



# SCHEDULE OF FEES

Teton County Planning & Building Services  
P.O. Box 1727, 200 S. Willow Street, Jackson WY 83001  
Phone (307)733-3959 [www.tetoncountywy.gov](http://www.tetoncountywy.gov)

## APPLICABILITY

This schedule outlines fees assessed for processing applications required by the Teton County Land Development Regulations, as well as fees associated with administrative tasks and other services provided by the Teton County Planning and Building Services Department. Fees are based upon the usual cost of processing the application (staff time, advertising, and overhead), and in the case of Building Permits, on the valuation of the construction proposed. The Board of County Commissioners or Planning Director may consider a reduction or waiver of application or permit fees within the discretion granted by the adopted Teton County Fee Waiver Policy.

## PAYMENT TYPES ACCEPTED

Cash, checks, e-checks, and credit cards are accepted. Out of state checks must be certified. A 2.55% convenience fee is assessed for credit card payments made at the Planning & Building Department office, with a minimum charge of \$2.00 on all credit card transactions.

Fees for payments through the Forte Engage platform (payment of invoices through SMS text messages) are as follow: E-check payments through the Forte Engage platform (payment of invoices sent through SMS text messages) will be charged a convenience fee of \$3.00; credit and debit card payments will be assessed a convenience fee of 2.85% + \$1.50 with a minimum fee of \$3.00.

## FEES

*Planning Permit Fees*

*Building Permit Fees*

*Administrative Fees and Services*

*Fee Waiver Policy*

## PLANNING PERMIT FEES

All planning permit fees are due at the time of application submittal, unless otherwise specified. Fees are cumulative; if multiple permits are required for a proposal, the fee for each permit will be assessed. In addition to the permit fee, an applicant may also be responsible for direct costs associated with required technical reviews, for example, the fee charged by the County Surveyor for review of a Subdivision Plat application. These direct costs will vary, depending on the application and external technical reviews required, but applications where such costs may apply are noted.

For information on affordable and workforce housing mitigation fees, see the Teton County Affordable Housing Mitigation Requirement Calculator, which can be downloaded by visiting [jacksontetonplan.com/CountyCalculator](http://jacksontetonplan.com/CountyCalculator).

## Planning Permit Fees

Type of Review	Initial Application Fee
<b>Pre-Application Conference (per pre-app meeting)</b>	
General Pre-Application Conferences	
For Sketch Plan, Special Use, or Planned Unit Development Applications	\$735.00
For Conditional Use, Development Plan, Zoning Map Amendment or Development Option Plan Applications	\$395.00
For Grading and Erosion Control Applications or an optional/elective pre-application conference with staff	\$200.00
For optional/elective pre-application conference with Planning Commission or the Board of County Commissioners	Additional fee in the amount of original pre-application fee
Environmental Analysis Pre-Application Conference	
For Applicant-hired consultant	\$395.00
<b>Environmental Analysis</b>	
Applicant-hired consultant	\$1,500.00
<b>Physical Development</b>	
Sketch Plan	\$3,060.00
Development Plan	\$3,060.00
Building Permit	See Building Permit Fees
Grading Permit	See Engineering Permit Fees
Sign Permit	
Per Sign	\$100.00
Master Signage Plan	\$400.00
<b>Use</b>	
Basic Use Permit	\$660.00
For Small Wireless Facility	\$500.00 for up to five facilities + \$100.00 for each additional facility
Conditional Use Permit	
Use Permit Only	\$3,060.00
Concurrent with another application requiring public hearing	\$610.00
Special Use Permit	\$3,060.00
<b>Development Option or Subdivision</b>	
Development Option Plan	\$610.00
Subdivision Plat	\$1,000.00 + technical review*
Exaction fee in-lieu of land dedication	3% of median per-acre value of private land in Teton County per parcel*
Exempt Land Division	Free
Exaction fee in-lieu of land dedication	3% of median per-acre value of private land in Teton County per parcel*
Boundary Adjustment	
Plat Required	\$550.00 + technical review*
Without Plat	\$550.00 + technical review*
<b>Interpretations</b>	

