

HELPFUL INFORMATION FOR TETON COUNTY MEMBERS

The Answers to: Why? What for? & How?



CHARACTER COUNTS

- ✿ Trustworthiness
 - ✿ Tell the truth about what you've participated in and accomplished.
- ✿ Responsibility
 - ✿ Do your own work. Part of your project is keeping proper records.
- ✿ Respect
 - ✿ Show respect to leaders, peers or parents who offer to help you with your project.



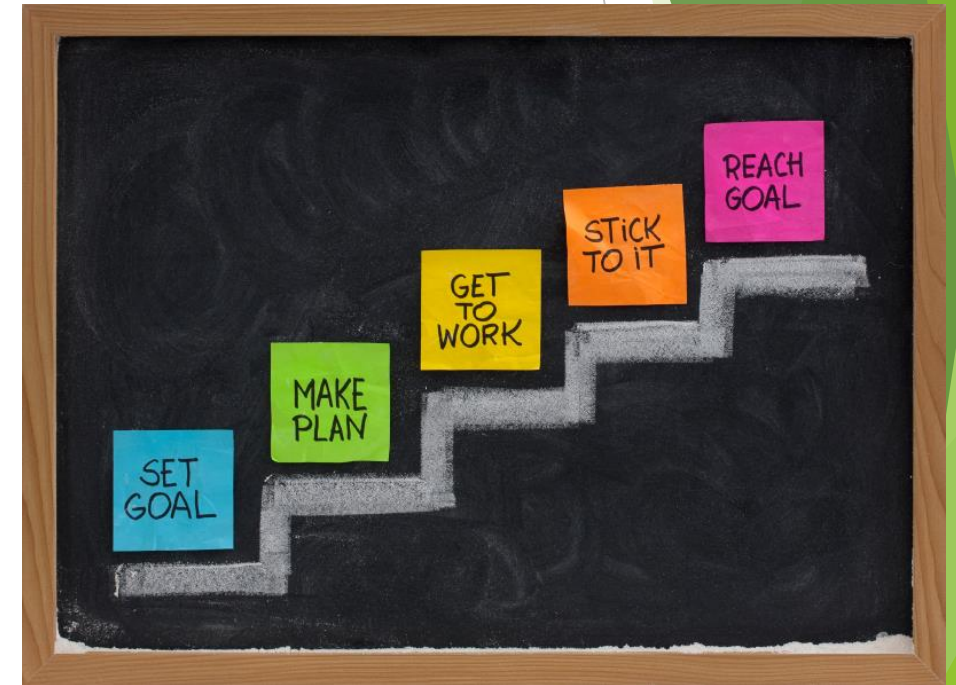
CHARACTER COUNTS

- ✿ Fairness
 - ✿ Do your own work, participate according to the guidelines.
- ✿ Caring
 - ✿ Not only about yourself but about the projects you have completed.
- ✿ Citizenship
 - ✿ Participate beyond the project – what did you do to help and support your community.



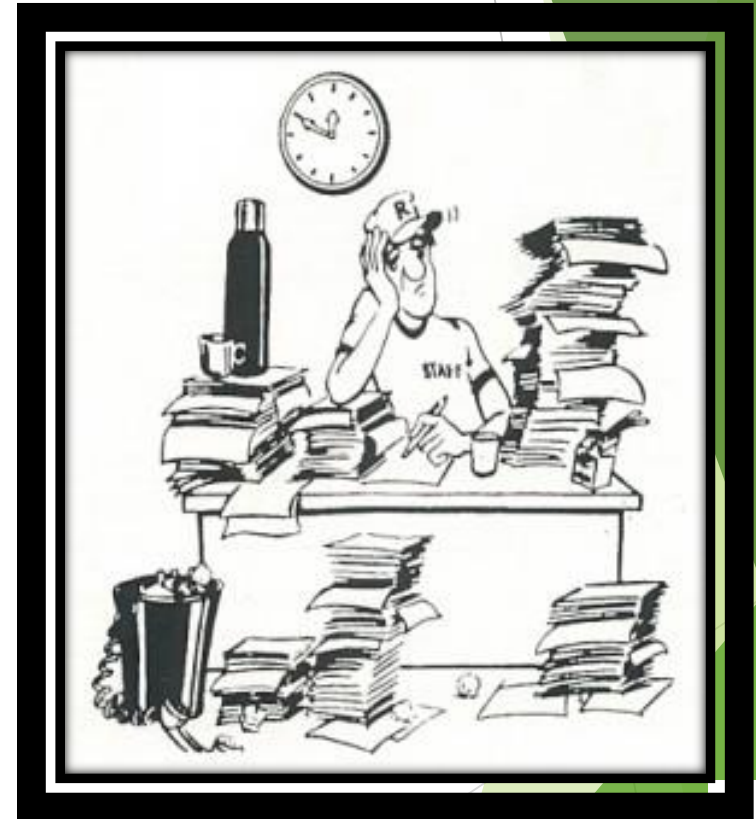
WHY?

