

Teton Conservation District Fiscal Year 2025 (FY25) Budget

FY25 Approved Budget for Submission



Version: This budget was approved and includes updates as of July 1, 2024 account balances and is for required submission.
Supervisors: Roby Hurley (Chair), Dave Adams (Vice-Chair, Treasurer), Cate Watsabaugh (Secretary), Bob Lucas, Nate Fuller
Contacts: Carlin Girard, Executive Director, carlin@tetonconservation.org
Holly Shuss, Administrative Manager, holly@tetonconservation.org
Website: www.tetonconservation.org

Introduction: The Teton Conservation District Board of Supervisors creates an annual budget. Budgeting occurs prior to beginning of the new fiscal year, July 1. The budget below will be submitted to the Wyoming Department of Audit and the Teton County Commissioners.

Table of Contents

- 1) Budget Summary
- 2) FY25 Income
- 3) Program Budget
- 4) Administrative Budget

1. BUDGET SUMMARY

Available Funds

Estimated Cash on Hand at Beginning of FY25 (Carryover from FY24)

General Fund Checking Account	\$1,261,770.75
Committed Funds Savings Account	\$224,721.78
Operating Reserves Account	\$910,977.60
Total FY25 Beginning Funds Available	\$2,397,470.13

FY25 Income

Teton County Mill Levy (estimate of .52 of a mill)	\$2,127,263.98
Grants & Pass Through	\$931,572.50
Base Funding	\$8,823.50
Well Kit Sales & Unanticipated Income	\$15,300.00
Interest Income from Accounts	\$18,000.00
Total FY25 Income	\$3,100,959.98

Total Funds Available For FY25 (Carryover from FY24 + FY25 Income)	\$5,498,430.11
---	-----------------------

Expenses

Program Expenses

TCD Water Program	\$1,109,983.00
TCD Land Program	\$570,400.00
TCD Vegetation Program	\$267,500.00
TCD Wildlife Program	\$86,200.00
TCD Geographic Information Systems Program	\$103,000.00
TCD Sustainability Program	\$99,750.00
TCD Grants Program	\$646,297.11
Total Program Expenses FY25	\$2,883,130.11

Administrative Expenses

Communications Program	\$95,000.00
General Office Expenses	\$188,500.00
Meeting Expenses	\$25,200.00
Professional Expenses	\$91,500.00
Payroll Expenses	\$1,115,100.00
Total Administrative Expenses FY25	\$1,515,300.00

Total Expenditures for FY25 (Program & Administrative Expenses)	\$4,398,430.11
--	-----------------------

Balance

Available Funds versus Expenses

Total Funds Available FY25 (FY24 Carryover + Income for FY25)	\$5,498,430.11
Total Expenditures for FY25 (Program & Administrative Expenses)	\$4,398,430.11
Operating Reserves Account for FY25	\$1,100,000.00

DIFFERENCE BETWEEN AVAILABLE FUNDS & EXPENSES	\$0.00
--	---------------

2. FY25 INCOME

Projected Income				
	<u>Regular Income</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Teton County Mill Levy	\$2,127,263.98	\$2,340,000.00		0.52 mill based upon FY25 estimate
Interest Income	\$18,000.00	\$1,000.00		Based upon new interest rates (~\$1,500 per month)
Well Test Kit Sales	\$7,800.00	\$7,800.00		Sale of 156 well test kits at \$50 each
WDA Annual Base Funding	\$8,823.50	\$8,823.50		WDA Base (\$8,823.50), currently excludes biennial WQ funds
Unanticipated Income	\$7,500.00	\$7,500.00		Sponsorships & donations, unexpected grants, and reimbursements
sub-total	\$2,169,387.48		\$2,365,123.50	
Grants & Pass Through Income				
GTNP Gaging Stations	\$25,958.00	\$24,393.00		GTNP gaging stations
Hoback Gage: Snake River Fund	\$14,132.00	\$11,013.00		Year one of three funding for Hoback under new agreement
Wyoming Water Development SWPP	\$280,000.00	\$268,500.00		WWDO pass through , 3 existing and 5 potential
FCWID FEMA Thaw Well Grant	\$532,332.50	\$500,000.00		Thaw Well Grant Award: \$28,017.50 FCWID
Perennials for Pollinators Program	\$12,000.00	\$0.00		Income from native plant sale
WDEQ 205J: Flat Creek Sediment Fingerprint	\$39,150.00	\$0.00		USGS Flat Creek Sediment Fingerprinting Study
POWJH Water Quality	\$25,000.00	\$0.00		MST funding for E. coli, and USGS nutrient Fish Creek data
Trout Friendly Certifications	\$3,000.00	\$0.00		Business certifications
Snake River Gage: TU	\$0.00	\$5,000.00		Snake River gaging cost-share
WDEQ 319: Fish Creek Watershed Plan	\$0.00	\$20,000.00		Fish Creek Watershed Planning consulting & copy editing
sub-total	\$931,572.50		\$828,906.00	
TOTAL INCOME	\$3,100,959.98		\$3,194,029.50	

