

Final Budget

Melody Ranch Improvement & Service District	
Budget Hearing Information	
P.O. Box 4337	Location: Office of GTPM
Jackson, WY 83001-4337	Date: 7/3/2024
307-733-0205	Time: 5:30pm
Teton County	Budget Prepared by: GTPM

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
<p>The total amount of charges and assessments required to be raised for District Improvements and Services has been determined by showing, in reasonable detail, the various functions and matters proposed to be covered by the budget, showing the estimated income and other funds which may be received by the District, and showing the estimated amount of assessments and other taxes or charges required to cover costs and expenses by the general funds. The ISD continually works to increase its total General Funds, with a majority set aside in a separate savings account for undetermined future improvements as well as in the case of an unforeseen maintenance and repair to equipment that is maintained by the ISD. The budget shall be filed with and follow a format acceptable to the director of the Wyoming Department of Audit. Currently the District holds \$384K+ in a savings account as part of the General Funds for the District to use accordingly for the benefit of its members. The proposed budget reflects the District has scheduled to set aside an additional funds in the upcoming fiscal year to continue its efforts of intent to order improvements to the District properties for its members.</p>		

S-B	RESERVE DESCRIPTION	
<p>There is no specific determination of Reserve Funds.</p>		

S-C																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 70%;">Names of Board Members</th> <th style="width: 30%;">Date of End of Term</th> </tr> <tr><td>Robert Hammond</td><td>11/30/24</td></tr> <tr><td>Jim Hammerel</td><td>11/30/24</td></tr> <tr><td>Kent Van Riper</td><td>11/30/26</td></tr> <tr><td>Robert Wikoff</td><td>11/30/26</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Names of Board Members	Date of End of Term	Robert Hammond	11/30/24	Jim Hammerel	11/30/24	Kent Van Riper	11/30/26	Robert Wikoff	11/30/26													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center; background-color: #f2f2f2;">No</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p> </div>	Does the district have regular office hours exceeding 20 hours per week?	No								
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Where are the minutes of your board meeting available for public review?	
Website, Office of GTPM	
How and where are the notices of meeting posted for the public?	
Website, Office of GTPM	
Where are the public meetings held?	
Office of GTPM via Zoom	

FINAL BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$446,499	\$518,073	\$307,258	\$307,258
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$810,040	\$939,167	\$804,042	\$804,042
S-5	Amount requested from County Commissioners	\$164,805	\$163,575	\$163,830	\$163,830
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$496,784	\$496,784
REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	Operating Revenues	\$159,776	\$127,438	\$216,105	\$216,105
S-8	Tax levy (From the County Treasurer)	\$164,805	\$163,575	\$163,830	\$163,830
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$157,748	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$5,816	\$10,763	\$4,000	\$4,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$330,397	\$459,524	\$383,935	\$383,935
FY 7/1/24-6/30/25		Melody Ranch Improvement & Service District			
EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$50,765	\$42,901	\$45,058	\$45,058
S-18	Operations	\$393,023	\$471,924	\$258,700	\$258,700
S-19	Indirect Costs	\$2,711	\$3,248	\$3,500	\$3,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$446,499	\$518,073	\$307,258	\$307,258
DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$479,643	\$479,643	\$420,107	\$420,107
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 4337
Jackson, WY 83001-4337

PREPARED BY: GTPM

DISTRICT PHONE: 307-733-0205

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	4001	\$164,805	\$163,575	\$163,830
R-1.2	Other County Support (see note on the right)	4005			

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237			
R-2.5	Total Government Support		\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	4300	\$139,909	\$105,839	\$194,085
R-3.2	Sales of Goods or Services	4300	\$900	\$417	\$0
R-3.3	Other Assessments	4503	\$18,968	\$21,182	\$22,020
R-3.4	Total Operating Revenues		\$159,776	\$127,438	\$216,105
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201			
R-4.3	Grants from State Agencies	4211	\$157,748		
R-4.4	Total Grants		\$0	\$157,748	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$3,738	\$7,557	\$4,000
R-5.2	Other: Specify <u>Late Fees</u>	4500	\$152	\$246	
R-5.3	Other: See Additior <u>See Additional Details</u>		\$1,926	\$2,960	
R-5.4	Total Miscellaneous		\$5,816	\$10,763	\$4,000
R-5.5	Total Forecasted Revenue		\$165,593	\$295,950	\$220,105
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3		4500			
R-6.4		4500			
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 _____
- E-3.5 _____
- E-3.6 _____

