

## Proposed Budget

<b>Five County JPB</b>	
PO Box 1727 Jackson, WY 83001 307-733-4770	Budget Hearing Information  <b>Location:</b> 200 S. Willow St, Jackson, WY 83001 <b>Date:</b> 5/31/2024 <b>Time:</b> 4:30 PM
Big Horn, Hot Springs, Sublette, Teton, and Uinta	<b>Budget Prepared by:</b> Katie Smits

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

The Five County JPB facilitates the collection of maintenance fees and distribution of expenses to a maintenance contractor for the support of a jointly owned computer software program. Fees are collected from the 5 counties in the amount of the expenses to the contractor, legal advisor, and insurance for surety bonds.

S-B **RESERVE DESCRIPTION**  
n/a

Where are the minutes of your board meeting available for public review?

In the office of the Teton County Treasurer, 200 S. Willow St, Jackson, WY 83001

How and where are the notices of meeting posted for the public?

Notices are posted on bulletin boards in each of the 5 county offices, two weeks prior to the meeting.

Where are the public meetings held?

Meetings are held via conference call and/or Zoom/Teams at each county office, initiated by the Chairman.

## PROPOSED BUDGET SUMMARY

OVERVIEW	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$140,673	\$143,650	\$146,050	\$146,050
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues Available</b>	\$213,217	\$213,197	\$216,462	\$216,462
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 <b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>		\$70,412	\$70,412
REVENUE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8 <b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9 <b>Government Support</b>	\$146,900	\$146,900	\$146,900	\$146,900
S-10 <b>Grants</b>	\$0	\$0	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$60	\$40	\$15	\$15
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
<b>S-14 Total Revenue</b>	<b>\$146,960</b>	<b>\$146,940</b>	<b>\$146,915</b>	<b>\$146,915</b>
FY 7/1/24-6/30/25				Five County JPB
EXPENDITURE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15 <b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16 <b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17 <b>Administration</b>	\$140,673	\$143,650	\$146,050	\$146,050
S-18 <b>Operations</b>	\$0	\$0	\$0	\$0
S-19 <b>Indirect Costs</b>	\$0	\$0	\$0	\$0
S-20R <b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
<b>S-20 Total Expenditures</b>	<b>\$140,673</b>	<b>\$143,650</b>	<b>\$146,050</b>	<b>\$146,050</b>
DEBT SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21 <b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>S-22 TOTAL GENERAL FUNDS</b>	<b>\$66,257</b>	<b>\$66,257</b>	<b>\$69,547</b>	<b>\$69,547</b>
<b>Summary of Reserve Funds</b>				
S-23 <b>Beginning Balance in Reserve Accounts</b>				
S-24     a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25     b. Reserves	\$0	\$0	\$0	\$0
S-26     c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>			
S-27 <b>Amount to be added</b>	\$0	\$0	\$0	\$0
S-28     a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29     b. Reserves	\$0	\$0	\$0	\$0
S-30     c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>			
S-31 <b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32 <b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
<b>S-33 TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

*End of Summary*

Date adopted by Special District \_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** PO Box 1727  
 Jackson, WY 83001

**PREPARED BY:** Katie Smits

**DISTRICT PHONE:** 307-733-4770

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.*

5/31/23      *Form approved by Wyoming Department of Audit, Public Funds Division*

## Proposed Budget

Five County JPB  
NAME OF DISTRICT/BOARD

FYE 6/30/2025

### PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**  
 R-1.1 **Tax Levy (From the County Treasurer)**  
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4001				
4005				

### FORECASTED REVENUE

R-2 **Revenues from Other Governments**  
 R-2.1 State Aid  
 R-2.2 Additional County Aid (non-treasurer)  
 R-2.3 City (or Town) Aid  
 R-2.4 Other (Specify)  
 R-2.5 **Total Government Support**  
 R-3 **Operating Revenues**  
 R-3.1 Customer Charges  
 R-3.2 Sales of Goods or Services  
 R-3.3 Other Assessments  
 R-3.4 **Total Operating Revenues**  
 R-4 **Grants**  
 R-4.1 Direct Federal Grants  
 R-4.2 Federal Grants thru State Agencies  
 R-4.3 Grants from State Agencies  
 R-4.4 **Total Grants**  
 R-5 **Miscellaneous Revenue**  
 R-5.1 Interest  
 R-5.2 Other: Specify \_\_\_\_\_  
 R-5.3 Other: Additional \_\_\_\_\_  
 R-5.4 **Total Miscellaneous**  
 R-5.5 **Total Forecasted Revenue**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4211				
4237				
4237				
4237	\$146,900	\$146,900	\$146,900	\$146,900
	\$146,900	\$146,900	\$146,900	\$146,900
4300				
4300				
4503				
	\$0	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501	\$60	\$40	\$15	\$15
4500				
	\$60	\$40	\$15	\$15
	\$146,960	\$146,940	\$146,915	\$146,915