3. PROGRAM BUDGET

Water Program				
	<u>Water Projects</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Impaired Stream Monitoring	\$38,000.00	\$8,000.00		Flat Creek (\$8,000), Fish Creek (\$20,000), Pathogen (\$10,000)
Well Test Kits	\$21,500.00	\$21,500.00		Well Test Kits (\$50 reimbursed @ \$112 each), ads
Water Best Management Practices	\$80,000.00	\$80,000.00		Water quality, stream habitat BMPs (Cache Creek, Nowlin Creek)
Equipment, Standards, & Lab	\$4,000.00	\$4,000.00		Water quality sampling and laboratory equipment
Hoback Water and Sewer	\$40,000.00	\$40,000.00		Funding for project implementation
Pilot Sewer Connection Program	\$20,000.00	\$20,000.00		Agreement funds and fee offsets
FCWID Thaw Well Grant	\$560,350.00	\$500,000.00		Thaw Well FEMA Grant: \$504,315 from FEMA, \$28,017.50 TCD \$28,017.50 for FCWID
TC Water Quality Management Plan Actions	\$20,000.00	\$0.00		Implementation of the TC Water Quality Master Plan Actions
Idaho State University Snake River Study	\$20,000.00	\$20,000.00		Geomorphology of the Snake River
Pathogens Sampling	\$0.00	\$10,000.00		Sampling for pathogens
UW Teton Alpine Stream Monitoring	\$0.00	\$6,000.00		Monitoring funding (three of three years)
Fish Creek Watershed Planning	\$0.00	\$40,000.00		Fish Creek Watershed Planning contractor & printing
sub-total	\$803,850.00		\$749,500.00	
USGS Partnership Projects				
USGS Stream Gaging and Water Quality	\$133,797.00	\$127,849.00		\$25,958 income from GTNP, \$14,132 income from SRF
USGS Snow Chemistry Contract	\$5,000.00	\$5,000.00		Sample analysis (FY24 winter work billed Sep. FY25)
Flat Creek Sediment Fingerprint	\$31,773.00	\$0.00		USGS Sediment Fingerprinting
USGS Nutrient Data on Fish Creek	\$20,000.00	\$0.00		Sonde deployment and grab samples for Nutrient Impairment
sub-total	\$190,570.00		\$132,849.00	
Town of Jackson MOA	\$29,800.00		\$30,000.00	Karns Restoration, Water Conservation, S. Park Monitoring
Trout Unlimited MOA	\$50,500.00		\$50,500.00	Kids Fishing Day, Lower Snake River Ranch
Friends of the Teton River MOA	\$9,053.00		\$17,401.00	Wyoming fisheries, tributary monitoring, tech upgrades
Flat Creek Watershed Imp. District MOA	\$26,210.00		\$29,017.50	Camenzind bank stabilization
Water Program Sub-Total	\$1,109,983.00		\$1,009,267.50	

Land Program

<u>Agricultural Cropland Projects</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Irrigation Infrastructure	\$75,000.00	\$75,000.00	Mtce, planning, improvements, emergencies, range & cropland. (Excluding permitting)
TCD Support for SWPP Projects	\$25,800.00	\$25,800.00	5 projects NTE \$5,000/project, documents & mail (\$800)
WY Water Develop. Small Water Projects	\$280,000.00	\$268,500.00	WWDO pass through , 3 existing and 5 potential
Small Acreage Agriculture	\$18,000.00	\$18,000.00	Local food improvements, BMPs, monitoring, outreach
Soil Testing & Analysis	\$1,500.00	\$1,500.00	Cost-share lab analysis of soil samples
Aquifer Recharge	\$10,000.00	\$10,000.00	Recharge program, Teton Basin Water Users Association
Community Gardens	\$40,000.00	\$40,000.00	Blair and May Park Community Gardens
Conservation Planting Program	\$20,000.00	\$30,000.00	Ag portion of the CPP: regenerative ag, green/hoop houses
sub-total	\$470,300.00	\$468,800.00	
Agricultural Rangeland Projects			
Rangeland Data	\$18,000.00	\$18,000.00	VGS & GIS Project (\$3,000), USFS Range Data Analysis (\$5,000), GTNP (\$10,000)
Ag & Livestock Fencing	\$22,000.00	\$22,000.00	Fencing projects
sub-total	\$40,000.00	\$40,000.00	
Slow Food in the Tetons MOA	\$51,000.00	\$51,000.00	Direct local producer support, education events & programs, food system programming
Mountain Roots Education MOA	\$9,100.00	\$6,100.00	Sustainable Living Workshops, Alta School Garden Program

