

Proposed Budget

Hi-Country Water District																											
875 1/2 High Country Drive Jackson, Wyoming 83001 (307) 733-5942	Budget Hearing Information Location: 995 S Maddox Date: 7/17/18 Time: 7:30 AM																										
Teton County	Budget Prepared by: Janice Skinner, Bookkeeper																										
S-A BUDGET MESSAGE W.S. 16-4-104(d) A leak was found on a homeowner's property in the Fall of 2016. Hi-Country Water District was left to pay a balance on the repairs in August 2017. The amount owed is being sought through collections. Annual liability insurance premium costs were reduced for 17/18.																											
S-B RESERVE DESCRIPTION not applicable																											
S-C <table border="1" style="width: 50%; border-collapse: collapse; float: left;"> <thead> <tr> <th style="width: 50%;">Names of Board Members</th> <th style="width: 50%;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>John Hanlon</td><td>2018</td></tr> <tr><td>Scott Garland</td><td>2020</td></tr> <tr><td>Alan Brumstead</td><td>2020</td></tr> <tr><td>Ken Struble</td><td>2018</td></tr> <tr><td>Cody Brinton</td><td>2020</td></tr> <tr><td> </td><td> </td></tr> </tbody> </table> <div style="margin-left: 20px; margin-top: 10px;"> Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes </div>		Names of Board Members	Date of End of Term	John Hanlon	2018	Scott Garland	2020	Alan Brumstead	2020	Ken Struble	2018	Cody Brinton	2020														
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John Hanlon	2018																										
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Where are the minutes of your board meeting available for public review? The District Secretary has them saved on his computer and there are paper copies on file.																											
How and where are the notices of meeting posted for the public? local newspaper and through email/mail.																											
Where are the public meetings held? 995 S Maddox Drive, Jackson, WY 83001																											

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$18,218	\$13,835	\$14,750	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$43,689	\$46,099	\$50,646	
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	
S-6	Additional Funding Needed :			\$0	
REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$14,970	\$17,380	\$17,380	
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$0	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$15	\$15	\$15	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	
S-14	Total Revenue	\$14,985	\$17,395	\$17,395	
FY 7/1/18-6/30/19					
Hi-Country Water District					
EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$259	\$47	\$0	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$227	\$56	\$100	
S-18	Operations	\$15,732	\$12,232	\$12,900	
S-19	Indirect Costs	\$2,000	\$1,500	\$1,750	
S-20	Total Expenditures	\$18,218	\$13,835	\$14,750	
DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	
CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$28,704	\$28,704	\$33,251	
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
Total Reserves (a+b+c)		\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
Total to be added (a+b+c)		\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Janice Skinner
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 875 1/2 High Country Drive
Jackson, Wyoming 83001

PREPARED BY: Janice Skinner, Bookkeeper

DISTRICT PHONE: 3077335942

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/29/18 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Hi-Country Water District _____
NAME OF DISTRICT/BOARD

FYE 6/30/19

PROPERTY TAXES AND ASSESSMENTS				
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)				
R-1.2 Other County Support				XXXXXXXXXX
FORECASTED REVENUE				
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify)				
R-2.5 Total Government Support	\$0	\$0	\$0	XXXXXXXXXX
R-3 Operating Revenues				
R-3.1 Customer Charges	\$14,970	\$17,380	\$17,380	XXXXXXXXXX
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$14,970	\$17,380	\$17,380	XXXXXXXXXX
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies				
R-4.3 Grants from State Agencies				
R-4.4 Total Grants	\$0	\$0	\$0	XXXXXXXXXX
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$15	\$15	\$15	XXXXXXXXXX
R-5.2 Other: Specify				
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$15	\$15	\$15	XXXXXXXXXX
R-5.5 Total Forecasted Revenue	\$14,985	\$17,395	\$17,395	XXXXXXXXXX
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 _____				
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	XXXXXXXXXX

Proposed Budget

Hi-Country Water District

FYE 6/30/19

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$2,000	\$1,500	\$1,750	
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5					
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$2,000	\$1,500	\$1,750	

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE				
		\$0	\$0	\$0	

Proposed Budget

Hi-Country Water District

FYE 6/30/19

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts	\$14,616	\$11,489	\$12,000	
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1					
E-9.2					
E-9.3					
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1					
E-10.2					
E-10.3					
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Utilities	\$1,116	\$743	\$900	
E-12.2					
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$15,732	\$12,232	\$12,900	

Proposed Budget

Hi-Country Water District
NAME OF DISTRICT/BOARD

FYE 6/30/19

CAPITAL OUTLAY BUDGET

Capital Outlay		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	new chlorinator	\$259	\$47	\$0	
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$259	\$47	\$0	

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$227	\$56	\$100	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$227	\$56	\$100	

Proposed Budget

Hi-Country Water District
NAME OF DISTRICT/BOARD

FYE 6/30/19

GENERAL FUNDS					
		End of Year	Beginning	Beginning	Pending Approval
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$28,704	\$28,704	\$33,251	
C-1.2	Savings and Investments Account Balance	\$0	\$0	\$0	
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds	\$0	\$0	\$0	
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	Total Estimated Cash and Investments on Hand	\$28,704	\$28,704	\$33,251	

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	
C-2.4	Estimated Non-Restricted Funds Available	\$28,704	\$28,704	\$33,251	

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)					
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3	C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)					
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4	C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Identify the amount and project to be spent from "Other Res				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)					
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5	C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve	\$0	\$0	\$0	
	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	