

Proposed Budget

Teton County Weed & Pest District	
<small>Budget Hearing Information</small>	
7575 South Highway 89	Location: District Office
Jackson, WY 83001	Date: 6/25/2024
3047-733-8419	Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston; District Supervisor

S-A	BUDGET MESSAGE	<small>W.S. 16-12-403 (c)</small>
<p>Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.</p> <p>The 2025 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$4,000,000.00. The total tax requirement for the District is estimated to be 1.000 mill. This is a tax requirement similar to previous years and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations, salary increases, housing stipends, the repair/maintenance of asphalt and facilities, beginning a sewer connection project, the replacement of 2-3 vehicles/drones, funds for Capital Outlay: Real Property, as well an additional contribution to the reserve account. In FY23 the District established a new landowner cost-share program. This program was continued in FY24, providing nearly \$200,000 in assistance for landowners engaged in invasive species management programs. This program has been very well received and the District looks forward to continuing it for a third year.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs. The District has not elected to establish a Special Management Program at this time.</p>		
S-B	RESERVE DESCRIPTION	
<p>The purpose of the District's reserve is to hold cash in order to meet unexpected future payments and/or emergency needs, including but not limited to facility/vehicle/equipment depreciation, health reserves, emergency, and/or contingency funding.</p>		

S-C																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> <tr><td>Mary Cernicek</td><td style="text-align: center;">2028</td></tr> <tr><td>Lucas Turner</td><td style="text-align: center;">2028</td></tr> <tr><td>Kasey Mateosky</td><td style="text-align: center;">2028</td></tr> <tr><td>Lorin Wilson</td><td style="text-align: center;">2024</td></tr> <tr><td>John Becker</td><td style="text-align: center;">2024</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Names of Board Members	Date of End of Term	Mary Cernicek	2028	Lucas Turner	2028	Kasey Mateosky	2028	Lorin Wilson	2024	John Becker	2024													<p>Does the district have regular office hours exceeding 20 hours per week? Yes</p> <p>If Yes, enter</p> <p>Address of office: 7575 South Highway 89</p> <p>City, State, Zip: Jackson, WY 83001</p> <p>Phone Number: 307-733-8419</p> <p>Hours Open: Tuesday-Friday 7:30-4:30</p> <div style="border: 1px solid black; height: 30px; margin-top: 10px;"></div>	
Names of Board Members	Date of End of Term																									
Mary Cernicek	2028																									
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Lorin Wilson	2024																									
John Becker	2024																									

Where are the minutes of your board meeting available for public review?	
Yes	
How and where are the notices of meeting posted for the public?	
Jackson Hole News & Guide	
Where are the public meetings held?	
District Office and/or Zoom	

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,067,185	\$4,273,967	\$4,445,581	\$4,445,581
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$300,000	\$300,000	\$300,000	\$300,000
S-4	Total General Fund and Forecasted Revenues Available	\$6,625,380	\$7,671,132	\$8,000,000	\$8,000,000
S-5	Amount requested from County Commissioners	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$3,254,419	\$3,254,419
REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$206,842	\$250,000	\$250,000	\$250,000
S-8	Tax levy (From the County Treasurer)	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$62,000	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$260,016	\$12,500	\$35,000	\$35,000
S-13	Other Forecasted Revenue	\$152,419	\$165,000	\$165,000	\$165,000
S-14	Total Revenue	\$3,081,748	\$4,427,500	\$4,450,000	\$4,450,000
FY 7/1/24-6/30/25		Teton County Weed & Pest District			
EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$130,052	\$1,450,000	\$1,450,000	\$1,450,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$293,533	\$337,967	\$348,081	\$348,081
S-18	Operations	\$1,256,850	\$1,963,500	\$2,109,000	\$2,109,000
S-19	Indirect Costs	\$386,750	\$522,500	\$538,500	\$538,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,067,185	\$4,273,967	\$4,445,581	\$4,445,581
DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$3,543,632	\$3,243,632	\$3,550,000	\$3,550,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$600,000	\$900,000	\$1,200,000	\$1,200,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$600,000	\$900,000	\$1,200,000	\$1,200,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$300,000	\$300,000	\$300,000	\$300,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$300,000	\$300,000	\$300,000	\$300,000
S-31	Subtotal	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: 7575 South Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston; District Supervisor

DISTRICT PHONE: 3047-733-8419

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$2,400,471	\$4,000,000	\$4,000,000	\$4,000,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$206,842	\$250,000	\$250,000	\$250,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$206,842	\$250,000	\$250,000	\$250,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$20,000			
R-4.3 Grants from State Agencies	4211	\$42,000			
R-4.4 Total Grants		\$62,000	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$99,423	\$2,500	\$20,000	\$20,000
R-5.2 Other: Specify private/other grants; rents	4500	\$160,593	\$10,000	\$15,000	\$15,000
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$260,016	\$12,500	\$35,000	\$35,000
R-5.5 Total Forecasted Revenue		\$528,858	\$262,500	\$285,000	\$285,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$149,863	\$165,000	\$165,000	\$165,000
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500	\$2,556			
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$152,419	\$165,000	\$165,000	\$165,000

