

Proposed Budget

Teton County Weed & Pest District		Budget Hearing Information																																																																			
7575 South Highway 89 Jackson, WY 83001 3047-733-8419		Location:	District Office																																																																		
		Date:	6/25/2024																																																																		
		Time:	12:00pm																																																																		
Teton County		Budget Prepared by: Erika Edmiston; District Supervisor																																																																			
S-A BUDGET MESSAGE		W.S. 16-12-403 (c)																																																																			
<p>Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.</p> <p>The 2025 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$4,000,000.00. The total tax requirement for the District is estimated to be 1.000 mill. This is a tax requirement similar to previous years and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, salary increases, housing stipends, the repair/maintenance of asphalt and facilities, beginning a sewer connection project, the replacement of 2-3 vehicles/drones, funds for Capital Outlay: Real Property, as well an additional contribution to the reserve account. In FY23 the District established a new landowner cost-share program. This program was continued in FY24, providing nearly \$200,000 in assistance for landowners engaged in invasive species management programs. This program has been very well received and the District looks forward to continuing it for a third year.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.</p>																																																																					
S-B RESERVE DESCRIPTION		<p>The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but no limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.</p>																																																																			
S-C		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 5px;">Names of Board Members</td> <td style="width: 10%; padding: 5px;">Date of End of Term</td> <td colspan="3" style="width: 50%; padding: 5px;">Does the district have regular office hours exceeding 20 hours per week?</td> </tr> <tr> <td>Mary Cernicek</td> <td>2028</td> <td colspan="3" style="text-align: right; padding: 5px;">Yes</td> </tr> <tr> <td>Lucas Turner</td> <td>2028</td> <td colspan="3"></td> </tr> <tr> <td>Kasey Mateosky</td> <td>2028</td> <td colspan="3"></td> </tr> <tr> <td>Lorin Wilson</td> <td>2024</td> <td colspan="3"></td> </tr> <tr> <td>John Becker</td> <td>2024</td> <td colspan="3"></td> </tr> <tr> <td></td> <td></td> <td colspan="3"></td> </tr> </table> <p>If Yes, enter</p> <p>Address of office: 7575 South Highway 89 City, State, Zip: Jackson, WY 83001 Phone Number: 307-733-8419 Hours Open: Tuesday-Friday 7:30-4:30</p>			Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?			Mary Cernicek	2028	Yes			Lucas Turner	2028				Kasey Mateosky	2028				Lorin Wilson	2024				John Becker	2024																																						
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Where are the minutes of your board meeting available for public review?		Yes																																																																			
How and where are the notices of meeting posted for the public?		Jackson Hole News & Guide																																																																			
Where are the public meetings held?		District Office and/or Zoom																																																																			

PROPOSED BUDGET SUMMARY

OVERVIEW	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$2,067,185	\$4,273,967	\$4,445,581	\$4,445,581
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$300,000	\$300,000	\$300,000	\$300,000
S-4 Total General Fund and Forecasted Revenues Available	\$6,625,380	\$7,671,132	\$8,000,000	\$8,000,000
S-5 <i>Amount requested from County Commissioners</i>	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
S-6 Additional Funding Needed :		\$0	\$0	
		Projected Surplus:	\$3,254,419	\$3,254,419
REVENUE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7 Operating Revenues	\$206,842	\$250,000	\$250,000	\$250,000
S-8 Tax levy (From the County Treasurer)	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$62,000	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$260,016	\$12,500	\$35,000	\$35,000
S-13 Other Forecasted Revenue	\$152,419	\$165,000	\$165,000	\$165,000
S-14 Total Revenue	\$3,081,748	\$4,427,500	\$4,450,000	\$4,450,000
FY 7/1/24-6/30/25				Teton County Weed & Pest District
EXPENDITURE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15 Capital Outlay	\$130,052	\$1,450,000	\$1,450,000	\$1,450,000
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$293,533	\$337,967	\$348,081	\$348,081
S-18 Operations	\$1,256,850	\$1,963,500	\$2,109,000	\$2,109,000
S-19 Indirect Costs	\$386,750	\$522,500	\$538,500	\$538,500
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$2,067,185	\$4,273,967	\$4,445,581	\$4,445,581
DEBT SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$3,543,632	\$3,243,632	\$3,550,000	\$3,550,000
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$600,000	\$900,000	\$1,200,000	\$1,200,000
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
	\$600,000	\$900,000	\$1,200,000	\$1,200,000
Total Reserves (a+b+c)				
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$300,000	\$300,000	\$300,000	\$300,000
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
	\$300,000	\$300,000	\$300,000	\$300,000
Total to be added (a+b+c)				
S-31 Subtotal	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000

End of Summary

Date adopted by Special District _____
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 7575 South Highway 89
 Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervis

DISTRICT PHONE: 3047-733-8419

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$206,842	\$250,000	\$250,000	\$250,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$206,842	\$250,000	\$250,000	\$250,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$20,000			
R-4.3 Grants from State Agencies	4211	\$42,000			
R-4.4 Total Grants		\$62,000	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$99,423	\$2,500	\$20,000	\$20,000
R-5.2 Other: Specify <u>private/other grants; rents</u>	4500	\$160,593	\$10,000	\$15,000	\$15,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$260,016	\$12,500	\$35,000	\$35,000
R-5.5 Total Forecasted Revenue		\$528,858	\$262,500	\$285,000	\$285,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$149,863	\$165,000	\$165,000	\$165,000
R-6.2 b. Other forecasted revenue (specify):	4500	\$2,556			
R-6.3 _____	4500				
R-6.4 _____					
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$152,419	\$165,000	\$165,000	\$165,000

