

Proposed Budget

West Gros Ventre Butte Water District	
Budget Hearing Information	
P.O. Box 3584 Jackson, WY 83001 307 733 6652	Location: Teton County Library/ Online / Member house Date: 5/20/2025 Time: 10:00 AM
Teton	Budget Prepared by: Keith Soper

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
<p>The West Gros Ventre Butte Water District, serves the Bar Y Estates and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.</p> <p>Assessments will be increased in 2025-2026 to address the additional cost associated with maintenance and repairs of the system and the increase in our loan with First Interstate Bank.</p> <p>In the spring of 2025 the district continued with the meter project and to install 9-12 meters. Additional meters will be installed in 2026 when is it hoped the project will be completed..</p> <p>In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4. For 2024-2025 Bank loan and USDA Rural development will be included in C-1.4.</p> <p>In June of 2022 we had the final system assessment and road map report completed from Nelson Engineering. At least one major recommendation for a feed line replacement project will be initiated. We tried to obtain an ARPA grant and complete engineering work in 2022 and were unsuccessful. Due to legal issues, impact of replacing the existing line and availability of contractors, an alternative solution, of adding a new well was considered. With additional ARPA grant money available we reapplied in April of 2023 and obtained the requested grant for \$281,600. The grant was intended to help complete the transmission line project including project design and construction. In addition to the ARPA grant, the district will use a bank loan from First Interstate Bank and member assessment fee increases. In December of 2024 the Wyoming Office of State Lands & Investments amended the ARPA grant and increased our grant by \$3199 for a total of \$284,799.</p> <p>In 2023 it was determined that rather than transmission line replacement the same final result could be obtained by drilling of a new well adjacent to the distribution line and storage tank. The new well would have minimal impact on the district members and require less construction work and legal easements. This project was designed and initial drilling of the well was done in the 2024-2025 budget year. The final construction and connecting the new well to the existing water system may be completed in the 2025-2026 budget year or sooner based upon contractor availability.</p>		

S-B	RESERVE DESCRIPTION	
N.A.		

S-C																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 70%;">Names of Board Members</th> <th style="width: 30%;">Date of End of Term</th> </tr> <tr><td>William (Andy) Lang</td><td>11/3/26</td></tr> <tr><td>Dave Brown</td><td>11/3/26</td></tr> <tr><td>Keith Soper</td><td>11/7/28</td></tr> <tr><td>Michelle Cooper</td><td>11/7/28</td></tr> <tr><td>Jason Wolff</td><td>11/7/28</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Names of Board Members	Date of End of Term	William (Andy) Lang	11/3/26	Dave Brown	11/3/26	Keith Soper	11/7/28	Michelle Cooper	11/7/28	Jason Wolff	11/7/28													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center; background-color: #f0f0f0;">No</td> </tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> <tr><td colspan="2" style="height: 40px;"> </td></tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk. </div>	Does the district have regular office hours exceeding 20 hours per week?	No																		
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Where are the minutes of your board meeting available for public review?

Contact President of District

How and where are the notices of meeting posted for the public?

Homeowner meetings or Jackson Hole News and Guide Newspaper or direct email to members

Where are the public meetings held?

Member house, online via zoom, available public meeting rooms in Jackson

PROPOSED BUDGET SUMMARY

OVERVIEW		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$89,177	\$485,654	\$412,850	\$412,850
S-2	Total Principal to Pay on Debt	\$14,616	\$10,000	\$25,000	\$25,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$318,670	\$613,101	\$469,893	\$469,893
S-5	Amount requested from County Commissioners	\$102,127	\$111,755	\$134,853	\$134,853
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$32,043	\$32,043

REVENUE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$102,127	\$111,755	\$134,853	\$134,853
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$284,799	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$21	\$25	\$40	\$40
S-13	Other Forecasted Revenue	\$0	\$0	\$10,000	\$10,000
S-14	Total Revenue	\$102,148	\$396,579	\$144,893	\$144,893

