

Proposed Budget

West Gros Ventre Butte Water District	
	Budget Hearing Information
PO Box 3584	Location: Online
Jackson, WY 83001	Date: 5/25/2024
307 733 6652	Time: PM
Teton County	Budget Prepared by: Keith Soper

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

The West Gros Ventre Butte Water District, serves the Bar Y Estates and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.

Assessments will be increased in 2024-2025 to address the additional cost associated with maintenance and repairs of the system.

In the spring of 2024 the district plans to continue with the meter project and hopes to install 9-12 meters. Additional meters will be installed in 2025 when it is hoped the project will be completed..

In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4. For 2024-2025 Bank loan and USDA Rural development will be included in C-1.4.

In June of 2022 we had the final system assessment and road map report completed from Nelson Engineering. At least one major recommendation for a feed line replacement project will be initiated to determine scope, and available funding. We tried to obtain an ARPA grant and complete engineering work in 2022 and were unsuccessful. Due to legal issues, impact of replacing the existing line and availability of contractors an alternative solution, of adding a new well is also being considered. With additional ARPA grant money available we reapplied in April of 2023 and obtained the requested grant for \$281,600. In order to complete the transmission line project any funds required for project design and construction, in addition to the ARPA grant, will be obtained via USDA for a Rural Development loan, bank loan or assessment fee increase.

In 2023 it was determined that rather than transmission line replacement the same final result could be obtained by drilling of a new well adjacent to the distribution line and storage tank. The new well would have minimal impact on the district members and require less construction work and legal easements. This project is hoped to be designed and constructed in the 2024-2025 budget year.

S-B **RESERVE DESCRIPTION**
N.A.

Names of Board Members	Date of End of Term
William (Andy) Lang	11/3/26
Dave Brown	11/3/26
Steve Robertson	11/5/24
Keith Soper	11/5/24
William Cox	11/5/24

Where are the minutes of your board meeting available for public review?

Contact President of District

How and where are the notices of meeting posted for the public?

Homeowner meetings or Jackson Hole News and Guide Newspaper or direct email to members

Where are the public meetings held?

Member house, online via zoom, available public meeting rooms in Jackson

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$93,852	\$372,956	\$420,049	\$420,049
S-2	Total Principal to Pay on Debt	\$15,258	\$16,000	\$16,000	\$16,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$316,922	\$599,305	\$635,380	\$635,380
S-5	<i>Amount requested from County Commissioners</i>	\$87,291	\$101,158	\$111,755	\$111,755
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$199,331	\$199,331
REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$87,291	\$101,158	\$111,755	\$111,755
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$281,600	\$281,600	\$281,600
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$13,109	\$25	\$25	\$25
S-13	Other Forecasted Revenue	\$0	\$0	\$10,000	\$10,000
S-14	Total Revenue	\$100,400	\$382,783	\$403,380	\$403,380
FY 7/1/24-6/30/25					
West Gros Ventre Butte Water District					
EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$8,251	\$9,000	\$9,000	\$9,000
S-17	Administration	\$4,723	\$1,956	\$4,450	\$4,450
S-18	Operations	\$76,047	\$357,000	\$401,599	\$401,599
S-19	Indirect Costs	\$4,831	\$5,000	\$5,000	\$5,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$93,852	\$372,956	\$420,049	\$420,049
DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$15,258	\$16,000	\$16,000	\$16,000
CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$216,522	\$216,522	\$232,000	\$232,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: PO Box 3584
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6652

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**

R-1.1 **Tax Levy (From the County Treasurer)**

R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4001	\$87,291	\$101,158	\$111,755	\$111,755
4005				

FORECASTED REVENUE

R-2 **Revenues from Other Governments**

R-2.1 State Aid

R-2.2 Additional County Aid (non-treasurer)

R-2.3 City (or Town) Aid

R-2.4 Other (Specify)

