000.00	Cost-share JHFEMS position
sub-total	\$142,000.00	\$215,400.00	
<u>JH Weed Mgmt Association MOA</u>	\$70,000.00	\$45,000.00	River corridor projects & partner support
Vegetation Program Sub-Total	\$257,000.00	\$315,400.00	
Wildlife Program			
<u>Wildlife Projects</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Habitat Improvements	\$10,000.00	\$10,000.00	Wildlife habitat improvements
Sage-Grouse Local Working Group	\$5,000.00	\$5,000.00	Grouse Local Working Group support
Human/Wildlife Impact	\$10,000.00	\$10,000.00	Mitigation of recreation, transportation, development
Wildlife Data Collection	\$20,000.00	\$20,000.00	Nongame, migration, disease, graduate research
sub-total	\$45,000.00	\$45,000.00	
<u>Grand Teton National Park Foundation MOA</u>	\$10,000.00	\$10,000.00	Kelly Hayfield restoration
<u>Jackson Hole Wildlife Foundation MOA</u>	\$30,328.00	\$28,600.00	Give Wildlife A Break, Wildlife Friendlier Fencing, Nature Mapping, Bear Wise
Wildlife Program Sub-Total	\$85,328.00	\$83,600.00	

Geographic Information Systems (GIS) Program

<u>GIS Projects</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
Historical Aerial Imagery Website	\$1,000.00	\$1,000.00	Imagery web hosting on Teton County site, storage
GIS Contractor Contingency	\$2,000.00	\$2,000.00	Contractor- aggregate data & host SWI/SEO, septic/sewer, water quality maps
Vegetation Mapping	\$100,000.00	\$0.00	Update county vegetation mapping
Lidar Quality I Support	\$0.00	\$62,000.00	Final payment of \$22K & generate topographic contours
County Aerial Imagery Support	\$0.00	\$60,000.00	Color infrared ortho imagery for Vegetation Mapping
GIS Program Sub-Total	\$103,000.00	\$125,000.00	

Sustainability Program

<u>Air Quality Monitoring</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
GYCC Air Quality	\$2,000.00	\$2,000.00	GYCC Clean Air Partnership Stations & long-term data
Air Quality Instrument Support	\$8,500.00	\$5,500.00	GTNP and WDEQ instrumentation support
Wyoming DEQ Assistance	\$0.00	\$2,500.00	Mobile Air Station, High School Instrumentation
sub-total	\$10,500.00	\$10,000.00	
<u>Integrated Solid Waste & Recycling MOA</u>	\$29,000.00	\$29,000.00	Recycling, HHW, e-waste, food waste collection & composting
<u>Energy Conservation Works MOA</u>	\$24,000.00	\$25,000.00	Ecofair, green power promotion, commercial and residential energy efficiency, community shared solar, School District solar
<u>Yellowstone-Teton Clean Cities MOA</u>	\$28,000.00	\$28,000.00	CNG vehicle marketing, electrical vehicle experience, sustainability series, Level 2 charging station
Sustainability Program Sub-Total	\$91,500.00	\$92,000.00	

Grants Program

<u>Grants</u>	<u>Proposed FY24</u>	<u>FY23 Budget</u>	<u>Notes:</u>
TCD Partnering Funds	\$462,007.71	\$101,486.78	Partnering Funds: JHFEMS (\$20,000), emergency response
PIC Grants Available	\$80,000.00	\$80,000.00	One annual cycle
Committed Funds Projects from FY23	\$327,084.16	\$247,802.33	Estimated Committed Funds Carryover
Grants Program Sub-Total	\$869,091.87	\$429,289.11	
TOTAL PROGAM BUDGET	2,981,087.37	2,359,323.49	