Land Program Sub-Total**\$570,400.00****\$565,900.00****Vegetation Program**

<u>Native Plants</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Native Plant Material	\$30,000.00	\$15,000.00	Seed packets, native plant cost-share, soil prep material, Perennials for Pollinators Program, wetland plantings
Conservation Planting Program	\$10,000.00	\$20,000.00	Implementation of native plant BMPs (~10 projects)
Native Plant Lists & Resources	\$7,500.00	\$7,500.00	Create native plant web resources
Habitat Heroes	\$2,500.00	\$2,500.00	Volunteer equipment, Rx tracking, incentivization, promotion
sub-total	\$50,000.00	\$45,000.00	
TCD Wildfire Risk Reduction			
Wildfire Risk Reduction Reimbursements	\$95,000.00	\$95,000.00	~30 homes @ \$3,000 ea. (cost share)
Neighborhood Scale Risk Reductions	\$30,000.00	\$30,000.00	Road corridor tree removal (\$6,000 a piece)
Rural Fire Water Supply Planning	\$5,000.00	\$5,000.00	Develop GIS Water Source Info
Supplies & Wildfire Ambassador	\$2,500.00	\$2,500.00	Hardware, software & equipment, support neighborhood ambassador activities (\$400)
JH Fire/EMS WUI Coordinator	\$45,000.00	\$0.00	Cost-share JHFEMS position
Contracted Wildfire Risk Overviews	\$0.00	\$7,500.00	Reimbursement for 25 overviews @ \$300 ea.
Wildfire Research (WiRe) project	\$0.00	\$2,000.00	Contractor- Implement WiRe recommendations
sub-total	\$177,500.00	\$142,000.00	
JH Weed Mgmt Association MOA	\$40,000.00	\$70,000.00	River corridor projects & partner support

Vegetation Program Sub-Total**\$267,500.00****\$257,000.00****Wildlife Program**

<u>Wildlife Projects</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Habitat Improvements	\$10,000.00	\$10,000.00	Wildlife habitat improvements
Sage-Grouse Local Working Group	\$5,000.00	\$5,000.00	Grouse Local Working Group support
Human/Wildlife Impact	\$10,000.00	\$10,000.00	Mitigation of recreation, transportation, development
Wildlife Data Collection	\$20,000.00	\$20,000.00	Nongame, migration, disease, graduate research
sub-total	\$45,000.00	\$45,000.00	
Grand Teton National Park Foundation MOA	\$10,000.00	\$10,000.00	Kelly Hayfield restoration
Jackson Hole Wildlife Foundation MOA	\$31,200.00	\$30,328.00	Give Wildlife A Break, Wildlife Friendlier Fencing, Nature Mapping, Bear Wise

Wildlife Program Sub-Total**\$86,200.00****\$85,328.00**

Geographic Information Systems (GIS) Program			
<u>GIS Projects</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Historical Aerial Imagery Website	\$1,000.00	\$1,000.00	Imagery web hosting on Teton County site, storage
GIS Contractor Contingency	\$2,000.00	\$2,000.00	Contractor- aggregate data & host SWI/SEO, septic/sewer, water quality maps
Vegetation Mapping	\$100,000.00	\$100,000.00	Update county vegetation mapping
GIS Program Sub-Total	\$103,000.00	\$103,000.00	

Sustainability Program			
<u>Air Quality Monitoring</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Air Quality Support	\$7,000.00	\$0.00	Support for air quality initiatives
GYCC Air Quality	\$0.00	\$2,000.00	GYCC Clean Air Partnership Stations & long-term data
Air Quality Instrument Support	\$0.00	\$8,500.00	GTNP and WDEQ instrumentation support
sub-total	\$7,000.00	\$10,500.00	
Integrated Solid Waste & Recycling MOA	\$31,250.00	\$29,000.00	Recycling, HHW, e-waste, food waste collection & composting
Energy Conservation Works MOA	\$33,500.00	\$24,000.00	Ecofair, green power promotion, commercial and residential energy efficiency, community shared solar, School District solar
Yellowstone-Teton Clean Cities MOA	\$28,000.00	\$28,000.00	CNG vehicle marketing, electrical vehicle experience, sustainability series, Level 2 charging station
Sustainability Program Sub-Total	\$99,750.00	\$91,500.00	

Grants Program			
<u>Grants</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
TCD Partnering Funds	\$341,575.33	\$462,007.71	Partnering Funds: Unforeseen, emergency, contracting
PIC Grants Available	\$80,000.00	\$80,000.00	One annual cycle
Committed Funds Carried over from FY24	\$224,721.78	\$327,084.16	Estimated Committed Funds Carryover from FY24
Grants Program Sub-Total	\$646,297.11	\$869,091.87	
TOTAL PROGAM BUDGET	\$2,883,130.11	2,981,087.37	

