

**Final Budget**

<b>Melody Ranch Improvement &amp; Service District</b>	
<small>Budget Hearing Information</small>	
P.O. Box 4337	<b>Location:</b> Office of GTPM
Jackson, WY 83001	<b>Date:</b> 6/18/2024
307-733-0205	<b>Time:</b> 2:00pm
Teton County	<b>Budget Prepared by:</b> GTPM

<b>S-A</b>	<b>BUDGET MESSAGE</b>	<small>W.S. 16-12-403 (c)</small>
<p>The total amount of charges and assessments required to be raised for District Improvements and Services has been determined by showing, in reasonable detail, the various functions and matters proposed to be covered by the budget, showing the estimated income and other funds which may be received by the District, and showing the estimated amount of assessments and other taxes or charges required to cover costs and expenses by the general funds. The ISD continually works to increase its total General Funds, with a majority set aside in a separate savings account for undetermined future improvements as well as in the case of an unforeseen maintenance and repair to equipment that is maintained by the ISD. The budget shall be filed with and follow a format acceptable to the director of the Wyoming Department of Audit. Currently the District holds \$449K+ in a savings account as part of the General Funds for the District to use accordingly for the benefit of its members. The proposed budget reflects the District has scheduled to set aside an additional funds in the upcoming fiscal year to continue its efforts of intent to order improvements to the District properties for its members.</p>		

<b>S-B</b>	<b>RESERVE DESCRIPTION</b>
<p>There is no specific determination of Reserve Funds.</p>	

<b>S-C</b>																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center; padding: 2px;">Names of Board Members</th> <th style="text-align: center; padding: 2px;">Date of End of Term</th> </tr> <tr><td style="padding: 2px;">Robert Hammond</td><td style="text-align: center; padding: 2px;">11/30/28</td></tr> <tr><td style="padding: 2px;">Jim Hammerel</td><td style="text-align: center; padding: 2px;">11/30/28</td></tr> <tr><td style="padding: 2px;">Kent Van Riper</td><td style="text-align: center; padding: 2px;">11/30/26</td></tr> <tr><td style="padding: 2px;">Robert Wikoff</td><td style="text-align: center; padding: 2px;">11/30/26</td></tr> <tr><td style="padding: 2px;">Justin Daraie</td><td style="text-align: center; padding: 2px;">11/30/28</td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> </table>	Names of Board Members	Date of End of Term	Robert Hammond	11/30/28	Jim Hammerel	11/30/28	Kent Van Riper	11/30/26	Robert Wikoff	11/30/26	Justin Daraie	11/30/28													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 2px;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center; padding: 2px;"><b>No</b></td> </tr> <tr><td colspan="2" style="padding: 2px;"> </td></tr> <tr><td colspan="2" style="padding: 2px;"> </td></tr> <tr><td colspan="2" style="padding: 2px;"> </td></tr> <tr><td colspan="2" style="padding: 2px;"> </td></tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p> </div>	Does the district have regular office hours exceeding 20 hours per week?	<b>No</b>								
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Does the district have regular office hours exceeding 20 hours per week?	<b>No</b>																																		

Where are the minutes of your board meeting available for public review?

Website, office of GTPM
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How and where are the notices of meeting posted for the public?

Website, office of GTPM
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Where are the public meetings held?

Office of GTPM via Zoom
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# FINAL BUDGET SUMMARY

OVERVIEW		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$519,764	\$358,778	\$323,610	\$323,610
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$939,521	\$1,001,237	\$982,316	\$982,316
S-5	Amount requested from County Commissioners	\$163,575	\$164,218	\$163,830	\$163,830
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$658,706	\$658,706
REVENUE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-7	Operating Revenues	\$127,438	\$210,898	\$225,781	\$225,781
S-8	Tax levy (From the County Treasurer)	\$163,575	\$164,218	\$163,830	\$163,830
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$157,748	\$144,754	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$11,117	\$1,725	\$4,000	\$4,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$459,879	\$521,594	\$393,611	\$393,611
FY 7/1/25-6/30/26		Melody Ranch Improvement & Service District			
EXPENDITURE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$44,593	\$49,403	\$56,830	\$56,830
S-18	Operations	\$471,924	\$306,128	\$263,280	\$263,280
S-19	Indirect Costs	\$3,248	\$3,248	\$3,500	\$3,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$519,764	\$358,778	\$323,610	\$323,610
DEBT SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$479,643	\$479,643	\$588,705	\$588,705
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: P.O. Box 4337  
Jackson, WY 83001

PREPARED BY: GTPM \_\_\_\_\_

DISTRICT PHONE: 307-733-0205 \_\_\_\_\_

# Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$163,575	\$164,218	\$163,830	\$163,830
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$105,839	\$189,341	\$203,761	\$203,761
R-3.2 Sales of Goods or Services	4300	\$417			
R-3.3 Other Assessments	4503	\$21,182	\$21,557	\$22,020	\$22,020
R-3.4 Total Operating Revenues		\$127,438	\$210,898	\$225,781	\$225,781
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$157,748	\$144,754		
R-4.4 Total Grants		\$157,748	\$144,754	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$7,911	\$1,202	\$4,000	\$4,000
R-5.2 Other: Specify Late Fees	4500	\$246	\$522		
R-5.3 Other: See Additior See Additional Details		\$2,960			
R-5.4 Total Miscellaneous		\$11,117	\$1,725	\$4,000	\$4,000
R-5.5 Total Forecasted Revenue		\$296,304	\$357,377	\$229,781	\$229,781
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