FY 7/1/25-6/30/26

West Gros Ventre Butte Water District

EXPENDITURE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$6,936	\$11,000	\$11,000	\$11,000
S-17	Administration	\$1,722	\$3,154	\$13,350	\$13,350
S-18	Operations	\$75,404	\$465,500	\$381,500	\$381,500
S-19	Indirect Costs	\$5,115	\$6,000	\$7,000	\$7,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$89,177	\$485,654	\$412,850	\$412,850

DEBT SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$14,616	\$10,000	\$25,000	\$25,000
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CASH AND INVESTMENTS		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$216,522	\$216,522	\$325,000	\$325,000
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: P.O. Box 3584
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6652

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	4001	\$102,127	\$111,755	\$134,853
R-1.2	Other County Support (see note on the right)	4005			

FORECASTED REVENUE

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237			
R-2.5	Total Government Support		\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300			
R-3.3	Other Assessments	4503			
R-3.4	Total Operating Revenues		\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201	\$0	\$284,799	\$0
R-4.3	Grants from State Agencies	4211			
R-4.4	Total Grants		\$0	\$284,799	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$21	\$25	\$40
R-5.2	Other: Specify	4500			
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous		\$21	\$25	\$40
R-5.5	Total Forecasted Revenue		\$21	\$284,824	\$40
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	xcess water usage	4500	\$0	\$0	\$10,000
R-6.4		4500			
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)		\$0	\$0	\$10,000

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5		6200			
E-1.6		6200			
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	7002	\$1,295	\$2,000	\$11,000
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4		7013			
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021	\$0	\$0	\$1,500
E-4.2	Accounting/Auditing	7022			
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$21	\$104	\$150
E-5.2	Office equipment, rent & repair	7032	\$340	\$350	\$400
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Postage and Notices	7035	\$66	\$200	\$300
E-5.7	Board election	7035		\$500	\$0
E-5.8					
E-6	TOTAL ADMINISTRATION	\$1,722	\$3,154	\$13,350	\$13,350

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages—Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 _____

E-7.5 _____

E-7.6 _____

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 _____

E-8.4 _____

E-8.5 _____

E-9 Operating supplies (List)

E-9.1 Electricity

E-9.2 _____

E-9.3 _____

E-9.4 _____

E-9.5 _____

E-10 Program Services (List)

E-10.1 _____

E-10.2 _____

E-10.3 _____

E-10.4 _____

E-10.5 _____

E-11 Contractual Arrangements (List)

E-11.1 Water System Operator

E-11.2 Engineering

E-11.3 Well 5 project

E-11.4 _____

E-11.5 _____

E-12 Other operations (Specify)

E-12.1 Repairs, Material & Parts

E-12.2 Water Testing

E-12.3 Electronics SCADA

E-12.4 _____

E-12.5 _____

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220	\$4,364	\$6,000	\$6,500	\$6,500
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400	\$31,132	\$45,000	\$45,000	\$45,000
7400	\$14,215	\$100,000	\$25,000	\$25,000
7400	\$0	\$260,000	\$250,000	\$250,000
7400				
7450	\$24,148	\$50,000	\$50,000	\$50,000
7450	\$418	\$2,500	\$2,000	\$2,000
7450	\$1,127	\$2,000	\$3,000	\$3,000
7450				
	\$75,404	\$465,500	\$381,500	\$381,500

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$5,115	\$6,000	\$7,000	\$7,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5	7505				
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$5,115	\$6,000	\$7,000	\$7,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$14,616	\$10,000	\$25,000	\$25,000
D-1.2 Interest	6410	\$6,912	\$10,000	\$10,000	\$10,000
D-1.3 Fees	6420	\$24	\$1,000	\$1,000	\$1,000
D-2 TOTAL DEBT SERVICE		\$21,552	\$21,000	\$36,000	\$36,000

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart	Balances at Beginning of Fiscal Year				
of Accounts					
C-1					
C-1.1	General Fund Checking	1010	\$55,623	\$55,623	\$75,000
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020	\$160,899	\$160,899	\$250,000
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$216,522	\$216,522	\$325,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$216,522	\$216,522	\$325,000

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2023-2024	2024-2025	2025-2026	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

Proposed Budget

West Gros Ventre Butte Water District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

ADDITIONAL DETAILS

2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Pending Approval
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Add to Section

Description

DATA INPUT

[illegible]