R-2.5 **Total Government Support**

R-3 **Operating Revenues**

R-3.1 Customer Charges

R-3.2 Sales of Goods or Services

R-3.3 Other Assessments

R-3.4 **Total Operating Revenues**

R-4 **Grants**

R-4.1 Direct Federal Grants

R-4.2 Federal Grants thru State Agencies

R-4.3 Grants from State Agencies

R-4.4 **Total Grants**

R-5 **Miscellaneous Revenue**

R-5.1 Interest

R-5.2 Other: Specify Lower Valley Rebate

R-5.3 Other: See Additior See Additional Details

R-5.4 **Total Miscellaneous**

R-5.5 **Total Forecasted Revenue**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300				
4300				
4503				
	\$0	\$0	\$0	\$0
4201				
4201		\$281,600	\$281,600	\$281,600
4211				
	\$0	\$281,600	\$281,600	\$281,600
4501	\$25	\$25	\$25	\$25
4500	\$0	\$0	\$0	
	\$13,084			
	\$13,109	\$25	\$25	\$25
	\$13,109	\$281,625	\$281,625	\$281,625

R-6 **Other Forecasted Revenue**

R-6.1 a. Other past due as estimated by Co. Treas.

R-6.2 b. Other forecasted revenue (specify):

R-6.3 Excess water usage metered

R-6.4

R-6.5

R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500	\$0	\$0	\$10,000	\$10,000
4500				
	\$0	\$0	\$10,000	\$10,000

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay
 E-1.1 Real Property
 E-1.2 Vehicles
 E-1.3 Office Equipment
 E-1.4 Other (Specify)
 E-1.5 _____
 E-1.6 _____
 E-1.7 _____
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services
 E-2.1 Administrator
 E-2.2 Secretary
 E-2.3 Clerical
 E-2.4 Other (Specify)
 E-2.5 _____
 E-2.6 _____
 E-2.7 _____
E-3 Board Expenses
 E-3.1 Travel
 E-3.2 Mileage
 E-3.3 Other (Specify)
 E-3.4 _____
 E-3.5 _____
 E-3.6 _____
E-4 Contractual Services
 E-4.1 Legal
 E-4.2 Accounting/Auditing
 E-4.3 Other (Specify)
 E-4.4 _____
 E-4.5 _____
 E-4.6 _____
E-5 Other Administrative Expenses
 E-5.1 Office Supplies
 E-5.2 Office equipment, rent & repair
 E-5.3 Education
 E-5.4 Registrations
 E-5.5 Other (Specify)
 E-5.6 Postage and Notices
 E-5.7 Board Election
 E-5.8 _____
E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7002	\$1,360	\$1,295	\$1,800	\$1,800
7003				
7004				
7005				
7005				
	\$0	\$0	\$0	\$0
7011				
7012				
7013				
7013				
	\$0	\$0	\$0	\$0
7021	\$3,045	\$0	\$1,500	\$1,500
7022				
7023				
7023				
	\$0	\$0	\$0	\$0
7031	\$109	\$21		
7032		\$340	\$350	\$350
7033				
7034				
7035	\$209	\$300	\$300	\$300
7035			\$500	\$500
	\$0	\$0	\$0	\$0
	\$4,723	\$1,956	\$4,450	\$4,450

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2025

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 _____

E-7.5 _____

E-7.6 _____

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 _____

E-8.4 _____

E-8.5 _____

E-9 Operating supplies (List)

E-9.1 Electricity

E-9.2 _____

E-9.3 _____

E-9.4 _____

E-9.5 _____

E-10 Program Services (List)

E-10.1 _____

E-10.2 _____

E-10.3 _____

E-10.4 _____

E-10.5 _____

E-11 Contractual Arrangements (List)

E-11.1 Water System Operator

E-11.2 Engineering

E-11.3 Well 5 / transmission line project

E-11.4 _____

E-11.5 _____

E-12 Other operations (Specify)

E-12.1 _____

E-12.2 Repairs, Material & Parts

E-12.3 Water Testing

E-12.4 Electronics replace and upgrade SCADA

E-12.5 _____

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220	\$4,582	\$6,000	\$6,000	\$6,000
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400	\$28,234	\$45,000	\$45,000	\$45,000
7400	\$21,936	\$50,000	\$70,000	\$71,000
7400		\$203,000	\$226,599	\$226,599
7400				
7450				
7450	\$19,846	\$50,000	\$50,000	\$50,000
7450	\$323	\$1,000	\$2,000	\$2,000
7450	\$1,126	\$2,000	\$2,000	\$2,000
	\$76,047	\$357,000	\$401,599	\$401,599