### E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 \_\_\_\_\_
- E-1.6 \_\_\_\_\_
- E-1.7 \_\_\_\_\_
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

### E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 \_\_\_\_\_
- E-2.6 \_\_\_\_\_
- E-2.7 \_\_\_\_\_

### E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 \_\_\_\_\_
- E-3.5 \_\_\_\_\_
- E-3.6 \_\_\_\_\_

### E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 \_\_\_\_\_
- E-4.5 \_\_\_\_\_
- E-4.6 \_\_\_\_\_

### E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 Advertising
- E-5.7 Bank Service Charge
- E-5.8 see additional details

### E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
7002	\$30,000	\$30,000	\$36,000	\$36,000
7003				
7004				
7005				
7005				
7011				
7012				
7013				
7013				
7021	\$3,265	\$1,051	\$3,000	\$3,000
7022	\$6,003	\$12,306	\$12,500	\$12,500
7023				
7023				
7031	\$1,936	\$1,990	\$2,430	\$2,430
7032				
7033				
7034		\$495		
7035	\$55	\$270	\$300	\$300
7035	\$465	\$436	\$750	\$750
	\$2,869	\$2,854	\$1,850	\$1,850
	\$44,593	\$49,403	\$56,830	\$56,830

# Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2026

## OPERATIONS BUDGET

### E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 Engineering

E-7.5

E-7.6

### E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

### E-9 Operating supplies (List)

E-9.1 System Maintenance

E-9.2 Supplies & Equipment

E-9.3 Sewer Maintenance

E-9.4 Valve Repair

E-9.5

### E-10 Program Services (List)

E-10.1 Street Maintenance & Plowing

E-10.2 Building Maintenance

E-10.3 Ground Water Exploration Project

E-10.4 Booster Pump Install

E-10.5

### E-11 Contractual Arrangements (List)

E-11.1

E-11.2

E-11.3

E-11.4

E-11.5

### E-12 Other operations (Specify)

E-12.1 Utilities

E-12.2 Alarm System

E-12.3 Building Maintenance (Non-operating)

E-12.4 Special Projects (Non-operating)

E-12.5

### E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
<b>7202</b>				
<b>7203</b>				
<b>7204</b>	\$92,997	\$108,615	\$112,900	\$112,900
<b>7204</b>				
<b>7211</b>				
<b>7212</b>				
<b>7212</b>				
<b>7220</b>	\$843	\$4,760	\$2,500	\$2,500
<b>7220</b>	\$1,012		\$1,000	\$1,000
<b>7220</b>	\$873		\$3,000	\$3,000
<b>7220</b>	\$22,228	\$4,053		
<b>7230</b>	\$89,750	\$57,383	\$69,000	\$69,000
<b>7230</b>	\$5,869	\$1,920		
<b>7230</b>	\$155,171	\$92,580		
<b>7230</b>	\$88,751	\$23,483		
<b>7400</b>				
<b>7400</b>				
<b>7400</b>				
<b>7400</b>				
<b>7450</b>	\$13,068	\$11,798	\$13,250	\$13,250
<b>7450</b>	\$1,362	\$1,535	\$1,630	\$1,630
<b>7450</b>			\$20,000	\$20,000
<b>7450</b>			\$40,000	\$40,000
	\$471,924	\$306,128	\$263,280	\$263,280

# Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2026

## INDIRECT COSTS BUDGET

### E-14 Insurance

- E-14.1 Liability
- E-14.2 Buildings and vehicles
- E-14.3 Equipment
- E-14.4 Other (Specify)

E-14.5 \_\_\_\_\_

E-14.6 \_\_\_\_\_

E-14.7 \_\_\_\_\_

### E-15 Indirect payroll costs:

- E-15.1 FICA (Social Security) taxes
- E-15.2 Workers Compensation
- E-15.3 Unemployment Taxes
- E-15.4 Retirement
- E-15.5 Health Insurance
- E-15.6 Other (Specify)

E-15.7 \_\_\_\_\_

E-15.8 \_\_\_\_\_

E-15.9 \_\_\_\_\_

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
7502	\$3,248	\$700	\$750	\$750
7503				
7504		\$2,548	\$2,750	\$2,750
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				

### E-17 TOTAL INDIRECT COSTS

\$3,248	\$3,248	\$3,500	\$3,500
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## DEBT SERVICE BUDGET

### D-1 Debt Service

- D-1.1 Principal
- D-1.2 Interest
- D-1.3 Fees

### D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

# Final Budget

Melody Ranch Improvement &amp; Service District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

**GENERAL FUNDS**

		End of Year	Beginning	Beginning	
		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
DOA Chart of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$16,309	\$16,309	\$139,091
C-1.2	Savings and Investments	1040	\$463,334	\$463,334	\$449,614
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$479,643	\$479,643	\$588,705
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$479,643	\$479,643	\$588,705

DOA Chart of Accounts

**SINKING & DEBT SERVICE FUNDS**

1070

		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

**RESERVES**

1090

		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

**BOND FUNDS**

1060

		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0