Formal Interpretation	\$660.00
Zoning Compliance Verification	\$660.00
<b>Amendments</b>	
LDR Text Amendment	\$1,985.00
Zoning Map Amendment	\$2,225.00
Planned Unit Development	\$6,115.00

<b>Relief</b>	
Administrative Adjustment	\$660.00
Variance	
Variance Only	\$1,835.00
Concurrent with another application requiring public hearing	\$610.00
Beneficial Use Determination	50% of all actual costs*; \$2000.00 initial deposit required
<b>Enforcement</b>	
After the fact permit	Double the initial fee
<b>Amendments of Permits or Approvals</b>	
Re-submittal while still in review process	½ original application fee
Amendment of approved plans and permits (see LDR Section 8.2.13 for explanation)	Current application fee for type of application being amended
Update of an Environmental Analysis	\$490.00
Amendment to a condition requiring Board or Planning Director approval	\$610.00
<b>Teton County Scenic Preserve Trust</b>	
Stewardship Fee (payment shall be made to the Teton County Scenic Preserve Trust)	\$16,150.00*
Easement Review (new or amendment)	\$610.00
<b>Miscellaneous</b>	
Administrative decisions elevated to public hearing (not including appeals)	\$610.00 per hearing
Planner of the Day services or miscellaneous services and research	\$60/hr after the 1 <sup>st</sup> hour*
Special Purpose Fencing Exemption request	\$100.00
Review of required Annual Monitoring Report	\$60.00/hr
Environmental Analysis Exemption request	\$100.00
Revalidation of an Environmental Analysis	\$100.00
Miscellaneous Planning Request	\$100.00

\*Not due at time of initial application, but due prior to issuance of permit/review or as condition of approval as directed by Planning Director or Board of County Commissioners.

# BUILDING PERMIT FEES

The Building Division is responsible for the collection of fees adopted by the County in association with building permits. Depending on the nature of the project these fees may include the Building Permit and plan review fees, miscellaneous permit, demolition, mechanical, plumbing, development, grading and erosion control, septic, sewer, exaction, affordable housing, and energy mitigation program fees.

When submitting your Building Permit application, you will be required to pay both a plan review fee and a Planning review fee. The plan review fee is equal to 65% of your Building Permit fee and is charged in addition to the Building Permit fee. The Planning review fee is for Planning Division review of your Building Permit application and is described below. The remainder of the fees are due and payable at the time you pick-up the approved Building Permit. You may also be responsible for Engineering Permit fees, such as Grading and Erosion Control or Small Wastewater Facility, or sewer connection fees, depending on the nature of the project.

## ***Refunds***

If you decide not to build after you have submitted your plans and paid the plan review fee, you may be eligible for a refund of up to 80% of that fee. Section 108.6 of the International Building Code, as amended by Teton County, states:

“The Building Official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of plan review payment, and then only under the following conditions:

1. The Building Official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The Building Official may authorize refunding of not more than 80% of the permit fee paid when no work has been done under a permit issued in accordance with this code.
3. The Building Official may authorize refunding of not more than 80 percent of the fee paid for which a plan review fee has been paid is withdrawn or cancelled before any plan review effort has been expended.”

## ***Building Permit Fees***

Building Permit Fees for new construction will be established using the most current Building Valuation Data published by the International Code Council and a Permit Fee Multiplier as listed below:

1 – 2,500 square feet	<b>0.006</b>
2,501 – 5,000 square feet	<b>0.009</b>
5,000 + square feet	<b>0.012</b>

The valuation for remodels shall be 75% of the new construction valuation.

The calculation for Building permit Fees is as follows:

$$\begin{aligned} & 1^{\text{st}} 2,500 \text{ square feet} \times \text{square foot construction costs} \times 0.006 = \text{fee} + \\ & 2^{\text{nd}} 2,500 \text{ square feet} \times \text{square foot construction costs} \times 0.009 = \text{fee} \\ & + \text{remaining square feet} \times \text{square foot construction costs} \times 0.012 = \text{fee} \\ & \qquad \qquad \qquad = \mathbf{\text{Total Building Permit Fee}} \end{aligned}$$

Plan Review Fee	65% of Total Building Permit Fee
Planning Review Fee	\$125.00 + \$60.00 per 1,000 sf greater than 5000 sf