- ✿ Responsible Record Keeping
 - ✿ To see where you've been, so you can decide where you're going.
- ✿ Gives you a place to start with projects.
- ✿ Compare beginning to end.



WHAT FOR?

- ✿ Gives accurate record of what you've learned.
- ✿ Head start on how to keep records!
 - ✿ Scholarships
 - ✿ Resumes
 - ✿ Job Applications
- ✿ FUN to see how far you've come over the years.



HOW?

- ✿ Carefully!
- ✿ Year to Year (Need a new one each year!)
 - ✿ Cover page
 - ✿ Section 1: Project Report
 - ✿ Section 6: 4-H Story
 - ✿ Section 7: 4-H Pictures
- ✿ On Going (Edit and add each year but do not redo!)
 - ✿ Section 2: 4-H Awards and Recognition
 - ✿ Section 3: 4-H Leadership
 - ✿ Section 4: 4-H Community Service
 - ✿ Section 5: 4-H Participation
 - ✿ Section 8: Other Participation
- ✿ DO NOT WAIT TILL THE LAST MINUTE!



SECTION I: PROJECT RECORD

- ✿ Print 1 for **each** project **each** year.
- ✿ Goals should be **SMART**:
 - ✿ **S**pecific
 - ✿ *What exactly are you going to do?*
 - ✿ **M**easurable
 - ✿ *How do you know you've achieved it?*
 - ✿ **A**ttainable/Actionable
 - ✿ *Do you have control over the outcome?*
 - ✿ **R**elevant/Realistic
 - ✿ *Is it reasonable to accomplish?*
 - ✿ **T**ime Bound
 - ✿ *When do you want to do it by?*



SECTION I: GOAL EXAMPLES

✿ “I want to win showmanship” **VS.**

- ✿ “I want to learn the cuts of my animal so I can better answer questions during the showmanship competition.”
- ✿ “I want to practice leading my animal 3 days a week to have better showmanship skills”

Or.....

✿ “I want to go to State Fair.” **VS.**

- ✿ “I want to learn many stitching techniques to be able to sew an apron for the Fabric & Fashion Contest to earn a ribbon to qualify for State Fair.
- ✿ “I want to learn more cake piping skills to qualify my Cake Decorating project for State”



SECTION I: FINANCIAL INFO

- ✿ Equipment on Hand: What did you start with?
 - ✿ Someone paid for it at some point
 - ✿ Ex: Land, troughs, sewing machine, fencing, baking sheets
- ✿ Expenses
 - ✿ What did you have to pay for?
 - ✿ Cost of Project item (steer, pottery, fabric, notions, frosting, etc...)
 - ✿ Feed
 - ✿ Supplies.
 - ✿ Fuel
 - ✿ Participation Fees (contest fees, enrollment fees, etc...)
- ✿ Income
 - ✿ What did you bring in or start with?
 - ✿ Sale Price (recommended to list Sale Price vs Market Price)
 - ✿ Exhibit/Contest Awards aka Fair Premiums related to your project



SECTION I: WHAT DID YOU LEARN?

- ✿ “What did you learn” is easiest to fill out after each club meeting/event when the topic of the meeting is still fresh in your mind.
- ✿ Tie this into how it helped meet your goals.



SECTION I: EXHIBIT SUMMARY

- ✿ List each place or event that you exhibited your project and if any placings were received
 - ✿ Ex: County Fair, State Fair, Jackpot Shows, State Shoot, Jackpot Shooting events, Horse Shows, Clogging performances
- ✿ This is where you list your ribbon placings.



