

Proposed Budget

Aspens Pines Water & Sewer District															
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">PO Box 1450</td></tr> <tr><td style="padding: 2px;">Afton, WY 83110</td></tr> <tr><td style="padding: 2px;">(307) 739-9777</td></tr> <tr><td style="padding: 2px;">Teton County</td></tr> </table> </div> <div style="width: 50%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center; padding: 2px;">Budget Hearing Information</td> </tr> <tr> <td style="width: 30%; padding: 2px;">Location:</td> <td style="padding: 2px;">via Zoom - see link in budget message</td> </tr> <tr> <td style="padding: 2px;">Date:</td> <td style="padding: 2px;">07/09/24</td> </tr> <tr> <td style="padding: 2px;">Time:</td> <td style="padding: 2px;">4:00 p.m.</td> </tr> <tr> <td colspan="2" style="padding: 2px;">Budget Prepared by: Wade Hirschi</td> </tr> </table> </div> </div>		PO Box 1450	Afton, WY 83110	(307) 739-9777	Teton County	Budget Hearing Information		Location:	via Zoom - see link in budget message	Date:	07/09/24	Time:	4:00 p.m.	Budget Prepared by: Wade Hirschi	
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S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)						
<p>The 2023-24 budget was prepared using the same methodology as prior years. The largest increases in this budget are related to payroll costs. Those increased costs are reflected in this budget. The District does do a tax assessment for its capital asset replacement program, which will continue this year. The budget hearing will be held via zoom at - https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTILcXJpUT09</p>								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; padding: 2px;">S-B</td> <td style="width: 75%; padding: 2px;"> RESERVE DESCRIPTION </td> <td style="width: 20%;"></td> </tr> <tr> <td colspan="3" style="padding: 5px;"> <p>The District does not have a formal reserve policy, but seeks to build and maintain reserves for equipment replacement.</p> </td> </tr> </table>			S-B	RESERVE DESCRIPTION		<p>The District does not have a formal reserve policy, but seeks to build and maintain reserves for equipment replacement.</p>		
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Where are the minutes of your board meeting available for public review?	
Minutes are available upon request	
How and where are the notices of meeting posted for the public?	
Jackson Hole News & Guide	
Where are the public meetings held?	
via Zoom - https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTILcXJpUT09	

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,393,015	\$1,759,260	\$2,059,445	\$2,059,445
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,236,327	\$3,383,171	\$3,582,224	\$3,582,224
S-5	Amount requested from County Commissioners	\$300,365	\$330,000	\$330,000	\$330,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$1,522,779	\$1,522,779
REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$300,365	\$330,000	\$330,000	\$330,000
S-9	Government Support	\$1,237,011	\$1,346,009	\$1,392,112	\$1,392,112
S-10	Grants	\$0	\$125,000	\$175,000	\$175,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$199,090	\$82,301	\$61,201	\$61,201
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,736,466	\$1,883,310	\$1,958,313	\$1,958,313
FY 7/1/24-6/30/25		Aspens Pines Water & Sewer District			
EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$175,565	\$461,085	\$578,375	\$578,375
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$177,141	\$188,016	\$194,000	\$194,000
S-18	Operations	\$695,134	\$772,417	\$911,387	\$911,387
S-19	Indirect Costs	\$345,175	\$337,742	\$375,683	\$375,683
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,393,015	\$1,759,260	\$2,059,445	\$2,059,445
DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,499,861	\$1,499,861	\$1,623,911	\$1,623,911
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1450
Afton, WY 83110

PREPARED BY: Wade Hirschi

DISTRICT PHONE: 3077399777

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Aspens Pines Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$300,365	\$330,000	\$330,000	\$330,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$1,237,011	\$1,346,009	\$1,392,112	\$1,392,112
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$1,237,011	\$1,346,009	\$1,392,112	\$1,392,112
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$125,000	\$175,000	\$175,000
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$125,000	\$175,000	\$175,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$25,057	\$72,000	\$60,000	\$60,000
R-5.2 Other: Specify <u>Rent</u>	4500	\$1,201	\$1,201	\$1,201	\$1,201
R-5.3 Other: See Additior <u>See Additional Details</u>		\$172,832	\$9,100		
R-5.4 Total Miscellaneous		\$199,090	\$82,301	\$61,201	\$61,201
R-5.5 Total Forecasted Revenue		\$1,436,101	\$1,553,310	\$1,628,313	\$1,628,313
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Aspens Pines Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Equipment	6200	\$175,565	\$461,085	\$578,375	\$578,375
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$175,565	\$461,085	\$578,375	\$578,375