Minimum Building Permit Fee	\$305.00
Minimum Miscellaneous Permit Fee	\$305.00

## Inspection and Review Fees

Inspection or Review	Fee	Notes
Inspections outside of normal business hours	\$90.00	Per hour; minimum 2-hour charge
Re-Inspection Fees	\$60.00	Per hour <sup>1</sup> ; minimum 1-hour charge; for fees assessed under provisions of Sections 109.3.4 and R109.4
Inspections for which no fee is indicated	\$60.00	Per hour <sup>1</sup> ; minimum 1-hour charge
Additional plan review	\$120.00	Per hour <sup>1</sup> ; minimum 1-hour charge; for review required by changes, additions or revisions to plans
Permit revisions	\$305.00	Applies to revisions to permitted plans (plus additional plan review cost)
Use of outside consultants	Actual cost <sup>2</sup>	Applies to reviews above and beyond normal plan review and permit fees.
Demolishing any building or structure	\$60.00	
Mobile Homes	\$430.00	Per mobile unit; includes plumbing and mechanical inspections without separate permitting
Fire sprinkler and alarm systems		Contact Jackson Hole Fire/EMS for permits and fees
Permit renewal / expired permit	\$250.00	Renewal of an expired permit not requiring additional plan review
Sewer Connection Inspection	\$60.00	Inspection of connection to Town or district sewer system

## Sewer Connection Fees

Town of Jackson and Wilson Sewer District sewer connection Permit	Contact Town of Jackson for rates. Proof of payment shall be provided to Teton County.
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## Mechanical Code and Fuel Gas Code Permit Fees

Permit, Review or Inspection	Fee	Notes
For issuing each permit	\$60.00	
For issuing each supplemental permit	\$30.00	For which the original permit has not expired, been cancelled, or finalized

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employees involved. Minimum charge is one hour.

<sup>2</sup>Actual costs include administrative and overhead costs.

<b>Furnaces</b>		
For the installation or relocation of each forced-air or gravity-type furnace or burner including ducts and vents attached to such appliance, up to and including 100,000 BTU/h	\$20.00	
For the installation or relocation of each forced-air or gravity-type furnace or burner including ducts and vents attached to such appliance, over 100,000 BTU/h	\$25.00	
For the installation or relocation of each floor furnace, including vent	\$20.00	
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted heater	\$20.00	
<b>Gas Piping Systems</b>		
For each gas piping system of 1-5 outlets	\$5.00	
For each additional gas piping system outlet	\$1.00	Per outlet
<b>Appliance Vents</b>		
For the installation, relocation or replacement of each appliance vent not installed and not included in an appliance permit	\$10.00	
<b>Repairs or Additions</b>		
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$15.00	
<b>Boilers, Compressors, and Absorption Systems</b>		
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6KW) or each absorption system to and including 100,000 BTU/h (29.3KW)	\$20.00	
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6KW) to and including 15 horsepower (52.7KW), or each absorption system over 100,000 BTU/h (29.3KW) to and including 500,000 BTU/h (146.6 KW)	\$35.00	
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7KW) to and including 30 horsepower (105.5 KW), or each absorption system over 500,000 BTU/h to and including 1,000,000 BTU/h	\$50.00	

Permit, Review or Inspection	Fee	Notes
<b>Boilers, Compressors, and Absorption Systems</b> Cont'd		
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5KW) to and including 50 horsepower (176KW), or each absorption system over 1,000,000 BTU/h (293.1KW) to and including 1,750,000 BTU/h	\$65.00	