SECTION 2: AWARDS AND RECOGNITION

- ❁ Keep track of your Wyoming Achievement levels here (Green, Silver, Gold)
- ❁ This is NOT where you put ribbon placings – Only special awards, certificates, buckles etc.

Awards and Recognition

- List any special or additional awards or recognition you or your project may have received

Examples: Outstanding Club member, Reserve Champion Exhibit, Most Improved, etc.

- Ribbon placings should not be listed here. Record them in your Section 1- Project Report.

	Year	Month	Description of the Award or Recognition
<input type="checkbox"/> + <input type="checkbox"/> -	2011	July	Buckle - Grand Champion Intermediate Rifle Shooter - Teton County Fair Shoot
<input type="checkbox"/> + <input type="checkbox"/> -	2012	Aug.	Certificate - Most improved beginner sewer in Stitch n Sew 4-H Club
<input type="checkbox"/> + <input type="checkbox"/> -	2013	May	Certificate and Trip to Showcase Showdown: Reserve Champion Sr. Presentation, Teton County 4-h
<input type="checkbox"/> + <input type="checkbox"/> -			



SECTION 3: LEADERSHIP

- ❁ Ongoing- Add to it each year!
- ❁ This is for 4-H Leadership only

Section 3- My Leadership in 4-H

Member's Name:

Table of Types

V= You Volunteered

A= You were Appointed

E= You were Elected

Click on the "+" or "-" button to additional rows.

	Year	Month	Description of Leadership Responsibilities
			Include the offices held, activity in which you were involved, or committee to which you were assigned.
<input type="button" value="+"/> <input type="button" value="-"/>	2013		Secretary of Saddle Stars 4-H
<input type="button" value="+"/> <input type="button" value="-"/>	2014		Secretary of Saddle Stars 4-H
<input type="button" value="+"/> <input type="button" value="-"/>	2016		President of Saddle Stars 4-H
<input type="button" value="+"/> <input type="button" value="-"/>	2016		Youth Liaison on Horse Committee
<input type="button" value="+"/> <input type="button" value="-"/>	2016		Lead club in 4-H Pledge
<input type="button" value="+"/> <input type="button" value="-"/>	2016		Demonstrated to/taught club members how to clean a saddle

SECTION 4: COMMUNITY SERVICE

- ✿ Ongoing- Add to it each year!
- ✿ 4-H Related only

Section 4- Community Service through 4-H

Member's Name:

Click on the "+" or "-" button to additional rows.

		Year	Month	Description of Community Service Include what you did as 4-H member, with whom, etc.
<input data-bbox="239 1046 275 1096" type="button" value="+"/>	<input data-bbox="282 1046 318 1096" type="button" value="-"/>	2012	Sept	Helped collect food for Jackson Food Cupboard Donation
<input data-bbox="239 1125 275 1175" type="button" value="+"/>	<input data-bbox="282 1125 318 1175" type="button" value="-"/>	2012	Oct	Participated in Fall Highway Cleanup on 4-H's adopted highway
<input data-bbox="239 1203 275 1253" type="button" value="+"/>	<input data-bbox="282 1203 318 1253" type="button" value="-"/>	2013	June	Participated in Cemetery Clean up hosted by Wilson Hoofbeats Horse Club
<input data-bbox="239 1282 275 1332" type="button" value="+"/>	<input data-bbox="282 1282 318 1332" type="button" value="-"/>	2015	May	Participated in Spring Highway Cleanup on 4-H's adopted highway



SECTION 5: 4H PARTICIPATION

🍀 Ongoing- Add to it each year!

County Opportunities:

Year	Month	County Activity or Event
2015	Oct	Achievement Night
2015	Dec.	New Member Orientation
2016	Feb	Quality Assurance Level 3
2016	Mar	Club Officer Training
2015	Oct	Fall Highway Cleanup
2016	Apr	Record Book Workshop
2016	May	Horse Skillathon
2016	May	4-H Presentation Day
2016	June	Area Cook Off Competition
2016	June	Prefair Schooling Horse Show
2016	June	Livestock Showmanship Clinic
2016	July	Teton County Fair

Section 5- 4-H Participation

Member's Name:

Click on the "+" or "-" button to add rows.