4. ADMINISTRATIVE BUDGET

Communications			
<u>Communications Projects</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Education & Outreach	\$20,000.00	\$10,000.00	Video, classrooms, signage, partnering, equipment
Mountain Neighbor Handbook	\$25,000.00	\$30,000.00	Printing, distribution, outreach, website, translation
Events	\$15,000.00	\$5,000.00	Event sponsorships, speakers, space rentals, promotion, food, Trout Friendly Lawns, 4 workshops
www.tetonconservation.org Website	\$1,000.00	\$1,000.00	Domain hosting, website upkeep, Squarespace
Advertising & Promotions	\$25,000.00	\$11,000.00	Advertising, promotional materials, Vision Award, logo redesign, Cache Creek stencils
Printing & Graphic Design	\$9,000.00	\$6,000.00	Newsletters, brochures, reports, mailings, graphic design
Communications Sub-Total	\$95,000.00	\$63,000.00	

Administration			
<u>General Office Expenses</u>	<u>Proposed FY25</u>	<u>Approved FY24</u>	<u>Notes:</u>
Office Supplies	\$5,000.00	\$5,000.00	Office supplies & equipment, copier maintenance (\$1000)
Postage & Shipping	\$1,000.00	\$1,000.00	Office postage, shipping & supplies
Computer System Maintenance	\$50,000.00	\$50,000.00	Run, repair & replace software, offsite backup, server
TCD Vehicles, Trailer & Equip.	\$11,000.00	\$11,000.00	Vehicle maintenance & supplies, fuel, equipment rental
Rent & Office Fixtures	\$110,000.00	\$100,000.00	Rental costs
Office Utilities	\$11,500.00	\$15,750.00	Silverstar (\$3,400.), internet (\$1,250), cleaning (\$4,500), electricity (\$1,500), recycling & garbage (\$1,500)
Facility Contingency	\$0.00	\$100,000.00	Additional facility costs, contract expansion
sub-total	\$188,500.00	\$282,750.00	
<u>Meeting & Misc. Expense</u>			
TCD Regular Meetings	\$2,200.00	\$1,600.00	TCD monthly & special meetings, food
WACD Meetings	\$20,000.00	\$6,000.00	Area V, Convention: lodging, food, registrations
WCDEA Meetings	\$1,000.00	\$1,000.00	WY CD Employee Association Meetings
Other Meetings	\$2,000.00	\$2,000.00	Business meals (Interagency/partner meetings), etc.
sub-total	\$25,200.00	\$10,600.00	

Employee Payroll Expense

Employee Wages	\$735,000.00	\$645,000.00	Salary, FY25 housing stipend & cell phone, Temporary Admin Manager @ \$8k for 3 months
Employer Payroll Taxes	\$56,500.00	\$50,000.00	Employer pays 7.65% of wages in taxes - *TCD net amount
Worker's Compensation	\$21,100.00	\$18,500.00	7 Full Time, 1 Temp
Health & Dental Insurance	\$145,500.00	\$135,500.00	Health & Dental premium, TCD HSA contribution
Employer Retirement Expense	\$137,000.00	\$120,100.00	18.62% of salaries, per WRS as of 07/01/2021
WRS, Unemployment, Leave Liability	\$20,000.00	\$20,000.00	Unemployment, leave & liability payout fund
sub-total	\$1,115,100.00	\$989,100.00	

Professional Expense

Legal & Accounting	\$38,000.00	\$38,000.00	\$18k audit, legal, accounting, bank charges
Liability Insurance & Bonds	\$15,000.00	\$10,000.00	Office, vehicle & staff/board insurance policies
Memberships, Dues & Subscriptions	\$20,500.00	\$27,500.00	WACD(\$17.5K), NACD(\$750), RC&D(\$200), WASD(\$1K), Cloud(\$750), BYBY(\$750)
TCD Equipment & Clothing Stipend	\$1,000.00	\$1,000.00	TCD logo clothing for staff & Board Members
Board Travel & Supplies	\$1,500.00	\$1,500.00	Board members travel expenses for meeting, meeting supplies, Alta meeting
Employee Training	\$15,500.00	\$8,000.00	\$1,000 per staff, \$1,000 safety, \$7,500 College Credits
Wage Assessment	\$0.00	\$15,000.00	Staff wage assessment
sub-total	\$91,500.00	\$101,000.00	

Admin Sub-Total (w/o Comm.)	\$1,420,300.00	\$1,383,450.00
TOTAL ADMINISTRATION BUDGET	\$1,515,300.00	\$1,446,450.00