For the installation or relocation of each boiler or compressor over 50 horsepower (176KW) or each absorption system over 1,750,000 BTU/h	\$115.00	
<b>Air Handlers</b>		
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) including ducts attached thereto	\$10.00	This fee does not apply to an airhandling unit which is a portion of a factory assembled appliance for which a permit is required elsewhere in the Mechanical Code
For each air-handling unit over 10,000 cfm	\$25.00	
<b>Evaporative Coolers</b>		
For each evaporative cooler other than portable type	\$10.00	
<b>Ventilation and Exhaust</b>		
For each ventilation fan connected to a single duct	\$10.00	
For each ventilation fan which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.00	
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.00	
<b>Incinerators</b>		
For the installation or relocation of each domestic-type incinerator	\$25.00	
For the installation or relocation of each commercial or industrial-type incinerator	\$20.00	
<b>Miscellaneous</b>		
For each appliance or piece of equipment regulated by the Mechanical Code but not classified in other appliance categories or for which no other permit is listed in this table	\$10.00	
<b>Inspections Outside of Normal Business Hours</b>		
Inspections outside of normal business hours	\$90.00	Per hour <sup>1</sup> ; minimum 2 hour charge
Re-Inspection Fees	\$60.00	For fees assessed under provisions of Section 107.2.3 <sup>1</sup>
Inspections for which no fee is indicated	\$60.00	Per hour <sup>1</sup> ; minimum 2 hour charge
Additional plan review	\$120.00/hr	Per hour <sup>1</sup> ; minimum ½ hour charge; for review required by changes, additions or revisions to plans
Additional Structural Engineer review	\$135.00/hr	Per hour <sup>1</sup> ; minimum ½ hour charge

## Plumbing Permit Fees

Permit, Review or Inspection	Fee	Notes
For issuing each permit	\$60.00	

For each supplemental permit	\$30.00	
For each plumbing fixture or trap, or set of fixtures on one trap	\$10.00	Including water, drainage piping, and backflow protection thereof
Rainwater systems (inside building)	\$10.00	Per drain
For each water heater and/or vent	\$10.00	
For each industrial waste pre-treatment interceptor	\$10.00	For its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps
For installation, alteration or repair of water piping and/or water treating equipment	\$10.00	Each
For each repair or alteration of drainage or vent piping	\$10.00	Each
For each lawn sprinkler system on any one meter	\$10.00	Including backflow protection devices therefore
For atmospheric-type vacuum breakers		For those not included in rainwater systems
1-5	\$5.00	
Over 5, each	\$1.00	
For each backflow protective device other than atmospheric-type vacuum breakers		
2 inches and smaller	\$10.00	
Over two inches	\$20.00	
For each medical gas piping system serving 1-5 inlets or outlets for a specific gas	\$60.00	
For each additional gas inlet/outlet	\$5.00	
Inspections outside of normal business hours	\$90.00	Per hour; minimum 2 hour charge
Re-inspection fees	\$60.00	Each; for fees assessed under provisions of Section 107.3.3
Inspections for which no fee is indicated	\$60.00	Per hour; minimum ½ hour charge
Additional plan review	\$115.00	Per hour; minimum ½ hour charge; for review required by changes, additions, or revisions to approved plans

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employees involved.

# Energy Mitigation Program Fees

## Residential Energy Efficiency Fees

Fees shall be assessed for new construction and additions of all detached one-and two-family dwellings and multiple single-family dwellings (townhouses) not more than 3 stories high with separate means of egress with conditioned space over 2,500 square feet in compliance with this section. Fees shall be applied only to new square footage; additions to structures built after January 21, 2010 shall be included as total square footage, and the fee structure shall apply. Refunds shall be distributed not more than one (1) time upon issuance of a Certificate of Occupancy for the fees assessed for the gross square footage. Any upgrades made after issuance of a Certificate of Occupancy are not eligible for a refund. Fees assessed for Non-essential Building Elements are not eligible for refund.

## Gross Square Footage

Buildings of 2,500 square or less shall meet the energy requirements of the International Residential Code. Fees for structures described above over 2,500 square feet of conditioned space shall be as follows:

Structures of 2,501 sq. ft. – 5,000 sq. ft. (Gross sq. ft. of conditioned space - 2,500 sq. ft.)	\$4.00/sq. ft.
Structures over 5,000 sq. ft. \$10,000 + (gross sq. ft. of conditioned space – 5,000 sq. ft.)	\$8.00/sq. ft.

## Non-essential Building Elements

The following fees shall be assessed for items deemed non-essential to the operation of the structure. Credits, as described below, are not applicable to these fees.

Solid fuel burning decorative devices	\$5,000 Exception: a single fireplace on the property
Decorative fuel gas burning appliance or any fuel gas decorative device	\$5,000 Exception: sealed combustion, direct vent fuel gas fireplace heater
Exterior fuel burning decorative device	\$1,000
Exterior heated hardscape	\$10.00 per sq. ft. e.g. driveways, walkways, and patios
Pools and spas	\$10.00 per sq. ft. Exception: manufactured units with less than 100 sq. ft. of surface area fitted with a tight fitting cover having a minimum R-value of 12
Ponds and water features with a pump	\$150.00 per hp. Min 1 hp.