Club Opportunities:

Year	Month	Describe the Club Activity or Event
2015	Jan	Club meeting - Officer elections, horse skillathon practice
2015	Feb	Club meeting - Plan community service project
2015	Mar	Club Community Service - food drive
2015	May	Club delivered goodies to donors for 4-H Gratitude Week
2015	July	Club Fundraiser - Lemonade Stand

State and National Opportunities:

[illegible]

SECTION 6: STORY

- ✿ Introduce yourself
- ✿ Highlight all your 4-H projects and activities, not just the Fair.
- ✿ Explain how 4-H helped you become a better leader and citizen.
- ✿ Describe how 4-H participation made you feel.
- ✿ Tell about your future plans in 4-H and beyond!



SECTION 7: PHOTOGRAPHS & CLIPPINGS

✿ Do:

- ✿ Use Action Shots – you working with your project
- ✿ Include pictures of leadership and service projects
- ✿ Add captions! Tell us what's happening!
- ✿ Include dates
- ✿ Look in the newspaper for pictures of you!

✿ Don't:

- ✿ Use only pictures from Fair.
- ✿ Use only posed shots



SECTION 8: OTHER PARTICIPATION

- ▶ This is your catch all section for all the other things you are involved in outside of 4-H.
- ▶ Examples:
 - ▶ Participation in, leadership in, community service through, awards from other organizations such as:
 - ▶ Sports, Boy/Girl Scouts, School Leadership, Church Activities, Band, School Clubs etc.



RECORD BOOK JUDGING

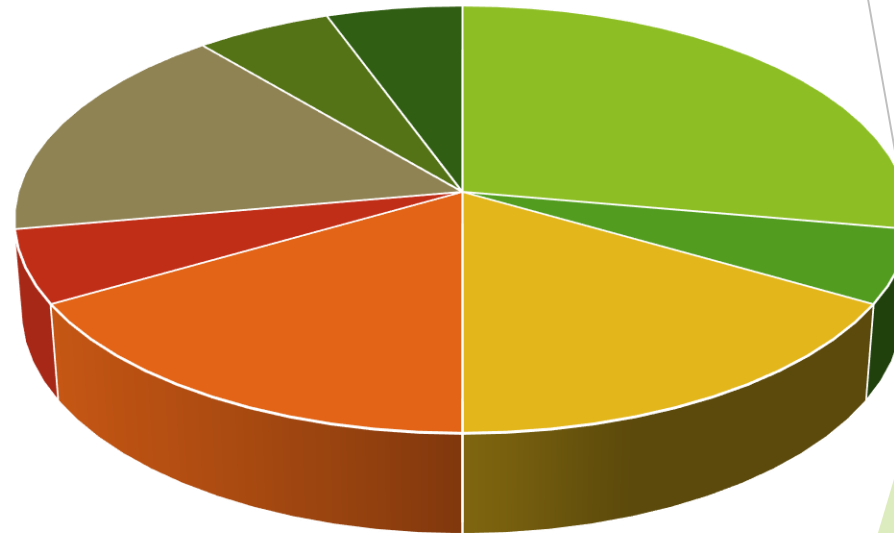
- ❖ Record books must be turned in by the end of August in to the 4-H Office.
- ❖ Record books are used to attain Silver and Gold Achievement points for the Wyoming 4-H Honors club membership.
- ❖ Record books are returned at Achievement Night.



RECORD BOOK JUDGING

✿ Judging Rubric Breakdown:

- ✿ Section 1, Project Record = 25%
- ✿ Section 2, 4-H Awards & Recognition = 5%
- ✿ Section 3, 4-H Leadership = 15%
- ✿ Section 4, 4-H Community Service = 15%
- ✿ Section 5, 4-H Participation = 5%
- ✿ Section 6, My 4-H Story = 15%
- ✿ Section 7, 4-H Photos = 5%
- ✿ Section 8, Other Participation = 5%



■ Section 1 ■ Section 2 ■ Section 3 ■ Section 4
■ Section 5 ■ Section 6 ■ Section 7 ■ Section 8



SOME THINGS TO CONSIDER....

- ✿ Start Early!
- ✿ Review often and update the ongoing sections, save a copy to your computer!
- ✿ Use the Story to tell us about your overall 4-H experience not just your Fair experience.
- ✿ It's YOUR record above all else. Make sure you document what you might forget and need to know later!

