



Jackson Hole Fire/EMS Operations Manual

Developed by: Ethan Rosenberger
Ethan Rosenberger, Fire Inspector

Approved by: Mike Moyer
Mike Moyer, Fire Chief

Title:	Inspections
Division:	12
Article:	2
Revised:	10/29/2025
Pages:	2

PURPOSE

1. To gain compliance with State and Local Fire Safety Codes, ordinances, and regulations.
2. A regular system of inspections and re-inspections serves several purposes. First, those conditions which exist that can lead to fire or emergency can be identified and corrected before the fact. Second, the inspection offers an opportunity to educate the public to the risks of fire, empower them to take corrective action, and become more knowledgeable about the need for fire prevention activities. Third, the inspection creates an opportunity for a positive public relations interaction.

SECTION I – AUTHORITY

Local authority for the enforcement of the International Fire Code (IFC) and the International Wildland-Urban Interface code (IWUIC) is granted through Wyoming Statute 35-9-121. Through Town of Jackson ordinance and Teton County resolution both adopt the most recent edition of the IFC and IWUIC.

SECTION II – FREQUENCY

All commercial structures under this AHJ shall be inspected at minimum once every 5 calendar years for compliance with this code.

Reinspections shall occur on or after 30 days from the initial inspection unless the inspector deems a violation more severe, in which the inspector may lessen the reinspection timeframe.

SECTION III – REPORTS AND NOTICIES

1. Standard inspection reports shall be sent to the owner/occupant of a business or premises in electronic format and current software.
2. Failure to correct code compliance violations as noted within the violation report may result in orders to close the business until violations are remedied. Code violations will be prioritized by risk hazards.
3. Where the fire code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code, or in a dangerous or unsafe manner, the fire

code official is authorized to issue a stop work order.

SECTION IV – HOSTILE PERSONS

1. If the Inspector encounter persons with the intent of hindering inspections or any item covered by the IFC, the Fire Marshal shall be notified. Should the circumstances warrant, and the Fire Marshal is unavailable, Teton County Sheriff's Dispatch shall be notified and an officer requested.
2. Should hostile persons threaten physical harm, the inspector shall withdraw immediately and summon a law enforcement officer. The Fire Marshal shall be notified of such occurrence.