\*Denotes referenced standards table in Chapter 6 of the IECC where the HERS, ASHRAE, and other relevant standards are clarified

Home Energy Rating System (HERS) index square footage thresholds

Below 2500 sq. ft.	Minimum HERS score of 100	Meets 2006 IECC
2500-5000 sq. ft.	Minimum HERS score of 75	Exceeds 2006 IECC by 25%
Above 5000 sq. ft.	Minimum HERS score of 50	Exceeds 2006 IECC by 50%

Leadership in Energy and Environmental Design (LEED) – All projects using the LEED rating system must be registered with the US Green Building Council at time of plan submittal, and achieve a minimum of “certified” rating.

Projects meeting the Home Energy Rating System (HERS) standards and Leadership in Energy and Environmental Design (LEED) certification are eligible for credits.

## Credits

Fees as described above may be offset by the installation of devices or systems installed on site to reduce the energy demands of the structure. Credits shall not exceed the fees assessed and shall be paid to the homeowner upon issuance of a Certificate of Occupancy. Fees assessed for Non-essential Building Elements are not refundable.

Photovoltaic solar electric system	\$5,000 Per kw
Solar hot water system	\$5,000
Ground source heat pump	\$5,000 with minimum coefficient of performance of 4 or greater
Super-insulated thermal envelope	\$8,000 R60 ceilings and R-28 walls
Average fenestration U-factor < 0.29	\$8,000
Approved passive solar design	\$8,000 e.g., south windows > north windows with properly sized roof overhangs to provide summer shading
Zone Ductless Primary Heating System	\$8000.00 e.g., hydronic floor heating
Whole house ventilation system utilizing Heat Recovery System(s)	\$1,500

## Commercial Energy Efficiency Fees

Fees shall be assessed for new construction and additions of residential, commercial and industrial buildings. Fees shall be applied only to new square footage, additions to structures built after January 21, 2010 shall be included as total square footage, and the fee structure shall apply. Refunds shall be distributed not more than one (1) time upon issuance of a Certificate of Occupancy for the fees assessed for the gross square footage. Any upgrades made after issuance of a Certificate of Occupancy are not eligible for a refund. Fees assessed for Non-essential Building Elements are not eligible for refund.

Exception: Single-family structures as regulated by the International Residential Code and R-2 Occupancies providing the R-value for the entire envelop of each individual unit meets the minimum building envelope requirements of Chapter 4 of the International Energy Conservation Code.

## Gross Square Footage

Buildings up to 10,000 sq. ft. shall meet the requirements of the International Energy Conservation Code or ASHRAE 90.1.2004. Fees for structures described over 10,000 sq. ft. of conditioned space shall be as follows.

Structures of 10,000 sq. ft. – 20,000 sq. ft. (gross sq. ft. of conditioned space – 10,000 sq. ft.)	\$4.00/sq. ft.
Structures over 20,000 sq. ft. \$10,000 + (gross sq. ft. of conditioned space – 10,000 sq. ft.)	\$8.00/sq. ft.

## Non-Essential Building Elements

The following fees shall be assessed for items deemed non-essential to the operation of the structure. Credits, as described below, are not applicable to these fees.

Solid fuel burning decorative devices	\$5,000 Exception: a single fireplace on the property with an opening < 6 sq. ft.
Fuel gas burning exterior decorative device	\$5,000
Exterior heated hardscape	\$10.00/sq. ft. e.g. driveways, walkways, and patios except where determined by the Building Official to be necessary for required egress and/or accessibility

Pools and spas	\$10.00 per sq. ft. including package units over 100 sq. ft. of surface area, not equipped with an evaporative cover on the water surface with an insulation value of R-12
Ponds and water features with a pump system	\$150 Per hp. Min 1 hp.

### Credits

Fees as described above may be offset by the installation of devices or systems installed on site to reduce the energy demands of the structure. Credits shall not exceed the fees assessed and shall be paid to the owner upon issuance of a Certificate of Occupancy. Fees assessed for Non-essential Building Elements are not eligible for refund.