4. ADMINISTRATIVE BUDGET**Communications**

<u>Communications Projects</u>	<u>Proposed FY24</u>	<u>Proposed FY23</u>	<u>Notes:</u>
Education & Outreach	\$10,000.00	\$13,000.00	Video, classrooms, signage, partnering
Mountain Neighbor Handbook	\$30,000.00	\$60,000.00	Printing, distribution, outreach, website, translation
Events	\$5,000.00	\$6,000.00	Event sponsorships, speakers, space rentals, promotion, food
www.tetonconservation.org Website	\$1,000.00	\$1,000.00	Domain hosting, website upkeep, Squarespace
Advertising & Promotions	\$11,000.00	\$16,000.00	Advertising, promotional materials, Vision Award, logo redesign
Printing & Graphic Design	\$6,000.00	\$6,000.00	Newsletters, brochures, reports, mailings, graphic design
Communications Sub-Total	\$63,000.00	\$102,000.00	

Administration

<u>General Office Expenses</u>	<u>Proposed FY24</u>	<u>Proposed FY23</u>	<u>Notes:</u>
Office Supplies	\$5,000.00	\$5,000.00	Office supplies & equipment, copier maintenance (\$1000)
Postage & Shipping	\$1,000.00	\$1,000.00	Office postage, shipping & supplies
Computer System Maintenance	\$50,000.00	\$50,000.00	Run, repair & replace software, offsite backup, server
TCD Vehicles, Trailer & Equip.	\$11,000.00	\$11,000.00	Vehicle maintenance & supplies, fuel, equipment rental
Rent & Office Fixtures	\$100,000.00	\$85,000.00	Rental costs
Facility Contingency	\$100,000.00	\$10,000.00	Additional facility costs, contract expansion
Office Utilities	\$15,750.00	\$15,750.00	Land and cell phone (\$7k), internet (\$1,250), cleaning (\$4.5k), electricity (\$1.5k), recycling & garbage (\$1.5k)
sub-total	\$282,750.00	\$177,750.00	
<u>Meeting & Misc. Expense</u>			
TCD Regular Meetings	\$1,600.00	\$1,600.00	TCD monthly & special meetings, food
WACD Meetings	\$6,000.00	\$4,000.00	Area 5 Meeting in JXN (\$3,000), Convention (\$3,000): lodging, food, registrations
WCDEA Meetings	\$1,000.00	\$1,000.00	WY CD Employee Association Meetings
Other Meetings	\$2,000.00	\$2,000.00	Business meals (Interagency/partner meetings), etc.
sub-total	\$10,600.00	\$8,600.00	

<u>Employee Payroll Expense</u>			
Employee Wages	\$645,000.00	\$611,000.00	Salary + FY24 housing stipend
Employer Payroll Taxes	\$50,000.00	\$50,000.00	Employer pays 7.65% of wages in taxes - *TCD net amount
Worker's Compensation	\$18,500.00	\$16,000.00	7 Full Time
Health & Dental Insurance	\$135,500.00	\$115,000.00	Health & Dental premium, TCD HSA contribution, Wellness
Employer Retirement Expense	\$120,100.00	\$113,000.00	18.62% of salaries, per WRS as of 07/01/2021
WRS, Unemployment, Leave Liability	\$20,000.00	\$10,000.00	Unemployment, leave & liability payout fund
sub-total	\$989,100.00	\$915,000.00	
<u>Professional Expense</u>			
Legal & Accounting	\$38,000.00	\$35,000.00	\$18k audit, legal, employee & board bonds, direct deposit
Liability Insurance & Bonds	\$10,000.00	\$10,000.00	Office, vehicle & LGSIP insurance policies
Memberships, Dues & Subscriptions	\$27,500.00	\$27,500.00	WACD(\$17.5K), NACD(\$750), RC&D(\$200), WASD(\$1K), Cloud(\$750), BYBY(\$750)
TCD Equipment & Clothing Stipend	\$1,000.00	\$1,000.00	TCD logo clothing for staff & Board Members
Board Travel & Supplies	\$1,500.00	\$1,500.00	Board members travel expenses for meeting, meeting supplies, Alta meeting
Employee Training	\$8,000.00	\$8,000.00	Trainings funds: \$1,000 per staff, \$1,000 safety
Wage Assessment	\$15,000.00	\$15,000.00	Staff wage assessment
sub-total	\$101,000.00	\$98,000.00	
Admin Sub-Total (w/o Comm.)			
	\$1,383,450.00	\$1,199,350.00	
TOTAL ADMINISTRATION BUDGET			
	\$1,446,450.00	\$1,301,350.00	