Proposed Budget

Teton County Weed & Pest District
NAME OF DISTRICT/BOARD

FYE 6/30/2025

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
E-1.2 Vehicles	6210	\$105,674	\$200,000	\$200,000	\$200,000
E-1.3 Office Equipment	6211	\$24,378	\$50,000	\$50,000	\$50,000
E-1.4 Other (Specify)					
E-1.5	6200				
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$130,052	\$1,450,000	\$1,450,000	\$1,450,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$124,225	\$130,513	\$137,039	\$137,039
E-2.2 Secretary	7003				
E-2.3 Clerical	7004	\$49,243	\$51,754	\$54,342	\$54,342
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011	\$887	\$5,000	\$5,000	\$5,000
E-3.2 Mileage	7012	\$66	\$1,200	\$1,200	\$1,200
E-3.3 Other (Specify)					
E-3.4	7013	\$1,655	\$2,500	\$2,500	\$2,500
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$4,529	\$10,000	\$10,000	\$10,000
E-4.2 Accounting/Auditing	7022	\$9,000	\$15,000	\$15,000	\$15,000
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$12,529	\$15,000	\$15,000	\$15,000
E-5.2 Office equipment, rent & repair	7032	\$34,554	\$30,000	\$30,000	\$30,000
E-5.3 Education	7033	\$41,666	\$60,000	\$60,000	\$60,000
E-5.4 Registrations	7034	\$15,179	\$17,000	\$18,000	\$18,000
E-5.5 Other (Specify)					
E-5.6	7035				
E-5.7	7035				
E-5.8					
E-6 TOTAL ADMINISTRATION		\$293,533	\$337,967	\$348,081	\$348,081

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202	\$714,124	\$800,000	\$820,000
E-7.2	Service Contracts	7203	\$21,975	\$50,000	\$50,000
E-7.3	Other (Specify)				
E-7.4	Safety	7204	\$21,685	\$35,000	\$35,000
E-7.5	Housing/Transportation Allowance	7204	\$0	\$260,000	\$260,000
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211	\$157	\$500	\$1,000
E-8.2	Other (Specify)	7212	\$29,111	\$40,000	\$40,000
E-8.3	Travel	7212			
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	7220	\$42,072	\$50,000	\$50,000
E-9.2	Shop/Lab Supplies	7220	\$35,911	\$25,000	\$35,000
E-9.3	Phones	7220	\$13,589	\$30,000	\$30,000
E-9.4		7220			
E-9.5					
E-10	Program Services (List)				
E-10.1	COG - Chemicals/Product	7230	\$118,206	\$150,000	\$150,000
E-10.2	COG - Other	7230	\$13,732	\$8,000	\$8,000
E-10.3	Special Programs	7230	\$104,880	\$250,000	\$125,000
E-10.4	Special Programs - Cost Share	7230	\$81,810	\$200,000	\$200,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Grant Expense	7400	\$817	\$0	\$0
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Facilities	7450	\$41,544	\$300,000	\$280,000
E-12.2	Utilities	7450	\$17,237	\$25,000	\$25,000
E-12.3		7450			
E-12.4		7450			
E-12.5					
E-13	TOTAL OPERATIONS				
			\$1,256,850	\$1,963,500	\$2,109,000

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability	7502	\$5,772	\$15,000	\$17,000	\$17,000
E-14.2	Buildings and vehicles	7503	\$20,637	\$20,000	\$24,000	\$24,000
E-14.3	Equipment	7504				
E-14.4	Other (Specify)					
E-14.5		7505				
E-14.6		7505				
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511	\$54,150	\$75,000	\$80,000	\$80,000
E-15.2	Workers Compensation	7512	\$10,170	\$25,000	\$25,000	\$25,000
E-15.3	Unemployment Taxes	7513	\$1,482	\$20,000	\$20,000	\$20,000
E-15.4	Retirement	7514	\$103,783	\$145,000	\$150,000	\$150,000
E-15.5	Health Insurance	7515	\$176,178	\$200,000	\$200,000	\$200,000
E-15.6	Other (Specify)					
E-15.7	Medicare	7516	\$12,664	\$18,000	\$18,000	\$18,000
E-15.8	Wellness Benefit	7516	\$1,914	\$4,500	\$4,500	\$4,500
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$386,750	\$522,500	\$538,500	\$538,500

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal	6401				
D-1.2	Interest	6410				
D-1.3	Fees	6420				
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Teton County Weed & Pest District
NAME OF DISTRICT/BOARD

FYE 6/30/2025

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$47,505	\$47,505	\$50,000	\$50,000
C-1.2	Savings and Investments	\$3,496,127	\$3,496,127	\$3,500,000	\$3,500,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$900,000	\$900,000	\$1,500,000	\$1,500,000
C-1.6	Total Estimated Cash and Investments on Hand	\$4,443,632	\$4,443,632	\$5,050,000	\$5,050,000

	DOA Chart of Accounts	End of Year	Beginning	Beginning	
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
C-2.3	Total Deductions (a+b)	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
C-2.4	Estimated Non-Restricted Funds Available	\$3,543,632	\$3,243,632	\$3,550,000	\$3,550,000

	DOA Chart of Accounts			
	SINKING & DEBT SERVICE FUNDS	1070		

	DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts			
	RESERVES	1090		

	DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$600,000	\$900,000	\$1,200,000	\$1,200,000
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve	\$300,000	\$300,000	\$300,000	\$300,000
C-4.4	Date of Reserve Approval in Minutes: June 30, 2020 Board Mtg				
C-4.5	SUB-TOTAL	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000

	DOA Chart of Accounts			
	BOND FUNDS	1060		

	DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0