Structures less than 20,000 sq. ft.

- a) The building shall be super insulated (R-60 ceilings, R-26 walls) and be equipped with high efficiency heating (90 AFUE) and cooling (13 SEER) systems and have a maximum glass-to-wall area of 40% or less; or
- b) Compliance, and certification, with LEED or ASHRAE's ADEG for small offices, with a 3<sup>rd</sup> party commissioning report of mechanical systems.

Structures 20,000 sq. ft. or greater

- a) 14% more energy efficient than the current edition of ASHRAE 90.1. with a 3<sup>rd</sup> party commissioning report of mechanical systems.

## ELECTRICAL PERMIT FEES

The fees assessed for electrical permits are processed, reviewed and inspected by Jackson Hole Fire/ EMS. Electrical permits and fees are often required in conjunction with building permits, and so are incorporated here for convenience of reference. Questions about electrical permits or associated fees should be directed to Jackson Hole Fire/EMS.

## ENGINEERING PERMIT FEES

Additional fees are assessed for permits processed and reviewed by the Teton County Engineer's Office, but commonly reviewed and issued in conjunction with a Planning or Building Permit.

Please contact the Engineering Department to determine fees charged for Small Wastewater Facilities (SWF) (septic systems), Grading and Erosion Control (GEC) permits, work impacting live waterbodies, Bridge permits, Right-of-Way permits, Driveway Access permits, and Floodplain permits.

# ADMINISTRATIVE FEES AND SERVICES

The following fees are assessed for copies, scanning, maps, and other miscellaneous administrative services provided by the Planning Department. These fees may be stand-alone, or may be assessed in conjunction with any application for which the listed service is requested or required.

## *Administrative Fees*

Type of Administrative Task	Fee
<b>Notice and Hearings</b>	
Neighbor Notice Mailings	\$1.85 per notice over 25 notices
Cancel or postpone public hearing at applicant request	
Re-advertising or new neighbor notices required	Actual cost
No required re-advertising or new neighbor notices	\$50.00
<b>Miscellaneous Services</b>	
Financial surety administration—renewal, reduction, amendment or release; reduction and release are separate requests	\$100.00 per request
Renaming of road (unplatted)—discretionary requests	\$610.00
Physical address change	\$245.00
Assignment of physical address (no existing address)	Free
Required recording of documents with Teton County Clerk	Actual cost
Required technical reviews	Actual cost
<b>Copies and Scans</b>	
Standard black and white	
10 pages or less (double-sided counts as 2 pages)	Free
More than 10 pages	\$0.25 per page
Color (up to 11x17 page size)	\$2.50 per page
Scans	
10 pages or less	Free
More than 10 pages	\$0.10 per page
Large format over 11x17	\$1.00 per page
<b>Maps and Documents</b>	
Geographic information system (GIS) maps	
8.5x11 black and white line drawing	\$1.50 each
8.5x11 color line drawing	\$3.00 each
8.5x11 color aerial photo	\$8.00 each
Print 11x17 size	\$1.25 addt'l fee per map
Copy of complete Jackson Teton County Comprehensive Plan	\$60.00
Copy of complete Teton County Land Development Regulations	\$60.00
Large format zoning map	\$25.00

**Resolution#:Jott- 05"/**

**TETON COUNTY FEE WAIVER POLICY**

**WHEREAS**, the Board of County Commissioners of Teton County, Wyoming, (the "Board") has the authority pursuant to Wyoming Statute §§18-2-101, 18-5-201, *et seq.*, 35-9-120, and 35-9-121 to assess fees related to Teton County Planning and Development, Teton County Engineering, and Jackson Hole Fire/EMS ; and

**WHEREAS**, on February 17, 2009, the Board of County Commissioners approved a Fee Waiver Policy regarding requests for full or partial waivers of application and/or permit fees; and

**WHEREAS**, at a properly noticed public hearing of the Board of County Commissioners on December 2, 2014, the Board considered and approved a Fee Schedule for services and permits as required by Teton County for Planning Permit Fees, Building Permit Fees, Plumbing Permit Fees, Mechanical Code and Fuel Gas Code Permit Fees, Energy Mitigation Program Fees, Electrical Permit Fees, Engineering Permit Fees, Floodplain Development Fees, Bridge Permit Fees, and Administrative Fees and Services; and