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201	\$1,200,000	\$1,200,000	\$1,200,000
E-1.2	Vehicles	6210	\$105,674	\$200,000	\$200,000
E-1.3	Office Equipment	6211	\$24,378	\$50,000	\$50,000
E-1.4	Other (Specify)				
E-1.5		6200			
E-1.6		6200			
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY		\$130,052	\$1,450,000	\$1,450,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	7002	\$124,225	\$130,513	\$137,039
E-2.2	Secretary	7003			
E-2.3	Clerical	7004	\$49,243	\$51,754	\$54,342
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011	\$887	\$5,000	\$5,000
E-3.2	Mileage	7012	\$66	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4		7013	\$1,655	\$2,500	\$2,500
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021	\$4,529	\$10,000	\$10,000
E-4.2	Accounting/Auditing	7022	\$9,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$12,529	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair	7032	\$34,554	\$30,000	\$30,000
E-5.3	Education	7033	\$41,666	\$60,000	\$60,000
E-5.4	Registrations	7034	\$15,179	\$17,000	\$18,000
E-5.5	Other (Specify)				
E-5.6		7035			
E-5.7		7035			
E-5.8					
E-6	TOTAL ADMINISTRATION		\$293,533	\$337,967	\$348,081

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Safety
E-7.5	Housing/Transportation Allowance
E-7.6	

E-8 Travel

E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	Travel
E-8.4	
E-8.5	

E-9 Operating supplies (List)

E-9.1	Repairs/Maintenance
E-9.2	Shop/Lab Supplies
E-9.3	Phones
E-9.4	
E-9.5	

E-10 Program Services (List)

E-10.1	COG - Chemicals/Product
E-10.2	COG - Other
E-10.3	Special Programs
E-10.4	Special Programs - Cost Share
E-10.5	

E-11 Contractual Arrangements (List)

E-11.1	Grant Expense
E-11.2	
E-11.3	
E-11.4	
E-11.5	

E-12 Other operations (Specify)

E-12.1	Facilities
E-12.2	Utilities
E-12.3	
E-12.4	
E-12.5	

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7202	\$714,124	\$800,000	\$820,000	\$820,000
7203	\$21,975	\$50,000	\$50,000	\$50,000
7204	\$21,685	\$35,000	\$35,000	\$35,000
7204	\$0	\$0	\$260,000	\$260,000
7211	\$157	\$500	\$1,000	\$1,000
7212	\$29,111	\$40,000	\$40,000	\$40,000
7212				
7220	\$42,072	\$50,000	\$50,000	\$50,000
7220	\$35,911	\$25,000	\$35,000	\$35,000
7220	\$13,589	\$30,000	\$30,000	\$30,000
7220				
7230	\$118,206	\$150,000	\$150,000	\$150,000
7230	\$13,732	\$8,000	\$8,000	\$8,000
7230	\$104,880	\$250,000	\$125,000	\$125,000
7230	\$81,810	\$200,000	\$200,000	\$200,000
7400	\$817	\$0	\$0	
7400				
7400				
7400				
7450	\$41,544	\$300,000	\$280,000	\$280,000
7450	\$17,237	\$25,000	\$25,000	\$25,000
7450				
7450				
	\$1,256,850	\$1,963,500	\$2,109,000	\$2,109,000

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	7502	\$5,772	\$15,000	\$17,000
E-14.2	Buildings and vehicles	7503	\$20,637	\$20,000	\$24,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5		7505			
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511	\$54,150	\$75,000	\$80,000
E-15.2	Workers Compensation	7512	\$10,170	\$25,000	\$25,000
E-15.3	Unemployment Taxes	7513	\$1,482	\$20,000	\$20,000
E-15.4	Retirement	7514	\$103,783	\$145,000	\$150,000
E-15.5	Health Insurance	7515	\$176,178	\$200,000	\$200,000
E-15.6	Other (Specify)				
E-15.7	Medicare	7516	\$12,664	\$18,000	\$18,000
E-15.8	Wellness Benefit	7516	\$1,914	\$4,500	\$4,500
E-15.9					
E-17	TOTAL INDIRECT COSTS		\$386,750	\$522,500	\$538,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Proposed Budget

Teton County Weed & Pest District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart					
of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$47,505	\$47,505	\$50,000
C-1.2	Savings and Investments	1040	\$3,496,127	\$3,496,127	\$3,500,000
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$900,000	\$900,000	\$1,500,000
C-1.6	Total Estimated Cash and Investments on Hand		\$4,443,632	\$4,443,632	\$5,050,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$900,000	\$1,200,000	\$1,500,000
C-2.3	Total Deductions (a+b)		\$900,000	\$1,200,000	\$1,500,000
C-2.4	Estimated Non-Restricted Funds Available		\$3,543,632	\$3,243,632	\$3,550,000

DOA Chart
of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$600,000	\$900,000	\$1,200,000	\$1,200,000
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve	\$300,000	\$300,000	\$300,000	\$300,000
C-4.4	Date of Reserve Approval in Minutes: June 30, 2020 Board Mtg				
C-4.5	SUB-TOTAL	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$900,000	\$1,200,000	\$1,500,000	\$1,500,000

BOND FUNDS

1060

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0