R-6 **Other Forecasted Revenue**  
 R-6.1 a. Other past due as estimated by Co. Treas.  
 R-6.2 b. Other forecasted revenue (specify):  
 R-6.3 \_\_\_\_\_  
 R-6.4 \_\_\_\_\_  
 R-6.5 \_\_\_\_\_  
 R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

# Proposed Budget

Five County JPB  
NAME OF DISTRICT/BOARD

FYE 6/30/2025

## CAPITAL OUTLAY BUDGET

**E-1 Capital Outlay**  
 E-1.1 Real Property  
 E-1.2 Vehicles  
 E-1.3 Office Equipment  
 E-1.4 Other (Specify)  
 E-1.5 \_\_\_\_\_  
 E-1.6 \_\_\_\_\_  
 E-1.7 \_\_\_\_\_  
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

**E-2 Personnel Services**  
 E-2.1 Administrator  
 E-2.2 Secretary  
 E-2.3 Clerical  
 E-2.4 Other (Specify)  
 E-2.5 \_\_\_\_\_  
 E-2.6 \_\_\_\_\_  
 E-2.7 \_\_\_\_\_  
**E-3 Board Expenses**  
 E-3.1 Travel  
 E-3.2 Mileage  
 E-3.3 Other (Specify)  
 E-3.4 \_\_\_\_\_  
 E-3.5 \_\_\_\_\_  
 E-3.6 \_\_\_\_\_  
**E-4 Contractual Services**  
 E-4.1 Legal  
 E-4.2 Accounting/Auditing  
 E-4.3 Other (Specify)  
 E-4.4 WyCats Support (all travel, extra hrs, travel)  
 E-4.5 \_\_\_\_\_  
 E-4.6 \_\_\_\_\_  
**E-5 Other Administrative Expenses**  
 E-5.1 Office Supplies  
 E-5.2 Office equipment, rent & repair  
 E-5.3 Education  
 E-5.4 Registrations  
 E-5.5 Other (Specify)  
 E-5.6 \_\_\_\_\_  
 E-5.7 \_\_\_\_\_  
 E-5.8 \_\_\_\_\_  
**E-6 TOTAL ADMINISTRATION**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7002				
7003				
7004				
7005				
7005				
	\$0	\$0	\$0	\$0
7011				
7012				
7013				
7013				
	\$0	\$0	\$0	\$0
7021	\$0	\$250	\$250	\$250
7022				
7023	\$140,673	\$143,400	\$145,800	\$145,800
7023				
	\$0	\$0	\$0	\$0
7031				
7032				
7033				
7034				
7035				
7035				
	\$0	\$0	\$0	\$0
TOTAL ADMINISTRATION	\$140,673	\$143,650	\$146,050	\$146,050

# Proposed Budget

Five County JPB

FYE 6/30/2025

## **OPERATIONS BUDGET**

**E-7 Personnel Services**  
 E-7.1 Wages--Operations  
 E-7.2 Service Contracts  
 E-7.3 Other (Specify)  
 E-7.4 \_\_\_\_\_  
 E-7.5 \_\_\_\_\_  
 E-7.6 \_\_\_\_\_  
**E-8 Travel**  
 E-8.1 Mileage  
 E-8.2 Other (Specify)  
 E-8.3 \_\_\_\_\_  
 E-8.4 \_\_\_\_\_  
 E-8.5 \_\_\_\_\_  
**E-9 Operating supplies (List)**  
 E-9.1 \_\_\_\_\_  
 E-9.2 \_\_\_\_\_  
 E-9.3 \_\_\_\_\_  
 E-9.4 \_\_\_\_\_  
 E-9.5 \_\_\_\_\_  
**E-10 Program Services (List)**  
 E-10.1 \_\_\_\_\_  
 E-10.2 \_\_\_\_\_  
 E-10.3 \_\_\_\_\_  
 E-10.4 \_\_\_\_\_  
 E-10.5 \_\_\_\_\_  
**E-11 Contractual Arrangements (List)**  
 E-11.1 \_\_\_\_\_  
 E-11.2 \_\_\_\_\_  
 E-11.3 \_\_\_\_\_  
 E-11.4 \_\_\_\_\_  
 E-11.5 \_\_\_\_\_  
**E-12 Other operations (Specify)**  
 E-12.1 \_\_\_\_\_  
 E-12.2 \_\_\_\_\_  
 E-12.3 \_\_\_\_\_  
 E-12.4 \_\_\_\_\_  
 E-12.5 \_\_\_\_\_  
**E-13 TOTAL OPERATIONS**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400				
7400				
7400				
7400				
7450				
7450				
7450				
7450				
	\$0	\$0	\$0	\$0