**WHEREAS**, the Fee Schedule is intended to set forth the appropriate and necessary costs for applications, fees for services, and/or permits provided or issued by Teton County Planning and Development, Teton County Engineering, and Jackson Hole Fire/EMS; and

**WHEREAS**, the Board hasthe discretion to and may desire to waive these required fees by Teton County Planning and Development, Teton County Engineering, and Jackson Hole Fire/EMS, for applications, services, and/or permits as set forth in the Fee Schedule; and

**WHEREAS**, the Board has established and set forth criteria which establishes when and under what circumstances the Board may consider and approve requests for full or partial waivers offers for applications, services, and/or permits as set forth in the Fee Schedule; and

**WHEREAS**, on December 16, 2014, the Board of County Commissioners having duly met at a properly noticed public hearing fully considered the matter of a Fee Waiver Policy, under its authority as set forth in the above Wyoming Statutes to promote the health, safety, and general welfare of Teton County.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF TETON COUNTY, WYOMING, THAT:**

1. The Board of County Commissioners of Teton County, Wyoming, hereby approves and adopts this Fee Waiver Policy, on December 16, 2014, which shall be effective on January 1, 2015, for Teton County Planning and Development, Teton County Engineering, and Jackson Hole Fire/EMS.
2. The Board of County Commissioners of Teton County, Wyoming, may consider and approve a request for a full or partial waiver of fees, when one of the following criteria is demonstrated and met:
  - a. An application that demonstrates a bona-fide community benefit for the whole of Teton County, Wyoming.
  - b. An application by a government agency, other than an agency or division of Teton County, Wyoming, or an application by an agency or

division of Teton County, Wyoming with associated fees in excess of \$6,000.

- c. Permits required as a result of criminal acts perpetrated against an applicant.
- d. Proposed Land Development Regulations Text Amendments or Zoning Map Amendments when the proposed amendment is in the general public interest rather than proposed for the benefit of a single or restricted class of properties or owners, or proposed for a specific development permit or other land use permit.
- e. Double permit fees associated with an after the fact permit resulting from an enforcement action pursuant to the Land Development Regulations, where the violation to be remedied with the permit is not the fault of the current property owner.  
Approval of this waiver results in the current applicant being responsible only for the standard permit fee, not the double fee penalty.

3. The Teton County Planning Director may consider and approve a request for a full or partial waiver of fees, when one of the following criteria is demonstrated and met:

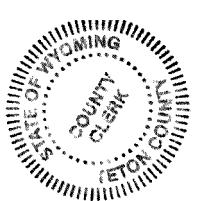
- a. An error by Teton County, Wyoming, staff.
- b. Duplication of staff effort or where costs are substantially reduced or eliminated.
- c. Permits or fees required as a result of a government action.
- d. An application by an agency or division of Teton County, Wyoming with associated fees of \$6,000 or less.

4. Any direct costs incurred by Teton County, Wyoming, are not subject to the above provisions and must be fully reimbursed or paid for directly by the applicant, which may include but is not limited to state and/or federal fees and/or outsourced services or fees, etc.

**FURTHER RESOLVED** that all appropriate action shall be taken in order to officially file and record such Fee Waiver Policy with the Teton County Clerk's Office that will be effective on January 1, 2015.

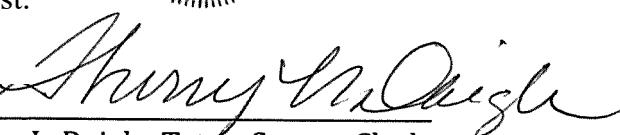
**PASSED, APPROVED AND ADOPTED** by a majority of the votes of the full Board of County Commissioners of Teton County, Wyoming, at a meeting held this 22 day of December, 2014.

**BOARD OF COUNTY COMMISSIONERS  
OF TETON COUNTY, WYOMING**



  
\_\_\_\_\_  
Hank Phibbs, Chairman

Attest:

  
\_\_\_\_\_  
Sherry L. Daigle, Teton County Clerk