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2025

INDIRECT COSTS BUDGET

E-14	Insurance
E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	_____
E-14.6	_____
E-14.7	_____
E-15	Indirect payroll costs:
E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	_____
E-15.8	_____
E-15.9	_____
E-17	TOTAL INDIRECT COSTS

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7502	\$4,831	\$5,000	\$5,000	\$5,000
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
TOTAL INDIRECT COSTS	\$4,831	\$5,000	\$5,000	\$5,000

DEBT SERVICE BUDGET

D-1	Debt Service
D-1.1	Principal
D-1.2	Interest
D-1.3	Fees
D-2	TOTAL DEBT SERVICE

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6401	\$15,258	\$16,000	\$16,000	\$16,000
6410	\$8,227	\$8,000	\$8,000	\$8,000
6420	\$24	\$1,000	\$1,000	\$1,000
	\$23,509	\$25,000	\$25,000	\$25,000

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

GENERAL FUNDS				
	DOA Chart of Accounts	End of Year	Beginning	Beginning
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed
C-1	Balances at Beginning of Fiscal Year			
C-1.1	General Fund Checking	1010	\$55,623	\$75,000
C-1.2	Savings and Investments	1040	\$0	
C-1.3	General Fund CD Balance	1050	\$0	
C-1.4	All Other Funds	1020	\$160,899	\$157,000
C-1.5	Reserves (From Below)		\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$216,522	\$232,000
C-2	General Fund Reductions:			
C-2.1	a. Unpaid bills at FYE	2010		
C-2.2	b. Reserves		\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$216,522	\$232,000
SINKING & DEBT SERVICE FUNDS				
	DOA Chart of Accounts	1070		
C-3				
C-3.1	Beginning Balance in Reserve Account (end of previous year)		2022-2023 Actual	2023-2024 Estimated
C-3.2	<i>Date of Reserve Approval in Minutes:</i>			2024-2025 Proposed
C-3.3	Amount to be added to the reserve			Pending Approval
C-3.4	<i>Date of Reserve Approval in Minutes:</i>			
C-3.5	SUB-TOTAL		\$0	\$0
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____			
C-3.10	<i>Date of Reserve Approval in Minutes:</i>			
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0
C-3.12	Balance to be retained		\$0	\$0
RESERVES				
	DOA Chart of Accounts	1090		
C-4				
C-4.1	Beginning Balance in Reserve Account (end of previous year)		2022-2023 Actual	2023-2024 Estimated
C-4.2	<i>Date of Reserve Approval in Minutes:</i>			2024-2025 Proposed
C-4.3	Amount to be added to the reserve			Pending Approval
C-4.4	<i>Date of Reserve Approval in Minutes:</i>			
C-4.5	SUB-TOTAL		\$0	\$0
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	<i>Date of Reserve Approval in Minutes:</i>			
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0
C-4.12	Balance to be retained		\$0	\$0
BOND FUNDS				
	DOA Chart of Accounts	1060		
C-5				
C-5.1	Beginning Balance in Reserve Account (end of previous year)		2022-2023 Actual	2023-2024 Estimated
C-5.2	<i>Date of Reserve Approval in Minutes:</i>			2024-2025 Proposed
C-5.3	Amount to be added to the reserve			Pending Approval
C-5.4	<i>Date of Reserve Approval in Minutes:</i>			
C-5.5	SUB-TOTAL		\$0	\$0
C-5.6	Identify the amount and project to be spent			
C-5.7	<i>Date of Reserve Approval in Minutes:</i>			
C-5.8	Balance to be retained		\$0	\$0
C-5.9	TOTAL TO BE SPENT		\$0	\$0

Proposed Budget

West Gros Ventre Butte Water District

NAME OF DISTRICT/BOARD

FYE 6/30/2025

ADDITIONAL DETAILS