# Proposed Budget

Five County JPB

FYE 6/30/2025

## INDIRECT COSTS BUDGET

**E-14 Insurance**  
 E-14.1 Liability  
 E-14.2 Buildings and vehicles  
 E-14.3 Equipment  
 E-14.4 Other (Specify)  
 E-14.5 \_\_\_\_\_  
 E-14.6 \_\_\_\_\_  
 E-14.7 \_\_\_\_\_

**E-15 Indirect payroll costs:**  
 E-15.1 FICA (Social Security) taxes  
 E-15.2 Workers Compensation  
 E-15.3 Unemployment Taxes  
 E-15.4 Retirement  
 E-15.5 Health Insurance  
 E-15.6 Other (Specify)  
 E-15.7 \_\_\_\_\_  
 E-15.8 \_\_\_\_\_  
 E-15.9 \_\_\_\_\_

**E-17 TOTAL INDIRECT COSTS**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7502				
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				

## DEBT SERVICE BUDGET

**D-1 Debt Service**  
 D-1.1 Principal  
 D-1.2 Interest  
 D-1.3 Fees  
**D-2 TOTAL DEBT SERVICE**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

# Proposed Budget

Five County JPB  
NAME OF DISTRICT/BOARD

FYE 6/30/2025

GENERAL FUNDS							
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	End of Year 2022-2023 Actual	Beginning 2023-2024 Estimated	Beginning 2024-2025 Proposed	Pending Approval	
		1010	\$66,257	\$66,257	\$69,547	\$69,547	
		1040		\$0			
		1050		\$0			
		1020		\$0			
			\$0	\$0	\$0	\$0	
		<b>Total Estimated Cash and Investments on Hand</b>	<b>\$66,257</b>	<b>\$66,257</b>	<b>\$69,547</b>	<b>\$69,547</b>	
C-2 General Fund Reductions:		DOA Chart of Accounts	End of Year 2010	Beginning 2023-2024 Estimated	Beginning 2024-2025 Proposed	Pending Approval	
C-2.1 a. Unpaid bills at FYE			\$0	\$0	\$0	\$0	
C-2.2 b. Reserves			\$0	\$0	\$0	\$0	
<b>Total Deductions (a+b)</b>			\$0	\$0	\$0	\$0	
<b>Estimated Non-Restricted Funds Available</b>			<b>\$66,257</b>	<b>\$66,257</b>	<b>\$69,547</b>	<b>\$69,547</b>	
SINKING & DEBT SERVICE FUNDS		DOA Chart of Accounts	1070				
C-3		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval	
C-3.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes:							
C-3.3 Amount to be added to the reserve							
C-3.4 Date of Reserve Approval in Minutes:							
C-3.5 SUB-TOTAL			\$0	\$0	\$0	\$0	
C-3.6 Identify the amount and project to be spent							
C-3.7 a. _____							
C-3.8 b. _____							
C-3.9 c. _____							
C-3.10 Date of Reserve Approval in Minutes:							
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)			\$0	\$0	\$0	\$0	
C-3.12 Balance to be retained			\$0	\$0	\$0	\$0	
RESERVES		1090					
C-4		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval	
C-4.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes:							
C-4.3 Amount to be added to the reserve							
C-4.4 Date of Reserve Approval in Minutes:							
C-4.5 SUB-TOTAL			\$0	\$0	\$0	\$0	
C-4.6 Identify the amount and project to be spent							
C-4.7 a. _____							
C-4.8 b. _____							
C-4.9 c. _____							
C-4.10 Date of Reserve Approval in Minutes:							
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)			\$0	\$0	\$0	\$0	
C-4.12 Balance to be retained			\$0	\$0	\$0	\$0	
BOND FUNDS		1060					
C-5		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval	
C-5.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes:							
C-5.3 Amount to be added to the reserve							
C-5.4 Date of Reserve Approval in Minutes:							
C-5.5 SUB-TOTAL			\$0	\$0	\$0	\$0	
C-5.6 Identify the amount and project to be spent							
C-5.7 Date of Reserve Approval in Minutes:							
C-5.8 Balance to be retained			\$0	\$0	\$0	\$0	
C-5.9 TOTAL TO BE SPENT			\$0	\$0	\$0	\$0	