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$6,998	\$2,500	\$8,000	\$8,000
E-4.2 Accounting/Auditing	7022	\$14,500	\$15,475	\$16,000	\$16,000
E-4.3 Other (Specify)					
E-4.4 Administrator	7023	\$140,760	\$147,792	\$150,000	\$150,000
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$570	\$1,000	\$1,000	\$1,000
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033	\$8,451	\$8,500	\$10,000	\$10,000
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Other Admin Costs	7035	\$5,863	\$4,650	\$6,000	\$6,000
E-5.7 Road Access	7035	\$0	\$8,099	\$3,000	\$3,000
E-5.8					
E-6 TOTAL ADMINISTRATION		\$177,141	\$188,016	\$194,000	\$194,000

Proposed Budget

Aspens Pines Water & Sewer District

FYE 06/30/25

OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202	\$473,950	\$519,267	\$615,887	\$615,887
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 Vehicle Expense	7204	\$13,955	\$15,000	\$18,000	\$18,000
E-7.5	7204				
E-7.6					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3	7212				
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1 Chemicals/lab supplies	7220	\$19,090	\$19,000	\$24,000	\$24,000
E-9.2 Safety/sampling	7220	\$6,221	\$4,100	\$4,100	\$4,100
E-9.3 Tools	7220	\$2,684	\$2,000	\$2,000	\$2,000
E-9.4 Equipment rental	7220	\$91	\$91	\$400	\$400
E-9.5					
E-10 Program Services (List)					
E-10.1 Building maintenance	7230	\$15,156	\$13,486	\$16,000	\$16,000
E-10.2 Sewer repair & maintenance	7230	\$17,689	\$12,000	\$12,000	\$12,000
E-10.3 Water repair & maintenance	7230	\$7,903	\$25,000	\$30,000	\$30,000
E-10.4	7230				
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1 HVAC maintenance	7400	\$6,902	\$8,000	\$8,000	\$8,000
E-11.2 Enginnering	7400	\$10,671	\$0	\$10,000	\$10,000
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1 Utilities	7450	\$62,662	\$68,775	\$69,500	\$69,500
E-12.2 Sludge removal	7450	\$29,197	\$50,000	\$40,000	\$40,000
E-12.3 Petroleum products	7450	\$3,223	\$1,378	\$1,500	\$1,500
E-12.4 Contingency	7450	\$0	\$0	\$60,000	\$60,000
E-12.5 see additional details		\$25,740	\$34,320		
E-13 TOTAL OPERATIONS		\$695,134	\$772,417	\$911,387	\$911,387

Proposed Budget

Aspens Pines Water & Sewer District

FYE 06/30/25

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Insurance	7505	\$43,826	\$48,791	\$50,000	\$50,000
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$62,399	\$68,143	\$77,721	\$77,721
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$71,361	\$78,223	\$90,380	\$90,380
E-15.5 Health Insurance	7515	\$93,886	\$69,085	\$74,013	\$74,013
E-15.6 Other (Specify)					
E-15.7 Housing Allowance	7516	\$72,000	\$72,000	\$81,000	\$81,000
E-15.8 Clothing Allowance	7516	\$1,702	\$1,500	\$2,569	\$2,569
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$345,175	\$337,742	\$375,683	\$375,683

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Aspens Pines Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$92,676	\$92,676	\$100,000
C-1.2	Savings and Investments	1040	\$1,407,185	\$1,407,185	\$1,523,911
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$1,499,861	\$1,499,861	\$1,623,911
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$1,499,861	\$1,499,861	\$1,623,911

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a.				
C-3.8	b.				
C-3.9	c.				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a.				
C-4.8	b.				
C-4.9	c.				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2022-2023	2023-2024	2024-2025	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0