E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 _____
- E-4.5 _____
- E-4.6 _____

E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 Advertising
- E-5.7 Bank Service Charges
- E-5.8 see additional details

E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
7002	\$30,000	\$30,000	\$30,000	\$30,000
7003				
7004				
7005				
7005				
7011				
7012				
7013				
7013				
7021	\$9,173	\$3,265	\$3,000	\$3,000
7022	\$6,660	\$6,003	\$6,500	\$6,500
7023				
7023				
7031	\$2,659	\$1,812	\$2,258	\$2,258
7032				
7033				
7034				
7035	\$598	\$55	\$800	\$800
7035	\$384	\$465	\$750	\$750
	\$1,292	\$1,301	\$1,750	\$1,750
	\$50,765	\$42,901	\$45,058	\$45,058

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2025

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 Engineering

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1 System Maintenance

E-9.2 Supplies & Equipment

E-9.3 Equipment & Repairs

E-9.4 Sewer Maintenance

E-9.5 see additional details

E-10 Program Services (List)

E-10.1 Street Maintenance & Plowing

E-10.2 Building Maintenance (Non-Operating)

E-10.3 Special Projects (Non-Operating)

E-10.4

E-10.5 see additional details

E-11 Contractual Arrangements (List)

E-11.1

E-11.2

E-11.3

E-11.4

E-11.5

E-12 Other operations (Specify)

E-12.1 Utilities

E-12.2 Alarm System

E-12.3

E-12.4

E-12.5

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
7202				
7203				
7204	\$76,638	\$92,997	\$109,500	\$109,500
7204				
7211				
7212				
7212				
7220	\$1,282	\$843	\$2,500	\$2,500
7220	\$2,535	\$1,012		
7220	\$13,717			
7220		\$873	\$3,000	\$3,000
	\$37,325	\$22,228		
7230	\$63,208	\$89,750	\$69,000	\$69,000
7230		\$5,869	\$20,000	\$20,000
7230			\$40,000	\$40,000
7230				
	\$183,696	\$243,922		
7400				
7400				
7400				
7400				
7450	\$13,374	\$13,068	\$13,250	\$13,250
7450	\$1,248	\$1,362	\$1,450	\$1,450
7450				
7450				
	\$393,023	\$471,924	\$258,700	\$258,700

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2025

INDIRECT COSTS BUDGET

E-14 Insurance

- E-14.1 Liability
- E-14.2 Buildings and vehicles
- E-14.3 Equipment
- E-14.4 Other (Specify)

E-14.5 _____
E-14.6 _____
E-14.7 _____

E-15 Indirect payroll costs:

- E-15.1 FICA (Social Security) taxes
- E-15.2 Workers Compensation
- E-15.3 Unemployment Taxes
- E-15.4 Retirement
- E-15.5 Health Insurance
- E-15.6 Other (Specify)

E-15.7 _____
E-15.8 _____
E-15.9 _____

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
7502	\$2,711	\$3,248	\$3,500	\$3,500
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				

E-17 TOTAL INDIRECT COSTS

\$2,711	\$3,248	\$3,500	\$3,500
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DEBT SERVICE BUDGET

D-1 Debt Service

- D-1.1 Principal
- D-1.2 Interest
- D-1.3 Fees

D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023	2023-2024	2024-2025	Final Approval
		Actual	Estimated	Proposed	
DOA Chart of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$16,309	\$16,309	\$41,182
C-1.2	Savings and Investments	1040	\$463,334	\$463,334	\$378,925
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$479,643	\$479,643	\$420,107
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$479,643	\$479,643	\$420,107

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2022-2023	2023-2024	2024-2025	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2022-2023	2023-2024	2024-2025	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2022-2023	2023-2024	2024-2025	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0